

CABINET

19 May 2016

ANNUAL APPOINTMENTS TO EXTERNAL BODIES 2016/17

REPORT OF HEAD OF LEGAL AND DEMOCRATIC SERVICES AND ASSISTANT
DIRECTOR (ECONOMY & COMMUNITIES)

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RECENT REFERENCES:

[CAB2690](#) – Annual Appointments to External Bodies 2015/16 – 21 May 2015

EXECUTIVE SUMMARY:

This report lists the annual appointments that are required to be made to external bodies for 2016/17. Nominations will be reported verbally at the meeting.

At the suggestion of Members, a review of the appointments to external organisations has been carried out over recent months and the report also reflects a number of changes to the current system which were discussed and agreed with Group Leaders and Group Managers in April 2016. The changes are intended to make the process more efficient, and to help build more effective relationships with the external organisations.

As this report has been prepared in advance of the Annual Council meeting on 18 May 2016, references to Portfolio Holders and Portfolios are based on arrangements agreed for 2015/16.

RECOMMENDATIONS:

That:

1. The eight principles for a revised nominations system set out in section 3 of the Report be adopted;
2. The list of organisations which will no longer have a representative nominated by the Council, set out at Appendix C, be approved;
3. The list of 'automatic nominations' set out in paragraph 4.2 of the Report be approved and not be brought back to Cabinet for future consideration unless there are material changes to the list, the requirements of the external organisations or Cabinet's approach to representation in future;
4. The Head of Legal and Democratic Services, in consultation with the appointed representative listed in paragraph 4.2 of the Report, be authorised to appoint a deputy for such representatives, where one is not appointed and this is considered to be helpful, provided a deputy is acceptable to the external organisation;
5. The list of external organisations which will continue to have a representative nominated by the Council set out at paragraphs 4.4 and 4.5 of the Report be approved;
6. Appointments be made for the vacancies detailed within the Report;
7. The Head of Legal and Democratic Services be authorised to review new applications from external organisations wishing to secure a nominated Council representative in future, and recommend to Group Managers any which meet the criterion set out in section 5 of this Report;
8. The responsibilities and requirements of nominated Members set out in section 6 of this Report be noted and adhered to.

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DETAIL:

1 Introduction

- 1.1 Following the designation of a new set of Partner Organisations receiving core funding from the Council in 2014/15, officers convened a meeting of these organisations in April 2015 to discuss ways in which to build a closer working relationship. One of the issues raised by the Organisations was that the current system of appointing Council representatives was generally not felt to be working as effectively as it should to build mutual understanding and share information.
- 1.2 In June 2015, a Member Training Session was held on Representation of Voluntary Sector Organisations. This was the second such training session, and ended with a general discussion which again gave rise to a call for a review of the current process for nominating Member representatives to external organisations of all kinds.
- 1.3 Following initial discussions with Group Leaders and Managers in Autumn 2015, a short survey was sent to all organisations currently on the Council's nominations list. It asked them to identify the benefits of having a formally nominated Council representative, along with ideas for improving the system.
- 1.4 Findings of the survey were reported back to Group Leaders and Managers in April 2016, and they have sanctioned the recommendations for change proposed in this report.
- 1.5 Appendix A to the report gives details of a number of appointments to external bodies that are made on an annual basis and are required to be made for the 2016/17 Municipal Year.
- 1.6 In addition, there are a number of multi-year appointments to be made as detailed in Appendix B.

2 Headline Findings of the Review Process

- 2.1 The majority of responses from the survey were positive about the potential of Member representatives to help the organisation and assist in information-sharing and decision-making. Recurring themes from the review as a whole have included:
 - a) The need for Member representatives to be reliable and regular in their attendance at formal meetings;
 - b) The scope to improve induction for new Member representatives in order to build knowledge and understanding from the outset, which is particularly important for a one year appointment;

- c) The need for voluntary organisations to have clear, board-level objectives for such representation and not simply to accept it for historic reasons;
- d) The lack of feedback from Members to the Council on these representative roles, including the lack of obvious opportunities to do so.

