

CABINET

3 FEBRUARY 2010

COMMUNITY GRANTS – REVENUE AWARDS 2010-2011

REPORT OF HEAD OF PARTNERSHIPS, COMMUNICATION & IMPROVEMENT

Contact Officer: BERNICE HELLER

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RECENT REFERENCES:

[CAB 1932 – Community Revenue Grant Key Client Status – 9 December 2009](#)

[CAB 1779 – Community Grants – Revenue Awards 2008/09 – 4 February 2009](#)

[WTF 141 – Community Grants – Revenue Awards 2010/11 – 20 January 2010](#)

[WTF 142 – Community Grants – Capital Awards 2010/11 – 20 January 2010](#)

[CAB 1685 - Future Funding – Tower Arts Centre Programme - 9 July 2008](#)

EXECUTIVE SUMMARY:

This report seeks approval for the 2010/11 Annual Revenue Grants to be awarded to key clients and other voluntary and community sector applicants.

RECOMMENDATIONS:

That Cabinet, subject to Council approval of the 2010/11 budget:

- 1 Endorses the recommendations for the 2010/11 Community Grant awards from the Town Account of £41,813 and Community Grant Capital awards of £12,000 approved by Winchester Town Forum at their meeting on 20 January 2009 (WTF141 and WTF 142).

2

Approves the following grant awards for 2010/11 from the General Fund Revenue Grants Budget. It should be noted that it is a condition for payment of these awards that each recipient accepts a clearly defined Service Level Agreement with appropriate performance targets:

(i)	Age Concern Winchester	£1,295
(ii)	Bishops Waltham & Meon Valley CAB	£41,190
(iii)	Bumps2 Bundles	£1,300
(iv)	Carroll Centre (The)	£5,320
(v)	Deaf Plus	£1,000
(vi)	Eating Disorders Family and Friends Support Group	£500
(vii)	Hampshire & IOW Youth Options	£11,500
(viii)	Hampshire Deaf Association	£1,300
(ix)	Hat Fair	£29,407
(x)	Havant & District CAB	£600
(xi)	Homestart Meon Valley	£11,155
(xii)	Homestart Winchester and Districts	£4,350
(xiii)	KIDS	£1,455
(xiv)	Olive Branch (The)	£1,000
(xv)	Relate Winchester	£3,460
(xvi)	Signature Care and Support	£4,010
(xvii)	Stanmore Combined	£420
(xviii)	Trinity Centre, Winchester	£87,350
(xix)	United Savings and Loans (Winchester Savers)	£6,915
(xx)	Vitalise	£500
(xxi)	Winchester & District Mencap	£455
(xxii)	Winchester & District Young Carers Project	£1,835
(xxiii)	Winchester Area Community Action (WACA)	£101,800
(xxiv)	Winchester CAB	£118,975
(xxv)	Winchester Churches – Nightshelter	£3,480
(xxvi)	Winchester Churches Housing Group - Keystone	£4,980
(xxvii)	Winchester Detached Youth Work Project	£6,875
(xxviii)	Winchester Festival	£2,910
(xxix)	Winchester Folk Festival (Mayfest)	£870
(xxx)	Winchester Live at Home Scheme	£5,345

(xxxi)	Winchester Rent Deposit Scheme	£2,000
(xxxii)	Winchester Rural Youth Theatre	£6,500
(xxxiii)	Winchester Youth Counselling	£2,245
(xxxiv)	Winnall Community Association	£3,535
(xxxv)	Winnall Junior Youth Club	£1,200
(xxxvi)	Winnall Rock School	£4,475

- 3 Sets aside a sum of £21,000 from the revenue grants budget to support the arts programme at the Tower Arts Centre (CAB 1685 -July 2008 refers). This award together with an allocation of a further £4,000 set aside in the Winchester Town Account will match fund a Hampshire County Council's award of £25,000. This initial 3 year agreement remains in place until 2010-2011 after which it will be reviewed.
- 4 Approves the transfer of £607 from the grants reserve to supplement the Community Revenue Grants Budget for 2010/11 in order that all applications for revenue support can be met at an appropriate level.

