



CABINET (LEISURE CENTRE) COMMITTEE

Monday 17 July 2017

4.30pm

Walton Suite, Guildhall, Winchester

AGENDA

OPEN TO THE PUBLIC

PROCEDURAL ITEMS

1. **Apologies**

To record the names of apologies given.

2. **Disclosure of Interests**

To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

3. **To note any request from Councillors** to make representations on an agenda item under Council Procedure Rule 35.

Note: Councillors wishing to speak about a particular agenda item are requested to advise the Democratic Services Officer before the meeting. Councillors will normally be invited by the Chairman to speak immediately prior to the appropriate item.

4. **Minutes** of the previous meeting held on 12 June 2017 (attached)

BUSINESS ITEMS

Report Number

5. Public Participation – to receive and note questions asked and statements made from members of the public on issues relating to the responsibility of this Committee (see note overleaf).

6. Winchester Sport and Leisure Park Update Report CAB2951(LC)
Key Decision

7. Winchester Sport and Leisure Park Risk Report CAB2952(LC)
Key Decision

8. Winchester Sport and Leisure Park Timetable Report CAB2953(LC)
Key Decision

Continued ...

9. Winchester Sport and Leisure Park Finance Report
Key Decision

CAB2954(LC)

H N Bone
Head of Legal and Democratic
Services

7 July 2017

Agenda Contact: Nancy Graham, Senior Democratic Services Officer,
Tel: 01962 848 235 email: ngraham@winchester.gov.uk

Agenda, reports and previous minutes available on the Council's Website via the following link: www.winchester.gov.uk/meetings/committees

Membership

This Committee's membership for 2017/18 is the Portfolio Holder for Health & Wellbeing (Councillor Griffiths) – Chairman, plus Councillors Ashton and Warwick (deputy Councillor Brook).

In the event of any of the standing or deputy member not being available for a particular meeting, another member of Cabinet will be selected in alphabetical rotation by the Head of Legal and Democratic Services to substitute for the standing member.

In addition, it was agreed that the following standing list of Councillors be invited to attend and offer views at meetings of the Committee:

(a) Councillors Gottlieb, Huxstep, Laming and Prince (Deputy: Porter)

Cabinet (Leisure Centre) Committee – Terms of Reference

Delegated Matters

- 2.1 To oversee the implementation of the Leisure Centre Project and to ensure that it meets the objectives established by Cabinet, and in particular:
 - to exercise those financial management and procurement powers of Cabinet set out below in respect of the Project;
 - to agree the Project Plan and monitor progress of the project against that Plan including key milestones
 - to agree progression to the next stages of design as set out in the Project Plan;
 - to ensure effective actions are in place to address key risks;
 - to consider and agree methods of consultation and engagement;
 - to consider and agree a communication strategy .

- 2.2 To exercise the following powers of Cabinet under the Financial Procedure Rules in respect of the Project:-
 - approval of schemes under Financial Procedure Rule 6.4 – authority to release expenditure for capital schemes;
 - approval of a capital or revenue virement or supplementary capital or revenue estimate up to £250,000, subject to the requirement to give The Overview and Scrutiny Committee the opportunity to call in any such approvals in excess of £100,000;
 - approval of final cost for capital schemes under Financial Procedure Rule 7.12.

- 2.3 To exercise the following powers of Cabinet under the Contract Procedure Rules in relation to procurement contracts for works, goods, software or services in connection with the Project:-
 - approval of price/quality evaluation criteria;
 - approval of short-listing procedures, short-list selection and approved lists of contractors, including the authorisation of any departures from Contract Procedure Rules;
 - award of Contract.

- 2.4 To consider and approve the submission of planning applications to the Local Planning Authority to take forward the Project.

- 2.5 To agree any land disposals (including, sales, leases and grants of easements) at best consideration or where the undervalue does not exceed £100,000, to take forward the Project.

- 2.6 To agree any land acquisitions (including acquisitions of freehold/leasehold land, and easements) to take the Project forward, within the budget allowed for the Project.

Referred Matters

To advise Cabinet on:

- 2.7 Any proposals in which the limitations set out above in the Delegated Matters would be exceeded.

To advise Cabinet and Council on:

- 2.8 Approval of a capital or revenue virement or supplementary capital or revenue estimate over £250,000,

Public Participation

Public Participation is at the Chairman's discretion. If your question relates to an item on the agenda, you will normally be asked to speak at the time of the relevant item. Representations will be limited to a maximum of 3 minutes, subject to a maximum 15 minutes set aside for all questions and answers. If several people wish to speak on the same subject, the Chairman may ask for one person to speak on everyone's behalf. As time is limited, a "first come first served" basis will be operated.

To reserve your place to speak, you are asked to arrive no later than 10 minutes before the start of the meeting to register your intention to speak. Please contact the Democratic Services Officer in advance for further details.

Proposed schedule of meetings for the 2017/18 municipal year (to commence at 4.30pm):

Monday 12 June 2017
Monday 17 July 2017
Monday 16 October 2017
Monday 29 January 2018