

REPORT TITLE: UPDATE ON LOCAL DEVELOPMENT SCHEME

CABINET (LOCAL PLAN) COMMITTEE 4 DECEMBER 2017

REPORT OF PORTFOLIO HOLDER: BUILT ENVIRONMENT, CLLR CAROLINE BROOK

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WARD(S): ALL

PURPOSE

To update the current Local Development Scheme, brought into effect in October 2016. The Council is required to produce and keep up to date a Local Development Scheme (LDS) that provides a programme for the production of the Winchester District Development Framework. With the adoption of Local Plan Part 2 in April 2017, and the Traveller DPD progressing to its next key stage, this is an appropriate time to revisit the timescales including for the Local Plan Review and update as necessary.

RECOMMENDATIONS:

1. That the revised Winchester District Local Development Scheme 2017, as set out in Appendix 1 to this Report, be approved and brought into immediate effect.
2. That authority be delegated to the Head of Strategic Planning, in consultation with the Portfolio Holder for Built Environment, to undertake minor updating and drafting of any amendments required, prior to publication.
3. Having regard to the Notice of Motion to Council on 11 October 2017, the Portfolio Holder for Built Environment be requested to consider the proposal to address matters related to student housing as part of the local plan review (as referred to in paragraphs 11.9 - 11.10 of this Report) and report back to Council at the appropriate time.

IMPLICATIONS:

1 COUNCIL STRATEGY OUTCOME

- 1.1 It is a requirement of section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011) to have an up to date Local Development Scheme (LDS) to support the suite of plans under the Winchester District Development Framework, which contribute to achieving the broader outcomes expressed in the Council Strategy. The LDS must specify (among other matters) the documents which, when prepared will comprise the Local Plan for the area.

2 FINANCIAL IMPLICATIONS

- 2.1 The resources for the preparation of the various elements of the District Development Framework have been approved as part of the budget process and will be updated in due course to reflect the content of the LDS, with particular reference to commencing the Local Plan Review in 2018.
- 2.2 The Local Plan Review will require the commissioning of a number of technical evidence studies, updating existing data such as the Strategic Housing Market Assessment and commencing early community engagement, all of which have expenditure requirements.
- 2.3 The local plan has an earmarked reserve with a 2017/18 opening balance of £454k. The earmarked reserve, along with other revenue budgets of £63.5k per annum, is helping to support the forecast expenditure requirements which currently total £722k for the period 2017/18 to 2021/22.
- 2.4 The expenditure plans include an estimate of £50k to enable the Traveller Development Plan Document (DPD) to progress to examination and subsequent adoption.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 An up to date LDS is a fundamental element of the Local Plan process and it is a requirement to submit the LDS at submission stage of a DPD.

4 WORKFORCE IMPLICATIONS

- 4.1 The Strategic Planning Team, leads preparation of the DPDs and associated documents detailed in the LDS, commissioning consultants and working with colleagues as necessary. Resources have reduced over the past year due to flexible retirement and a re-evaluation of required resources will be undertaken.

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 None

6 CONSULTATION AND COMMUNICATION

- 6.1 There is no requirement to consult on the LDS however, the Council is required to make it available publicly and keep it up-to-date.

7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 The LDS, sets out the local plan documents to be prepared by the Council over the next three years. All documents must comply with the requirements of planning legislation and the need to deliver sustainable development which encompasses all considerations in relation to the built and natural environment.

8 EQUALITY IMPACT ASSESSMENT

- 8.1 This document does not introduce new policy, the individual documents identified within it will be subject to equality impact assessments to ensure that the policies and proposals are consistent with the Council's Equality Policy.

9 RISK MANAGEMENT

Risk	Mitigation	Opportunities
<i>Property</i>	n/a	n/a
<i>Community Support</i> The LDS includes key stages of DPD preparation including community engagement and consultation	Allow sufficient time for consultation and assessment of responses. DPDs are required to comply with several stages of publication.	Ensure communication methods are relevant to the task to ensure those interested are kept informed of progress and provided with opportunities to participate.
<i>Timescales</i> The LDS is a project plan for the various documents that constitute the development framework for the District.	Ensure capacity to progress DPDs is sufficient and timings are realistic. Timescales in the 2016 LDS, have not been met in full due to resources in the Strategic Planning Team.	Be clear on the purpose of any consultation and the opportunities to influence change of the proposed content. Prior to commencement of the Local Plan Review in 2018, ensure the Strategic Planning team is fully staffed.
<i>Project capacity</i> Medium Risk	Ensure that the necessary resources are in place to progress the projects identified.	Utilise the skills and expertise from staff within the Council and external consultants where necessary.
<i>Financial / VfM</i> Limited risk	Funding for ongoing projects is within the existing budget, and	Commissioning of research with neighbouring authorities.

	funding for the Local Plan Review is expected to be covered by the earmarked reserve.	
<i>Legal</i> DPDs not found sound at Examination	The LDS is a support document and is not subject to examination, but must be realistic and updated as required.	Update LDS as necessary and publish on WCC website.
<i>Innovation</i>	n/a	
<i>Reputation</i> Limited risk	It is necessary to be realistic with timescales to build in some slippage.	Timescales are expressed in broad terms.
<i>Other</i>		

10 SUPPORTING INFORMATION:

- 10.1 The Council is required to produce a Local Development Scheme (LDS) that provides a programme for the production of development plan and associated documents. It is a legal requirement to have an up to date LDS, as this is one of the tests of compliance at a development plan document examination.
- 10.2 The current LDS came into effect on 5 October 2016 to reflect the stage that had been reached with the preparation of Local Plan Part 2 (LPP2). With the adoption of LPP2 in April 2017, and progress with the Traveller DPD to Regulation 19 (see report CAB 2965(Local Plan) on this agenda), it is an appropriate time to update the LDS.
- 10.3 Publication of the LDS no longer requires submission to the Secretary of State for approval. Therefore, once approved, the revised LDS can be made available on the City Council's website.

