

CABINET**15 May 2003****Attendance:****Councillors:**

Campbell (Chairman) (P)

Beveridge (P)
 Cook (P)
 Evans (P)
 Hiscock (P)

Learney (P)
 Nelmes (P)
 Wagner (P)

Others in Attendance and Speaking

Councillors Busher, Davies and Lipscomb

Others in Attendance and not Speaking

Councillor Pearson

11. TIME AND FREQUENCY OF MEETINGS**RESOLVED:**

That meetings of the Cabinet commence at 9.00am for the 2003/2004 Municipal Year and that subject to keeping under review the convenience of meetings that coincide with Council, the frequency of meetings be kept to the pre-published calendar for the Municipal Year.

12. ALLOCATION OF CABINET PORTFOLIOS

Cabinet agreed to retitle the Portfolio for Planning and Environment to be the Portfolio for Environment, Economy and Development to better reflect the importance of the economy to the prosperity of the District. Councillor Cook replaced Councillor Sutton as the Portfolio Holder.

Cabinet agreed to the following for the reasons as set out above.

RESOLVED:

1. That the following arrangements for the allocation of portfolios be agreed for 2003/04:

Community Services	-	Councillor Evans
Community Strategy	-	Councillor Campbell
Environment, Economy and Development	-	Councillor Cook
Finance and Resources	-	Councillor Learney
Health and Wellbeing	-	Councillor Wagner
Housing	-	Councillor Hiscock
Performance Management	-	Councillor Nelmes
Transport and Access	-	Councillor Beveridge

2. That authority be delegated to the City Secretary and Solicitor to amend the Constitution accordingly.

13. **MINUTES**

That the minutes of the meeting of Cabinet held on 23 April 2003 be approved and adopted (Less Exempt Minutes).

14. **PUBLIC PARTICIPATION**

There were no questions asked or statements made.

The Chairman commented that Councillors wishing to speak on items would be permitted to do so at the commencement of the individual item and that advance notice of the request should ideally be registered through the Committee Administrator for Cabinet in advance of the meeting.

15. **LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE AND EXHIBITION – HARROGATE: 2 – 4 JULY 2003**

To more closely reflect the political balance of the Council, Cabinet agreed that the opportunity to attend the Conference be offered to the Chairman and Vice Chairman together with a representative from each of the other Political Groups.

Cabinet agreed to the following for the reasons as set out above.

RESOLVED:

That six places be reserved to be shared between delegates attending, to be the Chairman and Vice Chairman together with a representative from each of the other Political Groups and the Chief Executive.

16. **ANNUAL APPOINTMENTS TO COMMITTEES AND INFORMAL MEMBER/OFFICER WORKING GROUPS**

(Report CAB647 refers)

Cabinet agreed to the following for the reasons as set out in the report.

RESOLVED:

That the terms of reference be agreed as set out in the report and that following appointments be made for the 2003/2004 Municipal Year.

1. ICT Informal Member/Officer Working Group – Councillors: Campbell, Davies, Goodall, Jeffs, Knasel, Learney, Oxley and Porter together with Officers: Director of Finance, A Moore, S Buchanan, J Maughan.

2. Stock Condition Informal Member/Officer Working Group – Councillors: Maynard, Craig, Hiscock, Hoare; Knasel and Oxley together with Officers: K Kershaw, A Nairn.

3. Sussex Street Informal Member/Officer Working Group -
Councillors: Nelmes, Craig, Hammerton, Hiscock, Love and Oxley
together with Officers: Director of Health and Housing, K Kershaw, C
Broomfield.

4. Service Charges Informal Member/Officer Working Group
– Councillors: Hiscock, Davies, Hoare, Learney, Nunn and Oxley together
with four representatives of TACT and Officers: L Alexander, R Botham, S
J McKinnon and F Sutherland.

5. Social Inclusion Informal Member/Officer Working Group –
Councillors: Allgood, Evans, Hammerton, Johnston, Love, Nunn and
Pines and the Director of Community Services and/or his nominees.

6. Comprehensive Performance Assessment Informal
Member/Officer Working Group - Leader and Deputy Leader of the
Council the Portfolio Holder for Performance Improvement, the Portfolio
Holder for Finance and Resources and one member each of the three of
the political groups represented on the Council (Councillor Davies -
Labour Group, and Councillor Goodall - Independent Group), to include
the Chairman of the Principal Scrutiny Committee (Councillor Allgood –
Conservative Group), together with the Chief Executive and other
members of the Corporate Management Team, and the Corporate
Support Officer.

7. Enablement Informal Member/Officer Working Group –
Councillors: Bidgood, Campbell, Chamberlain, Craig, Hiscock and Tait
together with Officers: Director of Health and Housing, City Secretary and
Solicitor, Director of Finance and the Director of Development Services or
their nominees.

8. Best Value Reviews:

- (a) Community Development – Councillors Hatch,
Porter and Stallard
- (b) Internal Services – Councillors Clohosey and
Lipscomb and one vacancy to replace Councillor
Knasel, to be advertised to all Members to ascertain
whether there is a Member with specific skills that
can be of benefit to the position.
- (c) Heritage – Councillors Davies and Fothergill
- (d) People and Work – Councillors Busher and Collin
- (e) High Quality Environment – Councillors Beveridge
and Evans

9. That the West of Waterlooville Forum be allocated nine
members, 4 from the Liberal Democrats, 3 from the Conservatives, 1
Independent and 1 Labour representative and that the following Members
be appointed Councillors: Bidgood, Busher, Carter, Davies, Evans, Hatch,
Macmillan, Read and Stallard with deputies Councillors Bennetts,
Chamberlain, Coates and de Peyer.

10. That the Bar End Informal Member/Officer Working Group and the Winchester District Local Plan (Sparsholt College) Sub Committee be discontinued.

