

WINCHESTER TOWN FORUM

10 June 2015

2015/16 WORK PROGRAMME AND APPOINTMENTS

REPORT OF THE HEAD OF LEGAL AND DEMOCRATIC SERVICES

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RECENT REFERENCES:

WTF202 – 2014/15 Work Programme and Appointments - 25 June 2014

EXECUTIVE SUMMARY:

This report sets out the Forum's draft work programme for the new Municipal Year.

The Forum is also asked to consider its appointments to the Informal Groups established during the previous Municipal Year. The previous membership and terms of reference of these Groups are set out within the report.

RECOMMENDATIONS:

1. That the Forum agrees the issues it wishes to consider during the 2015/16 Municipal Year and delegates to the Corporate Director, in consultation with the Chairman, authority to set the detailed work programme.
2. That the Forum considers whether it wishes to re-appoint the following Informal Groups:
 - i) Winchester Town Forum (Account Informal) Group (4 Members and Officer Representative: Darren Kennedy, Principal Management Accountant)

- ii) Winchester Town Forum (Town Account Grants) Informal Group (5 Members and Officer Representative: Eloise Appleby, Assistant Director (Economy & Communities))
- iii) Winchester Town Forum (Vision for Winchester) Informal Group (6 Members and Officer Representative: Steve Tilbury, Corporate Director)
- iv) Winchester Town Forum (St Maurice's Covert) Informal Group (5 Members and Officer Representative: Simon Finch, Assistant Director (Built Environment) or representative)
- v) Representative on the Walking Strategy Group (1 representative).

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REPORT OF HEAD OF DEMOCRATIC SERVICES

1. The 2015/16 Municipal Year

1.1 The Forum is now a well established part of the Council's democratic process and Cabinet has previously indicated its support for the Forum playing a greater role in providing a 'Winchester voice' on issues that affect the Town area.

1.2 In considering which subjects the Forum should discuss in the coming year, Members should refer to:

i) Vision for Winchester Document:

<http://www.winchester.gov.uk/assets/files/12229/VisionofWinchester2012-WEBv2.pdf>

ii) Winchester Town Forum's Terms of Reference (as set out on the reverse of the agenda sheet)

iii) Issues considered by the Forum in the previous year (Appendix 1)

iv) Latest Forward Plan (Appendix 2)

1.3 In selecting items for discussion, Members should be mindful of the officer resources required and whether there is other relevant Council work being undertaken in the same area, to avoid duplication.

1.4 For information, the initial draft work programme for the Forum is set out below:

Wednesday 23 September 2015

- Grants update

Wednesday 18 November 2015

- Winchester Town Account – draft budget 2016/17

Wednesday 20 January 2016

- Proposed Core Grant Allocations for 2016/17
- To agree the Town Account Budget for 2016/17 to be recommended to Cabinet

Wednesday 9 March 2016

- No items yet set

2. Informal Groups

2.1 During the previous Municipal Year, the Forum appointed the following Informal Groups and should consider whether it wishes to re-appoint these Groups and nominate Members as necessary:

2.2 Town Account Informal Group

2.3 In 2014/15 the membership comprised of Councillors J Berry, Hutchison, Sanders and Thompson, together with Officer Representation from Darren Kennedy, Principal Management Accountant.

2.4 To accommodate working Members, it was agreed that this meeting for 2014/15 would commence at 6.30pm.

2.5 The Group had agreed its terms of reference as:

2.6 *“To make recommendations on the draft financial strategy to the Winchester Town Forum and that the Group examine the detailed heads of terms in the budget, with a view to making recommendations in assisting in the budget process.”*

2.7 It is recommended that this Group be re-appointed on the same terms.

2.8 Town Account Grants Informal Group

2.9 In 2014/15, its membership comprised of Councillors Hiscock, Pines, Scott and Tait, together with Officer Representation from Eloise Appleby, Assistant Director (Economy and Communities).

2.10 In volunteering to serve on this informal group, Members should be mindful of the restrictions placed on them by the Code of Conduct. From this, Members who are officeholders or otherwise clearly active (for example, on the management board) in any of the organisations that have submitted an application will have a personal and prejudicial interest and should take no part in the consideration of that *particular* organisation's applications. Members are reminded that the Code makes no distinction between whether or not the Member was appointed to the body concerned as a Council representative, because the potential for conflict can arise in either case.

2.11 It is recommended that this Group be continued.

2.12 Winchester Town Forum (Vision for Winchester) Informal Group

2.13 In 2014/15, its membership comprised of Councillors Hiscock, Hutchison, Pines, Tait and Thompson, together with Officer Representation from Steve Tilbury, Corporate Director.