2.2 Based on the feedback from Members and the organisations themselves, officers are proposing a number of ways to 'evolve' the current nominations process with a view to:

- i) Securing the best outcomes for the external organisations by ensuring that nominations are appropriate to their needs;
- ii) Reducing the number of representatives required, given the reduction in number of Councillors from May 2016, and
- iii) Reducing the amount of administrative time spent by political groups and officers on the nominations process.

2.3 These proposals are set out below.

3 Principles for the Revised Nominations System

3.1 Members are asked to approve the following principles in order to develop and improve the current nominations system:

- a) Formal Council nominations will no longer be made for representatives on organisations considered to be of a very localised nature (eg Friends of Hyde Abbey Garden, Twyford Waterworks). However, these organisations will be encouraged to engage directly with one or more of their Ward Members, whom they may wish to become an observer or a trustee as appropriate. A full list of these organisations is included at Appendix C – Organisations Proposed for Removal from the Nominations List.
- b) All designated Partner Organisations receiving core funding will be required to have an observer nominated by the Council. There are currently five Partner Organisations: The Carroll Centre, Live Theatre Winchester Trust, Winchester District CAB; Trinity Winchester and Winchester Churches Night Shelter.

It is further proposed that nominations be made for a period of three rather than one year to each of these organisations, with a view to building a stronger relationship. (It is understood that the annual elections cycle may not always allow for a full three years.) Nominated representatives will be requested to provide regular feedback to The Overview and Scrutiny Committee.

- c) Organisations that have not requested a representative as part of the review, or that have asked to be removed from the list, will be removed from the list unless there is a clear rationale for maintaining them (see criterion proposed at Section 5 of this report). The names of these organisations can also be found in Appendix C - Organisations Proposed for Removal from the Nominations List.

For voluntary organisations, ongoing contact with the Council will be maintained via e-newsletters, networking events and the year-round support service provided on behalf of the Council by Community First. For other organisations, the relevant Portfolio Holders should be encouraged to keep abreast of developments via occasional meetings, officer feedback, sector conferences etc.

- d) Clear criteria will be introduced for the acceptance of any new organisations onto the Council's list. Section 5 of this Report refers.
- e) Where Members nominated to represent the Council have not attended three formal meetings of the organisation in a row, or where two complaints are received by the Council to the effect that their behaviour is not compatible with the professional standards of the organisation, the organisation may reasonably request a change of nominee by the Council.
- f) Where Members are excluded from formal meetings or information to which they might reasonably expect access as nominated representatives, they may propose that the Council withdraws its nomination and/or financial support as appropriate.
- g) When new Members are nominated to organisations, the letter sent out from the Democratic Services office will request that an induction pack be provided for the Member(s) and a familiarisation meeting be arranged by the organisation.
- h) Group Managers will endeavour to nominate Members with a skill set relevant to that set out in the request submitted by the external organisation, and to ensure that the nominated Member is generally available at the stated time of formal meetings.

4 Changes to Nomination List

- 4.1 Appendix C sets out the names of the organisations proposed for removal from the Council's nominations list. Members will note that in most cases alternative arrangements are proposed for a continuing relationship with the Council.
- 4.2 A second group of organisations has been identified for an 'automatic' nomination process. In future, these will not form part of the Cabinet/Overview and Scrutiny appointments lists as they will be filled "ex officio" by the relevant Portfolio Holder or other leading Member. These are:

Organisation	Automatic Nomination Proposed
Hampshire Cultural Trust	Portfolio Holder with responsibility for Culture (NB: This is an observer role. Full Council will still be required to appoint a trustee on a 3 year term to HCT.)
Hampshire Homechoice Board	Portfolio Holder with responsibility for Housing
Hampshire Rural Forum (NEW)	Portfolio Holder with responsibility for the Economy
HARAH	Portfolio Holders with responsibility for Housing and Planning

