

CABINET

20 April 2004

Attendance:

Councillors:

Campbell (Chairman) (P)

Beveridge (P)

Cook (P)

Evans (P)

Hiscock (P)

Learney (P)

Nelmes (P)

Wagner (P)

Others in attendance and speaking:

Councillors Clohosey, Davies and Rees

Mr A Rickman (TACT)

1378. **LEADER AND PORTFOLIO HOLDER ANNOUNCEMENTS**

The Leader advised that consultation on the Community Strategy was currently underway with meetings to be held in Alresford on 21 April, Bishops Waltham on 22 April, Winchester on 28 April and Denmead on 4 May. Copies of the draft Strategy had also been circulated to members of the Local Strategic Partnership and other interested groups.

The Portfolio Holder for Transport and Access advised that a new bus service (Number 68) had recently been introduced which operated between Winchester and Salisbury.

The Portfolio Holder for Health and Well Being reported that the Council had achieved a 100 per cent inspection rate of high risk food premises over the last year.

The Portfolio Holder for Environment, Economy and Development stated that the new audio and video equipment for use in the Walton Room would be introduced from the Planning Development Control Committee to be held on 21 April. It was intended that following a trial period, the equipment would be used in all major meetings, such as Cabinet.

The Portfolio Holder further advised that unfortunately it had not been possible to recruit an officer for the Winchester 4 Business Initiative due to lack of response to the advertisements and it was therefore necessary to repeat the recruitment process.

The Portfolio Holder for Community Services reported that a Tourism leaflet was available which listed events being held to celebrate the 450th anniversary of the wedding of Phillip and Mary Tudor.

1379. **MINUTES**

RESOLVED:

That the minutes of the previous meeting held 31 March 2004 (less exempt items) be approved and adopted.

1380. **PUBLIC PARTICIPATION****Shawford Train Station Petition**

As one of the Ward Members for Colden Common and Twyford and on behalf of the Shawford Rail Users Group, Councillor Wagner presented a petition concerning rail services to Shawford station. The petition had been signed by eight residents of Shawford and Twyford and in summary it expressed concern about the reduction in train services stopping at the station and the consequently impact on traffic into Winchester.

Councillor Wagner advised that the draft South West Trains (SWT) timetable which had just been received proposed even further reductions to the level of service and only allowed until 13 May 2004 for comments. He requested that a holding objection be sent to SWT stating that further time was required to respond to the new timetable.

The Chairman thanked Councillor Wagner for presenting the petition and stated that a further report on this matter would be submitted to a future Cabinet.

Consultation on Community Strategy

At the invitation of the Chairman, Councillor Davies expressed concern that the consultation on the Community Strategy did not appear to adequately involve Councillors. He cited as an example a meeting concerning Neighbourhood Watch which had recently taken place at the Guildhall but to which Councillors had not been informed apart from some time ago at a Winchester Town Forum meeting.

The Chairman responded that the Neighbourhood Watch meeting had been organised and promoted by the Winchester Police, not the Council. However, she accepted that Councillors should have been reminded about the meeting closer to the event. With regard to the general point about consultation with Councillors on the Community Strategy, she stated that copies of the Strategy had been sent to all Members and a seminar had been arranged to which all Councillors had been invited.

1381. **PERFORMANCE MANAGEMENT**

(Report PS119 refers)

Cabinet noted that at its meeting on 29 March 2004, Principal Scrutiny Committee had endorsed the performance management framework set out in the above report.

Cabinet welcomed the report and thanked the Chairman of Principal Scrutiny Committee for his work in relation to performance management.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the performance management framework set out in this report be noted as the basis for the development of performance management in the authority.

1382. **HOUSING STRATEGY AND HOUSING REVENUE ACCOUNT BUSINESS PLAN 2004**

(Report CAB857 refers)

The Portfolio Holder for Housing and the Director of Health and Housing reported that the Housing Strategy would also be submitted to the Housing Performance Improvement Committee on 13 July 2004. He stated that it was also intended to establish a Housing Forum with other housing partners within the District. It was planned for the Forum to be launched later in July.

The Portfolio Holder advised that TACT had been fully consulted in the production of the HRA Business Plan and thanked its members for all their work. He also indicated that references to the Neighbourhood Warden Scheme would be updated to include the possibility of the scheme being extended to Stanmore.

