

CABINET

3 December 2003

Attendance:

Councillors:

Campbell (Chairman) (P)

Beveridge (P)

Cook (P)

Evans (P)

Hiscock (P)

Learney (P)

Nelmes (P)

Wagner (P)

Others in Attendance and not Speaking

Councillors Allgood, Bailey, Davies, Mitchell, Pearson and Porter

Mr A Rickman and Mrs H Dewdney (TACT)

757. **APPOINTMENTS TO CABINET COMMITTEES ETC**

As the West of Waterlooville Forum was an informal body, it was agreed that any Member who was unable to attend would be able to request a deputy from a different political party to take his or her place, if no one from his or her own party was available.

RESOLVED:

That the following Members be appointed as additional deputies on the West of Waterlooville Forum (to allow one deputy for each Member):

Councillors Baxter, Clohosey, Knasel, Lipscomb and Sutton

(Full Winchester City Council Membership:

Councillors Bidgood (Chairman), Allgood, Busher, Carter, Davies, Evans, Hatch, Read and Stallard

Deputies: Baxter, Bennetts, Chamberlain, Clohosey, Coates, de Peyer, Knasel, Lipscomb and Sutton)

758. **LEADER AND PORTFOLIO HOLDER ANNOUNCEMENTS**

The Portfolio Holder for Health and Wellbeing advised that the Council's Environmental Protection Team had scored the highest in an audit of eleven other authorities in the Hampshire and Isle of Wight area.

The Portfolio Holder for Finance and Resources reported that the Council had received a commendation from the IdeA in respect of its National and Local Property Gazetteer in recognition of its work on the computerised mapping of the District.

The Portfolio Holder for Community Services announced the publication of the new format Tourism Guide.

The Leader advised that she had attended a meeting with the Leader of the County Council on the future of the new Winchester Library/Cultural Centre. The two Councils had acknowledged the concerns about the proposed location at Sussex Street and concluded that the option of extending the existing library building into part of the adjoining car park should be pursued instead. The Leader confirmed that the Councils would be issuing a joint press release on this subject and the public would be consulted before any firm decisions were made.

759. **MINUTES**

RESOLVED:

That the minutes of the previous meeting held 18 November 2003 (less exempt items) be approved and adopted.

760. **PUBLIC PARTICIPATION**

Mr Hayter spoke on the subject of the District Local Plan and in particular, the issue of affordable housing provision.

Mr Hayter stated that the Housing Monitoring Report should include an estimate of future affordable housing supply and demand (report considered by the Winchester District Local Plan Committee on 20 November 2003, WDLP35 refers). He argued this was necessary to highlight the significant shortfall in affordable housing. He also recommended that the required percentage of affordable housing on larger developments be increased from 35 to 50 per cent (in line with the percentage required for smaller developments).

The Chairman thanked Mr Hayter for his comments and advised that they would be considered under the Local Plan report item below.

761. **DISTRICT LOCAL PLAN – PRE-INQUIRY CHANGES**

(Report CAB764 refers)

Cabinet noted that the Pre-Inquiry Changes outlined in the report had been subject to detailed consideration by the Winchester District Local Plan Committee and would be referred to a special meeting of Council to be held on 15 December 2003.

The Director of Development Services advised that the following corrections and updates should be made to the published report:

- i) A representation on the Deposit version of the Local Plan which had been omitted from the Council for the Protection of Rural England regarding the Design and Development Principles Chapter, to the effect that the Plan should include details of when an Environmental Assessment was required.

In response to this comment, the Director of Development Services advised that the criteria for deciding when an Environmental Assessment was required was set out in legislation and regulations and therefore did not need to be included within the Local Plan.

- ii) An 'omission' site in Durley not being included.

The Director of Development Services reported that additional details about this omission site were not known and further enquiries were being made with the respondent. However, in general the Council had adopted the approach that omission sites would not be accepted.

