

PS297

14 September 2007

SCRUTINY WORK PROGRAMME 2007/8

The Scrutiny Work Programme is published jointly by the Principal Scrutiny Committee and the four Scrutiny Panels of Winchester City Council and is usually updated at the beginning of each Committee Cycle.

This Programme was published on 14 September 2007 and will be replaced in November 2007.

The Programme covers the work of the Principal Scrutiny Committee, which deals with major policy/cross-departmental issues, and matters referred to it for consideration by the Council, the Cabinet and by other bodies. In addition to the matters listed here there will be regular items on the agenda and financial matters the Committee may wish to call in for detailed review (these affect unplanned expenditure in excess of £50,000).

The Programme also covers the work of the four Scrutiny Panels that is currently planned. There will also be regular items of business in addition.

The information on the Work Programme is correct as at **14 September 2007**. Items of business going to a particular Committee may change. Please check for the current position.

For further information about the work of Overview and Scrutiny, please contact David Blakemore on 01962 848 217 or email dblakemore@winchester.gov.uk.

Cllr Kelsie Learney
Chairman of the Principal Scrutiny Committee

Scrutiny Panels

Social Issues:	Chairman, Cllr Tait
Local Economy:	Chairman, Cllr Cooper
Environment:	Chairman, Cllr Lipscomb
Resources:	Chairman, Cllr Wright

PRINCIPAL SCRUTINY COMMITTEE

(1) REFERRED BUSINESS					
BUSINESS		REFERRED BY	STATUS	COMMITTEE DATE	
				Original	Revised
1.	Council Offices	Council	<p>Council on 26 February 2004 asked Principal Scrutiny Committee to monitor the 'Milestones' in the plan.</p> <p>Committee noted on 27 September 2004 that the report was delayed due to work towards Broadway Friarsgate Development Agreement.</p> <p>Committee considered an update Report on 10 July 2006 (Report CAB1192 refers)</p>	15 January 2007	19 November 2007 (in addition to Cabinet)

PRINCIPAL SCRUTINY COMMITTEE

(2) IN-DEPTH REVIEWS							
	BUSINESS	LEAD	OTHER CLLRS	OFFICER SUPPORT	COMMITTEE DATE		STATUS/COMMENTS
					Original	Revised	
	Community Call for Action	Cllr Learney	Collin, Lipscomb and Tait	J. Adams	TBC		Review to be convened in the autumn
MATTERS INCLUDED WITHIN FORWARD PLAN AND REQUESTED FOR SCRUTINY BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET							
	BUSINESS	DATE REQUESTED BY PRINCIPAL SCRUTINY COMMITTEE	DATE OF CABINET DECISION	REVISED DATE OF CABINET DECISION	STATUS		
	None						

PRINCIPAL SCRUTINY COMMITTEE

(3) COMMITTEE BUSINESS					
	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	Follow up Review of Scrutiny	J. Adams	26 March 2007	21 January 2008	
	Annual Review of Decision Making Structures Processes for development of Portfolio holder individual decision making Update of Planning Protocol	S. Whetnall	Portfolio holder individual decision making – 26 March 2007 Update of Planning Protocol – 19 November 2007	24 September 2007	Following discussion of Annual Review of The Constitution (Report PS262 refers) at meeting held 4 December 2006
	Code of Corporate Governance	S. Whetnall	4 June 2007	22 October 2007	
	Internal Audit Update	A Garlick	24 September 2007		
	Serco/Depot Contract	B. Merrett	21 January 2008		Agreed at meeting held on 4 December 2006 that the performance of the backup contractors (for void repairs) should be monitored alongside that of SERCOs by this Committee and Cabinet on a six monthly basis. If either the Portfolio Holder or Director had concerns about performance then the report should be brought at an earlier stage.
	4 th Qtr Performance Monitoring	J. Adams	23 July 2007	24 September 2007	

