

CABINET

21 May 2015

ANNUAL APPOINTMENTS TO EXTERNAL BODIES 2015/16

REPORT OF HEAD OF LEGAL AND DEMOCRATIC SERVICES

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RECENT REFERENCES:

CAB2585 – Annual Appointments to External Bodies 2015/16 – 5 June 2014

EXECUTIVE SUMMARY:

This report lists the annual appointments that are required to be made to external bodies for 2015/16. Nominations will be reported verbally at the meeting.

As this report has been prepared in advance of the Annual Council meeting on 20 May 2015, references to Portfolio Holders and Portfolios are based on arrangements agreed for 2014/15.

With the exception of Councillor Southgate who stood down with immediate effect from organisations he was previously nominated to (apart from his role as nominated trustee on the Hampshire Cultural Trust), appointments were not formally changed as a result of the new Leader and Cabinet membership following decisions at Council on 19 February 2015 and the subsequent Portfolio Holder Decision Notice signed 20 February 2015 (PHD616 refers). The existing representatives listed are therefore as appointed before these changes. However the Leader authorised new Portfolio Holders to attend meetings on an interim basis until formalised at this meeting.

RECOMMENDATION:

That Cabinet makes appointments for the vacancies detailed within the report.

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##### DETAIL:

#### 1 Introduction

1.1 Appendix A to the report gives details of a number of appointments to external bodies that are made on an annual basis and are required to be made for the 2015/16 Municipal Year.

1.2 In addition, there are two “ad hoc” appointments to be made as detailed in Appendix B.

#### 2 Responsibilities of Council Representatives

2.1 Members who take on the role of the Council’s nominated representative on an external body should have regard to the likely time commitments that this may have. As a minimum, this should include regular attendance at board meetings (or the equivalent strategic meetings arranged by the organisation).

2.2 An effective representative will seek to build the relationship between the Council and the external organisation. This is likely to include:

- Providing regular feedback to the appropriate Portfolio Holder and officers, particularly where there may be an emerging concern for the Council or the wider District
- Providing information about the Council and the way it operates (eg grants, contacts for officers, relevant consultation activities, new policies)
- Encouraging partnership working with other organisations and with the Council
- Attending Member training relating to appointments to external bodies to develop knowledge and understanding of the role
- Attending Member training (or other events/meetings) on topics which are relevant to the appointment
- Attending suitable sessions run by the organisation outside board meetings to gain a fuller understanding of the organisation’s work (eg visiting a community facility during the day to see it ‘in action’, supporting special events or open days)

2.3 It is recognised that Members often have many other commitments, and these should be considered before accepting a new appointment. When a Council Representative does not fulfil the role effectively, there is potential for reputational damage at both a political and a corporate level.

2.4 It is important that Members understand the distinction between the different types of appointment, such as trustee or observer, as this will affect the way they fulfil their duties and the nature of the decisions that they may be asked to make. There

is guidance in the Council's Constitution on these matters (Background Reading refers).

OTHER CONSIDERATIONS:

3 COMMUNITY STRATEGY & PORTFOLIO PLANS (RELEVANCE TO):

3.1 Relevant to the key priority of partnership of ensuring the Council works with partner organisations to deliver real improvements to peoples' quality of life.

4 RESOURCE IMPLICATIONS:

4.1 Any travel expenses can be met within the existing Members' Allowances Scheme.

5 BACKGROUND DOCUMENTS:

[Council Constitution](#), Part 8b: Guidance Regarding Serving on Outside Bodies

6 APPENDICES:

Appendix A: Annual Appointments to External Bodies

Appendix B: Ad-hoc Appointments to External Bodies

**Annual Appointments**

<b><u>ORGANISATION</u></b>	<b><u>EXISTING REPRESENTATIVES</u></b> <b>(Deputies shown in brackets)</b>	<b><u>NUMBER OF VACANCIES</u></b> <b>(deputy shown in brackets)</b>	<b><u>NOTES</u></b>
Age Concern Hampshire	Councillor Verney (Councillor Nelmes)	1 (1)	
Bishops Waltham Sports Committee	Councillor Miller (Councillor Chamberlain)	1 (1)	
The Carroll Centre Liaison Committee	Councillor Tait (Councillor Scott)	1 (1)	
Friends of Hyde Abbey Gardens	Councillor Nelmes	1	<i>must be St Bartholomew Ward Member</i>
Hampshire & Isle of Wight Association of Local Authorities (HIOWA)	Councillors Humby & Weston	2	<i>Leader &amp; Deputy appointment</i>
Hampshire County Council Annual Meeting with Parish & District Councils regarding public transport issues	Councillor Southgate ( <i>previous representative</i> )	1	<i>must be Portfolio Holder</i>
Hampshire Cultural Trust	Councillor Jeffs	1	<i>must be Portfolio Holder (NB Councillor Southgate has also been appointed by the Council as nominated trustee)</i>
Hampshire Homechoice Board	Councillor Tait	1	<i>Recommendation that relevant Portfolio Holder.</i>
Hampshire Alliance for Rural Affordable Housing (HARAH)	Councillors Tait (Miller)	2	<i>Portfolio Holders with responsibility for Housing and for Planning</i>
Joint Authorities Gypsies and Travellers Panel	Councillor McLean (Councillor Dibden)	1 (1)	

