

WINCHESTER CITY COUNCIL

At an Ordinary Meeting of the Council held in the Guildhall, Winchester on 20 July 2005

Attendance:

Councillor Baxter (The Mayor in the Chair) (P)

Councillors:

Allgood (P)
Anthony (P)
Beckett (P)
Bennetts (P)
Berry (P)
Beveridge (P)
Bidgood (P)
Busher
Campbell (P)
Chamberlain (P)
Chapman (P)
Clohosey (P)
Coates (P)
Collin (P)
Cook (P)
Cooper (P)
Darbyshire (P)
Davies (P)
de Peyer (P)
Evans (P)
Godfrey (P)
Goodall
Hammerton (P)
Higgins (P)
Hiscock (P)
Hoare (P)
Hollingbery (P)
Hutton (P)

Jackson (P)
Jeffs (P)
Johnston (P)
Knasel (P)
Learney (P)
Lipscomb (P)
Love (P)
Macmillan (P)
Mather (P)
Maynard (P)
Merritt (P)
Mitchell (P)
Nelmes (P)
Nunn (P)
Pearce (P)
Pearson (P)
Pines (P)
Quar (P)
Read (P)
Rees
Saunders (P)
Stallard (P)
Steel (P)
Sutton (P)
Tait (P)
Verney (P)
Wagner (P)
Wright (P)

1. **MINUTES**

RESOLVED:

That the minutes of the Ordinary Meeting of the Council held on 13 April 2005, the Annual Meeting of the Council held on 18 May 2005, and the Special Meeting of the Council held on 29 June 2005, be approved and adopted.

2. **COMMUNICATIONS FROM THE MAYOR**

The Mayor reported that he had written on behalf of the District to the Mayor of London expressing condolences with regard to the recent bomb explosions in central London.

On the same matter, messages of sympathy and support had been received from the civic heads of Laon and Winchester, Virginia. The Mayor had responded with letters of appreciation in both cases.

3. **QUESTIONS UNDER COUNCIL PROCEDURE RULE 14**

3.1 **Development Proposals for Winchester Cathedral Close**

The Portfolio Holder for Planning, Councillor Beveridge, answered a question from Councillor Jeffs.

3.2 **Two-part Parking Ticket System**

The Portfolio Holder for Economy and Transport, Councillor Knasel, answered a question from Councillor Verney.

3.3 **Silver Hill Redevelopment**

The Leader of the Council, Councillor Campbell, answered a question from Councillor Beckett.

3.4 **Creation of Additional Car Parking Spaces outside the Guildhall**

The Portfolio Holder for Economy and Transport, Councillor Knasel, answered a question from Councillor Verney.

3.5 **The Proportion of Apartments within New Residential Developments**

The Portfolio Holder for Planning, Councillor Beveridge, answered a question from Councillor Saunders.

3.6 **London Olympics 2012**

The Portfolio Holder for Culture, Heritage and Sport, Councillor Evans, answered a question from Councillor Sutton.

3.7 **Access to Lower High Street, Winchester for Disabled Drivers**

The Portfolio Holder for Economy and Transport, Councillor Knasel, answered a question from Councillor Verney.

3.8 **Future of Fountain outside the Central Post Office, Winchester**

The Portfolio Holder for Planning, Councillor Beveridge, answered a question from Councillor Saunders.

3.9 Size of Park and Ride Buses

The Portfolio Holder for Economy and Transport, Councillor Knasel, answered a question from Councillor Wright.

4. **CONSIDERATION OF RECOMMENDED MINUTES**

4.1 Standards Committee – 18 April 2005

Draft Protocol regarding Grant Aid Applications (Recommended Minute 1114)

The Vice-Chairman, Councillor Nelmes, moved that Recommended Minute 1114 be approved and adopted.

RESOLVED:

That Recommended Minute 1114 be approved and adopted.

4.2 Cabinet – 20 April 2005

Delegation to Portfolio Holders – Amendments to Constitution (Recommended Minute 1125)

The Chairman, Councillor Campbell, moved that Recommended Minute 1125 be approved and adopted.

