

SUMMARY - MONITORING 2006/07

APRIL to JULY

Service Summary Description	2006/07 Annual Budget	April - July			Explanation of main variances and action taken
		Working Budget	Actual Expenditure	Variance	
	£	£	£	£	
General Fund					
Chief Executive	843,500	313,273	305,545	(7,728)	No significant variances
City Secretary & Solicitor	2,617,840	545,863	491,826	(54,037)	Land charges income in excess of budget
HR	15,690	150,731	146,067	(4,664)	Underspend on training offset by advertising & agency expenses
Finance	2,140,740	1,544,286	1,489,846	(54,440)	Net benefit credit offset by agency staff
Health	5,528,370	1,516,547	1,417,846	(98,701)	AWC spend not in line with budget profile & street cleansing underspent
Housing	2,454,890	385,466	368,201	(17,265)	No significant variances
Community Development	3,913,790	1,079,562	1,052,576	(26,986)	No significant variances
Development Services	4,975,200	552,346	942,388	390,042	Agency staff costs, property repairs, reduced property income, engineering projects income shortfall, historic building grants, reduced parking income, increased equipment maintenance offset by increased planning income
Savings to be allocated	(295,810)	0	0	0	£330,000 in original budget some allocated
General Fund Net Cost	22,194,210	6,088,074	6,214,295	126,221	
Housing Revenue Account	124,480	(4,247,907)	(4,183,383)	64,524	Reduced hostel income, reduced supporting people grant partly offset by increased charges
Total Net Cost	22,318,690	1,840,167	2,030,912	190,745	

Notes

The Annual Budget is the budget included in the Budget Book 2006/07, plus managed savings brought forward from 2005/06 and approved by Cabinet in report CAB1172, plus any supplementary estimates approved by Cabinet in the financial year to date.

The working budget is the proportion of the annual budget expected to be spent in the relevant period.

Actual expenditure is the amount spent in the relevant period.

Variance is the difference between the budget for the relevant period and the amount actually spent in that period.

SUMMARY - MONITORING 2006/07

APRIL to JULY

<i>Subjective Summary</i> Description	2006/07 Annual Budget	April - July			Explanation of main variances and action taken
		Working Budget	Actual Expenditure	Variance	
	£	£	£	£	
Employees	16,265,680	5,286,558	5,284,373	(2,185)	
Premises	7,614,520	3,032,338	3,269,337	236,999	General Fund property repairs
Transport	1,326,380	103,857	114,988	11,131	
Supplies and Services	5,857,620	1,706,799	1,799,420	92,621	
Third Party Payments	7,559,540	2,504,620	2,582,448	77,828	
Transfer Payments	0	0	29,468	29,468	Historic Building Grants (to be met from reserve)
Benefits Paid	18,737,380	8,571,633	8,909,226	337,593	Benefit demand higher than budget profile
Capital Financing	11,372,100	0	0	0	
Management Overheads	15,158,210	237,557	163,366	(74,191)	
Total Expenditure	83,891,430	21,443,362	22,152,626	709,264	
Fees, Charges and Rents	(24,703,040)	(10,578,910)	(10,623,940)	(45,030)	Increase Land Charges, licensing and planning income offset by reductions in parking income and property rents
Recharges to Services	(16,777,100)	(535,800)	(547,516)	(11,716)	
Govt allowance and subsidy	(19,093,160)	(8,488,485)	(8,950,258)	(461,773)	Benefit subsidy higher than budget profile & overpayments raised
Total Income	(60,573,300)	(19,603,195)	(20,121,714)	(518,519)	
Savings to be allocated	(295,810)	0	0	0	
Net Revenue Cost	23,022,320	1,840,167	2,030,912	190,745	
Transfers to / (from) Reserves	(703,630)	0	0	0	
Net Cost	22,318,690	1,840,167	2,030,912	190,745	

