

CABINET

19 May 2011

Attendance:

Councillor Beckett - *Leader and Portfolio Holder for Local Economy and Tourism (Chairman) (P)*
Councillor Cooper - *Deputy Leader and Portfolio Holder for Communities, Safety and Public Health (P)*
Councillor Coates - *Portfolio Holder for Strategic Housing and Landlord Services (P)*
Councillor Godfrey - *Portfolio Holder for Administration, Innovation & Improvement (P)*
Councillor Humby - *Portfolio Holder for Planning and Enforcement (P)*
Councillor Stallard - *Portfolio Holder for Culture, Heritage and Sport (P)*
Councillor Weston - *Portfolio Holder for Environment and Transport (P)*
Councillor Wood - *Portfolio Holder for Finance and Estates (P)*

Others in attendance who addressed the meeting:

Councillors Evans, Learney, Mitchell and Tait

Others in attendance who did not address the meeting:

Councillors Achwal, Banister, Higgins, Hutchison, Jackson, Newman-McKie, Phillips, Pines and Thompson
Mr A Rickman (TACT)

1. **FUTURE MEETING DATES AND TIMES**

RESOLVED:

1. That the timetable of meetings for 2011/12 be agreed as set out on the agenda (and as contained in Report CAB2155, 13 April 2011).
2. That Cabinet meetings normally commence at 10.00am unless the Corporate Director (Governance), in consultation with the Leader, determines an earlier start is desirable due to the volume of business to be transacted.

2. **MINUTES**

RESOLVED:

That the minutes of the previous meeting held on 13 April 2011, less exempt items, be approved and adopted.

3. **PUBLIC PARTICIPATION**

There were no questions asked or statements made.

The Chairman announced that Cabinet would consider returning to the previous procedure which applied prior to the 2010/11 Municipal Year. A report would be brought to the next meeting on 15 June 2011.

4. **LEADER AND PORTFOLIO HOLDER ANNOUNCEMENTS**

Cabinet noted that the Chairman had, immediately prior to the Cabinet meeting, signed a Portfolio Holder Decision Notice ([PHD344](#) refers) confirming the appointment of the Deputy Leader and members of Cabinet. It also confirmed the Scheme of Delegation to Cabinet.

The Chairman welcomed Councillors Humby and Weston as the two new members of Cabinet.

In addition, the Chairman congratulated the Tourist Information Centre on winning a gold award in the Enjoy England Awards for Excellence.

5. **LEADER TO APPOINT PORTFOLIOS FOR THE 2011/12 MUNICIPAL YEAR**
(Oral Report)

Cabinet noted that, under new arrangements, the Leader was responsible for the content and allocation of Portfolio Holders appointments.

Cabinet noted the Portfolio appointments set out below.

At the invitation of the Chairman, Councillor Tait congratulated Councillor Beckett on his election as Leader and also Councillor Learney for her work as Leader in the previous year. He sought assurance that the Winchester Town Wards would not be neglected in any way, because no member of Cabinet represented any of these Wards and the previous Portfolio Holder position covering Winchester and the Surrounds had been removed.

The Chairman confirmed that Cabinet would treat all Wards equally, including the Town Wards. He suggested that the Winchester Town Forum could appoint a spokesperson/champion to specifically represent the Town Wards and bring any particular concerns to Cabinet.

RESOLVED:

That the following arrangements for the allocation of Portfolios be for 2011/12 be noted:

Councillor	Portfolio (title in bold)
Cllr George Beckett	LEADER with portfolio for Local Economy & Tourism Communication Special Projects
Cllr John Cooper	DEPUTY LEADER with portfolio for Communities Safety & Public Health
Cllr Keith Wood	Finance & Estates
Cllr Stephen Godfrey	Administration, Innovation & Improvement (inc. Shared Services & Legal)
Cllr Tony Coates	Strategic Housing & Landlord Services
Cllr Patricia Stallard	Culture, Heritage & Sport (inc. Landscape & Open Spaces)
Cllr Victoria Weston	Environment & Transport
Cllr Rob Humby	Planning & Enforcement

6. **ANNUAL APPOINTMENTS TO CABINET COMMITTEES AND INFORMAL POLICY GROUPS 2011/12**
(Report [CAB2165](#) refers)

With regard to the new Cabinet (Housing) Committee, Councillor Coates requested that the date of the first meeting be changed to 29 June 2011 (from 22 June). This was agreed. In addition, the Chairman stated that he would like

to invite Councillor Pines to attend meetings as one of the invited representatives.

