



FORWARD PLAN OF KEY DECISIONS

DECEMBER 2007

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 December 2007 to 31 March 2008. It is only valid for the month of December 2007. It will be replaced in January 2008. Changes from the November 2007 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

Cllr George Beckett
Leader of the Council

Cabinet Members:	Portfolio Held:
George Beckett (<i>Leader</i>)	Economy and Tourism
George Hollingbery (<i>Deputy Leader</i>)	Performance and Communications
Frederick Allgood	Finance and Resources
Tony Coates	Housing and Communities
Frank Pearson	Environment, Health and Safety
Patricia Stallard	Culture, Heritage and Sport
Keith Wood	Planning and Transport

KEY TO ABBREVIATIONS

CMT	Corporate Management Team Incorporates: Chief Executive - Simon Eden Corporate Director (Governance) - Stephen Whetnall Corporate Director (Policy) - Bob Merrett Corporate Director (Operations) - Steve Tilbury
SMG	Senior Managers Group Comprises all Heads of Division
HE	Head of Estates (Tony Langridge)
TACT	Tenants and Council Together
N/K	Not Known
N/A	Not Applicable

KEY DECISIONS – DECEMBER 2007

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Winchester Town Access Plan	Planning and Transport	Not yet known	All	Key Stakeholders, Members	Committee Report	Andy Hickman 30.11.07	Committee Report	Cabinet 12.12.07	June 07
3.	CCTV Control Room - Update	Planning and Transport, Environment	Not yet known	All	Hampshire Police, HCC, Community Safety Partnership	Committee Report	Andy Hickman 30.11.07	Committee Report	Cabinet 12.12.07	
4.	LDF Core Strategy – Issues and Options Paper	Planning and Transport	N/A	All	Senior Managers, CMT, Cabinet	Draft report and attachments	Jenny Nell 28.11.07	Committee Report and draft paper	LDF Committee 6.12.07	Sept 07
5.	Hubs, Clusters and Area Working – Options for the Future	Housing and Community	Not yet known	All	CMT, Cabinet, SMG	Committee Report	Jen Anderson 30.11.07	Committee Report	Cabinet 12.12.07	

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6.	Bapsy Bequest	Finance and Resources	Not yet known	All	CMT, Cabinet	Committee Report	Tony Langridge 30.11.07	Committee Report	Cabinet 12.12.07	
7.	Council Tax Base	Finance and Resources	N/A	All	None	None	Gill Cranswick 29.11.07	Committee Report	Cabinet 12.12.07	
8.	Rural Settlement List	Finance and Resources	N/A	All	None	None	Gill Cranswick 29.11.07	Committee Report	Cabinet 12.12.07	
9.	Annual Monitoring Report	Planning and Transport	N/A	All	CMT	PFH Decision Report	Steve Opacic 28.11.07	PFH Decision Report	Planning & Transport PFH Dec 07	
10.	Operational Property Maintenance Plan (including Guildhall)	Finance and Resources	Not yet known	All	Members, CMT	Committee Report, Maintenance Plan	Clive Broomfield 28.11.07	Committee Report	Cabinet 12.12.07	Sep 07
11.	Winchester District Climate Change Action Plan	Environment Health and Safety	N/A	All	Cabinet, CMT, SMG	Committee Report	Jen Anderson and Teresa Kennard 28.11.07	Committee Report	Cabinet 12.12.07	Oct 07
12.	Budget 2008/09	Finance and Resources	N/A	All	Members, CMT	Committee Report	Alexis Garlick 28.11.07	Committee Report	Cabinet 12.12.07	

