

The Overview and Scrutiny Committee

AGENDA

meeting to be held in

Walton Suite

Guildhall

Winchester

on

Monday

22 May 2017

at 6.30pm

THE OVERVIEW AND SCRUTINY COMMITTEE

Membership 2017/18 Councillors

Membership 2017/18 – to be confirmed at Annual Council, to held 17 May 2017

Quorum = 4 Members

Relevant Portfolio Holders:

Having regard to the content of the agenda, the Chairman requests that The Leader and all relevant Portfolio Holders attend meetings of the Committee.

Timetable of scheduled meetings for 2017/18:

22 May 2017	12 June 2017	10 July 2017	11 September 2017
16 October 2016	13 November 2017	11 December 2017	22 January 2018
12 February 2018	19 March 2018		

Meetings commence at 6.30pm in The Walton Suite, Guildhall, Winchester, unless otherwise stated.

Public Participation:

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

Corporate Priorities:

The Committee will have regard to the Council Strategy and Portfolio Plans. For further details on the Council Strategy, please visit –

<http://www.winchester.gov.uk/about/council-structure/council-strategy/>

For further details on Portfolio Plans, please visit –

<http://www.winchester.gov.uk/councillors-committees/portfolio-holder-plans/portfolio-plans-2016-17/>

Voting:

- apart from the Chairman, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.
- the way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

Further information:

Further information about The Overview and Scrutiny Committee is available from the Council's website at

<http://www.winchester.gov.uk/CouncilAndDemocracy/ElectedRepresentatives/Committees/OverviewAndScrutiny/>

Terms of Reference:

1. To have a general remit to maintain an overview of the discharge of the Council's executive functions, and to have the right to scrutinise any executive decision made by the Cabinet, Portfolio Holders or Council officers, or to review the Council's policy making or decision making processes.
2. To have the right to review Council policies insofar as the policy concerned does not fall within the remit of any other overview and scrutiny committee of the Council or where the policy concerned relates to the remit of more than one overview and scrutiny committee.
3. To have authority to require any member of the Council or any Officer of the Council to assist in its work by attending at a meeting of the Committee, by supplying information or by other means.
4. To have an overview of performance and use of resources in respect of the Council's functions including but not restricted to, the implementation of change plans, work programmes, performance against national and local performance indicators, identification of risks and monitoring action taken to mitigate those risks and responsibility for the monitoring and implementation of action plans arising from best value and key strategy reviews.
5. To consider the overall benefit to the public from services provided by the City Council and other organisations that impact on the District, including monitoring and scrutinising the work of any relevant partnership.
6. To hold Portfolio Holders to account for the services within their areas of responsibility.
7. To consider all reports on maladministration issues.

8. The Committee shall not have a general right of call-in (by which Cabinet decisions may not be implemented without first giving the Committee the right to scrutinise and review the decisions) but, except in relation to approvals made under delegated emergency powers, any decision by the Cabinet to incur expenditure which would involve a supplementary estimate, whether by way of virement or the use of reserves, including a prior commitment with regard to future budgets, of more than **£100,000** shall not be implemented until the Committee has had an opportunity to call-in the decision for review.
9. The following matters are excluded from being considered by an overview and scrutiny committee:
 - (a) any matter relating to a planning decision;
 - (b) any matter relating to a licensing decision;
 - (c) any matter relating to an individual or entity in respect of which that individual or entity has a right of recourse to a review or right of appeal conferred by or under any enactment;

A matter does not fall within (a) to (c) above if it relates to an allegation that the function has not been discharged at all or is failing on a systematic basis.
10. To act as the Crime and Disorder Committee for the purposes of Section 19 of the Police and Justice Act 2006 and associated regulations and accordingly:-
 - (a) to review or scrutinise the decisions made, or other action taken in connection with the discharge by the responsible authorities of their crime and disorder functions; and
 - (b) to make reports or recommendations to the Council with respect to the discharge of those functions.
11. To consider any referrals under the Councillor Call for Action provisions in the Overview and Scrutiny Procedure Rules.
12. To consider any referrals under the Council's Petitions Scheme in the Overview and Scrutiny Procedure Rules and Part 8 of the Constitution.

MEMBERS ARE REQUESTED TO BRING WITH THEM:

	<u>Report No.</u>	<u>Date</u>
Risk Management Policy 2017	CAB2922	26.04.17
Forward Plan – June 2017		

AGENDA

OPEN TO THE PUBLIC

PROCEDURAL ITEMS

1. **Apologies and Deputy Members**
To note the names of apologies given and Deputy Members who are attending the meeting in place of appointed Members.
2. **Appointment of Vice-Chairman for the 2017/18 Municipal Year**
3. **Disclosures of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

4. **Chairman's Announcements**
5. **Membership of Sub-Committees and Informal Groups etc**
6. **To agree the date and times of future meetings of this Committee**

Members are reminded that the Programme of Meetings for 2017/18 was approved by Portfolio Holder Decision Notice (PH718 refers).

7. **Minutes** of the meeting held on 20 March 2017 – attached for Members of the Committee only*

BUSINESS ITEMS

Report Number

8. Public Participation – to receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee
9. Appointments to Scrutiny Leads, Informal Scrutiny Groups and to Outside Bodies related to Scrutiny etc OS161
10. To note the Scrutiny Work Programme (OS162) and June 2017 Forward Plan and comment on any items for future consideration OS162

continued

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| 11. Draft Annual Scrutiny Report | OS164 |
| 12. Monitoring Report – Key Decision not included within the Forward Plan during 2016/17 Municipal Year | OS163 |
| 13. Risk Management Policy 2017 | CAB2922 |

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Head of Legal and Democratic
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12 May 2017 – Agenda Contact: Claire Buchanan 01962 848 438
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***Note: With the exception of exempt items, all minutes and reports listed are available on the Council's Website: www.winchester.gov.uk**