The Chairman stated that Cabinet did not agree with the proposals to establish Informal Policy Groups (IPGs) to consider the budget and treasury management, as suggested in Paragraphs 3.1 (a) and (b) of the Report. The proposals to establish IPGs to consider the Housing Strategy and Public Health would be deferred to enable further consideration after discussions with officers and Members.

At the invitation of the Chairman, Councillor Learney highlighted that the appointments to the Joint Environmental Health Services Committee with East Hampshire District Council had been omitted from the Report. Cabinet agreed that the Leader and relevant Portfolio Holder be appointed to attend this Committee.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That the following appointments to Cabinet Committees be made for the 2011/12 Municipal Year and their terms of reference be confirmed as set out in the Report:

- (i) Cabinet (Traffic and Parking) Committee – Portfolio Holder for Environment and Transport (Councillor Weston) – Chairman, plus Councillors Cooper and Humby (Reserve: Councillor Godfrey).
- (ii) Cabinet (Local Development Framework) Committee – Leader (Councillor Beckett) - Chairman, plus Councillors Coates, Humby and Weston (Reserve: Councillor Godfrey).

In addition, the following standing list of Councillors be invited to attend and offer views at meetings of the Committee:

- (a) Chairman of the Planning Development Control Committee (Councillor Jeffs); and named members from the Liberal Democrat Group as follows: Councillors Evans and Learney. The Independent Group did not nominate a representative.
- (b) Ward Councillors, where appropriate.
- (iii) Cabinet (Housing) Committee - Portfolio Holder for Strategic Housing and Landlord Services – Councillor Coates (Chairman), plus Councillors Cooper and Stallard.

In the event of any of the standing members not being available for a particular meeting, another member of Cabinet will be

selected in alphabetical rotation by the Head of Democratic Services to substitute for the standing member.

In addition, it was agreed that the following standing list of councillors be invited to attend and offer views at meetings of the Committee:

- (a) Councillors Collin, Pines, Scott, Tait and Thompson
- (b) Two TACT representatives (Names to be advised).

2. That the appointments to the following Informal Policy Groups be deferred to enable further discussion with Officers and Members:

- (a) Housing Strategy Informal Policy Group;
- (b) Public Health Informal Policy Group.

3. That the establishment of the Informal Policy Groups suggested in Paragraphs 3.1 (a) and (b) of the Report be not agreed.

4. That the Supported Housing Informal Policy Group be appointed with key tasks as outlined in the Report:
Councillors: Coates, Hammerton, Nelmes and Tait.
TACT Representatives: Three representatives (names to be advised)
Officers: Head of Landlord Services, Tenancy Services Manager, Housing Services Manager, Housing Finance Manager and Head of Legal Services (or their representatives).

5. That The Overview and Scrutiny Committee be requested to consider the establishment of an Air Quality Informal Scrutiny Group to continue the work of the former Air Quality Informal Member/Officer Working Group. –

6. That the Guildhall Informal Member/Officer Working Group not be reappointed, but its Members be thanked for its work.

7. That the following appointments to other informal consultative groups be made for the 2011/12 Municipal Year:

- (i) West of Waterlooville Forum –
Councillors: Cooper (Chairman), Clear, Chamberlain, Evans, Pearson and Stallard
Deputies: Coates (for any Councillor)
- (ii) North Whiteley Development Forum –
Councillors: Ruffell (Chairman), Achwal, Evans, Humby, McLean and Newman-McKie

8. That the Leader and Portfolio Holder for Environment and Transport be appointed as the Council's representatives on the Joint Environment Services Committee with East Hampshire District Council.

8. **LGA ANNUAL CONFERENCE AND EXHIBITION – APPOINTMENT OF DELEGATES**

(Oral Report)

Cabinet agreed that the appointment of delegates be delegated to allow further discussion regarding numbers attending etc.

RESOLVED:

That appointment of representatives to the 2011 LGA Annual Conference (to be held 28 to 30 June 2011) be delegated to the Chief Executive in consultation with the Leader.