- iii) Accidental omission of comments from a Mr Trimmer on the possible Winchester City (North) MDA and concerns about traffic implications.

The Director of Development Services advised that a summary of these comments would be included at Issue 12.28 of WDLP36 Appendix 1, but it was considered that the issues raised had already been dealt with in the Council's recommended response in that report.

- iv) Accidental omission of comments from the Highway Agency regarding possible improvements to the trunk road network at West of Waterlooville.

The Director of Development Services advised that the change outlined in PIC12.05 of the Schedule of Pre-Inquiry Changes had been expanded since the Local Plan Committee meeting to address this point.

- v) The Pre-Inquiry Change set out in PIC04.08 related to text to be deleted and should therefore be shown as struck-through.

In response to Mr Hayter's comments in the public participation period, the Director of Development Services advised that an estimate of future affordable housing supply had already been carried out at various stages of the Local Plan process. He did not consider there was any significant value to its additional inclusion within the Housing Monitoring Report.

With regard to the suggestion of increasing the percentage of affordable housing requirement in larger settlements to 50 per cent, the Director of Development Services explained that the Council would ask the Local Plan Inspector at the Inquiry to agree the highest percentage he considered achievable, taking account of the considerable need for affordable housing in the District.

Some Members commented that it might be preferable for the Council to state that it wished to achieve 50 per cent at this stage so as to give a clear indication to the Inspector. However, the Director of Development Services advised that the percentage selected should be based on evidence. Therefore, the Council had employed consultants to provide further advice on the maximum percentage of affordable housing any development site could accommodate and still remain viable. If the percentage was set too high, it might discourage sites from being brought forward, thus reducing the number of new homes overall, possibly worsening the current housing situation. The consultant's report was due back in time for its findings to be used for submissions prior to the Local Plan Inquiry in May 2004. Members would then have the opportunity to consider whether the affordable housing percentage requirement should be changed and, if necessary, to promote a higher figure before the Inquiry commenced.

In response to questions, the Director of Development Services confirmed that the Government was undertaking consultation on the possibility of reducing the threshold for when affordable housing provisions were triggered to 15 units (in settlements of over 3000 population).

In response to questions, the City Secretary and Solicitor clarified that the minutes of the meetings of the Winchester District Local Plan Committee held 3, 4 and 20 November 2003 (included elsewhere on the agenda), should be read in conjunction with CAB764 which provided a summary of the changes relating to the Local Plan Pre-Inquiry Changes.

With regard to the Winchester District Local Plan Committee minutes of 20 November 2003, one Member raised a concern in relation to a report on Chapter 12, New Communities and Other Representations (report WDLP36 refers). She stated that whilst objecting to the inclusion of the Winchester City North MDA in principle, if it were to be included, she would like a change to the wording of RD12.73 to remove reference to "off site" in the final sentence. This change was requested in order to give Henry Beaufort School the flexibility of having playing fields located within the MDA area, should this become necessary. The Director of Development Services clarified that in this context, "off site" meant outside of the MDA area.

In discussion of this request, the Director of Development Services advised that should the need for the MDA be triggered, the Master Plan would consider this sort of issue in detail. However, there appeared to be no reason why the words "off site" could not be removed from RD12.73 to allow the greater flexibility required. It was agreed that the decision on the exact re-phrasing of this paragraph be delegated to the Director of Development Services, in consultation with the Portfolio Holder for Environment, Economy and Development and the Chairman of the Winchester District Local Plan Committee. The new wording would be reported to Council on 15 December 2003 for approval.

In response to questions, the Director of Development Services explained the relationship between Neighbourhood or Village Design Statements and Development Briefs. He also advised that work was starting on the process of establishing procedures to consider 'exception' sites around Winchester. The results of these investigations would be reported to the appropriate Member bodies at a future date. It was suggested that the Winchester Town Forum should be involved in considering this issue.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RECOMMENDED:

1. THAT THE DISTRICT LOCAL PLAN PRE-INQUIRY CHANGES, AS OUTLINED IN THE ABOVE REPORT AND HAVING REGARD TO THE ADDITIONAL REPRESENTATIONS AND CORRECTIONS OUTLINED ABOVE, BE APPROVED.