11 Key Changes

- 11.1 The previous LDS set out the adoption stages of LPP2 and the production stages of the Traveller DPD.
- 11.2 Since then the LPP2 has been adopted and the Traveller DPD has progressed through its Regulation 18 consultation which sets out the draft strategy including proposed policies and proposal to meet the identified needs in the District. It is the intention that consultation under Regulation 19 (pre-submission) will commence in January 2018, followed by submission for examination in May.
- 11.3 The Council's Statement of Community Involvement (SCI) was adopted in January 2007 and the opportunity is being taken to update this. This has undergone some initial consultation through seeking views as to the preferred methods of engagement and being kept informed of both planning policy

documents and planning applications. It is anticipated that a revised SCI will be available for consultation by the end of 2017.

- 11.4 The 2016 LDS highlighted the need for the Local Plan Review to commence in 2018 in accordance with the Inspector's recommendations in response to the LPP2 examination. The Council acknowledged that this would also be an appropriate time to update the Community Infrastructure Levy (CIL).
- 11.5 Since late 2015, the Government has undertaken a number of consultations on changes to the planning system and plan making process. Indeed the most recent consultation 'Planning for the Right Homes in the Right Places' closed on 7 November 2017. This proposed the introduction of a standardised methodology to be used to determine Objectively Assessed Needs for housing growth on a local authority basis, together with a number of other changes to the plan making system. At this stage it is unclear whether and when the revised methodology will come into effect.
- 11.6 The Government is also considering the future of CIL and it is possible that the current system could be reformed or even replaced by a Local Infrastructure Tax (LIT), details of which are awaited.
- 11.7 The timings of the results of the consultations/revised guidance is unclear, it is understood that after the close of the key consultation on 7 November there will be a further consultation on the subsequent proposed changes to the NPPF, this was originally expected to take place during Spring 2018 but it is understood that this could now be later.
- 11.8 Given these uncertainties, the revised LDS acknowledges that whilst early engagement and evidence gathering to inform a Local Plan Review can commence in early 2018, it would not be appropriate to start to express draft development strategies or to finalise the evidence base until Government guidance on assessing housing need and any changes to the way plan making must be undertaken has been clarified.
- 11.9 A further matter to consider as part of the local plan review is the issue of student accommodation in Winchester. This was raised through a Notice of Motion submitted under Council Procedure Rule 9, to full Council on 11 October stating:-

This council notes:

- *The plans by local universities to increase student numbers*
- *The dramatic increase in the number of proposals for dedicated student housing coming forward from private developers*
- *The impact dedicated student housing can have on local residents in some cases and the concern that this causes*
- *The lack of planning policy to clarify:*
 - *Expected numbers of extra student housing places needed*
 - *The type of student housing needed*
 - *Any necessary planning principles for deciding suitable locations which minimise the impact on local residents*

- *The level of ongoing management of student accommodation expected from private developers*

This council therefore resolves to put in place a working group to work with local universities, residents and other interested parties to develop and recommend Supplementary Planning Guidance on dedicated student housing to address these and any other relevant issues.”

- 11.10 It will be necessary to collate evidence of the various forms of student accommodation that exist and assess any future need, particularly in light of the Universities’ plans for growth. The Local Plan Review provides the appropriate route to assess this requirement, particularly given the pending changes to calculating housing need as per “Planning for the Right Homes in the Right Places” published by the Government in September 2017 for consultation. The Council can also consider the case for introducing additional planning controls relating to the conversion of family homes to small HMOs by making further Article 4 Directions in neighbourhoods where growth in this type of accommodation threatens to unbalance local housing mix.
- 11.11 The revised LDS at Appendix 1, therefore sets out a realistic timescale for the completion of the Traveller DPD to adoption and update of the SCI, with an indication of a timeline for the Local Plan Review, given the above uncertainties around changes to Government policy which could affect the review process. However, as noted in the ‘Financial Implications’ section above, the Strategic Planning team currently has a key post vacant, for which authority to recruit is awaited. It will not realistically be possible to make a formal start on the Local Plan Review until this post has been filled, due to the need to maintain progress on the Traveller DPD.

12 OTHER OPTIONS CONSIDERED AND REJECTED

- 12.1 Publication of the LDS is a legal compliance requirement in the plan making process. It is able to be updated as required so this revision provides certainty for completion of the Traveller DPD, whilst highlighting a proposed timescale for the Local Plan Review.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

CAB2836 (Local Plan) Revised Local Development Scheme 2016 – 5 October 2016.

CAB2722 – Revised Local Development Scheme – Cabinet (Local Plan) Committee 6 October 2015

CAB2528(LDF) Revised Local Development Scheme – Cabinet (LDF) Committee 27 November 2013 and Cabinet 4 December 2013

CAB 2491 Revised Local Development Scheme 2013 – Cabinet 26 June 2013

CAB 2376(LDF) Revised Local Development Scheme 2012 – Cabinet 12 Sept 2012

CAB 2178 Revised Local Development Scheme 2011 – Cabinet (LDF) Committee 6 June 2011

CAB 1969 Revised Local Development Scheme 2009 – Cabinet 3 February 2010

CAB 1905(LDF) Revised Local Development Scheme 2009 – Cabinet (LDF) Committee 20 October 2009

Other Background Documents:-

[LDS October 2016](#)

APPENDICES:

Appendix 1 LDS December 2017.

Appendix 1

Winchester District Development Framework

Local Development Scheme

December 2017



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1.0 Introduction

1.1 The Planning and Compulsory Purchase Act 2004 revised the approach to plan making through the introduction of local development documents to set out the Local Authority's approach to the development and use of land in their area. The programme for the preparation of these documents is the **Local Development Scheme** (LDS).

