

CABINET

4 FEBRUARY 2009

COMMUNITY GRANTS – REVENUE AWARDS 2009-2010

REPORT OF HEAD OF PARTNERSHIPS AND COMMUNICATIONS

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RECENT REFERENCES:

CAB 1792 – Planning (Environmental Improvement Grants) – 4 February 2009

CAB 1766 – General Fund Budget – 14 January 2009

WTF 124 – Community Grants – Revenue Awards 2009/10 – 13 January 2009

CAB 1685 - Future Funding – Tower Arts Centre Programme - 9 July 2008

CAB1611 - Community Grants – Revenue Awards 2008/09 - 13 February 2008

EXECUTIVE SUMMARY:

This report seeks approval for the revenue grants to be awarded to key clients and other voluntary and community sector applicants in 2009/10.

RECOMMENDATIONS:

That Cabinet, subject to Council approval of the 2009/10 budget provision:

- 1 Confirms the Community Revenue grants approved by Winchester Town Forum for 2009/10, as detailed in Appendix 1 to this report.

2 Approves the following grant awards for 2009/10, from the revenue grants budget on condition that each organisation enters into clearly defined service level agreement with appropriate performance targets:

(i)	Age Concern	£1,500
(ii)	Bishops Waltham & Meon Valley CAB	£42,463
(iii)	Bishop's Waltham Festival	£2,000
(iv)	Carroll Youth Centre	£5,500
(v)	Deaf Plus	£850
(vi)	Hat Fair	£30,108
(vii)	Havant & District CAB	£1,400
(vii)	Homestart Meon Valley	£11,300
(ix)	Homestart Winchester and Districts	£4,500
(x)	Keystone - Winchester Churches Housing Group	£5,000
(xi)	KIDS	£1,500
(xii)	Nightshelter -Winchester Churches	£3,600
(xiii)	Relate Winchester	£3,450
(xiv)	Signature Care and Support	£4,000
(xv)	Stanmore Combined	£450
(xvi)	The Olive Branch	£875
(xvii)	The Trinity Centre, Winchester	£90,169
(xviii)	Winchester & District Mencap	£500
(xix)	Winchester & District Young Carers Project	£1,900
(xx)	Winchester Area Community Action (WACA)	£104,946
(xxi)	Winchester CAB	£122,964
(xxii)	Winchester Detached Youth Work Project	£7,000
(xxiii)	Winchester Festival	£1,300

(xxiv)	Winchester Live at Home Scheme	£5,400
(xxv)	Winchester Mayfest	£900
(xxvi)	Winchester Rent Deposit Scheme	£1,000
(xxvii)	Winchester Rural Youth Theatre	£7,500
(xxviii)	Winchester Savers	£7,000
(xxix)	Winchester Youth Counselling	£2,325
(xxx)	Winnall Community Association	£3,500
(xxxi)	Winnall Rock School	£4,500
(xxxii)	YMCA - Fairthorne Group	£1,500

- 3 Sets aside a sum of £21,000, as agreed at the July 2008 Cabinet, towards the replacement arts programme following the closure of the Tower Arts Centre. This, together with an allocation of £4,000 from the Winchester Town Forum, will provide a total of £25,000 in order to match fund the County Council's contribution of £25,000. This agreement will remain in place until 2010-2011 when it will be reconsidered.
- 4 Expresses regret that it is unable to support the following applications:
- (i) Emmaus Hampshire
  - (ii) National Childbirth Trust – Winchester
  - (iii) SCRATCH
  - (iv) Vitalise
  - (v) Winchester Rape and Sexual Abuse Counselling
- 5 Notes the decision of the Chief Executive (taken under Section A.2 of the Scheme of Delegation to Officers), to make an emergency grant of £20,000 (including a contribution of £5,000 from Winchester Town Forum) to Hampshire & Isle of Wight Youth Options to support the delivery of youth work at King Alfred Youth Activity Centre, Winnall, as detailed in paragraph 1.5 of the report.

