



FORWARD PLAN OF KEY DECISIONS

NOVEMBER 2005

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 November to 31 February 2006. It is only valid for the month of November 2005. It will be replaced in December 2005. Changes from the October 2005 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 6 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr Sheila Campbell
Leader of the Council

Cabinet Members:

Sheila Campbell (*Leader*)
Therese Evans (*Deputy Leader*)
John Beveridge
Brian Collin
Dominic Hiscock
Richard Knasel
Kelsie Learney
Jim Wagner

Portfolio Held:

Community Strategy
Culture, Heritage and Sport
Planning
Healthy and Inclusive Communities
Housing
Economy and Transport
Finance and Resources
Environmental Health

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – FINANCIAL – CHIEF EXECUTIVE

No	Item	Project Cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
	None								

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Corporate Procurement Strategy and Action Plan	All	Principal Scrutiny Committee	Report and draft strategy and action plan.	Head of Performance and Management by 22.03.05	Report and draft strategy and action plan	Cabinet 14.12.05	Dec 04	Dec 05

KEY DECISIONS – NON-FINANCIAL – CHIEF EXECUTIVE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Biodiversity Action Plan	All	Environmental Organisations, All Members	Circulation of draft Plan	Head of Policy by 28.02.06	Report and draft Plan	Cabinet 22.03.06	Jun 05	Mar 06
2.	Partnership Review	All	Partners, Partnership Chairs, Principal Scrutiny Committee	Circulation of draft Report	Head of Policy by 04.11.05	Report	Cabinet 14.12.05	Jun 05	Dec 05
3..	Spatial Planning Annual Monitoring Report	All	Local Strategic Partnership Directors	Through contributing to the draft report	Head of Strategic Planning by 21.10.05	Covering report and draft monitoring report	Cabinet 14.12.05	Nov 05	Dec 05
4.	Proposed modifications to District Local Plan Review following Inspector's report		Winchester District Local Plan Review Committee	Discussion in public at Local Plan Review Committee	Head of Strategic Planning by 25.11.05	Report and proposed modifications	Cabinet 14.12.05	Dec 05	
5..	Adoption of Springvale / Headbourne Worthy Local Area Design Statement.	Sparsholt Kings Worthy	Public Parish Councils Development interests	Publication of draft document.	Head of Strategic Planning by 25.11.05	Report and proposed Design Statement	Cabinet 14.12.05	Dec 05	
	Performance Plan Part 1 (Corporate Business Plan)	All	Principal Scrutiny Committee Scrutiny Panels LSP	Discussion at meetings	Chief Executive by	Report and draft document	Cabinet 07.02.06 Council 23.02.06	Feb 06	

KEY DECISIONS – FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	------------------------------	-------------------	-----------------------------------	--	--	---------------------------	--	---

1.	Land Charges IT Feasibility Study	Not yet available	Staff & ICT Group	Feasibility Study	CSS 28.10.05	Report	Cabinet 16.11.05	Dec	Nov 05
----	-----------------------------------	-------------------	-------------------	-------------------	------------------------	--------	----------------------------	-----	---------------

KEY DECISIONS – NON-FINANCIAL – CITY SECRETARY AND SOLICITOR

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
----	------	----------------	------------	------------------------	-----------------------------------	---------------------------------------	----------------	---------------------------------------	--------------------------------------

	Minor Update to the Constitution				CSS 28.10.05	Report	Cabinet 16.11.05	Nov 05	
--	---	--	--	--	-------------------------	---------------	-----------------------------	---------------	--

KEY DECISIONS – FINANCIAL – COMMUNITIES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
----	------	----------------------	------------	------------------------	-----------------------------------	---------------------------------------	----------------	---------------------------------------	--------------------------------------

1.	Air Quality Action Plan - review	All	Members CMT	Meetings Reports Letters	Robert Heathcock 09.01.06	Committee Report	Cabinet 18.01.06	Nov 05	Jan 06
2.	Outcome of Recycling Pilot Project	All	Members CMT	Meetings Reports Letters	Robert Heathcock 27.01.06	Committee Report	Cabinet 07.02.06	Dec 05	Feb 06
3.	CCTV Control Room Relocation-Project Plan	Not known	Members CMT	Meetings, Committee Report	Lorraine Mansfield 13.03.06	Committee Report	Cabinet 22.03.06	Jan 05	Mar 06
4.	Young Persons Accommodation at Sussex St – Management Arrangements	Not known	Members CMT	Meetings Reports	Richard Botham 28.10.05	Committee Report	Cabinet 16.11.05	Sep 05	
5.	Great Field Road, Weeke Urban Capacity Site Development Scheme	Not known cost of land	Members CMT	Meetings Exhibitions Reports	Andrew Palmer 05.12.05	Committee Report	Cabinet 14.12.05	Dec 05	
6.	Drayton Street, Stanmore Urban Capacity Site Development Scheme	Not known cost of land	Members CMT	Meetings Exhibitions Reports	Andrew Palmer	Committee Report	Cabinet 4.1.06	Jan 06	

