

Cabinet

AGENDA

Meeting to be held in the

Walton Suite

Guildhall

Winchester

on

Wednesday

7 December 2016

at 10.00am

CABINET - Membership 2016/17

Chairman: Cllr Godfrey (Leader with Portfolio for Finance & Corporate Policy)

Vice Chairman: Cllr Weston (Deputy Leader with responsibility for Built Environment)

Councillor Byrnes – *Portfolio Holder for Transport & Professional Services*

Councillor Horrill – *Portfolio Holder for Housing Services*

Councillor Humby – *Portfolio Holder for Business Partnerships*

Councillor Miller – *Portfolio Holder for Economy & Estates*

Councillor Pearson – *Portfolio Holder for Environment, Health and Wellbeing*

Quorum = 3 Members

Timetable of scheduled meetings for 2016/17:

2016:	19 May	8 June	6 July	7 September	19 October
	7 December				
2017:	18 January	8 February	15 March	26 April	

Special Meetings:

15 July 2016 at 10.00am

Meetings commence at 10.00am in The Walton Suite, Guildhall, Winchester, unless otherwise stated.

Corporate Priorities:

As Cabinet is responsible for most operational decisions of the Council, its work embraces virtually all elements of the Community Strategy and Portfolio Plans.

For further details on the Community Strategy, please visit -

<http://www.winchester.gov.uk/assets/files/19231/Community-Strategy-adopted-January-2014.pdf>

For further details on Portfolio Plans, please visit –

<http://www.winchester.gov.uk/councillors-committees/portfolio-holder-plans/portfolio-plans-2015-16/>

Public Participation

At Cabinet meetings, questions or statements can relate to any matters affecting the District (presentation limited to a maximum of 3 minutes). If your question relates to an item on the agenda, you will normally be asked to speak at the time of the relevant item. You are advised to arrive no later than 10 minutes before the start of the meeting to register your intention to speak. Please contact the Democratic Services Officer in advance for further details.

Disabled Access

Disabled access is available, but please phone Democratic Services on 01962 848 264 or email democracy@winchester.gov.uk to make the necessary arrangements.

Further information

Further information about Cabinet is available from the Council's website:

<http://www.winchester.gov.uk/meetings/ou/1/>

Terms of Reference

1. To take all executive decisions as defined in the Local Government Act 2000 and statutory instruments made thereunder, except items referred to full Council under Article 4 of the Constitution, and those which are required to be submitted there under the Budget and Policy Framework Rules, or are otherwise delegated to Committees under this part of the Constitution.
2. To advise Council on the following matters:-
 - (a) The making of Council Procedure Rules (Standing Orders) in accordance with Section 106 and para 42 Schedule 12 of the Local Government Act 1972.
 - (b) The making of Contract Procedure Rules (Standing Orders) in accordance with Section 135 of the Local Government Act 1972.
 - (c) Approval of the Authority's statement of accounts, income and expenditure and balance sheet, in accordance with the Accounts and Audit Regulations.

Voting

- apart from the Chairman, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.
- the way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

**MEMBERS ARE REQUESTED TO BRING WITH THEM THE FOLLOWING REPORTS
ALTHOUGH SOME COPIES WILL BE AVAILABLE AT THE MEETING**

	<u>Report No.</u>	<u>Ctte Date</u>
Forward January 2017*		
Enhancing St Maurice's Covert	WTF247	16.11.16
Handlebar Café Update	WTF246	16.11.16
Community Infrastructure Levy and Town Improvement fund	WTF245	16.11.16

**published 30 November 2016*

AGENDA

OPEN TO THE PUBLIC

PROCEDURAL ITEMS

1. **Apologies**
To record the names of apologies given.
2. **Membership of Cabinet Committees etc.**
To give consideration to the approval of alternative arrangements for appointments to bodies set up by Cabinet or external bodies, or the making or terminating of such appointments.
3. **Disclosure of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.
4. **To note any request from Councillors** to make representations on an agenda item under Council Procedure Rule 35.
Note: Councillors wishing to speak about a particular agenda item are requested to advise the Democratic Services Officer before the meeting. Councillors will normally be invited by the Chairman to speak during the appropriate item (after the Portfolio Holder's introduction, questions from Cabinet Members and public participation).
5. **Minutes** of the previous meetings held on 19 October 2016, less exempt minute (attached for Cabinet Members only*)