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13.	Disposal of HRA land at Willis Way, Headbourne Worthy	Housing and Communities	EXEMPT	Headbourne Worthy	CMT, Cabinet, TACT	Committee Report	Richard Botham 28.11.07	Committee Report	Cabinet 12.12.07	Nov 07
14.	Highway Contributions – Revised Policy	Planning and Transport	N/A	All	CMT, Cabinet, HCC	Committee Report	Steve Opacic / Fiona Tebbutt 28.11.07	Committee Report	Cabinet 12.12.07	
15.	Choice Based Lettings Scheme	Housing & Communities	Not yet known	All	CMT Cabinet TACT	Committee Report, Letters	Andrew Palmer 28.11.07	Committee Report	Cabinet 12.12.07	Jan 07
16.	Council Offices – Progress Report	Finance & Resources	Not Yet Known	Town Wards	Portfolio Holder, CMT	Committee Report	Tony Langridge 28.11.07	Committee Report	Cabinet 12.12.07	Oct 07
17.	Rationalising Council Publications	Performance and Communications	N/A	All	Portfolio Holders, CMT, SMG	Committee Report	Jen Anderson and Eleanor Hodge 28.11.07	Committee Report	Cabinet 12.12.07	July 07
18.	Review of ABC recycling scheme and further proposals	Environment, Health and Safety	Not yet know	All	CMT, Portfolio Holder	Committee Report	David Boardman 28.11.07	Committee Report	Cabinet 12.12.07	

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19.	Local Government and Public Involvement in Health Act 2007	Leader	N/A	All	CMT, Portfolio Holder	Committee Report	Stephen Whetnall 28.11.07	Committee Report	Cabinet 12.12.07	
20.	Future of Venue for Council Meetings	Finance & Resources	Not yet known	All	Cabinet and Council	Committee Report	Chris Ashcroft 28.11.07	Committee Report	Cabinet 12.12.07 Council 09.1.08	

KEY DECISIONS – JANUARY 2008

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
2.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
3.	Affordable Housing Supplementary Planning Document	Planning & Transport	N/A	All	CMT, Members	Committee Report	Steve Opacic by 30.10.07	Committee Report	Cabinet 16.01.08	Sep 07
4.	Review of Need to Release Local Reserve Housing Sites	Planning & Transport	N/A	All	CMT, Cabinet	Draft Assessment Document	Steve Opacic by 4.01.08	Committee Report	Cabinet 16.01.08	Jan 08
5.	Possible open Space Compulsory Purchase Order for New Alresford Town Council	Planning & Transport	Not Yet Known	The Alresfords	Portfolio Holder, Parish Council, CMT	Committee Report	Howard Bone 04.01.08	Committee Report	Cabinet 16.01.08	April 06
6.	Capital Programme 2008/09	Finance & Resources		All	CMT, Members	Committee Report	Alexis Garlick 04.01.08	Committee Report	Cabinet 16.01.08	

KEY DECISIONS – FEBRUARY 2008

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	
2.	Corporate Strategy 2008-2013	Leader	N/A	All	Principal Scrutiny Committee Scrutiny Panels Major Businesses Parish Councils	Meetings and draft report	Jacky Adams by 25.01.08	Committee Report	Cabinet 13.02.08 Council 21.02.08	
3.	Corporate Business Plan	Leader	N/A	All	Principal Scrutiny Committee Scrutiny Panels Major Businesses Parish Councils	Meetings and draft report	Jacky Adams by 25.01.08	Committee Report	Cabinet 13.02.08 Council 21.02.08	
4.	Corporate Sustainability Appraisal	Environment Health and Safety	N/A	All	Cabinet, CMT, SMG	Meetings and draft report	Teresa Kennard	Committee Report and SA Document	Cabinet 13.02.08	

KEY DECISIONS – FEBRUARY 2008

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5.	Car Parks Capital Programme	Planning and Transport	£200	All	Cabinet, CMT	Meetings and draft report	Andy Hickman by 25.01.08	Committee Report	Cabinet 13.02.08	
6.	Sewage Treatment Works Capital Programme	Planning and Transport	£200	All	Cabinet, CMT, TACT	Meetings and draft report	Andy Hickman by 25.01.08	Committee Report	Cabinet 13.02.08	
7.	Housing Revenue Account Budget and Rent Setting – 2008/09	Housing and Communities	£20m	All	Cabinet and Council TACT	Committee Report	Richard Botham 25.01.08	Committee Report	Cabinet 13.02.08 Council 21.02.08	Dec 07
8.	Budget 2008/09	Finance & Resources		All	CMT, Members	Committee Report	Alexis Garlick 25.01.08	Committee Report	Cabinet 13.02.08 Council 21.02.08	

KEY DECISIONS – MARCH 2008

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance & Resources	Up to £5m per transaction	All	None	None	Alexis Garlick – daily	Designated working papers	Designated Finance staff daily	