KEY DECISIONS – NON-FINANCIAL –COMMUNITIES

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Sport and Recreation Strategy	All	Members CMT Key stakeholders	Draft Strategy Document	Lorraine Mansfield 17.01.06	Committee Report	Cabinet 07.02.06	Mar 04	Feb 06
2.	Black and minority ethnic strategy for Housing Services 2005-2008	All	Members CMT TACT Key stakeholders	Draft Strategy Document	Richard Botham 28.10.05	Committee Report	Cabinet 16.11.05	Nov 05	

KEY DECISIONS – FINANCIAL – DEVELOPMENT

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Council Offices Update / Use of Bapsy Bequest	Exempt	CMT, Members	Committee Report	Tony Langridge 10.01.06	Committee Report	Cabinet 7.02.06 Full Council 22.02.06	Jul 04	Feb 06
2.	Silver Hill Development (Broadway/Friarsgate) consideration of scheme variations	Exempt	CMT, Members	Committee Report	Tony Langridge 10.01.06	Committee Report	Cabinet 14.12.05 Special Council Jan 06	Sep 05	Jan 06
3.	Review of Car Parking Charges	Not Known	CMT, Members	Committee Report	Alan Jowsey 30.11.05	Committee Report	Cabinet 14.12.06	Dec 05	
4.	Concessionary Travel Scheme	Not Known	CMT, Members	Committee Report	Alan Jowsey 30.11.05	Committee Report	Cabinet 14.12.05	Dec 05	
5.	City Museum Capital Repairs	£150	CMT, Members	Committee Report	Eloise Appleby 28.10.05	Committee Report	Cabinet 16.11.05	May 05	Nov 05
6.	Guildhall Catering Contract	Exempt	CMT, Members	Committee Report	Eloise Appleby 30.12.05	Committee Report	Cabinet 18.01.06	Jan 06	

KEY DECISIONS – NON-FINANCIAL – DEVELOPMENT

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
----	------	----------------	------------	------------------------	-----------------------------------	---------------------------------------	----------------	---------------------------------------	--------------------------------------

1.	Arts Strategy	ALL	Key Stakeholders	Draft Strategy Document	Eloise Appleby 06.01.06	Committee Report	Cabinet 7.02.06	Mar 04	Feb 06
2.	Biodiversity Action Plan	All	Key Stakeholders	Draft Action Plan	Vivienne Fifield 10.02.06	Committee Report	Cabinet 01.03.06	Mar 06	
3.	Tree Strategy	ALL	Key Stakeholders	Draft Strategy Document	Vivienne Fifield 10.02.06	Committee Report	Cabinet 01.03.06	Mar 06	

KEY DECISIONS – FINANCIAL – FINANCE

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
1.	Treasury management – decisions in accordance with the Council’s approved strategy and policy	Up to £5m per transaction	None	None	Fred Lyon daily	Designated working papers	Designated Finance staff daily	Daily	Daily
2.	External Audit Management Letter	N/A	None	None	Sheila Boden 04.12.05	Committee report	05.12.05	Oct 05	Dec 05
3.	General Fund Budget Report	N/A	None	None	Fred Lyon 13.12.05	Committee report	Cabinet 14.12.05	Dec 05	
4.	Council Tax Base	N/A	None	None	Gill Cranswick 13.12.05	Committee report	Cabinet 14.12.05	Dec 05	
5.	Rural Settlement List	N/A	None	None	Gill Cranswick 13.12.05	Committee report	Cabinet 14.12.05	Dec 05	
6.	Treasury Management Strategy	N/A	None	None	Fred Lyon 06..02.06	Committee report	Cabinet 07.02.06	Feb 06	
7.	Budget and Council Tax	N/A	LSP, Business Reps	Report	Fred Lyon 06.02.06	Committee report	Cabinet 07.02.06	Feb 06	

KEY DECISIONS – NON-FINANCIAL – FINANCE

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	-----------------------	-------------------	-------------------------------	--	--	-----------------------	--	---

1.	None								
----	------	--	--	--	--	--	--	--	--

KEY DECISIONS – FINANCIAL – HUMAN RESOURCES

No	Item	Project cost £000	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	------------------------------	-------------------	-------------------------------	--	--	-----------------------	--	---

	None								
--	------	--	--	--	--	--	--	--	--

KEY DECISIONS – NON-FINANCIAL – HUMAN RESOURCES

No	Item	Wards affected	Consultees	Method of consultation	Representation – to whom and date	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)	Month decision to be taken (revised)
-----------	-------------	-----------------------	-------------------	-------------------------------	--	--	-----------------------	--	---

	None								
--	------	--	--	--	--	--	--	--	--