

CABINET

15 September 2004

Attendance:

Councillors:

Campbell (Chairman) (P)

Beveridge (P)

Collin (P)

Evans (P)

Hiscock (P)

Knasel (P)

Learney (P)

Wagner

TACT representatives:

Mr A Rickman and Mr Gilbert-Wood (TACT)

Others in attendance who addressed the meeting

Councillors Davies, Higgins and Pines

Others in attendance who did not address the meeting

Councillors Bennetts, de Peyer and Mitchell

257. **APOLOGIES**

Apologies were received from Councillor Wagner.

258. **PUBLIC PARTICIPATION**

Mr C Perry outlined his concerns on the subject of illegal fly-posting and advertising on roadside and street furniture within the District. He cited examples of advertisements for events etc on the side of vehicles which were then left parked on County Council highways land. He believed that the City Council needed to take a tougher stance to combat this issue and had already had discussions with officers at the City Council. He requested that a report be submitted to Cabinet on the scale of the problem, the present enforcement arrangements and whether new powers were required.

The Chairman thanked Mr Perry for his comments and advised that she would raise the issue at her next meeting with the Leader of the County Council. In addition, the Director of Development Services reported that he and the Chief Executive had recently had a meeting with the County Council to discuss this matter. He emphasised that currently it was the responsibility of the County Council to deal with such advertisements but they were discussing the possibility of the City Council taking over this role. He agreed that a report could be submitted to a future Cabinet on the resource implications of such a move.

259. **LEADER AND PORTFOLIO HOLDERS' ANNOUNCEMENTS**

On behalf of the Portfolio Holder for the Environment, the Chairman announced that the communications on the recycling pilot scheme were going well and the scheme was due to start on 18 October.

The Portfolio Holder for Healthy and Inclusive Communities advised that he had recently attended a meeting on Neighbourhood Wardens which had been held in Highcliffe and had found that the initiative was generally well supported.

The Portfolio Holder for Culture, Heritage and Sport reported that the previous evening, Members had received a briefing from the County Council project architect on the proposed Cultural Centre in Jewry Street. The County Council would submit the planning application next month and the City Council would be consultees to this process.

260. **MINUTES**

RESOLVED:

That the minutes of the previous meeting (less exempt items) held 27 July 2004 be approved and adopted.

261. **CREATIVE WINCHESTER: A TOURISM STRATEGY FOR THE WINCHESTER DISTRICT 2004/08**

(Report CAB922 refers)

The Director of Community Services advised that the pictures and graphics to be used in the Strategy had not yet been finalised. The production of the Strategy at the current time would coincide with strategies recently produced by both the Regional Body Tourism South East and the national agency Visit Britain.

Members welcomed the contents of the Strategy and thanked the Head of Tourism for her work on its production.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the new Tourism Strategy for the Winchester District be approved.

262. **CODE OF CORPORATE GOVERNANCE**

(Report CAB933 refers)

Members noted that the report would also be considered by Principal Scrutiny Committee at its meeting on 27 September 2004.

The Chief Executive commented that the Council already had a good record in this field and it was reassuring to note that the issues identified as requiring further work were consistent with those set out in the Modernisation and Improvement Plan.

Cabinet thanked the Director of Finance and the Council's staff for their work on the Code.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the Local Code of Corporate Governance be approved.

263. **REVIEW OF SHELTERED HOUSING SERVICES – REQUIREMENTS OF SUPPORTING HOUSING (LESS EXEMPT APPENDIX)**
(Report CAB931 refers)

At the invitation of the Chairman, Councillor Davies queried whether copies of the strategic review of supported housing referred to in paragraph 4.1 of the report had been made available. He also stressed that this matter required very careful consideration due to its impact on residents.

The Director of Health and Housing advised that the review referred to in the report was undertaken in order to advise the work of the proposed Informal Member/Officer Working Group and the Group would consider it at their meetings.

At the invitation of the Chairman, Mr A Rickman and Mr C Gilbert-Wood (both representing TACT) addressed the meeting.