BUSINESS ITEMS

**Report
Number**

6. Public Participation – to note the names of members of the public wishing to speak on general matters affecting the District or on agenda items (in the case of the latter, representations will normally be received at the time of the agenda item, after the Portfolio Holder's introduction and any questions from Cabinet Members).
7. Leader and Portfolio Holders' Announcements
8. Draft Council Strategy 2017-20
Key Decision CAB2876
9. Asset Management Plan (less exempt appendices)
Key Decision CAB2870
(to follow)

10.	Proposed Creation of an Open Market Shared Ownership Scheme for Winchester District Key Decision	CAB2861
11.	Proposed Creation of Strategic Acquisition Strategy Key Decision	CAB2872
12.	Mid-Term Refresh of the Parking Strategy Key Decision	CAB2874 (to follow)
13.	Future of the Traffic Management & Development Management Agency Agreements with Hampshire County Council Key Decision	CAB2873 (to follow)
14.	City Offices, Winchester - Essential Repairs (less exempt appendix) Key Decision	CAB2848 (to follow)
15.	Devolution & Reorganisation in Local Government Key Decision	Oral Report
16.	Approval of Key Measures for Winchester Air Quality Action Plan Key Decision	CAB2869
17.	Enhancing St Maurice's Covert	WTF247
18.	Handlebar Café Update	WTF246
19.	Community Infrastructure Levy and Town Improvement fund Key Decision Under the Council Constitution Access to Information Procedure Rules (Rule 15.1 – General Exception), this is a key decision which was not included in the Forward Plan. Under this procedure the Chairman of The Overview and Scrutiny Committee has been informed.	WTF245
20.	Extract from Minutes of Winchester Town Forum held 16 November 2016	CAB2883
21.	Organisational Amendments and External Funding Key Decision	CAB2875
22.	Minutes of the Cabinet (Major Projects) Committee held 10 October 2016	CAB2877
23.	Minutes of the Cabinet (Housing) Committee held 11 October 2016 (less exempt minute)	CAB2878
24.	Minutes of the Central Winchester Regeneration Informal Policy Group held 18 October 2016	CAB2880
25.	Minutes of the Cabinet (Traffic and Parking) Committee held 9 November 2016	CAB2879
26.	Minutes of Bar End Forum held 9 November 2016	CAB2881
27.	Minutes of the Cabinet (Housing) Committee held 23 November 2016	CAB2882
28.	To note the future items for consideration by Cabinet as shown on the January 2017 Forward Plan.	

29. **EXEMPT BUSINESS:** To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- (i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.

<u>Item</u>	<u>Para No. of Schedule 12a to the Act giving description of exempt information giving rise to the exclusion of the public</u>
Exempt minute of previous meeting:	
• Station Approach Procurement Process Update (exempt appendix)	3
• Proposed Purchase of KAYAC premises (exempt appendix)	3
• Confidential Item Report by Assistant Director (Estates & Regeneration)	3
Asset Management Plan (exempt appendices)	3
City Offices – Essential Repairs	3
Exempt Minute of the Cabinet (Housing) Committee held 11 October 2016	3

30. **Exempt Minute** of the previous meetings held on 19 October 2016 (attached for Cabinet Members only*)
31. Asset Management Plan (exempt appendices) CAB2870
Key Decision (to follow)
This item includes information which it may be necessary to take in exempt session but the required 28 day notice period has not been given. The Chairman of The Overview and Scrutiny Committee has agreed to the matter being considered at this meeting.
32. City Offices, Winchester - Essential Repairs (exempt appendix) CAB2848
Key Decision (to follow)
33. Exempt Minute of the Cabinet (Housing) Committee held 11 October 2016 CAB2878

H N Bone
Head of Legal and Democratic
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29 November 2016 – Agenda Contact: Nancy Graham Tel: 01962 848 235,
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Note: With the exception of exempt items, all minutes and reports listed, including background documents, are available on the Council's Website:
<http://www.winchester.gov.uk/meetings/ou/1/>