Scrutiny Panel/Section/Description	CAPITAL BUDGET 2006/07	EXPEND Apr-Jul 2006/07	COMMIT'D EXPEND	UNCOMMIT'D EXPEND	Lead Officer	Notes on variance	Committee Reports
<u>SOCIAL ISSUES</u>							
<i>Housing Revenue Account</i>							
Major repairs	3,278	713	454	2,111	Clive Broomfield	Work progressing as planned	
Sewage Treatment Works	417	154		263	Patrick Aust	Work progressing as planned	CAB1226
<i>Housing General Fund</i>							
Renovation Grants - Mandatory	450	101		349	Andrew Nairn	Expenditure in line with expected spend	
Renovation Grants - Discretionary	170	50		120	Andrew Nairn	Expenditure in line with expected spend	
Affordable Housing (SHG)	375			375	Andrew Palmer	Programme dependent on Right to Buy Receipts	
Affordable Housing/Regeneration	500			500	Andrew Palmer	Programme dependent on other HRA receipts	
<i>Community Development</i>							
Open Space & Recreation Facilities	190	16		174	Stuart DD		
Outdoor Sports Center - Bar End	1,000			1,000	Amanda Ford		
Capital grants	131	4	134	-7	Bernice Heller	£7K to be funded from Winchester Town Account	CAB1201
Guildhall Improvements	18	11	7	0	Eloise Appleby	Expenditure this year on improvements to ground floor disabled toilet in line with DDA	
Guildhall Community Facilities	75			75	Lorraine Mansfield		
Swanmore Community Scheme	313			313	Lorraine Mansfield	Scheme completed in 05/06. £303K brought forward not required & £10K transferred to revenue budget.	
<i>Total - Social Issues</i>	6,917	1,049	595	5,273			
<u>ENVIRONMENT</u>							
<i>Environmental Health</i>							
Replacement Bins	960	65	635	260	David Boardman	Further commitments and expenditure profiled for later in the year	
<i>Conservation</i>							
Environmental Improvements in Rural Areas	15			15	Vivienne Fifield		
Denmead Environmental Improvements	62			62	Vivienne Fifield		
Waterways improvements	59	22	37	0	Andy Hickman		
<i>Total - Environment</i>	1,096	87	672	337			
<u>LOCAL ECONOMY</u>							
<i>Transportation</i>							
Car Parks	180	18		162	Basil Davies		
Footway Lighting	10	2	8	0	Andy Hickman		
<i>Cultural Services</i>							
Market Lane Window Display	15	14		1	Eloise Appleby	Project completed	CAB1073
Hyde Abbey Garden		10		-10	Eloise Appleby	Funding from Friends of Hyde Abbey	
Groundworks in Jewry Street	180		180	0	Andy Hickman		
Winchester Discovery Centre	330	330		0	Eloise Appleby	Forms part of total £1M contribution to scheme as per legal agreement with Hampshire County Council. This is stage two of three payments.	
<i>Total - Local Economy</i>	715	374	188	153			
<u>RESOURCES</u>							
<i>Finance</i>							
ICT Equipment	130	57	0	73	Sheila Davidge	Work progressing as planned	
ICT E-govt	2,526	135	63	2,328	Sheila Davidge	Several projects in progress - see paragraph 9.3 in covering report	
<i>City Secretary</i>							
Magdalen Hill Cemetery Improvements	30			30	Stephen Whetnall	Updated design proposals being sought prior to seeking quotations	
<i>Estates</i>							
Purchase of property	4,300			4,300	Tony Langridge	Contingency	
Abbey House	150		150	0	Clive Broomfield	Work commenced on site	
Abbey Mill	25	7		18	Clive Broomfield	Work completed April 2006	
Avalon House	50			50	Tony Langridge		CAB1318
City Museum	137	55	82	0	Clive Broomfield	Work practically completed	
City Offices	20		11	9	Christine Wall		
New Offices - fees	150		50	100	Tony Langridge		
Casson Block Repairs		103	5	-108	Tony Langridge	See paragraph 3.2 in covering report	CAB1192
Guildhall Capital Repairs	56	2		54	Tony Langridge		
RPLC Capital Repairs	1,475	1276	199	0	Clive Broomfield	Work progressing as planned	CAB1307
<i>Total - Resources</i>	9,049	1,635	560	6,854			
TOTAL BUDGET	17,777	3,145	2,015	12,617			