In summary, Mr Rickman emphasised the challenges presented by the review including consideration of the future role of wardens and future use of sheltered housing as demand for it decreased. He stated that TACT would work together with the Council to overcome the potential difficulties ahead.

Mr Gilbert-Wood expressed concern that contrary to the agreed Tenant COMPACT, TACT had only been given short notice to comment on the report and had not received a presentation on its contents from officers. In addition, they had not received a copy of the exempt appendix. He emphasised that sheltered housing tenants would want to do everything possible to protect the current scheme. In addition, he had concerns that the report inferred that there were plans to house general needs and sheltered housing tenants within the same accommodation.

In response to the comments made by Mr Gilbert-Wood, the Portfolio for Housing advised that discussions about this review had been held with the Chairs of TACT in advance of the reports preparation. In addition, he emphasised that the purpose of this report was to provide background to Cabinet on the review and propose the establishment of an Informal Member/Officer Working Group (which would include representation from TACT) to consider the matter in detail. He agreed that it was important to resolve issues surrounding sheltered housing in a sensitive manner to avoid causing distress to anyone affected.

With regard to the membership of the Informal Group, the following Councillors were nominated: Councillor Coates, Hiscock, Hoare, Pines and Steel.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the Service Charges Informal Member/Officer Working Group be reappointed with membership as follows to discuss and make recommendations to Cabinet on the issues outlined in the strategic review of sheltered housing services:

Councillors: Coates, Hiscock, Hoare, Pines and Steel
 TACT: Names of TACT representatives to be supplied.
 Officers: L Alexander, L Bingham, R Botham, SJ MacKinnon, F Sutherland.

264. **WEST OF WATERLOOVILLE MDA – FINANCIAL ISSUES**
 (Report CAB928 refers)

Members noted that the report would also be considered by Principal Scrutiny Committee at its meeting on 27 September 2004 as it involved a supplementary estimate of more than £50,000.

In response to questions, the Director of Development Services reported that the total fee the Council would receive from the developers for the application was £11,000. Members expressed concern that was significantly less than the amount it would cost the Council to deal with the MDA.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That, subject to the matter not being called in by Principal Scrutiny Committee, a supplementary estimate of up to £56,000 be approved to fund the necessary work on the forthcoming West of Waterlooville planning application and legal agreements, as detailed in this report.

265. **ST GILES HILL NEIGHBOURHOOD DESIGN STATEMENT (NDS)**
 (Report CAB930 refers)

At the invitation of the Chairman, Councillors Higgins and Pines spoke on this item as two of the Ward Councillors for the area including St Giles Hill. Councillor Higgins welcomed the document, particularly as it incorporated areas around St Giles Hill which were within the Conservation Area and it did not exclude development activity. Councillor Pines stated that he and ex-Councillor Ann Craig had been involved in encouraging residents to produce the document. He welcomed its contents and believed that the St Giles NDS would be a good model on which to base other Statements planned for the town area. On a related matter, he queried whether the Council could provide a plan for the environmental management of the area, and in particular the St Giles Cemetery. He offered to liaise with St John's Church to help achieve improvements.

With regard to Councillor Pines' comments about environmental management, Members noted that in rural areas this was often coordinated through parish councils and local volunteer groups. In addition, the Director of Development Services advised that there might be some potential for environmental improvement grants, although Members noted that this was dependent upon the level of resources available to the Council. It was agreed that the subject of environmental management of the St Giles Hill area be referred to a future Winchester Town Forum for further consideration and for it to consider whether it could identify any possible funding.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RECOMMENDED:

THAT THE PLANNING GUIDELINES IN THE DRAFT ST GILES HILL NEIGHBOURHOOD DESIGN STATEMENT BE ADOPTED AS SUPPLEMENTARY PLANNING GUIDANCE.

RESOLVED:

1. That an offer of up to £1,000 be authorised as a contribution towards the costs of publication of the final document.
2. That the St Giles Hill NDS Steering Group be thanked for producing the Design Statement and notified of its adoption (following Council).
3. That consideration of the future environmental management of the St Giles Hill and Cemetery be referred to the Winchester Town Forum.

