Town Forum Core Grants Meeting Notes
Thursday 28 November 2013
The Broadway Room, 4-6pm

ATTENDEES:
Councillors: **Collin (Chair), Pines, Witt, Tait, Prowse**
Officers: **Melissa Fletcher, Tilly Withers**

Declarations of interest:-
Cllr Tait - Carroll Centre – observer to the board
Cllr Pines – Management Committee: WRS (on the Partnership board of Carroll Centre, Winnall Community Association – Trustee custodian of the building)

Minutes of previous meeting:-
As per the minutes of 9th October, the grants panel confirmed that allocations will remain the same for the final year of the 3 year funding agreement (also referred to in 27/11 WTF195).

Town Forum Grants budget:
WTF Grants Budget for 2014/2015 is as per WTF195 is £80,000, which is £500 less than 13/14:- Grants £60,000, Theatre Royal £20,000

Reduce Hat Fair by £500 in order to balance the allocations

Town Forum Small Grants allocation is £5,000 for 14/15, to be run on the same basis as 13/14

Questions/observations arising from the Core grant applications:-

HatFair:
Were the Hat Fair accounts ever signed off? This relates to the Hat Fair 11/12 pre-merger the Theatre Royal/Hat Fair so it not relevant to the financial status of the current applicant.

Did the Hat Fair receive the £120k European ZEPA funding that they were expecting?

Action: MF to circulate written update to Panel Members following clarification with old Hat Fair board.

CAB:
Grants group would like to see the CAB dashboard and look at the trends of their service users the current demands on their service

Action MF: to circulate an up to date dashboard

Further actions for consideration:
Suggestion for the Alfies is to give a volunteering award to staff

Requested that Councillors should be advised on the volunteering days that staff are entitled to take.

That the WTF (Town Account Grants) Informal Group reconvene early next year to discuss plan of action for integration of the new grants process starting in 15/16.

Timetable for policy for 15/16 and small grants programme for 14/15 to be discussed at a future meeting.

Cllr Collin suggested that a recommendation should be made to WTF prior to the end of the municipal year with regard to core funding in 15/16.