	1 st Qtr Performance Monitoring	J. Adams	23 July 2007	24 September 2007	
	Quarterly Efficiency Update	G. Cranswick	24 September 2007		
	Risk Management Strategy	A. Garlick	22 October 2007		Also to be reported to Cabinet
	2 nd Qtr Performance Monitoring	J. Adams	22 October 2007	19 November 2007	
	2 nd Qtr Budget Monitoring	A Garlick	22 October 2007	19 November 2007	
	2 nd Qtr Efficiency Update	G. Cranswick	22 October 2007	19 November 2007	
	Performance Monitoring Report Cards	J. Adams	19 November 2007		Agreed at Committee 23 July 2007 that examples of the Scrutiny Panels' 2 nd Quarter Performance Report Cards be provided to allow for comment on their presentation.
	Six Month Review of Organisational Development Changes (including changes to the Accountancy team)	S. Eden / A. Garlick	19 November 2007		Agreed at Committee 23 July 2007 that the Report also refer to changes to the Accountancy Team, including the previous request of Cabinet, that the outcome of the proposal be 'tracked' as a potential non-cashable efficiency saving, recognising the associated revenue costs.
	Roll Forwards of Corporate Strategy and Budget	J. Adams / A Garlick	21 January 2008		
	3 rd Qtr Performance Monitoring	J. Adams	21 January 2008	18 February 2008	
	3 rd Qtr Budget Monitoring	A Garlick	21 January 2008	18 February 2008	

	3 rd Qtr Efficiency Update	G. Cranswick	21 January 2008	18 February 2008	
	Local Strategic Partnership	J. Anderson	18 February 2008		Annual Report of progress being made by LSP as previously requested by Committee
	Hat Fair Funding	E. Appleby	18 February 2008		Agreed at Committee 12 February 2007 to revisit in 12 months time (Report CAB1382 refers)

ENVIRONMENT SCRUTINY PANEL

IN DEPTH REVIEWS					
	BUSINESS	LEAD CLR	COUNCILLORS	OFFICER SUPPORT	STATUS
1.	Planning Enforcement Informal Scrutiny Group		Councillors Barratt, Higgins, Jackson and Lipscomb	F. Tebbutt	First meeting to be convened
2.	Major Outdoor Events Informal Scrutiny Group		Councillors Anthony, Busher and Lipscomb	To be confirmed	To commence at conclusion of the Planning Enforcement Informal Scrutiny Group, above Local Economy Scrutiny Panel to be invited to nominate two of its Members to join the Group.
MATTERS INCLUDED WITHIN FORWARD PLAN AND REFERRED TO PANEL BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET					
	BUSINESS	DATE REFERRED BY PRINCIPAL SCRUTINY COMMITTEE	DATE OF CABINET DECISION	REVISED DATE OF CABINET DECISION	STATUS
	None				
PANEL BUSINESS					
	BUSINESS	LEAD OFFICER	PANEL DATE	REVISED DATE/COMMENTS	
	Presentation from Hampshire and IOW Wildlife Trust		24 January 2007 TBC		
	Update of matters arising from 'Motocross of Nations' event			As requested at meeting held 17.10.06	

	Portfolio Holder(s) 2 nd Quarter 2007/08 Performance Monitoring	R Heathcock / F Tebbutt / S Opacic / A Hickman / C Griffith Jones	23 October 2007	
	Winchester Town Access Plan - Update	A Hickman	23 October 2007 TBC	
	Roll Forward of Corporate Strategy and Budget	J Adams / A Garlick	27 November 2007	
	Update following investigations with the Highways Authority and Highways Agency on measures to minimise traffic congestion in central Winchester, following incidents on the M3 motorway and A34	A Hickman	27 November 2007	
	Portfolio Holder(s) 3 rd Quarter 2007/08 Performance Monitoring	R Heathcock / F Tebbutt / S Opacic / A Hickman / C Griffith Jones	28 January 2008	
	South Downs National Park	G. White	Report to Panel when required	Inquiry commenced November 2003. Report expected late 2006. Authority on Council's Position already obtained but may be a need for further views to be taken on any administrative/agency arrangements raised by the Commission, in which case a report will be taken to the Panel.