7. **ANNUAL APPOINTMENTS TO EXTERNAL BODIES**

(Report [CAB2166](#) refers)

At the invitation of the Chairman, Councillors Evans, Jackson, Tait and Mitchell addressed Cabinet and their comments are summarised below.

Councillor Evans explained that she had previously been appointed to the Board of Tourism South East and requested that she remain as the Council's representative, in order to continue in this position during a period when the Organisation was facing considerable change. With regard to the North of Fareham Strategic Development Area Community Liaison Group, she requested that one of the local Ward Members remain on the Group, as they had a high level of previous involvement. She believed that the Council's representation had been limited to one Councillor by Fareham Borough Council. The Chairman agreed to speak to the Leader of Fareham Borough Council (Councillor Woodward), regarding this.

Councillor Jackson requested that she continue as the Council's Cycling Champion. Cabinet agreed that this should be considered at its next meeting.

Councillor Tait stated that he was a board member of the Winchester Housing Trust in a personal capacity and requested that Councillor Johnston continue as the Council's representative, due to the significant work he had undertaken to date. Councillor Tait attended Board meetings and could also report back to Cabinet Members if required.

Councillor Mitchell spoke about his involvement in the Winchester New Allotments Holders Society as the Council's representative and of the Society's plans for the future. Cabinet agreed that this appointment be referred to the Winchester Town Forum.

Cabinet noted that there had been no nominations from the Independent Group. The Corporate Director (Governance) advised Cabinet of nominations received from the Liberal Democrat Group.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That the following appointments to external bodies be made for the 2011/12 Municipal Year (deputies in brackets):

- (a) Age Concern Hampshire – Councillor Verney (Nelmes)
- (b) Bishops Waltham Citizens Advice Bureau – Councillor McLean
- (c) Bishops Waltham Sports Committee – Councillor Chamberlain (McLean)
- (d) Carroll Youth Centre – Councillors Scott (Tait)
- (e) Friends of Hyde Abbey Gardens – Councillor Nelmes
- (f) Hampshire & Isle of Wight Association of Local Authorities (HIOWA) – Councillors Beckett and Cooper
- (g) Hampshire County Council Annual Meeting with Parish & District Councils regarding public transport issues – Councillor Weston
- (h) Havant and District Citizens Advice Bureau – Councillor Read
- (i) Joint Authorities Gypsies and Travellers Panel – Councillor Coates (Tait)
- (j) Live Theatre Winchester Trust Limited – Councillor Stallard (Observer)
- (k) Local Government Association – Councillor Beckett (Cooper)
- (l) Local Government Association Rural Commission – Councillors Humby & Evans (only first named has voting rights)
- (m) Local Government Association Urban Commission – Councillor Mather (Collin)
- (n) Knowle Community Buildings Association – Councillor Evans (Clear)
- (o) Meadowside Leisure Centre User Forum – Councillors Achwal and Stallard
- (p) National Parking Adjudication Joint Committee – Councillor Weston
- (q) North of Fareham Strategic Development Area Community Liaison Group – Councillor Cooper
- (r) North Solent Shoreline Management Panel – Councillor Pearson
- (s) Partnership for Urban South Hampshire (PUSH) Joint Committee – Councillor Beckett (Cooper)
- (t) Project Integra Management Board – Councillor Weston (Coates)
- (u) Relate – Councillor Berry (Love)
- (v) River Park Leisure Centre User Forum – Councillors Scott and Warwick
- (w) South Downs National Park Authority – Councillor Wood
- (x) South East Employers – Councillor Huxstep (Cook)