1.2 Winchester City Council's first LDS was adopted in March 2005, and has been regularly updated since. These updates reflect changes in national planning legislation such as the introduction of the Localism Act 2011, the National Planning Policy Framework 2012 and other consequential changes to the regulations governing the preparation of development plans.

1.3 The Winchester District, Local Plan Part 1 - Joint Core Strategy was adopted in March 2013. Local Plan Part 2 - Development Management and Site Allocations, was adopted in April 2017. With the adoption of Local Plan Part 2, the saved policies of 2006 Local Plan Review are not explicitly referred to, however, they remain to be applicable to the South Downs National Park part of the District. The National Park Authority are however, consulting on their Regulation 19 version of their draft Local Plan, until such a time when their Local Plan is adopted the saved policies will continue to be applied.

1.4 This LDS is a three year project plan and will cover the period to the end of 2020 in detail, with an indication of key milestones thereafter. It sets out details of remaining Local Development Documents to be produced and includes a programme for commencement of the Local Plan Review. It also includes an assessment of identified risks and contingencies as part of ongoing programme management.

2.0 Winchester District Development Framework

2.1 The Winchester Development Framework (WDDF) comprises the following:

Winchester District Development Plan

- Winchester District Local Plan Part 1 - Joint Core Strategy
- Winchester District Local Plan Part 2 - Development Management and Site Allocations
- Gypsy and Traveller Site Allocations Development Plan Document

Denmead Neighbourhood Plan

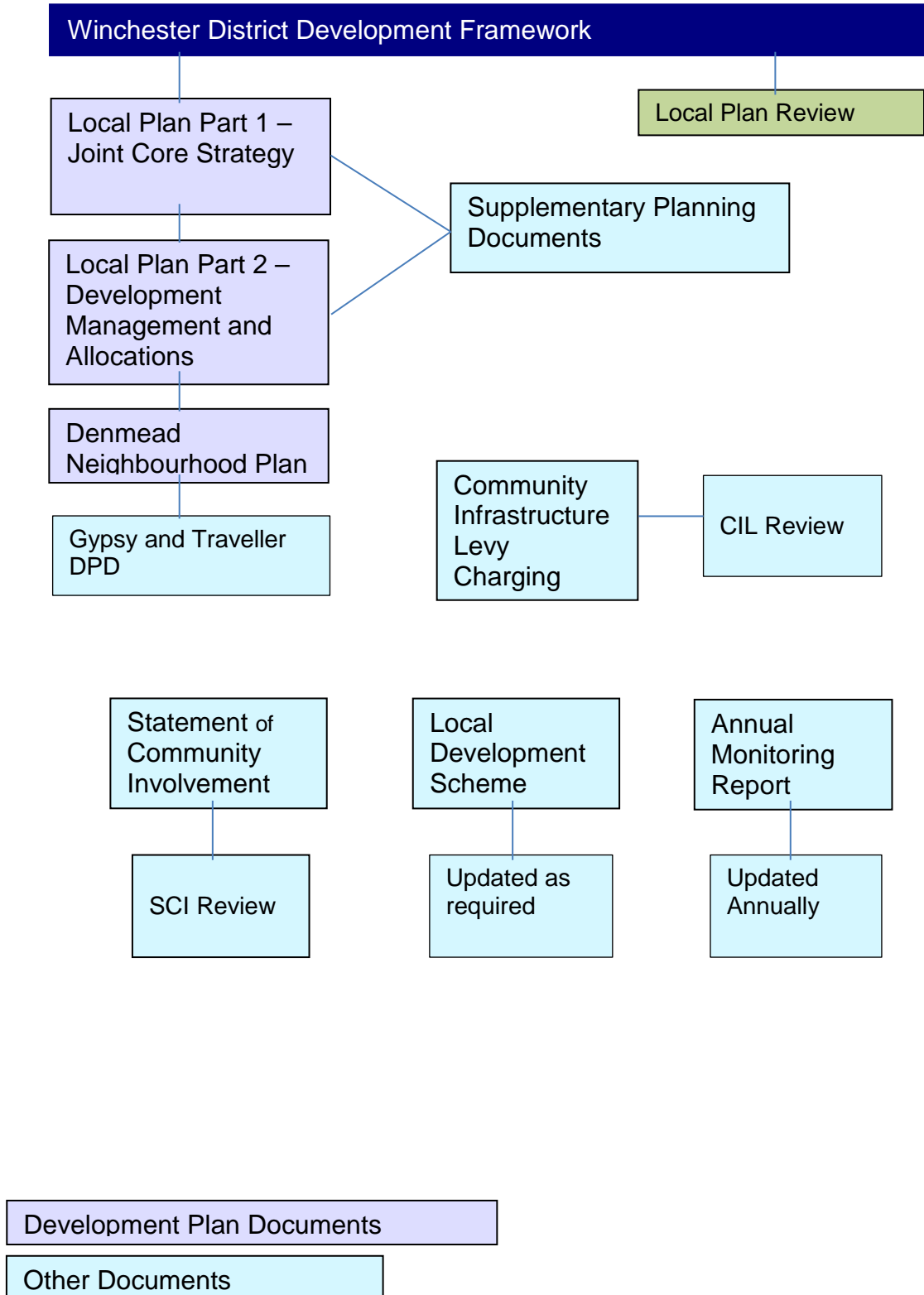
Hampshire Minerals and Waste Local plan

Other Existing WDDF Documents

- Community Infrastructure Levy Charging Schedule (2014)
- Statement of Community Involvement (2007) – being updated
- Annual Monitoring Report (updated annually)
- Local Development Scheme (this document).
- Various Supplementary Planning Documents which can be viewed by using [this link](#) to the Council's website.

2.2 There may be a need for additional documents to be produced. Any new documents, or changes to the programme for currently planned documents, will require a change to the Local Development Scheme. The component parts and the relationship between the various documents, are illustrated below.