CABINET

3 FEBRUARY 2010

COMMUNITY GRANTS – REVENUE AWARDS 2010-2011

REPORT OF HEAD OF PARTNERSHIPS, IMPROVEMENT & COMMUNICATION

DETAIL:

1 Introduction

- 1.1 This report sets out the details of all requests for revenue grant assistance from Winchester City Council for 2010/11 and recommends appropriate levels of support for each successful applicant.
- 1.2 The report explains the process, rationale and underlying assumptions leading to the recommendations for these awards. It should be noted that the total figure for community revenue awards closely matches that allocated for this purpose in the Council's draft 2010/11 Budget. Any subsequent change to the Community Revenue Grant allocation in the final budget decisions will necessitate a review of the proposed grant awards and may lead to changes in the recommendations.
- 1.3 The application forms and supporting documents submitted requesting community revenue grant support for 2010/11 are held by the Partnerships, Communication & Improvement team. Anyone wishing sight of any of this documentation should contact the Community Grants Officer, Bernice Heller, who will make appropriate arrangements for inspection.

2 Community Revenue Grants Overview

- 2.1 For 2009/10 the total revenue grants award was £530,998 which included a £29,098 (circa 5.5%) contribution from the Winchester Town Account. After Cabinet approval this total was subsequently boosted by the transfer of £4,000 from reserves to revenue. In 2009/10 revenue grants awards were made to 33 voluntary organisations and community groups.
- 2.2 Cabinet will note that for 2010/11 the total amount of the grants requested is £604,205. There are 37 applicants (a net increase of 4). Two previously funded groups have opted not to reapply and six are new applicants.
- 2.3 For 2010/11 a total of £532,320 is recommended for appropriate allocation between all 37 applicants through the Revenue Grants Scheme. This total includes a £29,813 (circa 5.6%) contribution from the Winchester Town Account.
- 2.4 For 2010/11 it is intended to keep to the absolute minimum any transfer required from reserves to supplement the revenue grants baseline budget.

- 2.5 An additional award of £73,000 to Winchester Area Community Action to offset rental costs for the Winchester Centre is NOT reflected in the recommendations of this paper.
- 2.6 An earmarked grant reserve is maintained in order that emergency awards and other grants, in exceptional circumstances, for both capital and revenue can be supported. At 31 March 2009 the grants reserve balance was £38,917. During 2009/2010 a total of £4,971 previously allocated was returned to reserves. Since 1 April 2009 a total of £15,500 has been released from reserves as follows:

- (i) PHD245 – One off awards of £7,500 to Winchester Citizens Advice Bureau and £3,500 to Bishops Waltham Citizens Advice Bureau to support additional debt advice work in the District.
- (ii) PHD252 – A £2,000 capital award to Hampshire and IoW Youth Options to part fund building alterations at the King Alfred Youth Activities Centre in order that the Winnall Rock School can be accommodated there.
- (iii) PHD264 – An Emergency Community Capital Grant of £2,500 to Soberton Village Hall to part fund urgent roof repairs.

At 30 January 2010 the grant reserve balance was £28,378.

Appendix 1 gives details of the total grants awarded to each organisation in 2009/10 as well as details of the grants requested by all applicants for 2010/11. The recommended allocations from both the Town Account and the proposed awards from the General Fund for 2010/11 are shown separately. The final (right hand) column in Appendix 1 shows the total revenue grant award for 2010/11 that, subject to approval, each applicant will receive.

- 2.7 The recommended General Fund proportion of grant budget for 2010/11 (£502,507) is only slightly above (£607) the level of grant awarded for 2009/2010 (£501,900). Cabinet should note that while virtually all repeat applicants have had their total recommended award reduced by 3%, from that which they received in 2009/2010, none has been refused a grant. By this mechanism 5 first time applicants and 1 reinstated applicant can receive meaningful awards with only a very small increase in the overall revenue grants allocation; this can easily be met from reserves. In the current financial climate with budgetary pressure on all areas of Council business this is considered to be a fair and equitable outcome for all organisations requesting support.
- 2.8 For 2010/11 the proportion of the total revenue grants budget (including the TF element) recommended for allocation to the council's 5 key clients is 74.48%. This represents a slight reduction (-2.40%) from the 76.88% allocation in 2009/2010 but is a more equitable balance of the total revenue funding for key clients and the amount shared by other VCS groups.

- 2.9 For 2010/11 across all the grants (including the TF awards) circa 12% of the total funding is recommended for award to organisations that are deemed to provide direct services for young people.
- 2.10 For 2010/11 the geographical spread for all grants (including the TF element) shows that circa 20% of the total awarded will go to organisations that are deemed to serve the whole of the Winchester District, circa 69% to organisations that predominantly serve the Winchester Town area and circa 11% to organisations that focus their activities on the Southern Parishes.