Organisation	Automatic Nomination Proposed
HIOWLGA	Leader and Deputy Leader
HCC Annual Meeting...regarding public transport issues	Portfolio Holder with responsibility for Transport
Local Government Association	Leader and Deputy Leader
PUSH Joint Committee	Leader and Deputy Leader
Police & Crime Panel	Portfolio Holder with responsibility for Community Safety
Project Integra Management Board	Portfolio Holder with responsibility for Waste and Deputy Leader
Scrutiny Champions Network	Chair of Overview & Scrutiny
South East Employers	Chair of Personnel
South East England Councils	Leader and Deputy Leader
Southampton Airport Consultative Committee	Portfolio Holder with responsibility for Transport (Three additional Members also to be nominated)
Tourism South East	Portfolio Holder with responsibility for Tourism
Trinity Winchester Advisory Committee	Portfolio Holder for Housing (Two other Members also to be nominated)
WinACC	Portfolio Holder with responsibility for the Environment
Winchester Business Improvement District	Portfolio Holder with responsibility for the Economy
Winchester Sports Stadium Management Committee	Portfolio Holder with responsibility for Sport (One other Member also to be nominated)

4.3 Recognising that these Members have busy diaries, it is recommended that authority be delegated to the Head of Legal and Democratic Services, in consultation with the Member, to appoint a deputy – where this is not included in the automatic nomination above, and where this is acceptable to the external organisation concerned.

4.4 The remaining group of organisations will continue to have representatives nominated by the Council. These are:

- The Carroll Centre (observer)
- Hampshire Cultural Trust (trustee)
- Live Theatre Winchester Trust (observer)
- PUSH Joint Overview & Scrutiny Committee (not the main PUSH Joint Committee) (panel member)
- Portsmouth City Council Health Overview & Scrutiny Panel (panel member)
- Portsmouth Water Customer Forum (member)
- River Hamble Harbour Management Committee (voting member)
- South Downs National Park Authority (Members of the SDNPA do not represent their appointing bodies on the Authority, but will, as a SDNPA Member, be responsible for ensuring that the SDNPA achieves the National Park Purposes and Duty, and does so in a way that best suits the National Park as a whole).
- South East Employers Local Democracy & Accountability Network (not the main SEE) (attendee)

- Southampton Airport Consultative Committee (three panel members)
- St John's Winchester Charity (trustee) (reducing from three to one, at their request)
- Streetreach (observer)
- Trinity Winchester (2 additional nominees, over and above the PH as observer)
- Wellbourne Standing Conference
- Winchester Charity School Education Foundation (trustee)
- Winchester District Board of CPRE (co-opted non-voting member PPG committee)
- Winchester District CAB (observer)
- Winchester Housing Trust (Director and observer)
- Winchester Road Safety Council Committee (member)
- Winchester Welfare Charities (trustee)
- Winchester Sports Stadium Management Committee (committee member)

4.5 It is further proposed that Winchester Churches Nightshelter be invited to request a nominated representative, in view of its Partner Organisation status, and that the duration of the nomination be aligned with the requests received by the Council as part of this review process wherever they reasonably can be.

4.6 On the assumption that Members approve of the changes set out in this report, Appendices A and B list the appointments to external organisations required at this time.

5 Criterion for Accepting New Organisations onto the Council's Nominations List

5.1 Having reduced the list of organisations to requiring nominations to around 20, there is scope for Members to consider some additions in future.

5.2 It is proposed that any new organisations accepted for nominations should be characterised in one of the following ways:

a) An organisation in which the Council is investing funds: the nomination will help to ensure that these funds are being deployed appropriately, and that the organisation is properly governed and run in order to achieve this;

Or

b) An organisation that is considered by Members to be of significant direct benefit to the Council or to the community of the District, in terms of opportunities for networking, funding, information gathering, partnership working, sharing of best practice, public reputation, lobbying or other corporate interests.