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### COMMUNITY GRANTS – REVENUE AWARDS 2009-2010

#### REPORT OF HEAD OF PARTNERSHIPS AND COMMUNICATIONS

##### DETAIL:

##### 1 Introduction

- 1.1 This report sets out details of the formal requests for revenue grant assistance from the Community Revenue Grant Budget from the City Council in 2009/10 and recommends appropriate levels of support for each.
- 1.2 The report explains the rationale and underlying assumptions leading to the recommended community grant awards. It is important to note that the figures for the community revenue budget used throughout this report are those in the draft 2009/10 budget and any subsequent change to the budget will require adjustments to the awards proposed by Cabinet at a later date.
- 1.3 The original application forms and supporting documents for the community revenue grants are held in the Partnership and Communications Division. Any Member wishing to study the forms prior to the meeting should contact the Partnership and External Funding Officer who will make the appropriate arrangements.
- 1.4 The Theatre Royal receives a grant from the City Council on an annual basis which is shown as a separate line in the budget and the level is set as part of the grant process. Before payments are made to the Theatre Royal they need to comply with the terms and conditions within their service level agreement which is managed by Cultural Services. For 2009/10 the proposed grant for the Theatre Royal is set at £200,000 which includes a proposed contribution of £20,000 from the Town Forum.
- 1.5 A grant of £20,000 has been made to Hampshire & Isle of Wight Youth Options to support the delivery of youth work at King Alfred Youth Activity Centre, Winnall (KAYAC). This was agreed by the Chief Executive using his delegated powers, in consultation with the Leader and Chair of Principal Scrutiny Committee, and followed discussions with Hampshire Youth Options, who are now managing the Centre and who have an excellent record in supporting similar facilities in the county. Town Forum has approved a proposal to meet 25% of this cost by making a one-off grant of £5,000. The remaining £15,000 of this grant award will come from the grant reserve.
- 1.6 The City Council also has a small grant scheme for community groups which includes Biodiversity, Carbon Reduction, Community Chest, Community

Planning and Twinning. For 2009/10 the level of grant for each of these grant schemes is set at:

(i)	Biodiversity (CAB 1792 - Planning (Environmental Improvement Budget)	£750
(ii)	Carbon Reduction (Partnership & Communications Budget)	£3,000
(iii)	Community Chest (Community Grants – Capital)	£9,000
(iv)	Community Planning (Partnership & Communication Budget)	£5,000
(v)	Twining (Cultural Services Budget)	£2,000

1.7 CAB 1792 which follows this report lists the grants awarded from the Planning (Environmental Improvement Budget) for 2009/10.

## 2 Budget Overview

2.1 Cabinet will note that the total amount of grant requested by applicants for 2009/10 is £687,293.

2.2 A total of £501,900 has been recommended for Revenue Grants in 2009/10.

2.3 The 2009/10 budget proposals recommend a reduced budget for revenue grants from £515,900 to £501,900. This excludes the contribution of £66,000 to Winchester Area Community Action towards the rental costs of the Winchester Centre.

2.4 There is an earmarked grant reserve which exists in order that emergency grant requests (both capital and revenue) can be supported. The balance on the earmarked grant reserve at 31 March 2008 was £64,591 and during 2008/09 £22,674 has been released from this reserve leaving a balance of £41,917 at 23 January 2009.

2.5 Appendix 1 shows the details of past grant awards as well as the requested grants, grants approved for 2009/10 by the Town Forum, and the recommended approval amount for 2009/10 from the General Budget. The final column of this table lists the total proposed grant award for 2009/10.

2.6 The reduction in the grant budget has prevented any increase in grants to existing clients. No existing clients have been refused a grant. Several organisations have received a small decrease in grant allocation from previous years. One new grant has been recommended for approval.

2.7 It should be noted that the proportion of funds in 2009/10 allocated to support the 5 'key clients' (including the Town Account element) represents 77% of the total available budget for revenue grants.

- 2.8 The apportionment of the available budget (including the Town Account element) between 'arts', 'community' and 'housing' organisations is 12%, 68%, and 20%, respectively.
- 2.9 A further calculation shows that across all the grants (including the Town Account contribution) 10% of the grants are awarded to organisations providing direct service delivery to young people.
- 2.10 The geographical spread of all grants (including the Town Account contribution) shows that 49% of all grants are awarded to organisations that serve the whole of the Winchester District, 39% are awarded to organisations that predominantly serve the Town area, and 12% are allocated to organisations based in the Southern Parishes.