3 Community Revenue Grant Assessment Process

- 3.1 Clearly in the current economic climate an uplift of more than £70,000 to satisfy requests totalling more than £600,000 cannot be achieved. Furthermore with budgetary pressures likely to impact on council business for the foreseeable future any increase in grants awards will probably be unsustainable. Consequently for 2010/11 a number of difficult decisions have had to be taken in order to reconcile the 'supply and demand' for revenue grants.
- 3.2 The recommendations in this report represent the outcome of a robust evaluation process. Each individual application, outlined in Appendix 1, has been 'tested' against an assessment matrix (Appendix II) and prioritised by a panel comprising City Council Officers representing Community Planning, Community Arts Development, Community Wellbeing, Partnerships, and Community Grants, and included a voluntary sector representative. This process was undertaken in consultation with the Portfolio Holder for Communities and Safety who, where necessary and without prejudice, has consulted with some applicants and city council members to help inform the decision making process.
- 3.3 The recommendations for all revenue grant awards are in line with the Winchester City Council Sustainable Community Strategy outcomes for Health and Wellbeing, Safe and Strong Communities, Economic Prosperity, High Quality Environment, and Inclusive Society.

4 Community Revenue Grant Awards for 2010/11

- 4.1 A total of £502,507 is recommended to support 37 Community Revenue Grants awards for 2010/2012.
- 4.2 The total grant recommended for Winchester Area Community Action includes a £2,000 award specifically for work undertaken on behalf of the Local Strategic Partnership.
- 4.3 5 applicants are recommended for first time revenue grant awards:

- (i) Bumps to Bundles
- (ii) Eating Disorders Family and Friends Support Group
- (iii) Hampshire Deaf Association
- (iv) Hampshire & Isle of Wight Youth Options (KAYAC Management)
- (v) Vitalise

4.4 Having been supported in the past Winnall Junior Youth Club did not apply for a WCC grant in 2009/2010. Unfortunately an arrangement whereby they were able to secure voluntary youth worker support is no longer available. In order to ensure continuity for children in the Winnall area it is strongly recommended that grant support for this group is reinstated.

4.5 As outlined at 2.3 the 6 applications above can be funded with meaningful awards by implementing a 3% reduction in the grants given to existing clients. There are 4 recommended exceptions:

- (i) Havant & District CAB, previously awarded £1,460, has only requested a £600 grant for 2010/11.
- (ii) Winchester Rural Youth Theatre is jointly funded through a Community Grant and a supplement from the Community Arts Development budget. The WCC Arts Development Officer has agreed a £1,000 (circa 13%) reduction in the Community grant element.
- (iii) The £21,000 award to Tower Arts Centre is ringfenced for 2010/11, the final year of a 3 year agreement.
- (iv) The £1,000 grant for the Winchester Rent Deposit Scheme in 2009/10 was made following a series of previous cuts. In their 2010/11 application WDRS has made a strong case for an uplift in support and it is recommended that a 100% increase to £2,000 is awarded.

5 Community Revenue Grants Refused

5.1 No applications for Community Revenue Grants have been refused.

6 The Town Forum Revenue Grants

6.1 The Town Forum considers only revenue applications that have direct relevance/benefits for residents living in the Town Area. In this respect it operates in a role similar to that of a Parish Council. In the Winchester District Parish Councils make awards to a number of groups listed in Appendix 1. It should be noted that, unlike the WCC Capital Grant Scheme, Parish Council/Town Forum support is not a prerequisite for the award of a WCC revenue grant.

6.2 Revenue grant applications related to the Winchester Town Area were considered by the Town Forum on 20 January 2010 and their

recommendation to allocate a contribution of £29,813 to part fund 20 appropriate applications is detailed in Appendix I. It should be noted that the Town Forum does not singularly make a revenue award to any group. For this reason the 5.6% Town Forum contribution should not be viewed as a separate revenue grants budget. It is an integral part of the whole WCC Revenue Grant funding stream.