Figure 1: Winchester District Development Framework

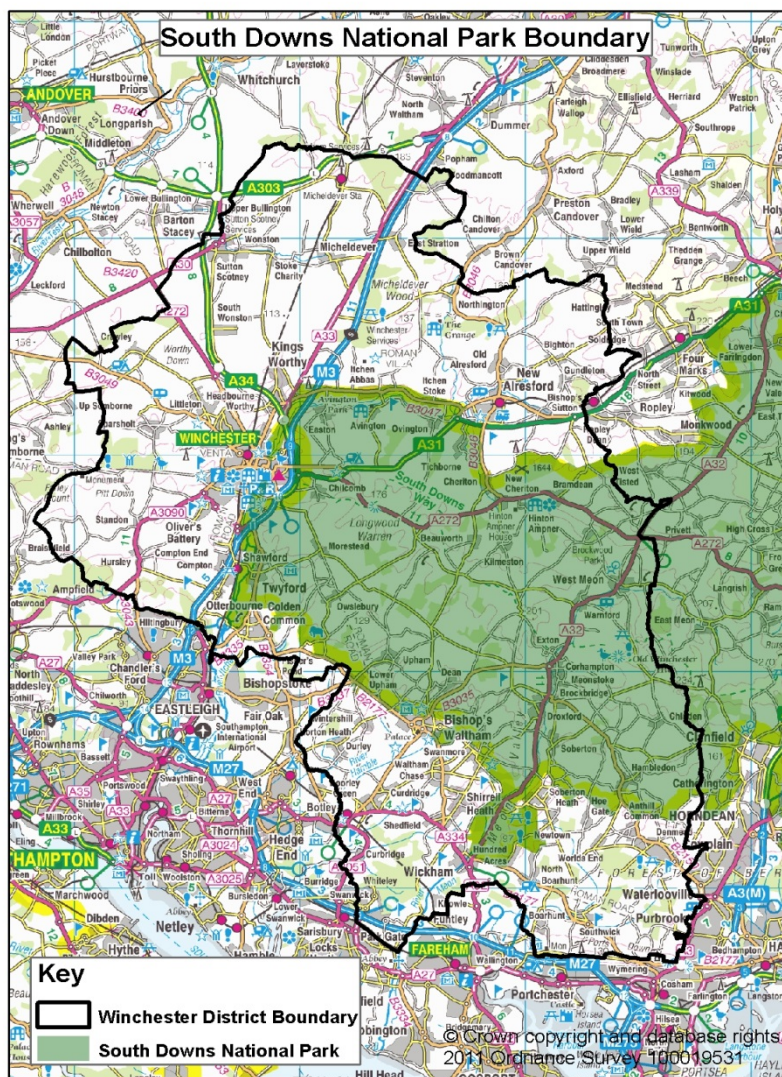


Related Strategies

2.3 Local Plans are required to reflect the vision and priorities of the Council's Strategy, which was updated in February 2017. In addition, the Council has many other strategies and frameworks, which are reflected in the Local Plan, for example the Council's Economic Strategy, Winchester Town Access Plan and the various Planning Frameworks.

2.4 A significant part of Winchester District lies within the South Downs National Park which, since 1 April 2011, has been the Local Planning Authority for this area.

Figure 2: South Downs National Park



2.5 The City Council led work on the adoption of the Winchester District Local Plan Part 1 - Joint Core Strategy (LPP1) and will continue to liaise with the National Park Authority on the implementation of its policies. The Park Authority is preparing its own (single) Local Plan, including site allocations, with adoption planned in 2018.

2.6 The Council's Local Plan Part 2 - Development Management and Allocations (LPP2) therefore excludes that part of Winchester District that lies in the National Park, as does the Community Infrastructure Levy Charging Schedule (see para 4.1).

Local Plan Review 2006 Saved Policies

2.7 With the adoption of LPP2 in April 2017, it should be noted that the saved policies from the Local Plan Review 2006 will only remain in force for the National Park part of the District, until the National Park Authority adopts its own Local Plan. The saved policies are listed in **Appendix 2**.

3.0 Local Development Documents

Local Plan Part 1 - Joint Core Strategy (LPP1)

3.1 The Joint Core Strategy was developed with the South Downs National Park Authority (SDNPA). It was submitted for examination in June 2012, examined in October/November 2012 and formally adopted by the City Council on 20th March 2013. The future review of LPP1 is considered below.

Local Plan Part 2 - Development Management and Allocations (LPP2)

3.2 This provides the detail to LPP1, through the allocation of non-strategic sites, plus the detailed development management policies. This was formally adopted on 7 April 2017.

Gypsy and Traveller Site Allocations Development Plan Document 'Traveller DPD'

3.3 The Council jointly commissioned two key studies to establish an up to date evidence base on the accommodation needs and site assessments for gypsies and travellers in the District for the period 2016 – 2031. Policy DM4 now establishes the need requirements for both gypsies and travellers (15 pitches) and travelling show people (24 plots).

3.4 An initial options consultation was undertaken in March – May 2017, the results of which informed a draft strategy which was subject to consultation during July – September. Therefore, the following schedule sets out the timescale for the next statutory stages of the DPD to include pre-submission consultation; submission; examination and adoption.