Cabinet welcomed the two documents and thanked all the officers involved in their production.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the Housing Strategy and Housing Revenue Account Business Plan be approved as set out in Appendices 1 and 2 of the report respectively.

2. That the Director of Health and Housing be granted delegated authority to make minor editing amendments in consultation with the Portfolio Holder for Housing, prior to final publication of the Plan.

1383. **ANNUAL REPORT ON PROPERTY MAINTENANCE AND ENHANCEMENT PROGRAMME**

(Report CAB853 refers)

Cabinet agreed to the following for the reasons outlined in the report.

RESOLVED:

1. That the progress made and the levels of work still remaining as identified by and subsequent to the 1988 Stock Condition Survey (as detailed in Part 1 and summarised in Part 7 of this report) be noted.

2. That the anticipated year end carried forwards of up to £643,000 (£130,000 revenue and £513,000 capital expenditure) from the 2003/04 Repairs Programme, to meet existing contractual commitments towards works in progress and those in varying stages of procurement, as detailed in part 2 of this report be approved.

3. That the proposed Property Maintenance and Enhancement Programme 2004/05, as detailed in Part 3 and summarised in Part 4 of this report, be endorsed.

4. That the current performance of its housing stock relative to Decent Homes Standards and in energy rating terms as set out in paragraph 8.2.2 of this report be noted.

5. That the proposed property maintenance and enhancement strategy towards specific works required to bring defined properties up to the Government's Decent Homes Standard by 2010, as set out in paragraph 8.3.3 of this report, be endorsed.

1384. **NEIGHBOURHOOD WARDENS SCHEME – OPERATIONAL ARRANGEMENTS**
(Report CAB859 refers)

At the invitation of the Chairman, Councillor Rees and Davies raised a number of points regarding the report. In summary, Councillor Rees stated that although he was broadly in support of the proposals, he was concerned that the affected areas should be fully consulted before any scheme was introduced. He considered that work in the Highcliffe and Winnall areas had already progressed further than in Stanmore, so suggested that the scheme be introduced in these areas first. He requested that more evidence be made available about the level of crime in the three areas and stressed that it was important that these areas were not regarded as being areas of particularly high levels of anti-social behaviour or crime. He requested that there should be greater definition and clarity about the role of the Wardens and their role should be sufficiently tailored to meet the requirements of the individual communities. Councillor Davies stated that the Council must work to ensure the scheme was accepted by the local communities as being for their benefit.

At the invitation of the Chairman, Mr A Rickman (TACT) referred to a number of concerns raised by TACT which had been circulated to Cabinet Members prior to the meeting. In summary, these concerns related to the following:

- Although TACT members supported the concept of Wardens and had no wish to delay the implementation of the scheme, they had concerns about the proposed budget provision and the proposal that the scheme be partly funded through the HRA. It was not considered to be appropriate that tenants were contributing both through the HRA and also through their payment of Council Tax.
- Further clarification was required about work share responsibilities with the Area Housing Managers and the provision of a site office.
- Support for the precise area of deployment as set out in paragraph 2.2 of the report.
- General concern that TACT had not been consulted before the report was issued on the proposals. Therefore, TACT requested that a decision be deferred until a presentation and consultation with TACT members had been arranged.

Mr Rickman summarised that TACT considered there had been a breakdown in communication with their group on both this report and CAB856 (below). He stated that their contact at the Office of the Deputy Prime Minister regarding the Housing Options Appraisal had advised the group it was essential that good levels of consultation were maintained and TACT would therefore advise the ODPM if the Council failed to consult in the future.

With regard to the TACT comments, the Chairman stated that she did not consider that there had been a failure in consultation as the report only set out the initial proposals of the scheme for consideration by Cabinet before wider consultation took place. In addition, the first recommendation requested that the views of TACT and other groups be sought.

With regard to the points raised by Councillor Rees, the Portfolio Holder for Community Services clarified that the areas of Highcliffe, Winnall and Stanmore were being proposed because these areas had the highest concentration of Council housing and not because they experienced particular problems with crime levels. The Director of Community Services explained that the proposal was that the Wardens would not have a policing approach but would instead focus on other issues, such as improvements to the local environment through practical measures.