- (y) South East Employers – Councillors Local Democracy Network – appointment deferred
- (z) South East England Councils (SEEC) – Councillor Beckett (Cooper)
- (aa) Southampton International Airport Consultative Committee – Councillor Warwick (Ruffell) – Robin Tice (Sue Broadbent) - Winchester Air Group, WAG
- (bb) Stanmore Combined – Councillor Cooper
- (cc) Strategic Planning Joint Advisory Committee – Councillor Humby
- (dd) Swanmore Community Facilities Management Committee – Councillor Pearson (Weston)
- (ee) Tourism South East – Councillor Evans (Beckett)
- (ff) Trinity Centre Advisory Committee – Councillors Coates, Mather and Tait
- (gg) Twyford Waterworks – Councillor Izard (Mason)
- (hh) Whiteley Community Association – Councillor Achwal (Newman-McKie)
- (ii) WinACC – Councillor Pearson
- (jj) Winchester Allotment Holders’ Society – appointment referred to Winchester Town Forum
- (kk) Winchester and District Savers (WADS) – Councillor Johnston (Tait)
- (ll) Winchester District Board of Campaign to Protect Rural England (CPRE) – appointment deferred to next Cabinet meeting
- (mm) Winchester Area Community Action (WACA) – Councillor Tait (Nelmes)
- (nn) Winchester City Centre Management Ltd – Councillor Beckett
- (oo) Winchester Hampshire Action Plan (HAT) – Councillor Weston
- (pp) Winchester Housing Trust – Johnston (Coates)
- (qq) Winchester Inclusive Housing Forum – Councillors Love and Thompson
- (rr) Winchester Indoor Sports Association (Lido Sports Club) – Councillor Scott
- (ss) Winchester Road Safety Council Committee – Councillor Weston (Scott)
- (tt) Winchester Sports Stadium Management Committee – Councillors Hiscock and Stallard

8. **CAR PARK CHARGES – RESULTS OF ADVERTISEMENT OF ORDER**
(Report [CAB2170](#) refers)

Councillor Weston proposed an amendment to the recommendations as set out in the Report (amended resolution set out below). In addition, she confirmed that a review of rural car parking charges would be undertaken in the light of representations received during the recent consultation.

One Member queried whether the predicted reduction in car parking income outlined in the Report had been taken into account in setting the Council’s Budget for 2011/12. He suggested that a Report should be submitted to the

next Cabinet meeting, to outline in greater detail the car parking income predictions and the general position regarding the Council's budget.

The Chief Executive highlighted that regular meetings would continue to take place between senior officers and Cabinet Members regarding budget monitoring. He confirmed a Report could be submitted to the next Cabinet meeting if required.

The Head of Finance advised that, at the time the Budget for 2011/12 was agreed at Council on 24 February 2011, officers were aware of a downturn in car parking income in recent months, but it was not apparent at the time whether this was a one-off occurrence, or a trend. However, the analysis of potential risks in setting the budget included the possibility of a reduction in parking income.

The Head of Access and Infrastructure confirmed that the Sunday parking charges would be suspended with immediate effect. Signs would be displayed in relevant car parks to advise the public of this, until such time as the parking machines could be changed. In addition, he would investigate whether the Romanse system could be used to notify members of the public.

At the invitation of the Chairman, Councillors Evans and Learney addressed Cabinet and their comments are summarised below.

Councillor Evans emphasised that, although Bishops Waltham had requested one-hour free parking, neither New Alresford or Wickham had done so. Wickham Parish Council were opposed to the introduction of one-hour free parking as they believed it could have an adverse effect on the free-flow of shoppers visiting The Square.

The Chairman stated that the amended resolution retained half-hour free parking for Wickham.

Councillor Learney emphasised the significant financial implications of the proposals and requested that Cabinet indicate how they would be funded in future years. She requested assurance that daily car parking rates would not be increased to cover the shortfall. She highlighted the importance of addressing Air Quality issues within Winchester town centre and that surveys had indicated that Sunday car parking charging had not adversely affected traders.

The Chairman stated that the effect on car parking income would be considered as part of a general examination of the Council's budget. He acknowledged the importance of air quality management issues, but emphasised that other elements of the Town Access Plan could address this. For example, measures to prohibit loading and unloading in St Georges Street.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That all Bishop's Waltham car parks be free for the first hour.
2. That the amendments to parking charges proposed in the Council resolution of 24 February 2011 and the subsequent statutory notification be implemented with the following modifications:-
 - a) That in respect of The Square, Wickham, the first half hour be free;
 - b) That in respect of The Square Wickham, Alresford Perins and Alresford Station, the charge for 1 hour be £0.30.
3. That the associated costs and the reduction in income projected in 2011/12 as a result of these changes be met by way of a supplementary estimate funded by a release from the LABGI reserve of £15,000.
4. That the Head of Legal Services be authorised to make the necessary orders and publish the required statutory notices to implement the above decision.
5. Noting that the statutory consultation has now been completed, and the decision taken by Cabinet as set out above, that Sunday charges be temporarily suspended until the orders implementing the changes take effect.