GYPSY AND TRAVELLER DEVELOPMENT PLAN DOCUMENT	
Role and content	To identify sites to be safeguarded and allocated to meet the accommodation needs of the gypsy and traveller community.
Geographical coverage	Winchester District (excluding that part within the South Downs National Park)
Status	Development Plan Document
Chain of Conformity	Local Plan Part 1 – Joint Core Strategy, Local Plan Part 2 – Development Management and Site Allocations and the

	Hampshire Minerals and Waste Development Framework
Timetable of Key Stages	
Community involvement in development of issues and options	Ongoing
Draft LDD and draft Sustainability Appraisal (SA) for consultation (Reg. 18)	March – April 2017
Consideration of representations and preparation of revised LDD	May - Sept 2017
'Publication' (Pre-Submission) LDD and final SA (Regs. 19 & 20)	Jan – Feb 2018
Consideration of representations and preparation of proposed modifications	March – April 2018
Submission of LDD and SA to the Secretary of State (Regs. 22 & 23)	May 2018
Examination of LDD and SA (Reg. 24)	Commences at Submission (above)
Hearing period	June 2018
Consultation on possible proposed Main Modifications	Aug – Sept 2018
Inspector's Report – final (Reg. 25)	Oct/Nov 2018
Adoption and publication of LDD and revised Local Plan Policies Map (Reg. 26)	Dec 2018
Arrangements for Production	
Management	Overall project management by Cabinet (Local Plan) Committee. Day to day process management by Strategic Planning Team with input from other Council officers and liaison with parish councils.
Resources	<u>Internal</u> : Strategic Planning Team in conjunction with other Council officers. Progress is subject to staff resources and budget provision. <u>External</u> : Liaison with neighbouring local authorities, Hampshire County Council, parish councils and other bodies as required. Use of specialist consultants as required.
Community and stakeholder involvement	As set out in the Statement of Community Involvement.

Local Plan Review

3.5 The Inspector who examined LPP2 required a commitment that the Council would commence a review of the Local Plan as a whole by 2018 at the latest. The review of the Local Plan will provide the opportunity to pull together the various component parts previously prepared and adopted. It will be necessary to update the evidence base, in particular various technical documents to establish objectively assessed needs for the District up to 2036 or possibly 2041.

3.6 It is currently anticipated that the Local Plan Review will commence in mid 2018, following examination of the Gypsy and Traveller DPD. In the meantime, the Council will work with neighbouring authorities and partners to determine the evidence required and how best to commission the necessary studies. This will also provide time for various changes being considered by Government to be clarified and confirmed.

Winchester District Local Plan Review Document Details	
Role and content	The preparation of a development strategy for the Winchester District following revised evidence, together with the allocation of sites required to meet development requirements. Update and review both adopted core and development management policies.
Geographical coverage	Winchester District (excluding that part within the South Downs National Park and any area subject to an adopted Neighbourhood Plan)
Status	Development Plan Document
Chain of Conformity	NPPF Hampshire Minerals and Waste Development Framework
Timetable of Key Stages	
Community involvement in development of issues and options	Mid 2018 onwards
Draft LDD and draft Sustainability Appraisal (SA) for consultation (Reg. 18)	December 2019

Consideration of representations and preparation of revised LDD	Feb - June 2020
'Publication' (Pre-Submission) LDD and final SA (Regs. 19 & 20)	October 2020
Consideration of representations and preparation of proposed modifications	Dec 2020 - February 2021
Submission of LDD and SA to the Secretary of State (Regs. 22 & 23)	March 2021
Examination of LDD and SA (Reg. 24)	Commences at Submission (above)
Hearing period	June- July 2021
Consultation on proposed Main Modifications	Sept – Oct 2021
Inspector's Report – final (Reg. 25)	November 2021
Adoption and publication of LDD and revised Local Plan Policies Map (Reg. 26)	December 2021
Arrangements for Production	
Management	Overall project management by Cabinet (Local Plan) Committee. Day to day process management by Strategic Planning Team with input from other Council officers and liaison with parish councils.
Resources	<u>Internal</u> : Strategic Planning Team in conjunction with other Council officers. Commencement and progress with the review is subject to staff resources and budget provision. <u>External</u> : Liaison with Hampshire County Council, neighbouring authorities, parish councils and other bodies as required. Use of specialist consultants as required.
Community and stakeholder involvement	As set out in the Statement of Community Involvement, including regular liaison with parish councils.

Neighbourhood Plans

3.7 In the Winchester District there is one fully 'made' Neighbourhood Plan, covering Denmead. The parish council was awarded 'front runner' monies in 2011 and proceeded to undertake extensive community consultation and evidence gathering in the preparation of its Plan. This was submitted for examination in 2014, subject to a successful referendum in March 2015 and formally 'made' by Winchester City Council on 1 April 2015.

3.9 The Denmead Neighbourhood Plan now forms part of the Development Plan for the Plan's designated area and its policies and proposals will be used to assess and determine planning applications. With a Local Plan Review now being scheduled, it will be necessary for Denmead Parish Council to consider how and when to roll forward its neighbourhood plan, or whether it wishes the Neighbourhood Plan area to be incorporated into the Local Plan Review discussed above.

4.0 Other Development Framework Documents

Community Infrastructure Levy

4.1 The Community Infrastructure Levy (CIL) is a mechanism for raising funds from new development for essential infrastructure. It has largely - but not completely - replaced the system of financial contributions and planning obligations ('Section 106 agreements'). Under the CIL Regulations, limitations have been placed on the ability of councils to collect S106 monies to provide for infrastructure beyond the mitigation of specific developments.

4.2 The Council's CIL Charging Schedule was adopted on 8 January 2014 and brought into effect on 7 April 2014. More information on the CIL is available on the Council's website [here](#).

