

REPORT TITLE: CAR PARKS MAJOR WORKS PROGRAMME

CABINET (TRAFFIC AND PARKING) COMMITTEE

4 JANUARY 2017

PORTFOLIO HOLDER: Cllr JAMES BYRNES - PORTFOLIO HOLDER FOR
TRANSPORT AND PROFESSIONAL SERVICES

REPORT OF ASSISTANT DIRECTOR (ENVIRONMENT)

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WARD(S): ALL WARDS

PURPOSE

The purpose of this report is to consider and agree the proposed Car Parks Major Works Programme for 2017/18 and an indicative programme for 2018/19.

The programme considers both capital and revenue expenditure and links to the Council's Asset Management Plan developed by the Estates Team

The report explains that much progress has been made on delivering the programme agreed for 16/17 in terms of maintaining and improving parking assets and the introduction of new software to improve the making and enforcing of traffic regulation orders. A further package of maintenance and enhancements of car parks is planned for 17/18 including barrier works and replacement ticket machines at Park and Ride facilities and energy efficient lighting in the Brooks car park. Software will be introduced to improve the operation of the Parking and CCTV team along with new ways of signing car parks in Winchester which reflects actions agreed in the mid-term refresh of the Council's Car Parking Strategy (CAB2874).

RECOMMENDATIONS:

1. That subject to Cabinet approval of the Capital Programme, the Car Parks Major Works Programme for 2017/18 of £275,000, as outlined in Appendix A, be approved and that the indicative programme for 2018/19 totalling £180,000 be noted as a basis for planning and preparing future works.

2. That the Assistant Director (Environment) be given delegated authority to make minor adjustments to the programme, in order to meet maintenance and operational needs of the District's car parks throughout the year as required, in consultation with the Assistant Director (Estates & Regeneration) and the Portfolio Holder for Transport and Professional Services.

IMPLICATIONS:

1 COMMUNITY STRATEGY OUTCOME

- 1.1 On-going investment in the Council's parking infrastructure is consistent with delivering the High Quality outcome (Effective traffic management and support for transport provision), Prosperous Economy outcome (Support the local economy) and Effective and Efficient Council outcome (Medium term financial planning to ensure effective use of available resources including asset management) set out in the Community Strategy.

2 FINANCIAL IMPLICATIONS

- 2.1 The car parks major works programme is funded by the car parks property earmarked reserve. The opening balance of this reserve at 1st April 2016 was £1.526m, and based on the proposals within this paper and other major works in the capital programme (such as Chesil multi-storey) this is forecast to reduce to £206k by the end of 2019/20.
- 2.2 The programme of works identified in this report amounts to £275k in 2017/18 and £180k in 2018/19.
- 2.3 Investing in parking infrastructure will reduce the risk of loss of income from parking charges by ensuring that car parks are attractive and well used facilities which are fit for purpose. This will in addition help to prevent any claims against the Council resulting from accidents or other incidents in car parks.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 Any procurement for goods and services will be in line with the Council's procurement guidelines.

4 WORKFORCE IMPLICATIONS

- 4.1 A significant amount of the recommended programme will be delivered 'in house' by the Councils Special Maintenance Team.

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 Works are in line with the Councils Draft Asset Management Programme.

6 CONSULTATION AND EQUALITY IMPACT ASSESSMENT

- 6.1 Consultation has taken place with colleagues from the Council's Estates and Financial Services Team's and the Portfolio Holder for Transport and Professional Services.