With regard to the proposal to consult the Winchester Town Forum, one Member suggested that to avoid undue delay, consultation could take place with the three representatives that had been nominated at a previous Forum meeting to deal with this issue.

With regard to the TACT comments on the issue of funding, Members were advised that the contribution amounted to 0.2% of the annual HRA which would benefit approximately 30% of Council tenants. The Chief Executive stated that HRA could only be used if there was some benefit to tenants of using these funds for this purpose. Further consultation with TACT as proposed would allow consideration of this matter in more detail.

In response to questions, the Director of Community Services confirmed that if the consultation outlined in recommendation one of the report resulted in significant changes to the scheme as proposed then a further report would be submitted to Cabinet.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the views of TACT, the three representatives nominated from the Town Forum, the Community Safety Partnership and residents groups are sought on the scheme as described in the report.

2. That, subject to support for the scheme from consultees, the Director of Community Services, in consultation with the Portfolio Holder for Community Services, be authorised to make minor modifications to the proposed arrangements as necessary, to submit the necessary report to Personnel Committee and thereafter to implement the scheme.

1385. **COMPACT WITH THE VOLUNTARY AND COMMUNITY SECTOR**
(Report CAB860 refers)

The Director of Community Services confirmed that parish councils and the Winchester Area Community Action would be consulted on the draft Compact.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the draft Compact shown at Appendix 1 to the report be approved.

1386. **MAJOR REFURBISHMENT WORKS RIVER PARK LEISURE CENTRE**
(Report CAB858 refers)

At the invitation of the Chairman, Councillor Rees stated that he supported the proposals but stressed that it was essential that as much notice and publicity was given prior to the closure as possible.

The Portfolio Holder for Community Services advised that the plans would be discussed at the River Park Leisure Centre Users' Forum and as far as possible alternative venues would be suggested for use during the period of closure.

In response to questions, the Director of Community Services confirmed that the energy efficiency of materials used and new technical solutions would be taken into account when planning the refurbishment works. For example, Members queried whether solar panels could be installed on the roof and that an alternative to a flat roof, with its high maintenance issues, be investigated.

With regard to recommendation one of the report, the Director of Community Services suggested that Members might agree that the works listed as being essential be carried out and request that further details be provided about works listed as necessary. One Member suggested that the list of necessary works be put in priority order. Both these suggestions were agreed.

In response to questions, the Director of Community Services confirmed that the list of desirable works would not be completely disregarded and that there might be some possibility of encouraging DC Leisure to contribute to some of these items.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That it be agreed that the list of essential work items, as set out in Appendix 1 of the report, should be carried out and a further report be brought to a future Cabinet providing more detailed costs and prioritising the list of necessary work items so that consideration could be given as to which as these items should proceed.

2. That the Director of Community Services be authorised to incur reasonable expenditure of up to £25,000 from the existing capital programme provision to obtain technical advice on the nature and cost of these works.

3. That a subsequent report be made to Cabinet on project costs and implications.

1387. **SOCIAL INCLUSION STRATEGY**

(Report CAB855 refers)

Cabinet welcomed the Strategy and expressed their thanks to the Director of Community Services for his work in its production.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the Social Inclusion Strategy 2004-2007 be approved.
2. That the Portfolio Holder for Community Services be appointed as champion for social inclusion issues in accordance with action reference SI13 of the Social Inclusion Strategy.

1388. **RECEPTION AREAS FIRST PHASE – PROPOSED OFFICE ACCOMMODATION MOVES**

(Report CAB866 refers)

At the invitation of the Chairman, Councillor Rees and Mr Rickman (TACT) addressed the meeting. Councillor Rees requested that the number of Members' Rooms in the City Offices be increased to four – one for each of the political groups.

Mr Rickman referred to a number of concerns raised by TACT which had been circulated to Cabinet Members prior to the meeting. In summary, the points related to the following:

- Support for the proposed changes to the reception areas, including the proposal that alterations would be funded from Capital Receipts and not the HRA.
- However, TACT were concerned that they had not been consulted on the report's contents prior to its issue.
- The current TACT Chairmen expressed their thanks for Cabinet's help in the past but hoped that communication on all issues relating to housing or tenants could be improved in the future, especially when the new TACT Chairmen were elected on 5 May 2004.