Or

c) An organisation that is considered by Members to provide services or have influence over a large part of the Winchester District and has the potential to affect the lives of large numbers of residents and businesses as a result.

5.3 Members are asked to adopt this criterion and to delegate to the Head of Legal and Democratic Services the role of reviewing applications for inclusion on the list, and putting forward to Group Managers any requests which are considered to meet this criterion.

6 Responsibilities of Council Representatives

- 6.1 Members who take on the role of the Council's nominated representative on an external body should have regard to the likely time commitments that this may have. As a minimum, this should include regular attendance at board meetings (or the equivalent strategic meetings arranged by the organisation).
- 6.2 An effective representative will seek to build the relationship between the Council and the external organisation. This is likely to include:
- Providing regular feedback to the appropriate Portfolio Holder and officers, particularly where there may be an emerging concern for the Council or the wider District
 - Providing information about the Council and the way it operates (e.g. grants, contacts for officers, relevant consultation activities, new policies)
 - Encouraging partnership working with other organisations and with the Council
 - Attending Member training relating to appointments to external bodies to develop knowledge and understanding of the role
 - Attending Member training (or other events/meetings) on topics which are relevant to the appointment
 - Attending suitable sessions run by the organisation outside board meetings to gain a fuller understanding of the organisation's work (eg visiting a community facility during the day to see it 'in action', supporting special events or open days)
- 6.3 It is recognised that Members often have many other commitments, and these should be considered before accepting a new appointment. When a Council Representative does not fulfil the role effectively, there is potential for reputational damage at both a political and a corporate level.
- 6.4 It is important that Members understand the distinction between the different types of appointment, such as trustee or observer, as this will affect the way they fulfil their duties and the nature of the decisions that they may be asked to make. There is guidance in the Council's Constitution on these matters (Background Documents Section below refers).

OTHER CONSIDERATIONS:

7 COMMUNITY STRATEGY & PORTFOLIO PLANS (RELEVANCE TO):

- 7.1 Relevant to the key priority of partnership of ensuring the Council works with partner organisations to deliver real improvements to peoples' quality of life. The review informing the new proposals in this report reflect the Council's wish to be 'efficient and effective' as set out in the Community Strategy.

8 RESOURCE IMPLICATIONS:

- 8.1 Any travel expenses can be met within the existing Members' Allowances Scheme.

9 BACKGROUND DOCUMENTS:

[Council Constitution](#), Part 8b: Guidance Regarding Serving on Outside Bodies

10 APPENDICES:

Appendix A: One Year Appointments to External Organisations

Appendix B: Multi-Year Appointments to External Organisations

Appendix C - Organisations Proposed for Removal from the Nominations List

A) One Year Appointments to External Organisations

<u>ORGANISATION</u>	<u>Number of reps (deputies shown in brackets)</u>	<u>Length of appointment/ Other notes</u>	<u>EXISTING REPS (Deputies shown in brackets)</u>	<u>ANY SPECIFIC REQUIREMENTS FOR REPRESENTATIVES:</u>	<u>APPOINTMENT MADE AT:</u>
Hampshire Alliance for Rural Affordable Housing (HARAH)	2	One Year	Councillors Horrill & Miller	Portfolio Holders with responsibility for Housing & Planning	Cabinet
Hampshire Cultural Trust	1	Observer role for One Year NB Full Council also appoint a Trustee to the Trust on a 3 year term – currently Cllr Southgate until Sept 2017	Councillor Byrnes	Portfolio Holder with responsibility for Culture	Cabinet
Hampshire Homechoice Board	1	One year	Councillor Tait	Portfolio Holder with responsibility for Housing	Cabinet
Hampshire & Isle of Wight Association of Local Authorities (HIOWA)	2	One year	Councillors Godfrey & Weston	Leader and Deputy Leader	Cabinet