7 RISK MANAGEMENT

Risk	Mitigation	Opportunities
<i>Property Failing to maintain Council property in a safe condition for users.</i>	Investment means that car parks remain fit for purpose	Opportunities to explore new technology to support their use by customers, extend the life of car parks and reduce costs.
<i>Community Support N/A</i>		
<i>Timescales N/A</i>		
<i>Project capacity N/A</i>		
<i>Financial / VfM, Failure to have safe and well managed car parks and reliable working parking machines could result in loss of income.</i> <i>Missing opportunities to explore and install energy efficient lighting means that potential savings are not realised.</i>	Over the past few years investment in replacing a number of machines each year has taken place along with a programme of refurbishment of surfaces and lines. Parking have worked with colleagues in the Estates team to introduce energy efficient lighting in Chesil MSCP; a similar project is now underway in Tower Street car park.	Exportation of different types of machines to give customers a number of options to make payment. Not only produces financial savings but also reduces consumption.
<i>Legal, the Council has an obligation to maintain its car parks in a safe condition..</i>	Maintaining car parks in a safe condition helps to minimise claims from injuries and other incidents.	
<i>Innovation, Missing opportunities to invest in new technology including energy efficient lighting would mean that the Council would fail to produce energy efficiencies and other savings</i>	The Council continues to investigate and implement lighting and other measures to improve the parking stock and to reduce energy consumption and costs..	
<i>Reputation, failing to carry out repair work and to not maintain car parks to an acceptable standard may damage the reputation of the Council and attract criticism from customers as well as reducing use.</i>	By carrying out a programme of structural surveys and other inspections, and subsequent repairs, will ensure that the Council has attractive and safe car parks which will	Maintaining or increasing the number of car parks awards by having safe and well managed car parks may attract additional users.

	encourage their use.	
<i>Other</i>		

8 SUPPORTING INFORMATION:

- 8.1 The Car Parks Major Works Programme sets out the spending plans for 2017/18 incorporating both capital and revenue costs. It consists of a variety of works including building refurbishment and maintenance and equipment replacement, car park resurfacing and improvements to help to protect the health and safety of users.
- 8.2 The programme set out in this report includes expenditure proposals for 2017/18 and an indicative programme for 2018/19. For 2017/18 the total proposed programme including any carry forwards amounts to £275,000 of which £125,000 is classified as capital expenditure (including a £65,000 C/F) and £150,000 as revenue expenditure. The Car Park's Property Maintenance Earmarked Reserve is used to fund both capital and revenue expenditure.
- 8.3 The programme set out in Appendix A reflects the current needs and priorities of the Council in terms of maximising efficiency, health and safety and general obligations for maintenance and equipment replacement in relation to its assets, and therefore reflects the Council's strategy for asset management and strategic objectives included within Portfolio Plans.
- 8.4 As an update on works that have taken place since the previous report to Cabinet in February 2016 (CAB 2758 refers), the following projects have been undertaken or are in the process of being completed.
- 8.5 Purchase and population of the Parkmap TRO mapping system is well underway; this tool will be invaluable in improving the efficiency of services delivered in both the Engineering and Transport team and Parking and CCTV team in relation to the implementation of new orders and quality of records held by the Council in regard to existing orders and the corresponding enforcement of parking restrictions.
- 8.6 Surface repairs and relining works have taken place in many car parks, including the Chesil Multi Surface car park where major works were carried out to the lower levels, maintaining access to parking for customers and resulting in car parks retaining their 'Parkmark' Safer Parking awards. The provision of additional parking at Jubilee Hall in Bishops Waltham is still ongoing with the Council now having agreed to support the project by allocating funds of £100,000 with the balance to be met by the Parish Council.
- 8.7 Works are underway to replace the air quality management system in the Brooks car park; a considerable amount of this project has already been completed which has led to significant savings in energy consumption. The remainder of the works will take place in the 2017/18 financial year.