2. THAT THE REWORDING OF CHAPTER 12: NEW COMMUNITIES, RD12.73 BE DELEGATED TO THE DIRECTOR OF DEVELOPMENT SERVICES, IN CONSULTATION WITH THE PORTFOLIO HOLDER FOR ENVIRONMENT, ECONOMY AND DEVELOPMENT AND THE CHAIRMAN OF THE WINCHESTER DISTRICT LOCAL PLAN COMMITTEE FOR APPROVAL BY COUNCIL.

(NOTE. SUBSEQUENT TO THE MEETING IT WAS AGREED THAT THE REVISED WORDING BE AS FOLLOWS:

CONTINUED...

RD12.73.....AS THE NEED FOR EDUCATION PROVISION IS GENERATED BY THE DEVELOPMENT, DEVELOPERS WILL BE EXPECTED TO PROVIDE ALL EDUCATION FACILITIES NEEDED ON-SITE AND CONTRIBUTE TO IMPROVED PROVISION ~~OFF-SITE~~ FOR SECONDARY EDUCATION.)

3. THAT THE DIRECTOR OF DEVELOPMENT SERVICES, IN CONSULTATION WITH THE PORTFOLIO HOLDER FOR ENVIRONMENT, ECONOMY AND DEVELOPMENT AND THE CHAIRMAN OF THE WINCHESTER DISTRICT LOCAL PLAN COMMITTEE BE AUTHORISED TO RESPOND TO ANY MISSING REPRESENTATIONS.

(NB: This minute was determined at a Special Meeting of the Council held on 15 December 2003)

762. **MINUTES OF THE WINCHESTER DISTRICT LOCAL PLAN COMMITTEE**

(Reports WDLP39, WDLP38 and CAB766 refer)

Cabinet considered the minutes of the meetings of the Winchester District Local Plan Committee held on 3, 4 and 20 November 2003.

Members noted that the recommendations relating to the District Local Plan Pre-Inquiry Changes were summarised in Report CAB764 above. In addition, the recommendations relating to PPG3 had been considered by Cabinet at its meeting on 18 November 2003 (Report CAB 749 refers). It was also reported that the City of Winchester Trust had advised that they welcomed the proposed changes in relation to PPG3 and hoped that adequate resources would be put in place to allow them to be achieved in practice.

Cabinet noted that a decision was required with regard to the minutes of the Winchester District Local Plan Committee held 4 November relating to proposed change from Planning Policy Guidance Note 7 (PPG7) (Report WDLP33 refers).

In addition, the minutes of the Winchester District Local Plan Committee held 20 November contained recommendations relating to Winchester District Landscape Character Assessment (report WDLP37 refers) and Housing Monitoring Report (report WDLP35 refers).

In discussion of the recommendation on the Housing Monitoring Report, Cabinet requested that in future years, the report be submitted directly to Cabinet in addition to the Winchester District Local Plan Committee.

RECOMMENDED:

THAT THE REVISED WINCHESTER DISTRICT LANDSCAPE CHARACTER ASSESSMENT, AS OUTLINED IN REPORT WDLP37, BE ADOPTED AS SUPPLEMENTARY PLANNING GUIDANCE TO THE WINCHESTER DISTRICT LOCAL PLAN AND, IN DUE COURSE, THE WINCHESTER DISTRICT LOCAL PLAN REVIEW (MINUTE ###, RECOMMENDATION 3 OF THE WINCHESTER DISTRICT LOCAL PLAN COMMITTEE HELD 20 NOVEMBER 2003 REFERS).