<u>ORGANISATION</u>	<u>Number of reps (deputies shown in brackets)</u>	<u>Length of appointment/ Other notes</u>	<u>EXISTING REPS (Deputies shown in brackets)</u>	<u>ANY SPECIFIC REQUIREMENTS FOR REPRESENTATIVES:</u>	<u>APPOINTMENT MADE AT:</u>
Hampshire County Council Annual Meeting with Parish & District Councils regarding public transport issues	1	One year	Councillor Pearson	Portfolio Holder with responsibility for Transport.	Cabinet
Hampshire Rural Forum	1	One year	New appointment	Portfolio Holder with responsibility for Economy.	Cabinet
Local Government Association	1 (1)	One year	Councillor Godfrey (Councillor Weston)	Leader and Deputy Leader	Cabinet
Partnership for Urban South Hampshire (PUSH) Joint Committee	1 (1)	One year	Councillor Godfrey (Councillor Weston)	Leader and Deputy Leader	Cabinet
Partnership for Urban South Hampshire (PUSH) Joint Overview & Scrutiny Committee	1 (1)	One year	Councillor Gemmell (Councillor Stallard)		The Overview & Scrutiny Committee
Police and Crime Panel	1	One year	Councillor Warwick	Portfolio Holder with responsibility for Community Safety	Cabinet

<u>ORGANISATION</u>	<u>Number of reps (deputies shown in brackets)</u>	<u>Length of appointment/ Other notes</u>	<u>EXISTING REPS (Deputies shown in brackets)</u>	<u>ANY SPECIFIC REQUIREMENTS FOR REPRESENTATIVES:</u>	<u>APPOINTMENT MADE AT:</u>
Portsmouth City Council – Health Overview and Scrutiny Panel	1 (1)	One year	Councillor Phillips (Councillor Achwal)	The reps should be Members from Wards adjacent to the Portsmouth district.	The Overview & Scrutiny Committee
Project Integra Management Board	1 (1) (<i>Board Members must be Members of Cabinet</i>)	One year	Councillor Pearson (Councillor Weston)	Portfolio Holder with responsibility for Environment and Deputy Leader	Cabinet
Scrutiny Champions Network – The Centre for Public Scrutiny (CfPS)	1 (must be Chairman of The Overview & Scrutiny Committee)	One year	Councillor Simon Cook	Chair of The Overview & Scrutiny Committee	The Overview & Scrutiny Committee
South East Employers	1	One year	Councillor Phillips	Chair of Personnel Committee	Cabinet
South East Employers – Councillors' Local Democracy and Accountability Network	2	One year	Councillors Phillips & Sanders		Cabinet
South East England Councils (SEEC)	1 (1)	One year	Councillor Godfrey (Councillor Weston)	Leader & Deputy Leader	Cabinet

<u>ORGANISATION</u>	<u>Number of reps (deputies shown in brackets)</u>	<u>Length of appointment/ Other notes</u>	<u>EXISTING REPS (Deputies shown in brackets)</u>	<u>ANY SPECIFIC REQUIREMENTS FOR REPRESENTATIVES:</u>	<u>APPOINTMENT MADE AT:</u>
Southampton International Airport Consultative Committee	2 (2)	One year	Councillors Pearson & Warwick (Councillors Southgate & Achwal)	Portfolio Holder with responsibility for Environment plus additional Councillors	Cabinet
Tourism South East	1	One year	Councillor Humby	Portfolio Holder with responsibility for Tourism	Cabinet
Wellbourne Standing Conference	1	One year	Councillor Weston		Cabinet
WinACC	1	Trustee role One year	Councillor Pearson	Portfolio Holder with responsibility for Environment	Cabinet
Winchester Churches Night Shelter	1	Observer role Three years Confirmed annually	New appointment	Portfolio Holder with responsibility for Housing	Cabinet
Winchester City Centre Management Ltd (Winchester BID)	1 (must be Portfolio Holder)	One year	Councillor Byrnes	Portfolio Holder with responsibility for Economy	Cabinet
Winchester Road Safety Council Committee	1	One year	Councillor Pearson		Cabinet