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Live Theatre Winchester Trust Limited (Theatre Royal Winchester)	Councillor Southgate (Observer) <i>(previous representative)</i>	1 Observer	
Local Government Association	Councillor Humby (Councillor Weston)	1 (1)	<i>Leader and Deputy Position</i>
Meadowside Leisure Centre User Forum	Councillors Stallard & Achwal	2	
National Parking Adjudication Joint Committee (now PATROLAJC)	Councillor Southgate <i>(previous representative)</i>	1	<i>must be Portfolio Holder</i>
Partnership for Urban South Hampshire (PUSH) Joint Committee	Councillor Humby (Councillor Weston)	1 (1)	<i>Leader &amp; Deputy appointment</i>
Police and Crime Panel	Councillor Warwick (Councillor Southgate)	1 (1)	
Portsmouth Water Customer Forum	Councillor Phillips	1	
Project Integra Management Board	Councillor Warwick (Councillor Weston)	1 (1)	<i>Board Members must be Members of Cabinet.</i>
Relate Solent & Winchester	Councillor Tait (Councillor Sanders)	1 (1)	

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River Park Leisure Centre User Forum	Councillors Warwick & Gottlieb	2	
South Downs National Park Authority	Councillor Lipscomb	1 (but see note)	Councillor Lipscomb appointed until May 2016 but usual practice is for Councils to confirm appointment on an annual basis.
South East Employers	Councillor Pearson (Councillor Sanders)	1 (1)	
South East Employers – Councillors' Local Democracy & Accountability Network	Councillors Pearson & Sanders	2	
South East England Councils (SEEC)	Councillor Humby (Councillor Weston)	1 (1)	<i>Leader &amp; Deputy appointment</i>
Southampton International Airport Consultative Committee	Councillor Southgate (Councillor Byrnes)	2 (2)	<i>The Council is entitled to two representatives and two deputies. It has previously been decided that one position and one deputy be offered to representatives from WAG.</i>
Streetreach	Councillor Osborne	1	

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Swanmore Community Facilities Management Committee	Councillor Pearson (Councillor Weston)	1 (1)	
Tourism South East	Councillor Pearson	1	
Trinity Centre Advisory Committee	Councillors Horrill, Mather & Tait	3	
Twyford Waterworks	Councillor Mason (Councillor Southgate – Observer <i>previous representative</i> )	1 (1)	<i>local ward Councillors</i>
Welborne Standing Conference	Councillor Weston	1	
Whiteley Community Association	Councillor Stallard (Councillor Newman-McKie)	1 (1)	
Wickham Community Land Trust	Councillor Evans	1	
WinACC	Councillor Warwick	1	
Winchester Area Community Action (WACA)	Councillor Tait (Councillor Horrill)	1 (1)	
Winchester New Allotment Holders Society	Councillor Tait	1	
Winchester City Centre Partnership Ltd	Councillor Humby	1	

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Winchester District Board of the Campaign to Protect Rural England (CPRE)	Councillor Pearson	1	
Winchester District Citizens Advice Bureau Trustee Board	Councillor McLean	1 Observer	
Winchester Housing Trust	Councillor Johnston (Observer Councillor Tait)	1 & 1 Observer	
Winchester Inclusive Housing Forum	Councillors Tait & Sanders	2	
Winchester Indoor Sports Association (Lido Sports Club)	Councillor Horrill	1	
Winchester Road Safety Council Committee	Councillor Pearson	1	
Winchester Sports Stadium Management Committee	Councillors Warwick & Gottlieb	2	1 position is for portfolio holder



**Ad-hoc Appointments**

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Winchester Charity School Education Foundation	Councillor Mather	1	<i>Three year appointment. Must be a WCC Councillor.</i>
Winchester Welfare Charities	John Higgins (former Councillor)	1	<i>Four year appointment. The other representative is Allan Mitchell (former Councillor) who has been appointed until June 2016.</i>