Forward Looking Annual Efficiency Statement (AES) for 2006/07 - Original

<u>Expected Efficiency Gains 2006/07</u>			
<u>Service & Detail</u>	<u>2006/07 Annual efficiency gains</u>	<u>Cashable</u>	<u>Non-cashable</u>
<u>Culture & Sport</u>			
Cultural Centre	0	0	0
Organisational development	0	0	0
<u>Environmental Services</u>			
STWs to Southern Water	15,000	15,000	0
Jewry Street Convenience	10,000	10,000	0
Organisational development	0	0	0
Emptying bottle banks	12,000	12,000	0
Trade waste collection - offices	15,000	15,000	0
<u>Local Transport</u>			
<u>LA Social Housing</u>			
SH Grants	54,000	0	54,000
<u>Supporting People</u>			
<u>Cross Cutting</u>			
<u>Corporate Services</u>			
Customer Service Centre	40,000	0	40,000
CSC efficiency savings	20,000	0	20,000
Insurance	40,000	25,000	15,000
Performance management	15,000	0	15,000
Members allowances	12,000	12,000	0
Lease car scheme	25,000	25,000	0
Communications - printing/publicity	40,000	40,000	0
Business process mapping	15,000	0	15,000
<u>Procurement</u>			
Procurement	30,000	30,000	0
Stationery	15,000	15,000	0
<u>Productive Time</u>			
Land charges computerisation	5,000	0	5,000
Payroll/Personnel link	2,000	0	2,000
Electronic access to planning services	5,000	0	5,000
Content management	5,000	0	5,000
<u>Transactions</u>			
Paper reductions	5,000	5,000	0
Depot rent	19,000	19,000	0
e-government	20,000	0	20,000
DMS	5,000	0	5,000
<u>Miscellaneous Efficiencies</u>			
Generic Partnership working	15,000	0	15,000
Office accommodation	90,000	90,000	0
<u>TOTAL</u>	<u>529,000</u>	<u>313,000</u>	<u>216,000</u>

Target	529,000	265,000	264,000
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Expected Efficiency Gains 2006/07**Project****Responsible officer****City Secretary and Solicitor**

Paper reduction	Chris Ashcroft
Number of meetings	Chris Ashcroft
Elections system	Chris Ashcroft
Members allowances	Chris Ashcroft
Mayor - CX staffing	Chris Ashcroft
Cleaning contract - Abbey House	Chris Ashcroft
Public notices	Dave Shaw
Land charges system	Howard Bone
Taxi plates	Howard Bone
Members' room	Stephen Whetnall

HR

HR/Payroll system	Alison Gavin
Flexible working	Alison Gavin
Busy Bees	Alison Gavin
Procurement - agency staff	Alison Gavin

Finance

Taxes - Special arrangement process	Gill Cranswick
Paper reductions	Gill Cranswick
CSC - staff advertising	Paul Wood
Electronic version of Customer Counts	Paul Wood
CSC opening hours	Paul Wood
CSC electronic customer satisfaction calculation	Paul Wood
CSC - 101 creation / identification of customers	Paul Wood
CSC - relocation of Planning reception	Paul Wood
Office Support Reorganisation	Paul Wood
Insurance	Alexis Garlick
Printer review	Alexis Garlick
Content management	Sheila Davidge
Data lines	Sheila Davidge
Mobile phones	Sheila Davidge
BT One bill	Sheila Davidge

Development

Tourism Times	Eloise Appleby
Guildhall Gallery	Eloise Appleby
Cultural Centre	Eloise Appleby
Cleaning contract	Eloise Appleby
Catering contract	Eloise Appleby
Conference Winchester - Guildhall	Eloise Appleby
TIC	Eloise Appleby
Waterproof site notices	Fiona Tebbutt
Separate PO Box number	Fiona Tebbutt
Rationalising / streamlining stationery	Fiona Tebbutt
Shared use of specialist resources	Fiona Tebbutt
Shared training for Councillors & staff	Fiona Tebbutt
Public notices	Fiona Tebbutt
Sewage treatment works to SW	Patrick Aust
Mobile phones	Simon Howson
Office accommodation - Athelstan	Tony Langridge
Depot rent	Tony Langridge

CX

Procurement - stationery (ACE)	Jacky Adams
Partnership - Procurement Officer	Jacky Adams
Performance Management System	Jacky Adams
Publications	Jen Anderson
Photo library	Jen Anderson
Production of local plan	Steve Opacic

Communities

Procurement of Tunstall equipment	Andrew Palmer
Lease car scheme	Bob Merrett
Neighbourhood policing	Lorraine Mansfield
Mobile phones	Richard Botham
Management of void properties	Richard Botham
Emptying bottlebanks	Robert Heathcock
Trade waste collection - offices	Robert Heathcock
Bin procurement	Robert Heathcock
Smoke Free Agenda	Robert Heathcock
Food Safety	Robert Heathcock