

REPORT TITLE: EXTRACT FROM THE MINUTES OF THE LICENSING AND  
REGULATION COMMITTEE HELD 15 JUNE 2017

5 JULY 2017

PORTFOLIO HOLDER: Councillor Jan Warwick (Portfolio Holder for Environment)

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WARD(S): ALL

PURPOSE

This report set out an extract of the minutes of the Licensing and Regulation Committee held 15 June 2017 which has been referred to Cabinet for its consideration.

RECOMMENDATIONS:

That Cabinet consider and determine the matters set out in the minute extract below.

**DRAFT MINUTE EXTRACT FROM LICENSING AND REGULATION COMMITTEE**  
**HELD ON 15 JUNE 2017**

1. **STREET COLLECTIONS POLICY – COMMENTS FOLLOWING MEMBER CONSULTATION**

(Report LR497 refers)

The Committee considered the Report which outlined the new Draft Street Collection Policy (“Policy”) previously considered by the Committee at its last meeting on 16 March 2017. At that meeting Members expressed strong views on the Policy, particularly in relation to the total number of permits to be issued and the number of days permitted for certain charities. As a result, the Committee concluded that an Informal Working Group be established comprising of five Members of the Committee to further review the proposed Policy. The Working Group took place on 31 March 2017 and the amendments following this meeting are incorporated within the Policy, as set out in Appendix 1 to the Report.

The Head of Environmental Health and Licensing clarified that, although there was no requirement by law, it was good practice for the Council to have a clear Policy in place to regularise the practice of what was permissible in respect of street collections.

In response to questions in relation to the restriction on the number of street collection permits issued per year, the Committee were reminded that paragraph 1.15 of the Policy solely focussed on the regulation of collections carried out in the High Street, and The Broadway, Winchester, as a defined ‘Street’ set out in the Miscellaneous Provisions Act 1916, and would not impact on ‘District wide’ collections or on charity collections carried out on private premises or on private land.

Following further questions in respect of the use of a gazebo to shelter from damp weather conditions, with particular reference to the Round Table when selling tickets, programmes etc to the public, the Licensing Manager advised that where street trading took place, a gazebo would usually be permitted as part of the consent to hire a market stall as this was a separate process to street collection.

In conclusion, the Committee supported the proposed amendments to the Policy set out in Appendix 1, subject to an exception to Paragraph 1.18 that the ‘Picture King Alfred in Coins’ Mayors Charity collection, be granted an exemption in this instance. In addition, the Committee considered that the measurements and location of the single small table permitted for use during a street collection, referred to in Paragraph 1.18, be agreed at officers discretion to ensure there were no obstructions to the free flow of pedestrian traffic in the High Street.

**RESOLVED:**

**That, subject to the exception to Paragraph 1.18 outlined above, the amended Draft Street Collections Policy, as set out in Appendix 1 of the Report, be approved and recommended to Cabinet for adoption.**