LOCAL ECONOMY SCRUTINY PANEL

IN DEPTH REVIEWS					
	BUSINESS	LEAD CLR	COUNCILLORS	OFFICER SUPPORT	STATUS
	Rural Economy Informal Scrutiny Group		Councillors Cook, Cooper, Goodall and Stephens, (and Biggs and Busher from Environment Scrutiny Panel)	S. Opacic	First meeting to be convened
MATTERS INCLUDED WITHIN FORWARD PLAN AND REFERRED TO PANEL BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET					
	BUSINESS	DATE REFERRED BY PRINCIPAL SCRUTINY COMMITTEE	DATE OF CABINET DECISION	REVISED DATE OF CABINET DECISION	STATUS
	None				
PANEL BUSINESS					
	BUSINESS	LEAD OFFICER	PANEL DATE	REVISED DATE/COMMENTS	
	Managers of the River Park and Meadowside Leisure Centres be invited to a future meeting of the Panel	E. Appleby	4 December 2007	As agreed at Panel meeting 16 July 2007, Managers of the Leisure Centres be asked to attend a future meeting to discuss their work in more depth.	

	Winchester Archivist be invited to a future meeting of the Scrutiny Panel	E. Appleby	29 January 2008	As agreed at Panel meeting 16 July 2007 during discussion of the Biannual Report of the Winchester Archivist (Report LE47)
	Issues of access for businesses based at Whiteley	A. Hickman	TBC	As discussed at Panel 15 March 07 (Report LE42 refers)
	Portfolio Holder(s) 2 nd Quarter 2007/08 Performance Monitoring	E. Appleby	24 October 2007	
	Roll Forward of Corporate Strategy and Budget	J Adams / A Garlick	4 December 2007	
	Portfolio Holder(s) 3 rd Quarter 2007/08 Performance Monitoring	EA	29 January 2008	

RESOURCES SCRUTINY PANEL

IN DEPTH REVIEWS					
	BUSINESS	LEAD CLR	COUNCILLORS	OFFICER SUPPORT	STATUS
1.	Procurement Informal Scrutiny Group		Councillors Hiscock, Huxstep, Learney and Verney	J. Adams	First meeting to be convened
PANEL BUSINESS					
	BUSINESS	LEAD OFFICER	PANEL DATE	REVISED DATE/COMMENTS	
	Portfolio Holder(s) 2 nd Quarter 2007/08 Performance Monitoring	C. Ashcroft, H. Bone, G. Cranswick, P. Wood, S. Davidge, A. Garlick, A. Gavin, J. Adams	29 October 2007		
	Roll Forward of Corporate Strategy and Budget	J Adams / A Garlick	5 December 2007		
	Portfolio Holder(s) 3 rd Quarter 2007/08 Performance Monitoring	C. Ashcroft, H. Bone, G. Cranswick, P. Wood, S. Davidge, A. Garlick, A. Gavin, J. Adams	30 January 2008		

SOCIAL ISSUES SCRUTINY PANEL

IN DEPTH REVIEWS					
	BUSINESS	LEAD CLR	COUNCILLORS	OFFICER SUPPORT	STATUS
1.	Housing Information Systems	Hammerton	Chapman, de Peyer, Howell, Izard and Mr Rickman (TACT)	R. Botham	Final Report due to be submitted 18 October 2007
2.	Former Tenant Arrears	Hammerton	de Peyer, Love, Tait and Weston and Mr Rickman (TACT)	S. Tong	Final Report due to be submitted 18 October 2007
3.	Homelessness	Tait	Berry, Hammerton, Love and Mr Rickman (TACT)	A. Palmer	First meeting to be convened
MATTERS INCLUDED WITHIN FORWARD PLAN AND REFERRED TO PANEL BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET					
	BUSINESS	DATE REFERRED BY PRINCIPAL SCRUTINY COMMITTEE	DATE OF CABINET DECISION	REVISED DATE OF CABINET DECISION	STATUS
	CCTV Control Room Relocation	5 June 2006	10 July 2006	N/A	Noted that proposals tied in with those for Silverhill and new Council Offices
PANEL BUSINESS					
	BUSINESS	LEAD OFFICER	PANEL DATE	REVISED DATE/COMMENTS	
	Portfolio Holder(s) 2 nd Quarter 2007/08 Performance Monitoring	R. Botham, A.Palmer, R. Heathcock; J. Anderson	18 October 2007		
	Roll Forward of Corporate Strategy and Budget	J Adams / A Garlick	26 November 2007		
	Presentation by County Council representatives re Children Centres	L. Mansfield	23 January 2008	As requested at meeting held 11 July 2007	

	Portfolio Holder(s) 3 rd Quarter 2007/08 Performance Monitoring	R. Botham, A.Palmer, R. Heathcock; J. Anderson	23 January 2008	
--	--	--	-----------------	--