In response, the Director of Finance acknowledged that unfortunately there had not been time to enable a longer period of consultation with TACT, but confirmed that once available, detailed plans of the reception areas would be sent to the TACT Chairmen. One Member also commented that TACT had previously been consulted on the moving the Cash Office which was one element of the proposal.

With regard to the request from Councillor Rees, the Chief Executive agreed to have further discussions with Group Leaders about their requirements in terms of rooms in the City Offices, although it was believed that the Independent Group would not require a separate room.

One Member queried whether the changes to both sides of the annex (as detailed in paragraph 3.2 of the report) were necessary. The report stated that these were required because the building was located within a conservation area. It was agreed that further discussions be held with Development Services Department on this point and that in the mean time, approval be given of expenditure of up to £13,000.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That approval be given to the costs of office moves of £70,000, redecoration of £35,000 and depending on the outcome of further investigations outlined above, of automatic sliding doors and associated works for the cash office of a sum to be determined by the Director of Finance up to £13,000.

2. That approval be given to the carry forward of up to £410,000 within the capital programme for work in connection with Council offices.

1389. **PLANNING DELIVERY GRANT**
(Report CAB856 refers)

Members noted that the report would also be submitted to Personnel Committee on 5 May 2004 for consideration of the proposed increase in establishment.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the Planning Delivery Grant proposals be approved as set out in the report.

2. That the relevant minutes of the Environment and Access Performance Improvement Committee of 15 March 2004 be approved, as set out in Appendix 2 of the report.

1390. **MINUTES OF THE WINCHESTER DISTRICT LOCAL PLAN COMMITTEE HELD 8 APRIL 2004**
(Report CL19 refers)

Members noted that the above minutes had been reported directly to Council on 14 April 2004 and were included on the Cabinet agenda in relation to report WDLP47 below, and in case there were any other outstanding issues.

RESOLVED:

That the minutes of the Winchester District Local Plan Committee held 14 April 2004 be received and the recommendations relating to Report WDLP48 (Pre-Inquiry Changes: Analysis of Representations and Further Proposed Changes) be noted (minutes relating to WDLP47 considered below).

1391. **MINUTES OF THE WEST OF WATERLOOVILLE FORUM HELD 15 APRIL 2004**
(Report CAB850 refers)

Cabinet considered the minutes of the West of Waterlooville Forum held 15 April 2004 and the recommendations contained therein. Members noted that because of the timing of the meeting, the above minutes had not been available prior to the day of the Cabinet meeting. The Chairman agreed to accept the item on the agenda as a matter requiring urgent consideration.

The Director of Development Services explained that the Forum had agreed the West of Waterlooville Masterplan, subject to three points as detailed in the minutes of the Forum. The Director outlined the reasons for these changes in more detail and advised that the Masterplan would form the basis of the planning application for the Major Development Area which was expected June 2004.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the minutes of the West of Waterlooville Forum held 15 April 2004 be received and the recommendations contained therein be agreed.

1392. **HOUSING REQUIREMENTS AND ISSUES**
(Report WDLP47 refers)

Members noted that this report had been considered by the Winchester District Local Plan Committee at its meeting on 8 April 2004, the minutes of which were included in Report CL19 which had been circulated at the Council meeting on 14 April 2004.

In response to questions, the Director of Development Services confirmed that if any became available, NHS sites and County Council education sites could be included within the list of possible brownfield sites.

During discussion about the 'Barker Review', the Chief Executive commented that the South East Regional Assembly had expressed some concerns about the high level of housing requirements stipulated and would be carrying out its own research into the issue.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the local authority actions contained in the Action Plan at Appendix 1 be endorsed, but the Council indicate its objection to the GOSE/ODPM actions that refer to pressing for the release of reserve or greenfield sites through the Local Plan Inquiry.

2. That officers should present a robust case to the Local Plan Inquiry indicating that there is no need for the release of additional housing sites, but that they also offer guidance to the Inspector on the selection of such sites should the Inspector reach a different conclusion.

1393. **THE CHAPEL, KNOWLE**
(Report CAB864 refers)

The meeting noted that this item had not been notified for inclusion on the agenda within the statutory deadline. The Chairman agreed to accept the item onto the agenda, as a matter requiring urgent consideration because of the need to clarify the legal position regarding the Chapel and its future operation as a community centre as soon as possible.