- 8.8 Installation of energy efficient lighting at Tower Street car park is now at the stage where quotations are being considered. As part of this project, time clocks will be installed to turn off a number of rows of lights at night times and presence detectors will be installed on other rows so that lights are only activated when needed rather than being on at all times. It is anticipated that the lighting upgrade will achieve a carbon saving of approximately 66.11 tonnes per annum.
- 8.9 Replacement parking machines have been installed in the Broadway in Winchester, Wickham Square, Basingwell car park in Bishops Waltham, and at Perins School in New Alresford. This will help to maintain customer access to parking and protect Council income.
- 8.10 In addition, the Council have worked with Disabled Motoring UK and the British Parking Association to achieve a new quality mark on 13 of its car parks, being one of the first local authorities in England to achieve this new accreditation. This is an award of excellence and demonstrates that by investing in the car parking stock the Council not only has safe and well managed car parks but is considering the needs of the whole community including disabled users.
- 8.11 A proposed project to purchase and install mobile deployable cameras has not been progressed due mainly to the restrictions on loadings on street columns imposed by SSE and therefore the benefits of this project would be very limited.
- 8.12 The proposed programme for 2017/18 is £275,000 and the indicative programme for 2018/19, of £180,000 is broadly in line with the Council's Asset Management Plan developed by the Estates Team and incorporating car parks.
- 8.13 It is proposed that the lighting be replaced within the Brooks car park to continue with energy saving measures in that area and to achieve similar results to those delivered at Chesil Multi Storey car park and which are anticipated at Tower Street car park.
- 8.14 It is proposed that the Council's approach to signing its car parks in Winchester is reviewed to enable drivers to make more informed choices when they park and to use the first car park which meets the purpose of their journey in line with recommendations agreed within the mid term refresh of the Council's Car Parking Strategy which was considered at Cabinet on 7 December 2016. This is in line with recommendation 8.33 of CAB 2874.
- 8.15 The programme to replace year on year a number of the Council's pay machines should continue; the next area to be attended to in 2017/18 will be St Catherine's park and ride and Barfield park and ride.
- 8.16 A number of car parks require re-lining, and some maintenance, and much of this work will be undertaken by the Council's Special Maintenance Team including the replacement of wooden barriers at the park and ride sites.

- 8.17 The Parking Team have been investigating the procurement of a new system for handling correspondence and this will help to further improve the quality of the level of service offered to customers particularly in terms of the consistency of the decision making process relating to challenges to penalty charge notices. It should also help to maintain and improve efficiency levels at a time of increasing workloads for the team.
- 8.18 As part of the mid term refresh of the Councils Parking Strategy considered at Cabinet on 7 December 2016, recommendation 8.22 agreed that a proportion of new spaces provided in the centre should be reserved for ULEVs to encourage the use of vehicles which have the least environmental impacts.
- 8.19 As part of the work to demolish a section of Friarsgate multi storey car park and re-provide a number of spaces, 2 bays will be set aside specifically for ULEV vehicles. The budget for this will be included as part of that project.
- 8.20 During 2017/18 assessments will be carried out on the demand for additional ULEV spaces in the centre and a sum has been included within the Car Parks Major Works indicative programme for 2018/19 to convert other spaces for ULEV vehicles including installing charging points and signage.
- 8.21 Under Regulation 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) England Regulations 2012 this is a key decision which has not been included in the Forward Plan. The Chairman of The Overview and Scrutiny Committee has been informed.

9 OTHER OPTIONS CONSIDERED AND REJECTED

- 9.1 None

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

CAB2758 CAR PARKS MAJOR WORKS PROGRAMME 10 FEBRUARY 2016

Other Background Documents:-

None

APPENDICES:

Appendix A - Proposed Car Parks Major Works Programme for 2017/18 and Indicative Programme for 2018/19

ND Proposed Car Parks Major Works Programme for 2017/18 and Indicative Programme for 2018/19

CAR PARK/ITEM	PROJECT	Capital £	Revenue £	TOTAL £
2017/18				
Brooks centre	Repalcement lighting	50,000		50,000
Various car parks	replacement signs		50,000	50,000
Various car parks	Condition surveys, remedial works, lining and general repairs		70,000	70,000
East Park and Rides	Annual machine replacement programme		30,000	30,000
IMT	Purchase of response master system or equivalent	10,000		10,000
Brooks Centre	Air Quality Management System	65,000 C/F		65,000
TOTAL PROGRAMME		125,000	150,000	275,000

CAR PARK/ITEM	PROJECT	Capital £	Revenue £	TOTAL £
2018/19				
Various car parks	Installation of ULEV provision	20,000		20,000
Various car parks	Annual machine replacement programme		30,000	30,000
Various car parks	Surface repairs and remarking		30,000	20,000
Brooks Car Park	Lower level resurfacing	40,000		40,000
Middlebrook St	resurfacing	45,000		45,000
Various car parks	investigation and installation solar lighting trials	15,000		15,000
TOTAL PROGRAMME		120,000	60,000	180,000