- 2.14 This Group was created at the Town Forum meeting held 12 June 2013 and at the first meeting of the Group, the Group agreed that its first task would be to examine the issues relating to the area around the station and then discuss other projects as and when they arise. Members will recall that at the Town Forum meeting held on 25 June 2014, it was agreed that the terms of reference for the Group be amended to clarify its terms of reference to “Examine progress against the aspirations set out in the Vision for Winchester Document and make any recommendations as necessary to Cabinet, the Forum or the Council’s partners as appropriate; and recommend to the Forum any amendments to the Vision as necessary.”
- 2.15 Winchester Town Forum (St Maurice’s Covert) Informal Group
- 2.16 In 2014/15, its membership comprised of Councillors Tait (Chairman), Hutchison, Mather and Nelmes, together with Officer Representation from Simon Finch, Assistant Director (Built Environment) or representative.
- 2.17 At its meeting held on 11 September 2013, the Forum agreed to re-convene this Group to consider with officers the contents for the brief for the improvement for St Maurice’s Covert and to suggest any additional issues they would like to see included in the brief for consultants. The Town Forum received a progress report from the Group at its meeting held on 22 January 2014 (WTF200 refers) with a further progress update by the Group to be considered at this meeting of the Town Forum (10 June 2015 – see WTF219 attached).
- 2.18 It is recommended that this Group be continued into 2015/16.
- 2.19 Town Forum Representative on the Walking Strategy Group
- 2.20 In 2014/15 Councillor Hiscock was appointed as the Town Forum’s representative on the Walking Strategy Group.
- 2.21 It is recommended that the Town Forum continues to appoint a representative to this Group.

OTHER CONSIDERATIONS:

3. COMMUNITY STRATEGY AND PORTFOLIO PLANS (RELEVANCE TO):

- 3.1 This paper seeks to ensure that:
- a) the Town Forum fulfils its terms of reference in a way that is well planned and executed, and
 - b) the role of Councillors elected to lead and serve their communities is properly supported and developed.

Both these objectives support the corporate outcome of being an Efficient and Effective Council.

4. RESOURCE IMPLICATIONS

- 4.1 Currently none, beyond the cost of room hire and officer support from within current budgets. If officers are involved in work of the Forum in the same way as they would be with Parishes; then their time will not be a specific charge to the Town Account. Work that solely relates to the Town may involve additional charges to the Town Account. The Forum will need to assess its work priorities so that they can be supported from within available resources.

5. BACKGROUND DOCUMENTS

- 5.1 None

6. APPENDICES

Appendix 1: Issues previously considered by the Forum in 2014/15

Appendix 2: Forward Plan for July 2015

Appendix 1 - Review of the 2014/15 Municipal Year

In considering which subjects the Forum might want to discuss in the coming year, Members may find the following review of the previous year useful:

25 June 2014

- Public Participation by Worthy Lane and Hyde area residents on Development Plans for the Cattle Market
- Presentation from Winchester College (Oral Report)
- Silver Hill – Motion by Councillor Tod
- Winchester Town Evening Bus Service (WTF203)
- Presentation from 2020 Group re: The Vision for Winchester (Oral Report)
- Station Approach Update (Oral Update)
- 2014/15 Work Programme and Appointments (WTF202)

24 September 2014

- Public Participation on Local Plan Part 2
- Presentation from St John's Winchester Charity (Oral Report)
- Presentation regarding Cycle Café by SPUD (Oral Report)
- Presentation from Hampshire Constabulary on Community Speedwatch (Oral Report)
- Local Plan Part 2 (Including Station Approach Development Assessment) (Oral Report)
- Town Forum Small Grants 2014/15: Awards Summary (WTF204 refers)
- Winchester Town Account Financial Strategy 2015/16 to 2019/20 (WTF205 refers)
- Planning Framework for Winnall (WTF206 refers)
- Workshop with 2020 Group (Oral Report)
- Review of District Ward Boundaries -Commencement of Consultation on Warding Patterns (Oral Report)

19 November 2014

- Presentation from Mike Slinn (Chairman of WDSP Transport Forum) re: Review of City Centre One Way System (Oral Report)
- Presentation from Sally Arscott, YMCA (Oral Report)
- Employment Mentoring Service (WTF208 refers)
- Walking Strategy for Winchester (WTF209 refers)
- Landscape & Open Spaces in Winchester Town (WTF210 refers)
- Winchester Town Account Budget 2015/16 (WTF207 refers)
- Support for Winchester Scouts (WTF211 refers)
- Sub-Group consideration of Local Plan Issues (WTF212 refers)

21 January 2015

- Public Participation re: Winchester Evening Bus Services (Oral Report)

- Presentation by WinACC and City of Winchester Trust re: Station Approach (Oral Report)
- Community Speedwatch Update (Oral Report)
- Winchester Town Accounts Budget 2015/16 (WTF213 refers)
- Proposal for Cycle Café on Viaduct Way (WTF214 refers)
- Proposed Grant Allocations 2015/16 (CAB2646 refers)
- Changes to Government Guidance on Planning Obligations – Impact on Affordable Housing Provision (CAB2644 refers)

11 March 2015

- Public Participation on Winchester Town Access Plan and Winchester Evening Bus Services (Oral Report)
- Roger Brown's Model of Victorian Winchester (WTF217 refers)
- Winchester Town Access Plan Update (WTF215 refers)
- Winchester Evening Bus Service Update (WTF216 refers)
- Play Area Refurbishment Plan 2015-2020 (CAB2666 revised refers)