



FORWARD PLAN OF KEY DECISIONS

DECEMBER 2006

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 December 2006 to 31 March 2007. It is only valid for the month of December 2006. It will be replaced in January 2007. Changes from the November 2006 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft on 01962 848284.

Cllr George Beckett
Leader of the Council

Cabinet Members:

George Beckett (*Leader*)
George Hollingbery (*Deputy Leader*)
Frederick Allgood
Tony Coates
Frank Pearson
Patricia Stallard
Keith Wood

Portfolio Held:

Economy and Tourism
Performance and Communications
Finance and Resources
Housing and Communities
Environment, Health and Safety
Culture, Heritage and Sport
Planning and Transport

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates:
CX	Chief Executive (Simon Eden)
CSS	City Secretary & Solicitor (Stephen Whetnall)
DC	Director of Communities (Bob Merrett)
DD	Director of Development (Steve Tilbury)
DF	Director of Finance (Sheila Boden)
DHR	Director of Human Resources (Alison Gavin)
TACT	Tenants And Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – DECEMBER 2006

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	General Fund Budget	Leader Finance & Resources	£13m Rev £8m Cap	All	Scrutiny Panels, major businesses	Meetings and discussion, committee report	Sheila Boden 01.12.06	Committee Report	Cabinet 13.12.06	Dec 06
2.	Council Tax Base	Finance & Resources	N/A	All	None	None	Gill Cranswick 01.12.06	Committee Report	Cabinet 13.12.06	Dec 06
3.	Rural Settlement List	Finance & Resources	N/A	All	None	None	Gill Cranswick 01.12.06	Committee Report	Cabinet 13.12.06	Dec 06
4.	Flexible Working Project	Finance & Resources	Exempt	All	None	None	Sheila Davidge 01.12.06	Committee Report	Cabinet 13.12.06	Jul 06
5.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated finance staff daily	
6.	Winchester Park & Ride 2	Planning & Transport	Not yet known	All	Stakeholders, HCC, Members	Committee Report	Andy Hickman 01.12.06	Committee Report	Cabinet 13.12.06	Dec 06
7.	Asset Management Plan	Finance & Resources	N/A	All	Portfolio Holder, CMT	Committee Report	Tony Langridge 01.12.06	Committee Report	Cabinet 13.12.06	Dec 06
8.	West Wing – Office Relocation Costs	Finance & Resources	Exempt	All	Portfolio Holder, Members, CMT	Committee Report	Tony Langridge 01.12.06	Committee Report	Cabinet 13.12.06	Dec 06

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9.	Winnall Business and Innovation Centre	Finance & Resources	Not Known	All	Portfolio Holder, Members, CMT	Committee Report	Tony Langridge 01.12.06	Committee Report	Cabinet 13.12.06	Dec 06
10.	Housing Revenue Account Rent Setting	Housing & Communities	Not yet known	All	TACT Members CMT	Meetings Committee Reports	Richard Botham 01.12.06	Committee Report	Cabinet 13.12.06	Dec 06
11.	Capital Funding For Meadowside Leisure Centre	Culture, Heritage & Sport	£116,000	Whiteley	CMT, regular customers, Members	Written papers and reports	Clive Broomfield 30.11.06	Committee Report	Cabinet 13.12.06	Dec 06
12.	Transfer Of The Councils Building And Associated Contractor Select List To Constructionline	Housing & Communities	N/A	All	TACT Members CMT	Meetings Committee Reports	Richard Botham 01.12.06	Committee Report	Cabinet 13.12.06	Dec 06
13.	Annual Monitoring Report	Planning & Transport	N/A	All	None	N/A	N/A	Report and draft AMR	Cabinet 13.12.06	Dec 06
14.	Consultation on need for release of Local Reserve Sites	Planning & Transport	N/A	St Luke, St Bartholomew, Denmead, New Alresford	Portfolio Holder	Discussion of draft report	Steve Opacic 01.12.06	Report and draft consultation document	Cabinet 13.12.06	Dec 06

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15.	Members Allowances Review	Finance & Resources	Depends upon independent panel report	All	Groups, Principal Scrutiny Committee	Members Survey and Committee Report	Survey – Sep Comments to Chris Ashcroft 19.09.06	Reports of Independent Panel	Cabinet recommendation to Council	Nov 06
16.	Constitution Changes on Procedure for Council arising from suggestions in Report CAB1228	Finance & Resources	N/A	All	Group Leaders, Principal Scrutiny Committee	Committee Report	Stephen Whetnall 30.11.06	Committee Report	Cabinet 13.12.06	Oct 06