RESOLVED:

1. That the minutes of the Winchester District Local Plan Committee held 3 November 2003 be noted.

2. That with regard to the minutes of the Winchester District Local Plan Committee held 4 November 2003:

- (i) Minute 643 (comments to the Office of the Deputy Prime Minister on the Proposed Change from PPG7 to Planning Policy Statement 7) be agreed.
- (ii) Minute 644, Resolution 3 (Revised Deposit Local Plan: Analysis of Representations, Chapters 3, 6, 9 and 13 – report WDLP34 refers) be agreed.
- (iii) The remaining minutes be noted.

3. That with regard to the minutes of the Winchester District Local Plan Committee held 20 November 2003:

- (i) Minute 728, Recommendations 1 and 2 (Winchester District Landscape Character Assessment) of the Winchester District Local Plan Committee held 20 November 2003 be agreed.
- (ii) Minute 729 (Housing Monitoring Report) of the Winchester District Local Plan Committee held 20 November 2003 be agreed.
- (iii) That the remaining minutes of the Winchester District Local Plan Committee held 20 November 2003 be noted (subject to the proposed change to the wording of Chapter 12, RD12.73 outlined under discussion of CAB764 above).

763. **EASTLEIGH BOROUGH LOCAL PLAN: PRE-INQUIRY CHANGES**
(Report CAB765 refers)

Cabinet agreed to the following for the reasons outlined in the report.

RESOLVED:

That the City Council should maintain its objections to the sections of the Eastleigh Borough Local Plan that were commented on at the Revised Deposit stage, but should not be represented at the Public Local Inquiry into the Eastleigh Borough Local Plan.

764. **COUNCIL TAX DISCOUNTS**
(Report CAB761 refers)

Members noted that the report dealt with possible changes to Council Tax discounts with the introduction of the Local Government Act 2003 in the following areas: second homes; long-term empty homes; and locally-defined discounts, including pensioners. Cabinet discussed each of these options in turn.

With regard to second home discounts, the Chairman advised that she had attended a meeting of Hampshire and Isle of Wight Local Authorities (HIOWLA) within the last

few days. At this meeting, New Forest and East Hants District Councils expressed an interest in participating in a pilot discount scheme with the County Council from April 2004. Havant Borough Council had indicated that it would not be in a position to introduce any discount scheme from April 2004. It had been agreed that all district councils should have an input into decisions about details for any pilot before it was implemented. Therefore, it had been decided that the Directors of Finance and Chief Executives from the district councils hold discussions with the County Council over the next few weeks in order to try and reach agreement.

At the HLOWLA meeting, district councils had also expressed a wish that the additional income generated from reducing the discount on second homes be used within their own districts. This was contrary to the County Council view that the income be used for Countywide priorities through the Hampshire Strategic Partnership. Some Members commented that by working with the other district councils it might be possible to have more influence over the County Council on this point.

In response to questions, the Director of Finance advised that it was open for the City Council to introduce a discount scheme on its own, without reference to other councils. She stressed that a decision on whether or not to reduce the discount was required by the time the Council Tax base was agreed at Council on 7 January 2004. She also emphasised that there would be additional costs of administering a reduced discount scheme, as set out in the report, which might outweigh any additional income generated for the City Council itself. It was for this reason that it was desirable that income due to the other precepting authorities should be ring-fenced for use within the Winchester District.

During debate, some Members commented that the opportunity to raise any additional income should not be missed, and spending Countywide could benefit the District indirectly.

Following further discussion, Cabinet agreed that the principle of reducing the discount for second homes to 10 per cent from April 2004 be agreed and further negotiations take place with the County Council to ascertain whether the income generated could be used through the Winchester Local Strategic Partnership. It was agreed that the wording of Recommendation 3 be changed from specifying "within the Winchester District" to "*for the benefit* of the Winchester District" to allow more flexibility.