4.3 Para 175 of NPPF, states that where practical, Community Infrastructure Levy charges should be worked up and tested alongside the Local Plan. Given that Winchester's CIL was brought into effect in April 2014, it is considered appropriate to initiate a review to coincide with the review of the Local Plan. Government is currently considering the future operation CIL and it is possible that it could even be replaced by a different system - a Local Infrastructure Tax (LIT). The details of LIT are unknown at this stage, however, this would enable evidence to be gathered alongside the Local Plan Review and consultation to be shared and for a joint examination, as per the following timescale:

CIL Review	
Timetable of Key Stages	
Evidence gather and on going community consultation – viability testing	Mid 2018
Consultation on preliminary charging schedule	December 2019
Draft charging schedule published	January 2020 – February 2021
Submission of charging schedule for examination	March 2021
Examination hearings	June – July 2021
Modifications	September 2021
Examiners Report	November 2021
Adoption	December 2021
Arrangements for Production	
Management	Overall project management by Cabinet (Local Plan) Committee. Day to day process management by Strategic Planning Team with input from other Council officers and liaison with parish councils.
Resources	Internal: Strategic Planning

	Team in conjunction with other Council officers. Progress is subject to staff resources and budget provision. <u>External</u> : Use of specialist consultants as required.
Community and stakeholder involvement	As set out in the Statement of Community Involvement.

Statement of Community Involvement (SCI)

4.4 The Council adopted the SCI in 2007 and it is available on the website [here](#). With the adoption of LPP1 and LPP2, it is considered an appropriate time to review and update this document. Whilst, the principles remain sound, the introduction of new technologies and in particular social media, present additional opportunities to engage with communities and encourage participation in plan making.

4.5 Planning guidance no longer prescribes the nature and content of SCIs, or requires them to be independently examined, although Section 18 of the Planning and Compulsory Purchase Act 2004 specifies the need for one and it remains a legal and procedural requirement for plan making.

SCI Review	
Role and content	To set out how WCC will engage with all sectors of the community during the preparation of LDDs, major planning applications and key major projects.
Geographical coverage	Winchester District (excluding the SDNP)
Timetable of Key Stages	
Evidence gathering and ongoing community engagement	March 2017 – October 2017
Draft SCI published for consultation	Dec 2017 – Jan 2018
Consideration of representations	Jan – Feb 2018
Adoption	March 2018
Arrangements for Production	
Management	Overall project management by Cabinet (Local Plan) Committee. Day to day process management by Strategic Planning Team with liaison across WCC.
Resources	<u>Internal</u> : Strategic Planning

	Team in conjunction with other Council officers. Progress is subject to staff resources and budget provision. <u>External</u> : Use of specialist consultants as required.
Community and stakeholder involvement	As set out in the Statement of Community Involvement.

Supplementary Planning Documents (SPDs)

4.6 Although part of the WDDF, SPDs no longer need to be identified in the Local Development Scheme. The Council's website has a list of [approved SPDs](#).

Strategic Environmental Assessment and Sustainability Appraisal

4.7 Achieving sustainable development is at the heart of the planning system and is sought by the NPPF, with which Development Plan Documents must comply. In preparing Local Development Documents (LDDs), attention will also be given to the expected environmental outcome of proposed plans. All LDDs will be subject to Sustainability Appraisal (SA). A European Union Directive (July 2006) requires that all plans likely to have significant effects on the environment must incorporate a Strategic Environmental Assessment (SEA).

4.8 Whilst the SA/SEA process examines the concept of sustainability through consideration of social, economic and environmental impacts, matters of health and equalities also need to be incorporated into impact assessments for policy formulation. The approved SA/SEA framework therefore includes a specific section on health under the objective "to improve the health and well being of all". The issue of equalities falls outside this remit, but it is a requirement of the Council under the 'Equality Standard for Local Government' to include this element in fulfilling its duties in promoting equality in service provision.

4.9 All relevant SA documents are available on the Council's website [here](#).

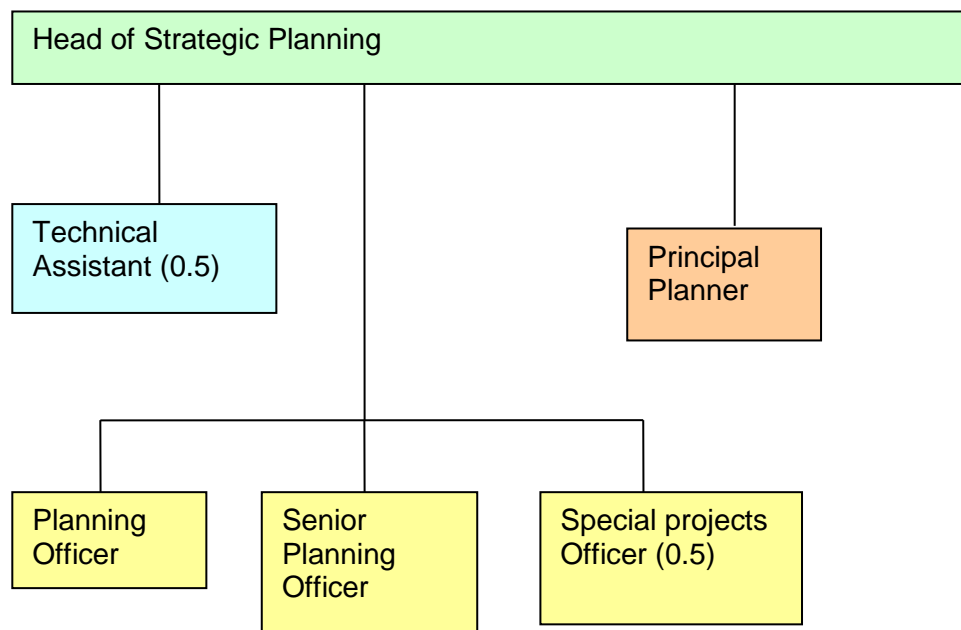
4.10 Local Development Documents must also comply with the requirements of the European Community's Habitats Regulations on the conservation of natural habitats and of wild fauna and flora (Directive 92/43/EEC, May 1992). The Regulations provide for the designation and protection of 'European sites', the protection of 'European protected species', and the adaptation of planning and other controls for the protection of European sites.