### 3 Community Revenue Grant Assessment Process

- 3.1 A number of difficult decisions had to be made in order to reconcile supply and demand for the revenue grants. The recommendations in this report represent the outcome of a robust evaluation process. Each application has been considered against the assessment matrix, which is attached at Appendix 2. Considerable effort has been made to ensure that each application has been subjected to a fair and objective process.
- 3.2 Each application, as outlined in Appendix 1, has been considered against the assessment matrix by an assessment panel comprising the Local Strategic Partnership Manager, the Partnership & External Funding Officer, the Housing Enabling Officer, the Arts Development Officer and the Senior Rural Officer from Community Action Hampshire. This process forms the basis of the recommendations outlined in this report and was undertaken in consultation with the Portfolio Holder for Communities and Safety.
- 3.3 The grants for 2009/10 have been assessed according to the priorities identified in the Corporate Strategy and the Community Strategy.

### 4 Community Revenue Grant Applications for 2009/10

- 4.1 The baseline budget for Community Revenue budgets for 2009/10 has been reduced by £14,000 and now stands at £501,900.
- 4.2 The total grant award has remained at the same level for 15 of the applicants:
- (i) Bishops Waltham CAB
  - (ii) Carroll Youth Centre
  - (iii) Homestart Winchester & Districts
  - (iv) KIDS
  - (v) Nightshelter
  - (vi) Stanmore Combined

- (vii) The Trinity Centre Winchester
- (viii) Winchester & District Mencap
- (ix) Winchester & District Young Carers Project
- (x) Winchester Area Community Action
- (xi) Winchester CAB
- (xii) Winchester Mayfest
- (xiii) Winchester Rent Deposit Scheme
- (xiv) Winchester Rural Youth Theatre
- (xv) Winchester Youth Counselling

4.3 The grant recommended for Winchester Area Community Action includes an additional £2,000 for the work undertaken on behalf of the Local Strategic Partnership.

4.4 One application is recommended grant for the first time:

- (i) YMCA – Fairthorne Group

## 5 The Town Forum

5.1 Further to the previous agreement of the Town Forum, a number of grants have been recommended for consideration from the Town Account. The Town Forum considers any revenue applications that are of relevance to the Town Area and performs a funding role similar to that of the Parish Councils. All applications considered by the Town Forum have been identified as such in Appendix 1. Parish Councils make contributions to a number of the applications shown in Appendix 1: however, unlike the capital grant scheme Members should note that parish council support is not a condition of revenue grant from the City Council as applications tend to be of wider than purely local significance.

5.2 Applications affecting the Town Area were considered by the Town Forum on 13 January 2009 and the recommendations are included within Appendix I. It should be noted that the grant budget from Town Account has been increased by an additional £16,758 to provide a total annual grant budget of £41,758.

## OTHER CONSIDERATIONS:

### 6 CORPORATE STRATEGY (RELEVANCE TO):

6.1 The priority areas for revenue grant funding are in line with the Winchester City Council Corporate Strategy 2008 - 2013, and the Winchester District Community Strategy (updated March 2007).

- 6.2 The revenue grants scheme helps address many of the Council's priorities for the District and in particular those under Health and Wellbeing, and Inclusive Societies.
- 6.3 A number of the above projects are assisted under the well-being power in S2 Local Government Act 2000. This is the power to promote the economic, social or environmental well-being of the area – and is relevant to partnership working with other community organisations. The Council has to have regard to any relevant provisions of the Community Strategy, as well as the above strategies in making grants.
- 6.4 All of the above projects contribute to the delivery of the Community Strategy, in particular the outcomes of 'Health & Well Being', 'Inclusive Society', 'Freedom from Fear', 'Economic Prosperity', and 'High Quality Environment'. Detail for each application is provided in Appendix 1.
- 6.5 The Statutory Guidance on the well-being power would not prevent grants being made as proposed. Some projects can also be justified under other powers e.g. S19 Local Government Act 1976 – non-profit making recreation projects; S 145 Local Government Act 1972 – promotion of the arts.