OTHER CONSIDERATIONS:

7 SUSTAINABLE COMMUNITY STRATEGY AND CORPORATE BUSINESS PLAN (RELEVANCE TO):

- 7.1 The priority areas for revenue grant funding are assessed in line with the Winchester City Council Sustainable Community Strategy outcomes for Health and Wellbeing, Safe and Strong Communities, Economic Prosperity, High Quality Environment, and Inclusive Society.
- 7.2 Many of the groups listed in Appendix 1 are also supported in accordance with S2 Local Government Act 2000. This outlines a local authority's power to promote the economic, social and environmental well-being of their area and is relevant to partnership working with community organisations.
- 7.3 The Council must have full regard of their Community Strategy when making grants and so the statutory guidance on 'well-being' powers in the LGA 2000 does not preclude any of the 2010/11 grants that are proposed. Additionally some awards can be made under powers outlined in S19 Local Government Act 1976 – "non-profit making recreation projects" and S145 Local Government Act 1972 – "promotion of the arts".

8 RESOURCE IMPLICATIONS:

- 8.1 The amount recommended for revenue grant awards from the General Budget in 2010/11 is £502,507. This is an increase of £607 (0.12%) on the current baseline figure of £501,900 which can very easily be met from reserves.
- 8.2 The City Council also operates a small grant scheme for community groups which offers awards of up to £500 for projects related to Carbon Reduction, Community Wellbeing (Community Chest), Community Planning and Twinning. For 2010/11 the level of resources available to support these initiatives will be:
- | | | |
|-------|---|--------|
| (i) | Carbon Reduction (Partnership, Improvement & Communication Revenue Budget) | £3,000 |
| (ii) | Community Chest (Capital Grants Budget) | £9,000 |
| (iii) | Community Planning (Partnerships, Improvement & Communication Revenue Budget) | £5,000 |

(iv) Twinning (Cultural Services Revenue Budget) £1,000

9 RISK MANAGEMENT ISSUES

- 9.1 All successful applicants are expected to sign up to a Service Level Agreement with the City Council before any payments are made.
- 9.2 Organisations are not permitted to change the use of the approved grant unless otherwise agreed in writing by the City Council.
- 9.3 All grant funded organisations are expected to promote equality of opportunity for all sections of the community through the services they provide.

BACKGROUND DOCUMENTS:

Completed grant application forms and supporting documentation are held in the Partnerships, Improvement, & Communication Team files.

APPENDICES:

Appendix 1: Revenue Grant Application Details for 2010/11

Appendix 2: Policy Criteria and Revenue Grant Assessment Matrix

Appendix I

CAB 1962

Organisation	Client Status	Total Grant Award 09/10	Total Grant Requested for 2010/2011	Recommended Town Form Award in 2010/2011	Recommended General Budget Award in 2010-2011	Total Grant Award for 2010/2011
Age Concern Winchester	Existing	£1,633.00	£2,550.00	£290.00	£1,295.00	£1,585.00
Bishops Waltham & Meon Valley CAB	Key	£42,463.00	£50,000.00		£41,190.00	£41,190.00
Bumps2 Bundles	New		£2,610.00		£1,300.00	£1,300.00
Carroll Centre (The)	Existing	£6,000.00	£6,500.00	£500.00	£5,320.00	£5,820.00
Deaf Plus	Existing	£1,200.00	£2,000.00		£1,000.00	£1,000.00
Eating Disorders Family and Friends Support Group	New		£962.00		£500.00	£500.00
Hampshire & IOW Youth Options	New		£25,000.00	£500.00	£11,500.00	£12,000.00
Hampshire Deaf Association	New		£2,586.22		£1,300.00	£1,300.00
Hat Fair	Key	£33,893.00	£33,825.00	£3,468.00	£29,407.00	£32,875.00
Havant & District CAB	Existing	£1,460.00	£600.00		£600.00	£600.00
Homestart Meon Valley	Existing	£11,500.00	£15,000.00		£11,155.00	£11,155.00
Homestart Winchester and Districts	Existing	£5,000.00	£5,000.00	£500.00	£4,350.00	£4,850.00
KIDS	Existing	£1,500.00	£1,800.00		£1,455.00	£1,455.00
Olive Branch (The)	Existing	£1,100.00	£2,000.00		£1,000.00	£1,000.00
Relate Winchester	Existing	£4,133.00	£5,000.00	£550.00	£3,460.00	£4,010.00
Signature Care and Support	Existing	£4,133.00	£4,812.00		£4,010.00	£4,010.00
Stanmore Combined	Existing	£1,000.00	£1,100.00	£550.00	£420.00	£970.00
Trinity Centre, Winchester	Key	£94,019.00	£103,420.00	£3,850.00	£87,350.00	£91,200.00
United Savings and Loans (Winchester Savers)	Existing	£7,133.00	£10,000.00		£6,915.00	£6,915.00
Vitalise			£933.75		£500	£500