Councillor Evans declared a personal (but not prejudicial) interest in this item as she was the City Council's appointed representative on the Chapel Management Committee, and spoke and voted thereon.

At the invitation of the Chairman, Councillor Clohosey addressed the meeting as one of the Ward Members for the area. He spoke in support of the proposals in the report stating that a community centre was urgently required within Knowle. He mentioned that were issues to be resolved such as the future funding of the centre. There was some perceived unfairness within the community because some residents were required to pay a service charge whereas others were not. He requested that the Council should insist on a freehold transfer and the possibility of increasing the 'dowry' from Berkeley Homes be further investigated. In summary, he congratulated the enthusiasm and commitment of local residents in establishing a management committee for the Centre and emphasised that it was important that this enthusiasm was not lost because of undue delays.

In response, the Director of Development Services confirmed that he would negotiate further with Berkeley Homes about increasing the level of 'dowry' and it was agreed that this should be no less than £28,000. It was also stressed that the outstanding work involving installation of dividers in the hall and screens in the North transept should be completed by Berkeley Homes before the transfer of ownership took place.

The City Secretary and Solicitor highlighted that in arrangements such as the transfer of a community building he would expect the freehold to be the subject of covenants restricting its future use to community purposes.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the transfer of the freehold of The Chapel, Knowle to the City Council be agreed at a price of £1 and on other terms to be agreed by the Director of Development Services.

2. That the Knowle Chapel Buildings Association be offered a lease of the building at a minimal rent for the purposes of providing a community centre for Knowle on detailed terms to be agreed by the Director of Development Services and Director of Community Services in consultation with the Portfolio Holders for Finance and Resources and Community Services.

3. That a 'dowry' of not less than £28,000 be accepted from Berkeley Homes to be held in reserve by the City Council exclusively for the upkeep, maintenance and development of The Chapel, Knowle.

1394. **FUTURE ITEMS FOR CONSIDERATION**

RESOLVED:

That the list of future items, as set out in the Council's Forward Plan for May 2004, be noted.

1395. **EXEMPT BUSINESS**

RESOLVED:

That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
1396	Exempt Minutes of the previous meeting) Any instructions to counsel and) any opinion of counsel (whether) or not in connection with any) proceedings) and any advice) received, information obtained) or action to be taken in) connection with:-) (a) any legal proceedings by) or against the authority, or) (b) the determination of any) matter affecting the authority,) (whether, in either case,) proceedings have been) commenced or are in) contemplation). (Para 12 to) Schedule 12A refers).
1397	Planning Enforcement) Information relating to a) particular employee, former) employee or applicant to) become an employee of, or a) particular office-holder, former) office-holder or applicant to) become an office-holder under) the authority. (Para 1 to) Schedule 12A refers).

1398	Approved Suppliers and Contractors List) Information relating to the financial or business affairs of any particular person (other than the authority). (Para 7 Schedule 12A refers).
1399	Contract for Park and Ride Bus Service)
1400 & 1402	Mayoral Car Replacement and Chauffeur Service Contract) Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services. (Para 9 to Schedule 12A refers).
1401	New Offices Consultants Costs)

1396. **EXEMPT MINUTES**

RESOLVED:

That the exempt minutes of the previous meeting held 31 March 2004 relating to a Compulsory Purchase Order – 2 Mayfield Cottages, Waltham Chase be approved and adopted.

1397. **PLANNING ENFORCEMENT**
(Report EA29 refers)

Members noted that the above report had been considered by the Environment and Access Performance Improvement Committee on 15 March 2004 which had agreed with its recommendations (Report CAB846 refers). It would also be considered by Personnel Committee at its meeting on 5 May 2004.