## 7 RESOURCE IMPLICATIONS:

- 7.1 The amount recommended for revenue grant awards from the General Budget in 2009/10 is £501,900, plus £66,000 contribution to Winchester Area Community Action towards the rental costs of the Winchester Centre.
- 7.2 The revenue grant budget has been reduced for 2009/10 by £14,000 (from the 2008/09 baseline budget of £515,900).
- 7.3 In 2008-2009 the grant allocation was £523,575 which included a sum of £7,674 drawn from the grant reserve.

## BACKGROUND DOCUMENTS:

Completed grant application forms and supporting documentation held in the Partnerships & Communications Team files.

## APPENDICES:

Appendix 1: Application Details 2009/10

Appendix 2: Policy Criteria and Assessment Matrix 2009/10



APPENDIX 1 CAB 1779  
Community Revenue Grants

Organisation	Client Status	Total Grant Award 07/08	Total Grant Award 08/09	Requested 09/10	Proposed 09/10 Award from General Budget	Proposed 09/10 Award from Town Forum	Total Proposed 09/10 Award
Bishops Waltham & Meon Valley CAB	Key	£41,630	£42,463	£50,000	£42,463	£0	£42,463
Hat Fair	Key	£33,825	£33,893	£39,653	£30,108	£3,468	£33,576
The Trinity Centre, Winchester	Key	£86,100	£94,019	£126,481	£90,169	£3,850	£94,019
Winchester Area Community Action (WACA)	Key	102,927	£104,946	£107,469	£104,946	£0	£104,946
Winchester CAB	Key	130,337	£132,944	£141,600	£122,964	£9,980	£132,944
<b>Existing</b>							
Age Concern	Existing	£0	£1,790	£3,280	£1,500	£0	£1,500
Bishop's Waltham Festival	Existing	£2,000	£2,500	£3,275	£2,000	£0	£2,000
Carroll Youth Centre	Existing	£5,125	£6,000	£8,000	£5,500	£500	£6,000
Deaf Plus	Existing	£0	£1,200	£2,000	£850	£250	£1,100
Havant & District CAB	Existing	£1,328	£1,480	£1,460	£1,400	£0	£1,400
Homestart Meon Valley	Existing	£12,000	£12,000	£15,000	£11,300	£0	£11,300
Homestart Winchester and Districts	Existing	£5,000	£5,000	£5,000	£4,500	£500	£5,000
Keystone - Winchester Churches Housing Group	Existing	£6,000	£6,000	£7,000	£5,000	£0	£5,000
KIDS	Existing	£1,200	£1,500	£1,600	£1,500	£0	£1,500
Nightshelter -Winchester Churches	Existing	£4,000	£4,000	£10,000	£3,600	£400	£4,000
Relate Winchester	Existing	£5,125	£4,500	£6,000	£3,450	£550	£4,000
Signature Care and Support	Existing	£4,500	£4,500	£4,585	£4,000	£0	£4,000
Stanmore Combined	Existing	£500	£1,000	£1,290	£450	£550	£1,000
The Olive Branch	Existing	£1,000	£1,100	£2,000.00	£875	£125	£1,000
Winchester & District Mencap	Existing	£0	£1,500	£4,800.00	£500	£1,000	£1,500
Winchester & District Young Carers Project	Existing	£2,100	£2,100	£2,100.00	£1,900	£200	£2,100