RESOLVED:

That Recommended Minute 1125 be approved and adopted.

4.2 Cabinet – 19 May 2005

Annual Appointments to Cabinet Committees and Informal Member/Officer Working Groups (Recommended Minute 15)

Minor Amendments to the Constitution – Scheme of Delegation to Officers (Recommended Minute 17)

The Chairman, Councillor Campbell, moved that Recommended Minutes 15 and 17 be approved and adopted.

RESOLVED:

That Recommended Minutes 15 and 17 be approved and adopted.

4.3 Cabinet – 1 June 2005

Nuisance High Hedges – Explanation of New Duties (Recommended Minute 55)

In accordance with Council Procedure Rule 14(2)(a), the Portfolio Holder for Planning, Councillor Beveridge, answered a question from Councillor Pearson regarding the fee structure for dealing with nuisance high hedge adjudications.

The Chairman, Councillor Campbell, moved that Recommended Minute 55 be approved and adopted.

RESOLVED:

That subject to the City Secretary and Solicitor being authorised to make any minor amendments to achieve consistency between paragraphs (A) and (B) of the recommendation, then Recommended Minute 55 be approved and adopted.

4.4 Cabinet – 29 June 2005

Review of Decision Making Structures, Council Meetings and Member Services (Recommended Minute 134)

Minutes of Winchester Town Forum held on 9 June 2005 (Recommended Minute 135 refers)

The Chairman, Councillor Campbell, moved that Recommended Minutes 134 and 135 be approved and adopted, subject to in Recommendation 4 of Minute 135, deletion of the word 'other.'

In accordance with Council Procedure Rule 32(i), one quarter of the Members present and voting required that recorded vote be taken in respect of Recommendation 3 of Minute 134.

4.5 Division List

The following Members voted in favour of Recommendation 3 of Minute 134:

Councillors Bennetts, Beveridge, Bidgood, Campbell, Clohosey, Coates, Collin, Cook, Cooper, Darbyshire, Evans, Godfrey, Hammerton, Higgins, Hiscock, Hoare, Hollingbery, Hutton, Jackson, Johnston, Knasel, Learney, Lipscomb, Love, Macmillan, Mather, Maynard, Merritt, Mitchell, Nelmes, Nunn, Pearce, Pearson, Quar, Read, Saunders, Steel, Sutton, Tait and Wagner (40)

The following Members voted against Recommendation 3 of Minute 134:

Councillors Allgood, Anthony, Beckett, Berry, Chamberlain, Chapman, Davies, de Peyer, Jeffs, Pines, Stallard, Verney and Wright (13.)

The following Member abstained:

Councillor Hammerton

Original Motion carried.

RESOLVED:

That Recommended Minutes 134 and 135 (as amended) be approved and adopted.

5. **RECEIPT OF DELEGATED MINUTES**

In accordance with Council Procedure Rule 14(2)(a), the Portfolio Holder for Economy and Transport, Councillor Knasel, answered a question from Councillor Pearson regarding the Parchment Street, Winchester traffic experiment.

Council received and noted the minutes of the following meetings:

Cabinet – 4 April 2005

Planning Development Control Committee – 6 and 7 April 2005

Standards Committee – 18 April 2005

Cabinet – 20 April 2005

Planning Development Control Committee – 27 and 28 April 2005

Principal Scrutiny Committee – 11 May 2005

Cabinet – 19 May 2005

Planning Development Control Committee – 25 and 26 May 2005

Cabinet – 1 June 2005

Principal Scrutiny Committee – 6 June 2005

Winchester Town Forum – 9 June 2005

Standards Committee – 13 June 2005

Personnel Committee – 20 June 2005

Planning Development Control Committee – 23 and 24 June 2005

Cabinet – 29 June 2005

Licensing & Regulation Committee – 29 June 2005

6. **APPOINTMENTS TO BODIES SET UP BY THE COUNCIL**

RESOLVED:

That the Winchester District Local Plan Committee be re-established with the following membership and Terms of Reference:

Councillors Bidgood (Chairman), Bennetts, Davies, Hammerton, Hutton, Jeffs, Pearce, Pearson, Read, Saunders and Sutton (Deputies Councillors Chamberlain, de Peyer, Mitchell and Wright)

Terms of Reference

To consider and advise the Chief Executive on all matters in relation to the review of the Winchester District Local Plan and to make recommendations to Cabinet as necessary.