RESOLVED:

1. That the main purpose of the service (paragraph 3.3 of the report) be agreed.

2. That subject to consideration by Personnel Committee on 5 May 2004, the following changes be made to the service:

- a) That laptops and palmtops at a cost of £12,720 (paragraph 3.4 of the report) be purchased with on-going revenue implications in terms of support costs of £500.
- b) That an additional post of Enforcement Manager at scale 7 (subject to Job Evaluation) (SCP 46 £33,642) be agreed (paragraph 3.5 of the report) with an annual cost of £41,716 including on-costs of 24%.
- c) That an additional post of Customer Liaison Officer (Enforcement) at scale 3 (subject to Job Evaluation) (SCP 16 £14,196) (paragraph 3.6 of the report) be agreed to keep Members, Parish Councils, Residents' Associations and the public better informed on case progress with an annual cost of £17,603 including on-costs.

- d) That an additional half full time post of Compliance Officer at scale 4 (subject to Job Evaluation) (SCP 24 £18,012 FTE) (paragraph 3.7 of the report) be agreed to check planning decision notices with subsequently submitted Building Control applications and what is built on site with an annual cost of £11,167 (0.5FTE) including on-costs.
- e) That an additional post of Senior Legal Assistant at scale 5 (subject to Job Evaluation) (SCP £25,245 FTE) (paragraph 3.8 of the report) be agreed to process more efficiently the legal workload likely to be created by the improved enforcement service with an annual cost of £31,052 including on-costs
- f) That an annual sum of £3,000 be agreed (paragraph 3.8 of the report) so that the Citizens' Advice Bureau or a similar service can provide a neighbour mediation/ reconciliation service for minor matters and for disputes outside the planning system such as boundary disputes and fence alignments.
- g) That it not be agreed to deal with anonymous complaints (paragraph 3.9 of the report).
- h) That an annual open day and seminar be agreed (paragraph 3.10 of the report) to promote the enforcement service, meet customers and encourage partnership working.
- i) That the 21 point action plan (paragraph 3.11 of the report) be agreed.

1398. **APPROVED SUPPLIERS AND CONTRACTORS LIST**
(Report CAB774 refers)

The Director of Development Services clarified that because of the potential for the financial situation of companies to change at any time, financial checks would be carried out on the organisations listed prior to any contract for work being agreed.

In response to questions, the City Secretary and Solicitor confirmed that the County Council's list of suppliers/contractors could be used other than for highway matters, if a report was first brought to Cabinet requesting an exception to the Contracts Procedure Rules.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the Suppliers/Contractors List be approved in accordance with paragraph 8 of the Contracts Procedure Rules.

1399. **CONTRACT FOR PARK AND RIDE BUS SERVICE**
(Report CAB861 refers)

The Portfolio Holder for Transport and Access requested an amendment to the second recommendation as set out in the above report to allow consideration of air quality management issues. Following discussion it was agreed that delegated authority be granted to the Director of Development Services in consultation with the

Portfolio Holders for Transport and Access and Health and Wellbeing to decide on the type of buses selected having regard to air quality management issues.

A number of Members commented that they did not agree with the report recommendations that no later evening journeys should be introduced as it was considered that there could be a demand for such an extension to the service. In addition, some Members stated that it was important that the bus timetable and routes were consistent. They did not agree with the suggestion in paragraph 3.3 of the report that drivers should not be required to enter the Barfield car park outbound in the morning peak and inbound in the evening peak as there was a possibility that passengers might be waiting for the bus at these times. Following discussion, it was agreed that further investigation and consultation be carried out on these points before any decision was made to alter the current timetable.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the City Council should continue as a partner in the two low emission bus projects described within this report.
2. That delegated authority be granted to the Director of Development Services in consultation with the Portfolio Holders for Transport and Access and Health and Wellbeing and Director of Health and Housing to prepare tenders with the assistance of the County Council for renewing the Park and Ride bus contract having regard to air quality management issues.
3. That further investigation and consultation take place on modifying the timetable for the Park and Ride bus service having regard to the discussion outlined above, including consideration of introducing later evening journeys.

1400. **MAYORAL CAR REPLACEMENT AND RENEWAL OF CHAUFFEUR SERVICE CONTRACT**
(Report CAB863 refers)

Cabinet considered a report which recommended action regarding replacement of the mayoral car and renewal of the chauffeur service contract (detail in exempt minute).

1401. **NEW OFFICES CONSULTANTS COSTS**
(Report CAB865 refers)

Cabinet considered the above report which provided information on the consultants costs for the new City Office project.

RESOLVED:

That the report be noted.

The meeting commenced at 9.00am and concluded at 12.25pm.