APPENDIX 1 CAB 1779  
Community Revenue Grants

Organisation	Client Status	Total Grant Award 07/08	Total Grant Award 08/09	Requested 09/10	Proposed 09/10 Award from General Budget	Proposed 09/10 Award from Town Forum	Total Proposed 09/10 Award
Winchester Detached Youth Work Project	Existing	£8,500	£9,350	£13,600	£7,000	£1,500	£8,500
Winchester Festival	Existing	£2,000	£3,000	£5,000	£1,300	£200	£1,500
Winchester Live at Home Scheme	Existing	£5,500	£6,550	£10,000	£5,400	£650	£6,050
Winchester Mayfest	Existing	£1,000	£1,000	£1,000	£900	£100	£1,000
Winchester Rent Deposit Scheme	Existing	£2,000	£1,000	£2,000	£1,000	£0	£1,000
Winchester Rural Youth Theatre	Existing	£7,500	£7,500	£10,000	£7,500	£0	£7,500
Winchester Savers	Existing	£10,000	£7,500	£20,000	£7,000	£0	£7,000
Winchester Youth Counselling	Existing	£2,500	£3,000	£5,000	£2,325	£275	£2,600
Winnall Community Association	Existing	£5,104	£5,500	£7,654	£3,500	£500	£4,000
Winnall Rock School	Existing	£5,000	£5,500	£8,500	£4,500	£500	£5,000
<b>Emmaus Hampshire</b>							
Emmaus Hampshire	New	£0	£0	£18,000	£0	£0	£0
<b>National Childbirth Trust - Winchester</b>							
National Childbirth Trust - Winchester	New	£0	£0	£4,750	£0	£0	£0
<b>SCRATCH</b>							
SCRATCH	New	£0	£0	£5,000	£0	£0	£0
<b>Vitalise</b>							
Vitalise	New	£0	£0	£1,196	£0	£0	£0
<b>Winchester Rape and Sexual Abuse Counselling</b>							
Winchester Rape and Sexual Abuse Counselling	New	£0	£0	£5,000	£0	£0	£0
<b>YMCA - Fairthorne Group</b>							
YMCA - Fairthorne Group	New	£0	£0	£3,000	£1,500	£0	£1,500
<b>Tower Arts Programme</b>							
Tower Arts Programme	Committed Programme			£25,000	£21,000	£4,000	£25,000
				<b>£687,293</b>	<b>£501,900</b>	<b>£29,098</b>	<b>£530,998</b>

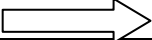
<b>Organisation</b>	<b>Primary Outcome in line with Community Strategy (2007) and Corporate Priorities (2008-2013)</b>
<b>Key Clients</b>	
Bishops Waltham CAB	Inclusive Society - promote good relationships between all sections of the community
Hatfair	Economic Prosperity - supports vibrant city, town and village centres
Trinity Centre (including Women's Centre)	Inclusive Society - promote good relationships between all sections of the community
WACA	Inclusive Society - promote good relationships between all sections of the community
Winchester CAB	Inclusive Society - promote good relationships between all sections of the community
<b>Existing Clients</b>	
Age Concern	Health and Wellbeing - improving the well being of older people
Bishops Waltham Festival	Economic Prosperity - supports vibrant city, town and village centres
Carroll Youth Centre	Health and Wellbeing - supporting the needs of children, young people and families
Deaf Plus	Health and Wellbeing - improving the well being of older people
Havant & District CAB	Inclusive Society - promote good relationships between all sections of the community
Homestart Meon Valley	Health and Wellbeing - supporting the needs of children, young people and families.
Homestart Winchester & Districts	Health and Wellbeing - supporting the needs of children, young people and families.
Kids/Snaps	Health and Wellbeing - supporting the needs of children, young people and families.
Nightshelter (Winchester Churches)	Inclusive Society - understand the needs of all sections of the community

<b>Organisation</b>	<b>Primary Outcome in line with Community Strategy (2007) and Corporate Priorities (2008-2013)</b>
Olive Branch (The)	Health and Wellbeing - improving mental health and wellbeing
Relate	Health and Wellbeing - improving mental health and wellbeing
Signature Care and Support (Victoria House)	Health and Wellbeing - support and meet housing needs of vulnerable people
Stanmore Combined	Inclusive Society - promote good relationships between all sections of the community
Streetreach - Winchester Detached Youth Project	Inclusive Society - promote good relationships between all sections of the community
Winchester and District Savers	Inclusive Society - understand the needs of all sections of the community
Winchester Churches Housing Grp Ltd (Keystone)	Health and Wellbeing - support and meet housing needs of vulnerable people
Winchester Festival	Economic Prosperity - supports vibrant city, town and village centres
Winchester Folk Festival (Mayfest)	Economic Prosperity - supports vibrant city, town and village centres
Winchester Live at Home Scheme	Health and Wellbeing - improving the well being of older people
Winchester Mencap	Health and Wellbeing - increased opportunities to participate in sporting and cultural activities
Winchester Rent Deposit Scheme	Health and Wellbeing - support and meet housing needs of vulnerable people
Winchester Rural Youth Theatre & Dance-Theatre Royal	Health and Wellbeing - increased opportunities to participate in sporting and cultural activities
Winchester Young Carers	Health and Wellbeing - supporting the needs of children, young people and families.
Winchester Youth Counselling	Health and Wellbeing - improving mental health and wellbeing