Cabinet then discussed the possibility of removing the discount for long-term empty homes and noted the implication of increasing the Tax Base which would reduce the amount of Government revenue support grant. Members also noted that of the 600 empty homes, approximately 100 had been empty for more than one year. It was agreed that officers investigate the possibility of writing to the registered owners of these homes as a first step of encouraging them to be brought back into use.

Some Members suggested that the possibility be investigated of removing the discount for long-term empty homes where they had remained empty for a very long period of, for example, over one year. It was noted that the exact length of time a property would have to remain empty required careful consideration, as it was possible for probate matters to take more than a year on some occasions. It was agreed that the Director of Finance investigate the suggestion further and bring a report to the next meeting on 17 December 2003.

Cabinet noted the above report also included consideration of the following Notice of Motion moved by Councillor Lipscomb at Council on 29 October 2003:

“This Council

notes the growing concern of pensioners and others on low incomes that levels of Council Tax increase for 2004-5 may again significantly exceed that of any pension increase and the average interest available on savings, thereby threatening the quality of their lives. While District Councils' precept is substantially lower than that of County and Unitary authorities, this Council nevertheless resolves to aim to restrict any increase in its precept for 2004-5 to the prevailing rate of inflation and further instructs the Leader to write to the Deputy Prime Minister supporting the move of Hampshire County Council in seeking grant aid to enable a discount of 50% of the Council Tax levy payable by our senior citizens in 2004-5.”

The Chief Executive advised that the County Council had since decided that they would not seek a discount for pensioners, as they did not consider it to be possible within current legislation. During discussion, Cabinet concurred with the arguments set out in paragraph 4 of the report and agreed that no action should be taken to give particular groups' Council Tax discounts at this time.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RECOMMENDED:

THAT, IN RESPECT OF THE NOTICE OF MOTION RAISED BY COUNCILLOR LIPSCOMB, NO ACTION BE TAKEN TO GIVE PARTICULAR GROUPS OR CLASSES OF PROPERTY COUNCIL TAX DISCOUNTS AT THIS TIME.

RESOLVED:

1. That a decision in principle be taken to reduce the discount for second homes to 10% with effect from April 2004 and that discussions be commenced with the major precepting authorities and the Winchester Local Strategic Partnership on the services that may be provided from the additional income raised.
2. That the reduction in discount for second homes to 10% be included in the tax base calculations to be considered by Cabinet on 17 December 2003.
3. That satisfactory assurances be sought from the other authorities that the additional funding arising from reducing the discount for second homes would be used through the Winchester LSP for the benefit of the Winchester District.
4. That the reduction of the discount for second homes to 10% be confirmed or otherwise by Council on 7 January 2004.
5. That a further report be brought to Cabinet on 17 December 2003 on the possibility of removing the discount applied to some long-term empty properties, having regard to the points outlined above.

765. **NON-DOMESTIC RATES – RURAL SETTLEMENT LIST**
(Report CAB737 refers)

Cabinet agreed to the following for the reasons outlined in the report.

RESOLVED:

That the list of Rural Settlements shown in Appendix A be approved for the year 2004/05.

766. **REVIEW OF NON-DOMESTIC RATES RELIEFS**
(Report CAB748 refers)

The Director of Community Services suggested that the Community, Arts and Social Performance Improvement Committee also be involved in this review. This was agreed.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That Central Services Performance Improvement Committee be requested to undertake a fundamental review of business rate reliefs, as part of its scrutiny function, including having consideration of the views of the Community, Arts and Social Performance Improvement Committee.

767. **COMMUNITY GRANTS – POLICY REVIEW 2004/05**
(Report CAB747 refers)

A number of Members expressed concern about the need for adequate safeguards to ensure that all the organisations applying for grants were legitimate and used any funds supplied in a proper manner.