11. That the work of the Concessionary Informal Member/Officer Working Group be discontinued and that its work to review the future use of tokens be carried out by the Environment & Access Performance Improvement Committee.

12. That the need for a Bapsy Bequest Informal Member/Officer Working Group be reviewed following the submission of a report on this subject to a future Cabinet meeting.

13. That the Portfolio Holder for Transport and Access considers how the business of the Work Travel Plan Working Group which had been established in conjunction with Unison to monitor the introduction of the work travel plan and to ensure that its key tasks were implemented, takes into account the Best Value Review on Organisational Infrastructure.

17. **ANNUAL APPOINTMENTS TO EXTERNAL BODIES**
(Report CAB648 refers)

Cabinet agreed to the following for the reasons as set out in the above report.

RESOLVED:

1. That the following appointments to external bodies be made for the 2003/04 Municipal Year (deputies shown in brackets) :

i. Bishops Waltham Sports Committee

Councillor Chamberlain (Hoare)

ii. Carroll Youth Centre

Councillors Rees and Tait (Love)

iii. Forest of Bere and Eversley Joint Members Working Group

Councillors Cook and Pearson

iv. Hampshire County Council Annual Meeting with Parish and District Councils regarding public transport issues

Councillor Beveridge

v. Hampshire County Arts Forum

Councillor Evans (Tait)

vi. Health for All Committee

Councillors Collin, Hammerton, Quar, Rees and Wagner

- vii. National Parking Adjudication Joint Committee
Councillor Beveridge
- viii. Southern Tourist Board
Councillor Fothergill (Jeffer)
- ix. Tower Arts Management Committee
Councillor Bailey (Tait)
- x. Twyford Waterworks
Councillor Wagner (Bailey)
- xi. Winchester Allotment Holders Society
Councillor Hutton (Berry)
- xii. Winchester Indoor Sports Association (Lido Sports Club)
Councillor Sutton
- xiii. Winchester Housing Needs Group
Councillors Craig and Hiscock (Oxley)
- xiv. Winchester Housing Group
Councillors Steel and Rees
- xv. Winchester Housing Trust
Councillor Bennetts (Tait – Observer)
- xvi. Winchester Road Safety Council Committee
Councillor Beveridge (Pearson)
- xvii. Winchester City Centre Management Limited
Councillor Evans (membership to expire on 30 April 2004)
- xviii. Hampshire and Isle of Wight Association of Local Authorities (HIOWA)
Councillors Campbell and Evans
- xix. Hampshire and Isle of Wight Association of Local Authorities (HIOWA) – Hampshire Rural Committee
Councillor Baxter

xx. South East England Regional Assembly (SEERA)

Councillor Campbell (Evans)

xxi. WCC/SERCo Member Liaison Meeting

Councillors Busher, Campbell, Davies, Hiscock Lipscomb and Wagner

xxii. WCC/STERIA UK Member Liaison Meeting

Councillors Chamberlain, Davies, Learney and Lipscomb

xxiii. Local Government Association

Councillor Campbell (Evans)

xxiv. Local Government Association Rural Commission

Councillor Cook

xxv. Winchester District Joint Consultative Committee

Relevant Portfolio Holders depending on the agenda content for consideration

2. That the following appointments to outside bodies be made, to which nominations had been received :

- i. Age Concern (until 31 May 2004) - Councillor Bailey
- ii. Bishops Waltham Citizens Advice Bureau (until 15 May 2004) - Councillor Busher
- iii. Havant & District Citizens Advice Bureau (until 30 May 2004) - Councillor Allgood
- iv. Relate (until 30 June 2004) - Councillor Love
- v. Southampton International Airport Consultative Committee (until 30 June 2006) - Councillor Bailey (Wagner)
- vi. Trinity Centre Management Committee (until 30 June 2004) - Councillors Hiscock and Love
- vii. Winchester Citizens Advice Bureau (until 30 May 2006) Councillor Love

18. **FUTURE ITEMS FOR CONSIDERATION BY CABINET**

RESOLVED:

That the list of future items for consideration by Cabinet, as set out on the agenda sheet, be noted.

19. **EXEMPT BUSINESS**

RESOLVED:

That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
) Information relating to the) financial or business affairs of) any particular person (other) than the authority). (Para 7) Schedule 12A refers).)
20	ICT Strategy Contract) The amount of any expenditure) proposed to be incurred by the) authority under any particular) contract for the acquisition of) property or the supply of goods) or services. (Para 8 to) Schedule 12A refers).)
20	Corporate Mobile Phone Contract) Any terms proposed or to be) proposed by or to the authority) in the course of negotiations for) a contract for the acquisition or) disposal of property or the) supply of goods or services.) (Para 9 to Schedule 12A) refers).)
20	Coitbury House) Information relating to the) financial or business affairs of) any particular person (other) than the authority). (Para 7) Schedule 12A refers).)
20	Plot 1, Bar End Housing Estate) Any terms proposed or to be) proposed by or to the authority) in the course of negotiations for) a contract for the acquisition or) disposal of property or the) supply of goods or services.) (Para 9 to Schedule 12A) refers).)

20. **MINUTES OF THE PREVIOUS MEETING HELD ON 23 APRIL 2003 (EXEMPT MINUTES)**

Cabinet considered exempt minutes relating to ICT Strategy Contract, Corporate Mobile Phone Contract, Coitbury House and Plot 1, Bar End Housing Estate

RESOLVED:

That exempt minutes relating to ICT Strategy Contract, Corporate Mobile Phone Contract, Coitbury House and Plot 1, Bar End Housing Estate be approved and adopted.

The meeting commenced at 9.00am and concluded at 9.50am.

S Campbell
Chairman