9. **COMMUNITY GRANTS AWARDS 2011/12 (EXCLUDING KEY CLIENTS)**
 (Report [CAB2171](#) refers)

Councillor Cooper thanked Councillor Thompson for her work on this Report in her role as the previous Portfolio Holder. With regard to Paragraph 3.3 of the Report, Councillor Cooper stated that he had ascertained that Meon Valley Carers had not applied for a grant due to a misunderstanding. The organisation would be seeking to make an application and he requested that this be dealt with under delegated powers.

With regard to Paragraphs 3.4 to 3.6 of the Report, which related to the redistribution of the underspend, Councillor Cooper requested that this decision be deferred to enable him to consider the proposals further. In addition, he suggested that the decision on eligibility for community grants also be deferred.

Cabinet agreed that all the above matters be deferred for decision by the Assistant Director (Communities), in consultation with the Portfolio Holder for Communities, Safety and Public Health.

In addition, Cabinet noted that proposed grants in the Report to two organisations (namely Bishops Waltham Festival and Winnall Community Association) were for amounts greater than requested. It was agreed that this be investigated further and the decision on final grant level be delegated to the Assistant Director, in consultation with the Portfolio Holder, as above.

At the invitation of the Chairman, Councillor Learney highlighted that the Winchester Town Forum grants listed in Appendix 1 of the Report were incorrect. She emphasised the fact that some organisations had declined the invitation to apply for grants, following the Council decision of 24 February 2011, which had indicated that Council was not an appropriate forum for such decisions. Councillor Learney stated that it was the intention of the previous Cabinet to support proposals for extra funds for Age Concern and the Carroll Youth Centre and she requested that this continue. Finally, she expressed concern about any delay in the award of grants to organisations.

Cabinet noted that the level of grants from the Town Forum did not affect its decision, although these would be checked. Councillor Cooper confirmed that the base level grants to Age Concern and Carroll Youth Centre would be paid without delay and the deferral related only to the proposed increase.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That a grant award from the General Fund be approved as follows:

(i)	Meonstoke, Exton and Corhampton Village Hall Committee	£1,800
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2. That grant awards from the General Fund be approved as follows:

(i)	DeafPLUS	£ 1,000
(ii)	Hampshire and IOW Youth Options (KAYAC)	£11,420
(iii)	Havant and District Citizens Advice Bureau	£ 600
(iv)	Homestart Meon Valley	£11,500
(v)	Homestart Winchester and Districts	£ 4,500
(vi)	National Childbirth Trust (Free antenatal group at Sparklers Children's Centre, Winnall)	£ 1,000
(vii)	Olive Branch	£ 1,000
(viii)	Relate Winchester and District	£ 3,500

(ix)	Stanmore Combined	£ 500
(x)	United Savings and Loans (Hampshire Credit Union)	£ 2,000
(xi)	Vitalise	£ 500
(xii)	Winchester and District Young Carers Project	£ 2,000
(xiii)	Winchester and District Mencap (Blue Apple Theatre)	£ 1,500
(xiv)	Winchester Churches Housing Group (Keystone)	£ 5,000
(xv)	Winchester Churches Night Shelter	£ 3,500
(xvi)	Winchester Detached Youth Work Project (Street Reach)	£ 5,500
(xvii)	Winchester Festival	£ 3,000
(xviii)	Winchester Live at Home Scheme	£ 5,440
(xix)	Winchester Rent Deposit Scheme	£ 2,000
(xx)	Winchester Rural Youth Theatre and Dance	£ 6,500
(xxi)	Winchester Youth Counselling	£ 2,500
(xxii)	Winnall Junior Youth Club	£ 1,200
(xxiii)	Winnall Rock School	£ 4,500

3. That a decision on the following grant awards from the General Fund be deferred for final decision by the Assistant Director (Communities), in consultation with the Portfolio Holder for Communities, Safety and Public Health (provided the overall grants budget is not exceeded).