5.0 Delivery and Implementation

Resources

5.1 Preparation of the numerous components of the Local Plan is co-ordinated by officers in the Strategic Planning team. The team currently consists of 5 full-time equivalent (FTE) posts, down from the 7.2 FTEs recorded by the LDS in 2009 and down 0.5fte from the 2016 LDS, with one full time post currently vacant. The team's responsibilities cover areas additional to plan making and, in particular, neighbourhood planning, sub-regional planning, engagement with neighbouring local authorities and the implementation of major development schemes, together with responding to various Government consultations. The current structure of the team is shown below.

Figure 3: Strategic Planning Team



5.2 Work on the Local Plan is a corporate priority and, consequently, it is prepared jointly with other Council services. This specialist knowledge supplements the work of the Strategic Planning team, and is essential given the reduced staffing levels in the team in recent years.

5.3 Given the current financial situation, the Council's budgetary commitments to the Local Plan have been reduced. Whilst current funding levels are sufficient to see the adoption of the Traveller DPD, revised funding arrangements may be required to progress a review of the Local Plan as a whole.

Risk Assessment and Management

5.4 The production of complex documents within the WDDF requires consideration of the potential risks involved in their preparation. These vary from local matters, such as changes in staffing levels or political / administration changes, to those of national or regional significance including publication of revised government guidance. The processes for adopting statutory DPDs also raise potential risks, particularly the requirement for plans to be tested in relation to 'soundness'.

5.5 The matrix in Table 1 below identifies a range of potential risks, their impact and likelihood of occurrence, together with contingency and mitigation measures.

Monitoring and Review

5.6 The Council's Annual Monitoring Report (AMR) will monitor the progress of the LDS on an annual basis, reporting in December each year. The latest version is available to view [here](#).

5.7 The AMR will monitor the delivery of policies when they have been adopted as well as referring to the Council's projects and programme in relation to the Duty to Co-operate. Targets and indicators have been identified for the policies within Local Plan Part 1 and 2, and the Traveller DPD. The results of monitoring will inform and feed into the Local Plan Review process.

TABLE 1: WINCHESTER DISTRICT DEVELOPMENT FRAMEWORK - RISK ASSESSMENT MATRIX

Risk	Likelihood	Impact	Contingency	Mitigation
A team member may leave	High	High	Spread knowledge of the Local Plan and its associated documents throughout the team to minimise impact.	Re-appoint as soon as possible if budget restrictions permit. Alternatively, seek to re-deploy staff via the Council's 1Team approach.
Vacant post might not be filled	Medium	Medium	Seek to recruit in a timely manner to allow for a new member of staff to become familiar with WCC processes, prior to key stages of plan making.	Seek to recruit a temporary member of staff with the necessary experience.
New national legislation	High	Medium	The Government has recently consulted on a number of changes to the planning system, including plan making. It is therefore highly likely that changes will be forthcoming in the next 1-2 years.	Include flexibility in the timescales for preparation of Local Plan and associated documents. Await outcome of the various consultations and any pending changes at National level, where possible, prior to commencement of regulatory stages.
Legal challenge	Medium	High	Post adoption of a Local Plan, there is a six week challenge period. There is potential for newly-adopted plans to be challenged, placing a degree of uncertainty over the status of the policies and proposals.	To reduce risk of challenge, ensure the Local Plan is legally compliant, is based on robust evidence and been subject to extensive consultation. Resist challenges made through the Courts where they are not well-founded.
Problems arising from joint working; compliance with the duty to co-operate.	Low	High	It is not possible for an examining Inspector to 'correct' a failure to meet the Duty to Cooperate, so this could have a serious impact. Close working is needed with other authorities and Council Members to detect issues early in the process	Some flexibility is included in the Local Plan timescales. Continuing discussions with neighbouring authorities. The Council is also represented on project boards / steering groups of major development sites.
Programme slippage	Medium	Medium	Contingency time is built into the LDS programmes, which includes sufficient time	Sufficient flexibility is included in the Local Plan timescales.

Risk	Likelihood	Impact	Contingency	Mitigation
			to deal with the large number of representations typically received at consultation stages.	Revise LDS where necessary. Ensure sufficient resources available to complete future stages.
Local Plan found not to be 'sound'	Low	High	Seek advice from PINS at key stages (e.g. advisory visits) and be prepared to make modifications. Develop and take account of sound evidence.	Develop sound technical evidence base. If necessary, go back to an earlier stage, revise the plan and re-submit.
Failure to secure timely provision of infrastructure	Medium	High	Retain up to date evidence on infrastructure and liaise with infrastructure providers.	Continuing engagement with infrastructure providers and development of the IS and IDP will help ensure timely provision.
Failure to secure agreement of full Council to Local Plan	Medium	Medium	It is important to work closely with all elected Members and to raise awareness of the Local Plan, and associated documents, to secure an up to date development plan that complies with National Guidance.	Build sufficient flexibility into the strategy and timescales.
Inspector's report includes recommendations that the Council finds difficult to accept	Medium	Medium	Although the Inspector's recommendations are no longer binding (except for any modifications proposed by the Council), the Plan may not be 'sound' unless it is modified. The Council will need to consider all recommendations if it wishes to have an up to date development plan in place as required by the NPPF.	Keep Council Members up to date on issues arising and likely recommendations.