To consider and recommend upon the contents of the proposed Local Plan to Cabinet, for referral to Council for final determination.

To consider and recommend to Cabinet on any other matters directly concerning the Local Plan or related projects and studies where a decision is required.

RESOLVED:

That Councillor Lipscomb be appointed as the Conservative Group Deputy Member on the Planning Development Control Committee.

7. **EXEMPT BUSINESS**

RESOLVED:

That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
##	E-procurement System	Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office-holder, former office-holder or applicant to become an office-holder under the authority. (Para 1 to Schedule 12A refers).

8. **CABINET – 1 JUNE 2005**

Council agreed that whilst the report (CAB1079) should remain confidential, Recommended Minute 64 did not contain any exempt information and therefore could be debated and agreed in open session.

RESOLVED:

That Recommended Minute 64 be approved and adopted (the minute has been set out in full below)

E-PROCUREMENT SYSTEM

(Report CAB1079 refers)

In response to questions, the Director of Finance advised that once the system was in place across the Council, it was anticipated that the vast majority of relevant transactions would be done electronically. However, there would be a restricted facility for procurement outside of the electronic system.

The Director of Finance confirmed that the new system would aim to achieve savings in line with the Council's Efficiency Statement.

Cabinet agreed to the following for the reasons set out above and outlined in the report.

RECOMMENDED:

THAT COUNCIL BE RECOMMENDED TO AMEND THE SCHEME OF DELEGATION TO PORTFOLIO HOLDERS AS SHOWN IN APPENDIX B OF THE REPORT AND OUTLINED BELOW:

PORTFOLIO HOLDER FOR FINANCE AND RESOURCES:

1. THE ACQUISITION (WITHIN THE BUDGET AND POLICY FRAMEWORK APPROVED BY COUNCIL) OR THE DISPOSAL OF ANY INTEREST IN LAND AT BEST CONSIDERATION FOR A SUM NOT EXCEEDING £200,000.

2. TO AUTHORISE ANY LETTINGS, LEASE RENEWALS, RENT REVIEWS OR LICENCES (AT BEST CONSIDERATION) EITHER BY THE COUNCIL OR TO THE COUNCIL, IN RESPECT OF WHICH THE RENT OR LICENCE PAYMENT DOES NOT EXCEED £100,000 PER ANNUM, IN THE CASE OF LEASE RENEWALS, RENT AND LICENCE FEE REVIEWS THE LIMIT OF £100,000 RELATES TO THE PAYMENT SUM PRIOR TO THE TRANSACTION.

3. IN RELATION TO PROCUREMENT CONTRACTS FOR WORKS, GOODS, SOFTWARE OR SERVICES UP TO A VALUE OF £500,000 OR £100,000 PER ANNUM, WHICHEVER IS THE GREATER:

- A) APPROVAL OF PRICE/QUALITY EVALUATION CRITERIA
- B) APPROVAL OF SHORT-LISTING PROCEDURES, SHORT-LIST SELECTION AND APPROVED LISTS OF CONTRACTORS, INCLUDING THE AUTHORISATION OF ANY DEPARTURES FROM CONTRACT PROCEDURE RULES UNDER CONTRACT PROCEDURE RULE 3.
- C) AWARD OF CONTRACT.

SUBJECT TO THERE BEING APPROPRIATE BUDGET PROVISION, INCLUDING APPROPRIATE VIREMENT.

RESOLVED:

- 1. That a direction be made under Contract Procedure Rule 3.3(a) to allow the procurement of the Radius E-Purchasing module without competitive quotations being sought.

2. That the Portfolio Holder for Finance and Resources be given delegated authority to approve the procurement of the Radius E Purchasing module, subject to the further assessments of its capabilities proving satisfactory'.

The meeting commenced at 7 pm and concluded at 8.45 pm.

The Mayor