<u>ORGANISATION</u>	<u>Number of reps (deputies shown in brackets)</u>	<u>Length of appointment/ Other notes</u>	<u>EXISTING REPS (Deputies shown in brackets)</u>	<u>ANY SPECIFIC REQUIREMENTS FOR REPRESENTATIVES:</u>	<u>APPOINTMENT MADE AT:</u>
Winchester Sports Stadium Management Committee	2 (<i>1 must be Portfolio Holder</i>)	One year for PH Three years for other Member - Confirmed annually	Councillors Warwick & Gottlieb	Portfolio Holder for responsibility for Sport plus 1 Member	Cabinet

Appendix B: Multi-Year Appointments: (i) requiring re-appointment at this time

<u>ORGANISATION</u>	<u>Number of reps (deputies shown in brackets)</u>	<u>Length of appointment/ Other notes</u>	<u>EXISTING REPS (Deputies shown in brackets)</u>	<u>ANY SPECIFIC REQUIREMENTS FOR REPRESENTATIVES:</u>	<u>APPOINTMENT MADE AT:</u>
The Carroll Centre Board of Trustees	1 (1)	Observer role Three years	Councillor Tait (Councillor Scott)		Cabinet
Hospital of St Cross and Almshouses of Noble Poverty	1	<i>4 year appointment – nominated trustee (until May 2020).</i>	Councillor Sanders	<i>Must be a WCC Councillor and member of the Church of England</i>	Cabinet
Live Theatre Winchester Trust Limited	1	Observer role Three years	Councillor E Berry (Observer)		Cabinet
Portsmouth Water Customer Forum	1	Three years	Councillor Phillips		Cabinet

<u>ORGANISATION</u>	<u>Number of reps</u> (deputies shown in brackets)	<u>Length of appointment/</u> <u>Other notes</u>	<u>EXISTING REPS</u> (Deputies shown in brackets)	<u>ANY SPECIFIC REQUIREMENTS FOR REPRESENTATIVES:</u>	<u>APPOINTMENT MADE AT:</u>
River Hamble Harbour Management Committee	1 (plus deputy)	4 year appointment to coincide with HCC elections (until May 2017)	Councillor Weston (Councillor Sanders)	<i>Must be WCC Councillors – replacement therefore required for deputy position due to Cllr Sanders not standing for re-election.</i>	Cabinet
South Downs National Park Authority	1	1 <i>4 year appointment until May 2020</i> <i>Confirmed annually</i> <i>Important dates for new Member:</i> 16 June - All Member Park Area Tour (Worthing area) including Part I of the New Member Induction 23 June - Authority AGM 28 June - New Member Induction - Part II	Councillor Lipscomb (appointed to May 2016)		Cabinet

<u>ORGANISATION</u>	<u>Number of reps</u> (deputies shown in brackets)	<u>Length of appointment/</u> <u>Other notes</u>	<u>EXISTING REPS</u> (Deputies shown in brackets)	<u>ANY SPECIFIC REQUIREMENTS</u> <u>FOR REPRESENTATIVES:</u>	<u>APPOINTMENT MADE AT:</u>
Southampton International Airport Consultative Committee	2 (2)	Three years	Councillors Pearson & Warwick (Councillors Southgate & Achwal)	Portfolio Holder with responsibility for Environment plus 3 additional Councillors	Cabinet
Streetreach	1	Observer Three years	Councillor Scowen		Cabinet
Trinity Winchester	3 (one must be Portfolio Holder)	One year for PH Three years for other Councillors - Confirmed annually	Councillors Horrill, Mather & Tait	Portfolio Holder with responsibility for Housing plus 2 other Councillors	Cabinet
Winchester District Citizens Advice Bureau Trustee Board	1	Observer role Three years	Councillor T Ruffell		Cabinet
Winchester District Board of the Campaign to Protect Rural England (CPRE)	1	Three years	Councillor Pearson		Cabinet
Winchester Housing Trust	1 Director 1 Observer	Two years	Councillor Johnston Observer - Councillor Tait		Cabinet