APPENDIX 1

WINCHESTER DISTRICT DEVELOPMENT FRAMEWORK - PROGRAMME (October 2017)

PROJECT	2017				2018				2019				2020				2021															
	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D		
Local Plan Part 1 - Joint Core Strategy	adopted March 2013 - policies will continue to apply until replaced by adoption of local plan review in 2021																															
Local Plan Part 2 - Development Management and Allocations	adopted April 2017 - policies will continue to apply until replaced by adoption of local plan review in 2021																															
Gypsy and Traveller DPD																																
Local Plan Review																																
CIL Charging Schedule Review																																
Statement of Community Involvement update																																

KEY - DPD

Ongoing public & stakeholder engagement and evidence (Reg 18)

Sa Sustainability Appraisal & early public participation
 P Pre submission publication & consultation (Reg 19)
 S Submission (Reg 22)
 PH Pre-Hearing meeting in accordance with Town and Country Planning (Local Planning) (England) Regulations 2012

H Hearing sessions open
 IF Inspector's report - fact check
 I Inspector's report - final (Reg 25)
 A Adoption (Reg 26)

KEY - CIL Charging Schedule

Ongoing public & stakeholder participation + viability testing

C Consultation on Preliminary Charging Schedule
 CR Draft published for representations
 SE submit schedule for examination
 H Hearing sessions commence
 ER Examiners report published
 A Adoption

APPENDIX 2

List of Saved/Replacement Policies

The Saved Policies from the Winchester District Local Plan Review(2006) no longer apply with the adoption of LPP2 to that part of the District that lies outside the South Downs National Park. However, the saved policies will continue to apply for development management purposes within the South Downs until replaced by policies in the South Downs Local Plan currently being prepared.

The table below lists all the 'saved' policies and explains which policies replace them or why they are not carried forward in LPP2. List focusses on the development management policies in LPP2 but site allocation policies may also be applicable.

'Saved' WDLPR Policy	Policy Topic	LPP2 Policy/Paragraph or reason for deletion
DP2	Master Plans (major landowners/users)	DM13
DP3	General design criteria	DM15, DM16
DP4	Maintaining or enhancing townscape and landscape	DM14, DM22 + site specific allocations
DP5	On-site amenity open space	DM5, DM16 + site specific allocations
DP10	Pollution-generating development	DM16, DM18
DP11	Un-neighbourly uses	DM16, DM18, DM19
DP12	Pollution-sensitive development	DM18
DP13	Development on contaminated land	DM20
DP14	Public utilities and telecommunications	DM21
CE17	Re-use of non-residential buildings in the countryside	DM31 (for historic buildings)
CE19	Residential caravans/mobile homes (agricultural or forestry workers)	DM10
CE20	Housing for agricultural or forestry workers	DM10
CE21	Removal of occupancy conditions (agricultural or forestry workers)	DM10
CE22	Dwellings for other rural workers not connected with agriculture or forestry	DM10
CE23	Replacement or extension of dwellings in the countryside	DM1, DM2, DM3
CE24	Change of use of existing buildings to residential	DM31 (if listed building / historic interest)
CE25	Change of use of buildings in extensive grounds	partly covered by DM31 for historic buildings
CE26	Staff accommodation in association with large buildings	Not carried forward, partly covered by DM10
CE28	Recreation and tourist facilities in the countryside	DM12
HE1	Preservation of archaeological sites	DM25
HE2	Assessment of archaeological sites	DM25
HE4	Conservation Areas - setting	DM26
HE5	Conservation Areas - new buildings and extensions	DM26
HE6	Conservation Areas - detail required	DM26
HE7	Conservation Areas - demolition of buildings	DM27
HE8	Conservation Areas - retention of features	DM26, DM32

'Saved' WDLPR Policy	Policy Topic	LPP2 Policy/Paragraph or reason for deletion
HE9	Removal or alteration of shopfronts	DM32
HE10	Replacement of shopfronts	DM32
HE11	Advertisements and signage	DM32
HE12	Blinds, canopies and shutters	DM32
HE14	Alterations to Listed Buildings	DM28, DM29
HE17	Change of use of redundant historic agricultural and other rural industrial buildings	DM31
H3	Development within Settlement Policy Boundaries	DM1
H10	Change of use or redevelopment of mobile home/caravan parks	Not carried forward.
SF1	Commercial development in town and village centres	DM6
SF2	Loss of commercial or leisure floorspace in town and village centres	DM6
SF3	Food and drink uses in town and village centres	DM6
SF5	Loss of retail floorspace in primary shopping areas	DM7
RT1	Open areas with important amenity value	DM4
RT2	Loss of important recreational areas	DM4
RT5	Improvements in recreational provision	Site allocation policies
RT11	Equestrian Development	DM11
RT12	Golf-related Development	DM12, DM22
RT13	Noisy Sports	DM12, DM19, DM22
RT16	Leisure or tourism facilities in the countryside	DM12, DM22
RT17	Camping/Caravanning Sites	DM12, DM22
RT18	Short-stay tourist accommodation in countryside	DM12, DM22
T2	Development requiring new or improved access	DM17
T3	Development layout	DM17
T4	Parking standards	DM17
T9	Rail freight interchange facilities	Hampshire Minerals & Waste Plan Policy 19
T12	(i) Safeguarded land - Botley by-pass	SHUA5
	(ii) Safeguarded land - Whiteley Way	Not carried forward
W2	Broadway/Friarsgate	WIN4
W4	Park & Ride facilities	Car parking strategy and site allocations
W6	New public car parks	Not carried forward, covered by Parking Strategy
W7	Residential parking standards (Winchester)	DM17 / Residential Parking Standards SPD
W10	New footways/footpaths	Not carried forward as unimplemented schemes not sufficiently deliverable
W11	New bridleway	Implemented
S1	Bishop's Waltham Ponds	DM4
S2	Winchester Road/Malt Lane, Bishop's Waltham	Not carried forward as not sufficiently deliverable
S4	Pondside, Bishop's Waltham	Implemented

'Saved' WDLPR Policy	Policy Topic	LPP2 Policy/Paragraph or reason for deletion
S7	Hillsons Road Industrial Estate, Curdridge	Not carried forward,
S10	Former Station Yard, Sutton Scotney	Not carried forward
S12	Whiteley Green	SHUA1
S13	'Solent 2' east of Whiteley Way	SHUA2
S14	'Solent 2', west of Whiteley	SHUA3
S15	Little Park Farm, Whiteley	SHUA4