266. **TREASURY MANAGEMENT STEWARDSHIP REPORT**
(Report CAB923 refers)

The Chairman congratulated the officers involved in treasury management on a good annual performance.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RECOMMENDED:

THAT THE REVISION TO TMP4 *APPROVED INSTRUMENTS, METHODS AND TECHNIQUES* AS DETAILED IN APPENDIX 1 OF THE REPORT BE APPROVED.

RESOLVED:

That the Treasury Management Stewardship Report be approved.

267. **PERFORMANCE IMPROVEMENT COMMITTEES – TERMS OF REFERENCE OF INFORMAL SCRUTINY GROUPS**

(Report CAB935 refers)

Members noted that the report would also be considered by Principal Scrutiny Committee at its meeting on 27 September 2004.

In discussion of the proposed terms of reference of the Planning Grants Informal Scrutiny Group, Cabinet agreed that the following additional points should be included:

- the Group should consider how the Council benefited from the grants currently awarded and should place the awards in order of priority;
- the Group should consider grants awarded under the Capital Programme and whether some of these resources could be transferred;
- the Group should consider grants for planning related activities *to include countryside grants and environmental improvement grants as well as grants for Listed Buildings.*
- the Group should consider whether any organisations with an ongoing grant should have Service Level Agreements with the Council.

In discussion of the proposed terms of reference of the Parking Review Informal Scrutiny Group, Cabinet agreed that the following additional points should be included:

- the Environment and Access Performance Improvement Committee should be asked to undertake the work of this Group prior to the Planning Grants Group;
- the Group should be asked to report back to Cabinet in late November / early December 2004 on the parking charges policies (to coincide with the budget process);
- the Group should be reminded of the links to the work on the Air Quality Management Area;
- the Group should be asked to consider the balance between short and long term car parking, in addition to the location.
- as part of the second stage of their work, the Group should consider the possibility of extending pay-on-street car parking to other areas of the City where two hour free on-street parking was currently available.

With regard to the Community Safety Informal Scrutiny Group, Cabinet agreed that following discussions between the Portfolio Holder for Healthy and Inclusive Communities, the Director of Community Services and the Chair and Vice-Chair of the Community, Arts and Social Performance Improvement Committee, the following terms of reference should be recommended:

“To hold three meetings at which it will:

- a. Familiarise itself with current issues relating to Community Safety and the Council's role in the Community Safety Partnership and provide initial feedback of the Strategy before its publication;
- b. Following publication of the revised Community Safety Strategy in April 2005, review the content of the

- Strategy and test the Council's and other partners proposed response to it;
- c. Review and make recommendations on the performance indicators used to monitor the Council's effectiveness in contributing to the targets in the Strategy."

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the Environmental and Access Performance Improvement Committee be requested to have regard to the comments outlined above in relation to the timing and terms of reference of the Planning Grants Informal Scrutiny Group and the Parking Review Informal Scrutiny Group.

2. That the Community, Arts and Social Performance Improvement Committee be requested to have regard to the comments outlined above in relation to terms of reference of the Community Safety Informal Scrutiny Group.

268. REPRESENTATION ON OUTSIDE BODIES
(Report CAB929 refers)

In response to questions with regard to the proposal to appoint Mrs A Craig (ex-Councillor) to the Henry Smith Charity (St Peter's), the City Secretary and Solicitor advised that the Council did not provide funding to the Charity and there was no formal requirement for the representative to report back. However, Cabinet agreed that Mrs Craig be requested to update the Portfolio Holder for Healthy and Inclusive Communities on the Charity's work.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the following appointments to outside bodies be made (terms of office in brackets):

- a) Hampshire Archaeology Committee (until 30 September 2007)
Councillor Love
- b) Henry Smith Charity (St Peter's) (until 30 September 2007)
Mrs A Craig
- c) River Hamble Harbour Management Sub-Committee (until 30 September 2007)
Councillor Sutton and Councillor Cooper (deputy)
- d) St John's Winchester Charity (until 11 September 2008)
Councillor Verney
- e) Winchester Detached Youth Work Project (until 30 September 2005)
Councillor Love

269. **FUTURE ITEMS FOR CONSIDERATION**

The Chief Executive advised that the report on the Communication Strategy would now be submitted to Cabinet on 15 December 2004.