(i)	Age Concern Winchester	£ 5,560
(ii)	Carroll Centre	£11,480
(iii)	Bishops Waltham Festival	£ 2,000
(iv)	Winnall Community Association (Holiday Play Scheme)	£ 3,500
(v)	Meon Valley Carers	£ 4,000

4. That Members agree to restrict the nature of rural businesses eligible for Community Grants to village and community shops, subject to review at the end of the financial year.

5. That applications for support by village/community shops to the Community Grants scheme be considered under criteria to be approved by the Assistant Director (Communities), in consultation with the Portfolio Holder for Communities, Safety and Public Health, having regard to the existing criteria for village/community shop grants.

10. **REVIEW OF OPEN SPACE STRATEGY AND FUNDING SYSTEM**

(Report [CAB2151](#) refers)

At the invitation of the Chairman, Councillor Tait expressed concern about recent Inspector decisions which had not upheld the Strategy. He also spoke in support of the provision of play areas in both North Hill Close and on Ministry of Defence land at Erskine Road/Sparkford Road.

The Chairman requested that Councillor Stallard investigate the two possible schemes mentioned by Councillor Tait and report back to him directly.

The Corporate Director (Operations) and Head of Environment confirmed that the Inspectors decisions were based on two individual cases and the Strategy had been amended.

Cabinet requested that Parish Councils be provided with guidance on the Strategy, in addition to additional information being available on the Council's website. This was agreed.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That the Open Space Funding System should continue to operate throughout the District, using the procedures approved by the City Council on 16 November 1994, and subsequently amended on 26 March 1998.

2. That the Open Space Strategy, attached as Appendix 3 to the Report, be adopted as the relevant background paper to the Winchester District Local Plan Review for the period from 1 April 2011 to 31 March 2012, and thereafter subject to annual review.

3. That the updated contribution scales set out in paragraph 5.3 of the Report be approved for use with the System for applications determined between 1 April 2011 and 31 March 2012 (except in cases where the decision notices have already been issued).

11. **MINUTES OF CABINET (LOCAL DEVELOPMENT FRAMEWORK) COMMITTEE HELD 1 APRIL 2011**
(Report [CAB2168](#) refers)

Cabinet received the minutes of the Cabinet (Local Development Framework) Committee held 1 April 2011 (attached as Appendix A to these minutes).

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the minutes of the Cabinet (Local Development Framework) Committee held 1 April 2011 be received.

12. **MINUTES OF CABINET (TRAFFIC AND PARKING) COMMITTEE HELD 27 APRIL 2011**
(Report [CAB2169](#) refers)

Cabinet received the minutes of the Cabinet (Traffic and Parking) Committee held 27 April 2011 (attached as Appendix B to these minutes).

At the invitation of the Chairman, Councillor Tait reiterated issues he had raised at the previous meeting, In summary, these related to the impact of the repositioning of the Market in Winchester High Street on two-way traffic in Market Lane; re-routing of buses from the bus station and traffic issues in Canon Street. Following debate, Cabinet requested the Portfolio Holder for Environment and Transport investigate the matters raised by Councillor Tait further.

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the minutes of the Cabinet (Traffic and Parking) Committee held 27 April 2011 be received.

13. **FUTURE ITEMS FOR CONSIDERATION**

RESOLVED:

That the list of future items, as set out in the Forward Plan for May 2011, be noted.

14. **DECISIONS TAKEN BY PORTFOLIO HOLDERS UNDER THEIR DELEGATED POWERS**

RESOLVED:

1. That the decisions taken by Portfolio Holders under their delegated powers since the last Cabinet meeting, as set out on the agenda sheet, be noted.
2. That this item be no longer included on future agendas of Cabinet as the information is available elsewhere, both for Members and the public.

15. **EXEMPT BUSINESS**

RESOLVED:

1. That in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
2. That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
##	Exempt minutes of the previous meeting) Information in respect of) which a claim to legal) professional privilege could) be maintained in legal) proceedings. (Para 5) Schedule 12A refers)

16. **EXEMPT MINUTES**

RESOLVED:

That the exempt minutes of the previous meeting, held on 13 April 2011, be approved and adopted.

The meeting commenced at 9.30am and concluded at 12.05pm

Chairman