The Director of Community Services noted these concerns and stated that the Eligibility Criteria did specify that organisations should have a constitution that was acceptable to the Council. In addition, it was considered preferable if the Criteria was not too specific to enable the Council to make grant application decisions on their merits. However, he agreed that the wording of the Criteria Number 10 of Appendix A could be strengthened to indicate more detailed requirements in relation to evidence of meetings, appointments of officers and wider participation of group members.

Members were advised that the appointment of the new Partnership and External Funding Officer would allow greater contact with organisations awarded grants. This work would include following up grant applications and ensuring the organisation is a genuine body.

Cabinet discussed the possible implications when an organisation applied for grants from Winchester and a neighbouring local authority. It was agreed that the Council should always contact the other authority in these situations and make clear to the organisation involved that the grant application timetables might differ between authorities.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the revised policies and criteria for revenue and capital community grants in 2004/05, and the revised conditions for capital community grants in 2004/05 as set out in appendices A, B and C to this report be approved, subject to the changes outlined above (exact wording to be agreed by the Director of Community Services, in consultation with the Portfolio Holder for Community Services).

2. That the assessment matrix shown in Appendix D as the basis for evaluating and prioritising all community grant applications in 2004/05 be approved.

3. That the Director of Community Services in consultation with the Portfolio Holder for Community Services be authorised to undertake minor editing to Appendices A to D to give clarity to the text if necessary.

4. That the proposed changes to the timetable for the submission of community revenue grant applications as set out in paragraph 4.1 be approved.

5. That the establishment of a Community Chest grants scheme in 2004/05 along the lines set out in paragraph 4.2 be approved, subject to the submission of a further report clarifying the details of the scheme.

768. **WINCHESTER CITY COUNCIL CONSULTATION STRATEGY**
(Report CAB763 refers)

In response to questions, the Chief Executive explained that the Strategy focussed on best practice for consultation exercises and did not include other forms of communications undertaken with external bodies, such as the ongoing dialogue with TACT. He confirmed that the document would be kept up-to-date and made available on the Council's Intranet. Hyperlinks to relevant documents would also be provided.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the Winchester City Council Consultation Strategy be approved.

769. **NATIONAL WASTE MINIMISATION AND RECYCLING FUND BID**
(Report CAB759 refers)

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the submission of a Partnership Bid by Project Integra under the National Waste Minimisation and Recycling Fund be endorsed, including a bid of up to £250,000 for the Council to support a trial for the

kerbside collection of garden waste and measures to improve the quality and quantity of dry recyclables collected within the District.

2. That in the event of the Bid being successful a further report be brought to Cabinet on:

- a) the detailed proposals, terms and conditions, and financial implications so these can be considered as part of the 2004/05 budget process; and
- b) the outcome of the Waste Management Policy Review undertaken by Health Performance and Improvement Committee Working Group.

770. **TERM MAINTENANCE CONTRACTS**

(Report CAB744 refers)

In response to questions, the Director of Health and Housing confirmed that advertisements had already been placed in the Official Journal of the European Union, trade journal and local press inviting expressions of interest and several had already been received.

At the invitation of the Chairman, Mrs Dewdney (TACT) stated that she did not wish to add any comments to those forwarded already by TACT and included in paragraph 2 of the report.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the basis for letting of the contracts as outlined in Appendix A and B be approved and "key dates" in the tender process be noted.

2. That the Director of Health and Housing (in consultation with the City Secretary & Solicitor and Director of Finance) be authorised to compile a tender shortlist of tenderers for the two term maintenance contracts and issue invitations to tender to those companies selected.

3. That further reports on the evaluation of both tenders received be submitted to Cabinet on 3 March 2004.

771. **MEMBERS ACCESS – IT NETWORK**

(Report CAB762 refers)

Cabinet agreed to the following for the reasons outlined in the report.

RESOLVED:

1. That Broadband be made available to Members where appropriate.

2. That the Broadband connection be available for private use, if individual Members wish it, noting the potential income tax implications.

