

# **Cabinet**

## **AGENDA**

Meeting to be held in the

**Walton Suite**

**Guildhall**

**Winchester**

on

**Wednesday**

**14 June 2017**

**at 4.30pm\***

**\*NB revised start time**

## CABINET - Membership 2017/18

**Chairman:** Cllr Horrill (Leader with Portfolio for Housing Services)

**Vice Chairman:** Cllr Humby (Deputy Leader with responsibility for Business Partnerships)

Councillor Ashton – *Portfolio Holder for Finance*  
Councillor Brook – *Portfolio Holder for Built Environment*  
Councillor Godfrey – *Portfolio Holder for Professional Services*  
Councillor Griffiths – *Portfolio Holder for Health & Wellbeing*  
Councillor Miller – *Portfolio Holder for Estates*  
Councillor Warwick – *Portfolio Holder for Environment*

**Quorum** = 3 Members

Timetable of scheduled meetings for 2017/18 (as proposed in Draft Portfolio Holder Decision Notice [PHD731 \(Revised\)](#)):

<b>2017:</b>	18 May	7 June	<u>Tuesday</u> 13 September	18 October	6 December
<b>2018:</b>	17 January	<u>14 February</u>	14 March	25 April (if required)	

Meetings commence at **4.30pm** in The Walton Suite, Guildhall, Winchester, unless otherwise stated.

### **Corporate Priorities:**

As Cabinet is responsible for most operational decisions of the Council, its work embraces virtually all elements of the Council Strategy and Portfolio Plans.

For further details on the Council Strategy, please visit

<http://www.winchester.gov.uk/about/council-structure/council-strategy/council-strategy-2017-2020/>

For further details on Portfolio Plans, please visit –

<http://www.winchester.gov.uk/councillors-committees/portfolio-holder-plans/>

### **Public Participation**

At Cabinet meetings, questions or statements can relate to any matters affecting the District (presentation limited to a maximum of 3 minutes). If your question relates to an item on the agenda, you will normally be asked to speak at the time of the relevant item. You are advised to arrive no later than 10 minutes before the start of the meeting to register your intention to speak. Please contact the Democratic Services Officer in advance for further details.

### **Disabled Access**

Disabled access is available, but please phone Democratic Services on 01962 848 264 or email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) to make the necessary arrangements.

### **Further information**

Further information about Cabinet is available from the Council's website:

<http://www.winchester.gov.uk/meetings/ou/1/>

## **Terms of Reference**

1. To take all executive decisions as defined in the Local Government Act 2000 and statutory instruments made thereunder, except items referred to full Council under Article 4 of the Constitution, and those which are required to be submitted there under the Budget and Policy Framework Rules, or are otherwise delegated to Committees under this part of the Constitution.
2. To advise Council on the following matters:-
  - (a) The making of Council Procedure Rules (Standing Orders) in accordance with Section 106 and para 42 Schedule 12 of the Local Government Act 1972.
  - (b) The making of Contract Procedure Rules (Standing Orders) in accordance with Section 135 of the Local Government Act 1972.
  - (c) Approval of the Authority's statement of accounts, income and expenditure and balance sheet, in accordance with the Accounts and Audit Regulations.

## **Voting**

- apart from the Chairman, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.
- the way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

**MEMBERS ARE REQUESTED TO BRING WITH THEM THE FOLLOWING REPORTS  
ALTHOUGH SOME COPIES WILL BE AVAILABLE AT THE MEETING**

Report No.

Ctte Date

Forward Plan July 2017

**AGENDA**

**OPEN TO THE PUBLIC**

**PROCEDURAL ITEMS**

1. **Apologies**  
To record the names of apologies given.
2. **Membership of Cabinet Committees etc.**  
To give consideration to the approval of alternative arrangements for appointments to bodies set up by Cabinet or external bodies, or the making or terminating of such appointments.
  - **River Hamble Harbour Management Committee** – Vacancy for one representative (following appointment of Councillor Huxstep as Vice-Chairman of the Committee by the County Council)
  - **Police and Crime Panel** – Vacancy for one deputy
  - **South East Employers – Local Democracy & Accountability Network** – Vacancy for two representatives
  - **Southampton Airport Consultative Committee** – Vacancy for two deputies.
3. **Disclosure of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.  
*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.*
4. **To note any request from Councillors** to make representations on an agenda item under Council Procedure Rule 35.  
*Note: Councillors wishing to speak about a particular agenda item are requested to advise the Democratic Services Officer before the meeting. Councillors will normally be invited by the Chairman to speak during the appropriate item (after the Portfolio Holder's introduction, questions from Cabinet Members and public participation).*
5. **To note the timetable of Cabinet meetings** for this Municipal Year. The proposed timetable of scheduled meetings for 2017/18 is set out in Draft Portfolio Holder Decision Notice [PHD731 \(Revised\)](#) and set out on the agenda (above).
6. **Minutes** of the previous meeting held on 18 May 2017 (attached for Cabinet Members only\*)

**BUSINESS ITEMS**

**Report  
Number**

7. Public Participation – to note the names of members of the public wishing to speak on general matters affecting the District or on agenda items (in the case of the latter, representations will normally be received at the time of the agenda item, after the Portfolio Holder's introduction and any questions from Cabinet Members).

Continued ....

8. Leader and Portfolio Holders' Announcements
9. Tourist Information Centre Refurbishment  
**Key Decision** CAB2931
10. Open Market Shared Ownership Scheme  
**Key Decision** CAB2932
11. Consultation on the Distribution of Discretionary Rate Relief  
for Businesses  
**Key Decision** CAB2933
12. Managed Services for Temporary Agency Resources  
**Key Decision** CAB2934
13. To note the future items for consideration by Cabinet as shown on the July 2017  
Forward Plan.

H N Bone  
Head of Legal and Democratic  
Services

City Offices  
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6 June 2017 – Agenda Contact: Nancy Graham Tel: 01962 848 235,  
[ngraham@winchester.gov.uk](mailto:ngraham@winchester.gov.uk)

**Note: With the exception of exempt items, all minutes and reports listed, including  
background documents, are available on the Council's Website: [www.winchester.gov.uk](http://www.winchester.gov.uk)**