KEY DECISIONS – JANUARY 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	General Fund Budget	Leader Finance & Resources	£13m Rev £8m Cap	All	Scrutiny Panels, major businesses	Meetings and discussion, committee report	Alexis Garlick 05.01.06	Committee Report	Cabinet 17.01.07	Dec 06
2.	Capital Programme	Leader Finance & Resources	£8m	All	Cabinet, Scrutiny Panels, Major businesses	None	Alexis Garlick 05.01.07	Committee Report	Cabinet 17.01.07	Jan 07
3.	Housing Investment Programme	Housing & Communities	£6m	All	Cabinet, Scrutiny Panels, Major businesses, TACT		Richard Botham 05.01.07	Committee Report	Cabinet 17.01.07	Jan 07
4.	Electronic Documents and Records Management System	Finance & Resources	Exempt		None	None	Sheila Davidge 05.01.07	Committee Report	Cabinet 17.01.07	Jan 07
5.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	Daily
6.	Local Development Scheme Update	Planning & Transport	N/A	All	Cabinet (LDF) Cttee, Govt Office for South East	Committee report	Steve Opacic 05.01.07	Report and revised LDS	Cabinet 17.01.07	Jan 07
7.	Procurement options for new offices	Planning & Transport	Not yet known	All	CMT, Members	Committee Report	Tony Langridge 05.01.07	Committee Report	Cabinet 17.01.07	Dec 06

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8.	Silver Hill - Update	Planning & Transport	N/A	All	CMT, Members	Committee Report	Tony Langridge 05.01.07	Committee Report	Cabinet 17.01.07	
9.	Future Options – 75 Hyde Street	Finance & Resources	Not yet known	All	CMT, Members, English Heritage, local residents	Committee Report	Tony Langridge 05.01.07	Committee Report	Cabinet 17.01.07	Jan 07
10.	Guildhall 3 Year Maintenance plan	Culture, Heritage & Sport	TBC	All	English Heritage, Internal customers, regular customers, Members	Committee Report	Eloise Appleby 05.01.07	Committee Report and Maintenance Plan	Cabinet 17.01.07	Jan 07
11.	Project Integra Partner Implementation Plan	Health, Safety & The Environment	N/A	All	CMT Cabinet	None	David Boardman 05.01.07	Committee Report	Cabinet 17.01.07	Jan 07
12.	Possible Open Space Compulsory Purchase Order for New Alresford Town Council	Planning & Transport	Not yet known	The Alresfords	Portfolio Holder Parish Council	Committee Report	Howard Bone 30.11.06	Committee Report	Cabinet 17.01.07	Dec 06
13.	Equality and Diversity review of strategy to meet new duties	Finance & Resources	N/A	All	CMT, Members, Equality Target Groups	Committee Report, Group meetings	Alison Gavin 15.12.06	Committee Report	Cabinet 17.01.07	Jan 07

KEY DECISIONS – FEBRUARY 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Budget and Council Tax 2007/08	Finance & Resources	£13m Rev £9m Cap	All	LSP, Business Reps	Reports	Alexis Garlick 02.02.07	Committee Report	Cabinet recommendation to Council	Feb 07
2.	Treasury management strategy	Finance & Resources	Up to approximately £35m invested at any one time	All	None	None	Alexis Garlick 02.02.07	Committee report	Cabinet 13.02.07	Feb 07
3.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Sheila Boden – daily	Designated working papers	Designated Finance staff daily	
4.	Banking Services Contract	Finance & Resources	Exempt	All	None	None	Alexis Garlick 02.02.07	Committee Report	Cabinet 13.02.07	Feb 07
5.	Forward Plan for Winchester Museums Service	Culture, Heritage & Sport	N/A	All	Key stakeholders, MLA South East, Museum Development Service, HCC, Members, University of Winchester	Draft Plan	Eloise Appleby 26.01.07	Committee Report and draft plan	Cabinet 13.02.07	Feb 07

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
6.	Tree Strategy	Planning & Transport	N/A	All	Key stakeholders, Members, CMT	Draft Strategy document	Vivienne Fifield	Committee Report and draft strategy	Cabinet 13.02.07	Feb 07
7.	Biodiversity Action Plan	Planning & Transport	N/A	All	Key stakeholders, Members, CMT	Draft Action Plan	Vivienne Fifield	Committee Report and draft action plan	Cabinet 13.02.07	Feb 07
8.	Corporate Business Plan	Leader	N/A	All	Key stakeholders, Members	Workshops	Jacky Adams 02.02.07	Committee Report and draft plan	Cabinet 13.02.07	Feb 07
9.	Statement of Community Involvement (adoption)	Planning & Transport	N/A	All	Cabinet (LDF) Cttee / Portfolio Holder	Draft Committee report	Steve Opacic 02.02.07	Committee report and Inspector's Report	Cabinet 13.02.07	Feb 07

KEY DECISIONS – MARCH 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Museums Storage Options	Culture, Heritage & Sport	Not yet known	All	CMT, Portfolio Holder, English Heritage, HCC	Committee Report	Tony Langridge	Committee Report	Cabinet	Mar 07
2.	Housing Revenue Account Business Plan (including Major Repairs Strategy)	Housing & Communities	N/A	All	CMT Members TACT	Written reports, TACT meetings	Richard Botham 13.02.07	Committee Report and draft plan	Cabinet 07.03.07	Mar 07
3.	Annual Review of Constitution	Leader Portfolio Holders	N/A	All	Group Leaders, Principal Scrutiny Committee	Request for Options	Stephen Whetnall 20.02.07	Committee Report	Cabinet 07.03.07	Mar 07