3. That the Director of Finance be authorised to make ISDN lines available to Members who wish to have them, providing there seems no likelihood of Broadband being made available within three years.

772. **UNAUTHORISED RESIDENTIAL USES AT VARIOUS LOCATIONS AROUND WINCHESTER (GARNIER ROAD; ITCHEN NAVIGATION; AND NEARBY)**

(Report PDC369 refers)

Councillor Beveridge declared a personal and prejudicial interest in this item as one of the residents of the unauthorised residential uses was personally known to himself, and left the meeting during consideration thereof.

Cabinet noted that, at its meeting on 26 November 2003, the Planning Development Control Committee had agreed to authorise action in accordance with the options set out in paragraphs 4.2 and 4.3 of the report, to secure cessation of the unauthorised uses of land.

In response to questions, the Director of Health and Housing advised that the occupant of the structure could contact the Council's Housing Department as it was likely he would be considered to be "unintentionally homeless". However, a number of Members commented that some people did not wish to be housed in conventional accommodation. They stated that the Council should seek to find alternative sites for travellers and other people who chose not to live in conventional houses. However, the difficulties of finding appropriate sites was acknowledged.

The City Secretary and Solicitor explained that if legal action was authorised, the occupant of the structure would be informed and given time to remove the 'Dome' voluntarily. Following which time, a court order would be sought to evict him. Members requested that on humanitarian grounds, legal action should not commence until after the Christmas period.

RESOLVED:

That legal action to secure removal of the unauthorised 'Dome' structure and associated uses from land owned by the City Council at Garnier Road be authorised.

773. **MINUTES OF THE WINCHESTER TOWN FORUM**

(Report CAB754 refers)

Cabinet considered the minutes of the Winchester Town Forum held on 30 October 2003 and the recommendations contained therein.

RESOLVED:

That the minutes of the Winchester Town Forum held 30 October 2003 be received and the recommendations contained therein be agreed.

774. **FUTURE ITEMS FOR CONSIDERATION BY CABINET**

It was reported that the following items scheduled for the 17 December meeting would be deferred to January 2004: Delegation to Portfolio Holders etc; Local Development Scheme; Enhanced Recycling Scheme; and Communication Strategy,

775. **EXEMPT BUSINESS**

RESOLVED:

That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
776	Exempt Minutes of the previous meeting: - Restructuring of the Chief Executive's Unit - Health and Housing – Senior Management Review) Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office-holder, former office-holder or applicant to become an office-holder under the authority. (Para 1 to Schedule 12A refers).
776	Exempt Central Services Performance Improvement Committee Minutes 28 October 2003 - Finance Dept. Performance Monitoring) Information relating to any particular applicant for, or recipient or former recipient of, any financial assistance provided by the authority. (Para 5 to Schedule 12A refers).) Information relating to the financial or business affairs of any particular person (other than the authority). (Para 7 Schedule 12A refers).
776	Exempt Minutes of the previous meeting: - Office Accommodation (Exempt Appendix) - Central Services Performance Improvement Committee Minutes 28 October 2003 - Commercial Property Arrears and Voids) Information relating to the financial or business affairs of any particular person (other than the authority). (Para 7 Schedule 12A refers).) Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services. (Para 9 to Schedule 12A refers).
777 & 779	Content Management System)
778	52 St Georges Street)

776. **EXEMPT MINUTES**

RESOLVED:

That the exempt minutes of the meeting of Cabinet held 18 November 2003 be approved and adopted.

777. **CONTENT MANAGEMENT SYSTEM**

(Report CAB758 refers)

Cabinet considered a report which proposed the procurement of a Content Management System (detail in exempt minute).

778. **52 ST GEORGES STREET, WINCHESTER**

(Report CAB760 refers)

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the rent review of the property be settled at the level stipulated in the recommendation of the report, with effect from 29 October 2003.

The meeting commenced at 9.00am and concluded at 12.45pm