RESOLVED:

That the list of future items, as set out in the Council's Forward Plan for September 2004, be noted.

270. **EXEMPT BUSINESS**

RESOLVED:

That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
271	Exempt Minutes of the Previous Meeting	<ul style="list-style-type: none">) Information relating to a) particular employee, former) employee or applicant to) become an employee of, or a) particular office-holder, former) office-holder or applicant to) become an office-holder under) the authority. (Para 1 to) Schedule 12A refers).)) Information relating to the) financial or business affairs of) any particular person (other) than the authority). (Para 7) Schedule 12A refers).)) Any terms proposed or to be) proposed by or to the authority) in the course of negotiations for) a contract for the acquisition or) disposal of property or the) supply of goods or services.) (Para 9 to Schedule 12A) refers).

272 & 277	Conversion of 80-82 Sussex Street) Information relating to the
273 & 278	IT Managed Services Contract) financial or business affairs of
274 & 279	CCTV Monitoring Contract) any particular person (other
275 & 280	Contract for Park and Ride Bus Service) than the authority). (Para 7
) Schedule 12A refers).
)
) Any terms proposed or to be
) proposed by or to the authority
) in the course of negotiations for
) a contract for the acquisition or
) disposal of property or the
) supply of goods or services.
) (Para 9 to Schedule 12A
) refers).
273 & 278	IT Managed Services Contract) Information relating to any
) particular applicant for, or
) recipient or former recipient of,
) any financial assistance
) provided by the authority. (Para
) 5 to Schedule 12A refers).
276 & 281	Review of Sheltered Housing – Supporting People Requirements - Exempt Appendix) Information relating to a
) particular employee, former
) employee or applicant to
) become an employee of, or a
) particular office-holder, former
) office-holder or applicant to
) become an office-holder under
) the authority. (Para 1 to
) Schedule 12A refers).

271. **EXEMPT MINUTES**

RESOLVED:

That the exempt minutes of the previous meeting held 27 July 2004, relating to: the exempt minutes of the Central Services Performance Improvement Committee; the Contract for Park and Ride Bus Service; the Broadway/Friarsgate – Extension of Exclusivity Agreement; and the Proposed Policy Officer Post be approved and adopted.

272. **CONVERSION OF 80-82 SUSSEX STREET – TENDER REPORT AND ASSOCIATED ISSUES**
(Report CAB926 refers)

Cabinet considered the above report which outlined recommendations regarding the conversion of 80-82 Sussex Street, Winchester (detail in exempt minute).

273. **IT MANAGED SERVICES CONTRACT**
(Report CAB934 refers)

Cabinet considered the above report which contained recommendations regarding the renewal of the IT Managed Services Contract (detail in exempt minute).

274. **CCTV MONITORING CONTRACT**
(Report CAB932 refers)

Cabinet considered the above report which contained recommendations regarding the renewal of the CCTV Monitoring Contract (detail in exempt minute).

275. **CONTRACT FOR PARK AND RIDE BUS SERVICE**
(Report CAB925 refers)

Cabinet considered the above report which provided details regarding the renewal of the Park and Ride Bus Service contract and recommended a way forward (detail in exempt minute).

276. **REVIEW OF SHELTERED HOUSING SERVICES – REQUIREMENTS OF SUPPORTING PEOPLE (EXEMPT APPENDIX)**
(Report CAB931 Appendix 3 refers)

Cabinet considered the information contained within the exempt appendix of the above report (detail in exempt minute).

The meeting commenced at 9.00am and concluded at 11.10am.

Chairman