<u>ORGANISATION</u>	<u>Number of reps</u> (deputies shown in brackets)	<u>Length of appointment/</u> <u>Other notes</u>	<u>EXISTING REPS</u> (Deputies shown in brackets)	<u>ANY SPECIFIC REQUIREMENTS</u> <u>FOR REPRESENTATIVES:</u>	<u>APPOINTMENT MADE AT:</u>
Winchester Welfare Charities	2 (but current vacancy for 1)	<i>4 year appointment (until June 2020).</i> <i>The other representative is Councillor Tait (until May 2020)</i>	Allan Mitchell (former Councillor)		Cabinet

Multi-Year Appointments: (ii) not requiring re-appointment at this time

<u>ORGANISATION</u>	<u>Number of reps</u> (deputies shown in brackets)	<u>EXISTING REPS</u> (Deputies shown in brackets)	<u>APPOINTMENT MADE AT:</u>
St John's Winchester Charity	3 (but Charity are reviewing arrangements to reduce to 1)	Councillor Tait & former Councillor Patrick Davies (both until June 2016) Judith Rich (until 2020)	Cabinet
Winchester Charity School Education Foundation	1 3 year appointment (<i>must be a WCC Councillor</i>)	Councillor Mather (until May 2018)	Cabinet

Appendix C - Organisations Proposed for Removal from the Nominations List

Organisation	Reason	Proposed Alternative Arrangement
Bishops Waltham Sports Committee	Local focus	Propose discretionary invitation to one or more Ward Member(s), supported by liaison with Head of Sports and Physical Activity
Friends of Hyde Abbey Garden	Local focus	Propose discretionary invitation to one or more Ward Member, supported by liaison with Head of Landscapes & Open Spaces
Henry Smith Charities (St John's and St Peter's)	Local focus No request form received	Propose discretionary invitation to one or more Ward Member(s)
Hospital of St Cross & Almshouses of Noble Poverty	Local focus	Propose discretionary invitation to one or more Ward Member(s), supported by liaison with Head of Tourism
Joint Authorities Gypsies and Travellers Panel	No recent meetings – recommendation from HCC not to appoint until future of panel is clear	Await any future requests for nominations from Hampshire and Isle of Wight Planning Officer Group (currently secretariat for Panel) and reconsider at that stage.
Meadowside User Forum River Park User Forum	Forum model does not work	Formal contract management via Head of Sport and Physical Activity. Propose twice-yearly one to ones between Portfolio Holder and Centre Manager
National Parking Adjudication Joint Committee (PATROLAJC)	Travel to meetings time-consuming in relation to benefits	Propose Portfolio Holder briefings by officers, and occasional PH attendance at specific conferences or events.

Organisation	Reason	Proposed Alternative Arrangement
Relate	No longer in receipt of core funding Have indicated wish to terminate nomination	None
Swanmore Community Facilities	Facility now established – reduced need for watching brief	Propose discretionary invitation to one or more Ward Member(s), supported by occasional liaison with Head of Sport and Physical Activity
Twyford Waterworks	Local focus	Propose discretionary invitation to one or more Ward Member(s), supported by liaison with Head of Tourism
WACA	Merged with Community First, which is contracted rather than core funded. WACA board of trustees no longer exists.	None
Whiteley Community Association	Local focus	Propose discretionary invitation to one or more Ward Member(s)
Wickham Community Land Trust	Local focus	Propose discretionary invitation to one or more Ward Member(s)
Winchester Indoor Sports Association (Lido)	Local focus	Propose discretionary invitation to one or more Ward Member(s), supported by occasional liaison with Head of Sport and Physical Activity

Organisation	Reason	Proposed Alternative Arrangement
Winchester New Allotment Holders' Society	Don't feel Member rep is necessary	None