Appendix I

CAB 1962

Organisation	Client Status	Total Grant Award 09/10	Total Grant Requested for 2010/2011	Recommended Town Form Award in 2010/2011	Recommended General Budget Award in 2010-2011	Total Grant Award for 2010/2011
Winchester & District Mencap	Existing	£1,500.00	£3,000.00	£1,000.00	£455.00	£1,455.00
Winchester & District Young Carers Project	Existing	£2,100.00	£2,500.00	£200.00	£1,835.00	£2,035.00
Winchester Area Community Action (WACA)	Key	£104,946.00	£104,946.00		£101,800.00	£101,800.00
Winchester CAB	Key	£132,944.00	£137,250.00	£9,980.00	£118,975.00	£128,955.00
Winchester Churches - Nightshelter	Existing	£4,000.00	£7,500.00	£400.00	£3,480.00	£3,880.00
Winchester Churches Housing Group - Keystone	Existing	£5,133.00	£7,000.00		£4,980.00	£4,980.00
Winchester Detached Youth Work Project	Existing	£8,633.00	£18,019.00	£1,500.00	£6,875.00	£8,375.00
Winchester Festival	Existing	£3,000.00	£4,000.00		£2,910.00	£2,910.00
Winchester Folk Festival (Mayfest)	Existing	£1,000.00	£1,200.00	£100.00	£870.00	£970.00
Winchester Live at Home Scheme	Existing	£6,183.00	£6,200.00	£650.00	£5,345.00	£5,995.00
Winchester Rent Deposit Scheme	Existing	£1,000.00	£3,500.00		£2,000.00	£2,000.00
Winchester Rural Youth Theatre	Existing	£7,500.00	£10,000.00		£6,500.00	£6,500.00
Winchester Youth Counselling	Existing	£2,600.00	£5,000.00	£275.00	£2,245.00	£2,520.00
Winnall Community Association	Existing	£4,159.00	£5,734.99	£500.00	£3,535.00	£4,035.00
Winnall Junior Youth Club	New		£2,656.00	£500.00	£1,200.00	£1,700.00
Winnall Rock School	Existing	£5,133.00	£10,000.00	£500.00	£4,475.00	£4,975.00
TOWER ARTS CENTRE	Existing	£25,000.00		£4,000.00	£21,000.00	£25,000.00
TOTALS:		£530,998.00	£604,204.96	£29,813.00	£502,507.00	£532,320.00

Organisation	Primary Outcome in line with the Sustainable Community Strategy
Key Clients	
Bishops Waltham CAB	Inclusive Society – people are able to access services and information that meet their needs
Hatfair	Economic Prosperity – Winchester District exploits its reputation as a cultural stronghold
Trinity Centre (including Women's Centre)	Inclusive Society – people are able to access services and information that meet their needs
WACA	Inclusive Society – people are able to access services and information that meet their needs
Winchester CAB	Inclusive Society – people are able to access services and information that meet their needs
Existing Clients	
Age Concern	Health and Wellbeing – older people enjoy healthy, fulfilling and active lives
Carroll Youth Centre	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Deaf Plus	Health and Wellbeing – older people enjoy healthy, fulfilling and active lives
Havant & District CAB	Inclusive Society – people are able to access services and information that meet their needs
Homestart Meon Valley	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Homestart Winchester & Districts	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Kids/Snaps	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Nightshelter (Winchester Churches)	Inclusive Society – people are able to access services and information that meet their needs

Organisation	Primary Outcome in line with the Sustainable Community Strategy
Olive Branch (The)	Inclusive Society – people are able to access services and information that meet their needs
Relate	Inclusive Society – people are able to access services and information that meet their needs
Signature Care and Support (Victoria House)	Inclusive Society – people are able to access services and information that meet their needs
Stanmore Combined	Inclusive Society – people are active in their communities
Streetreach - Winchester Detached Youth Project	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Tower Arts Centre	Inclusive Society – people are able to access services and information that meet their needs
Winchester and District Savers	Inclusive Society – people are able to access services and information that meet their needs
Winchester Churches Housing Group Ltd (Keystone)	Inclusive Society – people are able to access services and information that meet their needs
Winchester Festival	Economic Prosperity – Winchester District exploits its reputation as a cultural stronghold
Winchester Folk Festival (Mayfest)	Economic Prosperity – Winchester District exploits its reputation as a cultural stronghold
Winchester Live at Home Scheme	Health and Wellbeing – older people enjoy healthy, fulfilling and active lives
Winchester Mencap	Inclusive Society – people are able to access services and information that meet their needs
Winchester Rent Deposit Scheme	Inclusive Society – people are able to access services and information that meet their needs
Winchester Rural Youth Theatre & Dance-Theatre Royal	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Winchester Young Carers	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Winchester Youth Counselling	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives

Organisation	Primary Outcome in line with the Sustainable Community Strategy
Winnall Community Centre Playscheme	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Winnall Rock School	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
New Applicants	
Bumps2Bundles	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Eating Disorders Family & Friends Support Group	Inclusive Society – people are able to access services and information that meet their needs
Hampshire & Isle of Wight Youth Options	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives
Hampshire Deaf Association	Inclusive Society – people are able to access services and information that meet their needs
Winnall Junior Youth Club	Health and Wellbeing – children and young people enjoy healthy, fulfilling and active lives

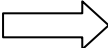
APPENDIX II

Community Revenue Grant Assessment Process 2010-2011

To be eligible for consideration all applications must meet at least one of the outcomes identified in Section 5 of the application Health and Wellbeing / Safe and Strong Communities / Economic Prosperity / High Quality Environment / Inclusive Society

All applications will be scored against the following criteria:

Score: Low=1, Low/Med=2, Med=3, Med/High=4, High=5

Criteria	Evidence Found					
		Low	1	2	3	4
Evidence of Impact	Section 3 of application form	Application fails to demonstrate how the service impacts on quality of life for users or no demonstrable impact resulting from service provision.	Contributes to quality of life issues for service users however impact difficult to ascertain or poorly demonstrated in application.	Contributes positively on quality of life for service users but some alternative / overlapping provision available.	Contributes positively to the quality of life of service users with little or no alternative service provision available.	Major and demonstrable impact on quality of life for service users. Little or no alternative service provision available.
Evidence of Service Need	Section 3 of application form	Structured and coordinated support across organisations for the target group. Limited additionality resulting from applicant organisation. No service need evident.		Service need known however poorly demonstrated in application.		Clearly demonstrates working with 'key' target groups / vulnerable service users. Target groups meet objectives of Sustainable Community Strategy.

APPENDIX II

Score: Low=1, Low/Med=2, Med=3, Med/High=4, High=5

Criteria	Evidence Found	<div style="display: flex; align-items: center;"> Low → High </div>				
		1	2	3	4	5
Partnership Working	Section 3 of application form Business Plan	No evidence of Partnership working and/or appears to be working in isolation		Some evidence of partnership working (possibly on a reactive basis). Prepared to consider wider partnership working		Clear evidence of pro-active, established partnership working within the sector. Participation in District wide partnerships and forums.
Evidence of Financial Need	Sections 6 , 7 and 8 of application form Budget Information Accounts	Able to function without City Council grant. Holds large reserves or has alternative funding mechanisms		Lack of City Council funding would result in cut backs to core services.		Core services unable to survive without City Council funding.
Sustainable Business Planning	Section 8 Business Plan Budget Information	No evidence to demonstrate sustainability of service provision beyond current financial year and no evidence of a business planning process.	Heavy reliance on one funding stream and no exit strategy. No medium to long term business planning evident.	Some evidence of self-help and fundraising but requiring some assistance with business planning.	Strong evidence of self-help and fundraising with some business planning	Focused and flexible towards fundraising and income generation. Long-term business planning in evidence.

APPENDIX II

Score: Low=1, Low/Med=2, Med=3, Med/High=4, High=5

Criteria	Evidence Found	<div style="display: flex; align-items: center; justify-content: space-between;"> Low ➔ High </div>				
		1	2	3	4	5
Financial Accessibility (for service users)	Section 4 of application form	<p>Access to provision restricted due to charge levied and limited and fixed concessions.</p> <p>Result is service inaccessible to low income users.</p>		<p>Charges levied with fixed (i.e. not means tested) concessions made widely available across sectors of the community.</p>		<p>Services accessible by all regardless of income (through pricing policy and free if necessary)</p>

In addition to the above all accounts provided by the applicants will be assessed by a Winchester City Council Financial Accountant.