<b>Organisation</b>	<b>Primary Outcome in line with Community Strategy (2007) and Corporate Priorities (2008-2013)</b>
Winnall Community Centre Playscheme	Health and Wellbeing - supporting the needs of children, young people and families.
Winnall Rock School	Health and Wellbeing - increased opportunities to participate in sporting and cultural activities
<b>New Applicants</b>	
Emmaus Hampshire	Not awarded grant
National Childbirth Trust - Winchester	
SCRATCH	
Vitalise	
Winchester Rape and Sexual Abuse Counselling	
YMCA - Fairthorne Group	Health and Wellbeing - increased opportunities to participate in sporting and cultural activities

### Assessment Matrix

**Essential Requirements**

Criteria	Low  High				
Policy Criteria	Each application MUST meet at least one of the priority areas identified in the criteria				
	1	2	3	4	5
Evidence of Impact	Application fails to demonstrate how the service impacts on quality of life for users or no demonstrable impact resulting from service provision.	Contributes to quality of life issues for service users however impact difficult to ascertain or poorly demonstrated in application.	Contributes positively on quality of life for service users but some alternative / overlapping provision available.	Contributes positively to the quality of life of service users with little or no alternative service provision available.	Major and demonstrable impact on quality of life for service users. Little or no alternative service provision available.
Evidence of Service Need	Structured and coordinated support across organisations for the target group. Limited additionality resulting from applicant organisation. No service need evident		Service need known however poorly demonstrated in application.		Clearly demonstrates working with 'key' target groups / vulnerable service users. Target groups meet objectives of Corporate Priorities.

<b>Second Stage Matrix Requirements</b>					
<i>Score: Low=1, Low/Med=2, Med=3, Med/high=4, High=5</i>					
Criteria	Low			High	
	1	2	3	4	5
Partnership Working	No evidence of Partnership links and working or appears to be working in isolation		Some evidence of partnership links and working, possibly on a reactive basis. Prepared to consider wider partnership working		Clear evidence of pro-active, established partnership links and working with other organizations in the sector. Participation in District wide partnerships and forums.
Evidence of Financial Need	Able to function without City Council grant – holds large reserves or has alternative funding mechanisms		Lack of City Council funding would result in cut backs to core services.		Core services unable to survive without City Council funding.
Sustainable Business Planning	No evidence to demonstrate sustainability of service provision beyond current financial year and no evidence of a business planning process.	Heavy reliance on one funding stream and no exit strategy. No medium to long term business planning evident.	Some evidence of self-help and fundraising but requiring some assistance with business planning.	Strong evidence of self-help and fundraising with some business planning.	Focused and flexible towards fundraising and income generation. Long-term business planning in evidence.
Financial Accessibility	Access to provision restricted due to charge levied and limited and fixed concessions. Result is service inaccessible to low income users.		Charges levied with fixed (i.e. not means tested) concessions made widely available across sectors of the community.		Services accessible by all regardless of income (through pricing policy and free if necessary)

**Notes to Assist in Scoring**

This Assessment Grid is designed to help with the scoring and prioritizing of applications.

With the Assessment Matrix document there is a further Scoring Matrix which lists all the areas and all the applicants which should be completed. Please score High as 5 down to Low as 1 where indicated. The Priority Areas are marked Yes / No and if you wish to clarify please feel free to. Please ignore the Accountancy Assessment boxes. Don't worry about adding up the score if you are unsure.

If you feel that an application does not meet the three Essential Requirements you do not have to go on to score the remainder of the application although an explanation for failing the bid would be appreciated.

As there isn't much room on the Scoring Matrix for comments these are welcomed as a separate document.