

CABINET**13 February 2013****Attendance:**

Councillor Wood -	<i>Leader (Chairman) (P)</i>
Councillor Humby -	<i>Deputy Leader and Portfolio Holder for Strategic Planning & Economic Development (P)</i>
Councillor Coates -	<i>Portfolio Holder for Housing (P)</i>
Councillor Godfrey -	<i>Portfolio Holder for Finance & Administration (P)</i>
Councillor Huxstep -	<i>Portfolio Holder for Environment (P)</i>
Councillor Stallard -	<i>Portfolio Holder for Communities, Culture and Sport</i>
Councillor Tait -	<i>Portfolio Holder for New Homes Delivery (P)</i>
Councillor Weston -	<i>Portfolio Holder for Planning and Transport (P)</i>

Others in attendance who addressed the meeting:

Councillors Collin, Evans, Izard, Learney and Pines

Others in attendance who did not address the meeting:

Councillors J Berry, Hiscock, Hutchison, Laming and Scott
Mr J Bond (TACT)

1. MINUTES**RESOLVED:**

That the minutes of the previous meeting held on 16 January 2013, be approved and adopted.

2. DISCLOSURE OF INTERESTS

Councillors Godfrey and Collin declared disclosable pecuniary interests in respect of Reports CAB2433, CAB2453, CAB2454, CAB2432 and CAB2438 due to their roles as a County Council employee and a County Councillor respectively. However, as there was no material conflict of interest regarding any of these items, they remained in the room, spoke and voted under the dispensation granted on behalf of the Standards Committee.

In addition, all Cabinet Members, together with other Councillors present declared disclosable pecuniary interests in respect of CAB2454 due to them being Council Tax payers within the District. However, as there was no material conflict of interest regarding this item, they remained in the room,

spoke and (in the case of Cabinet Members only) voted under the dispensation granted on behalf of the Standards Committee.

3. **PUBLIC PARTICIPATION**

There were no questions asked or statements made.

4. **LEADER AND PORTFOLIO HOLDER ANNOUNCEMENTS**

Councillor Humby announced that that the Winchester District Local Plan Part 1 – Joint Core Strategy had been found ‘sound’ by a Government Planning Inspector. This meant that Winchester was now able to control development across the District, having regard to up-to-date policies. On behalf of Cabinet, Councillor Humby thanked the Strategic Planning Team and all other Officers and Councillors involved in the production of the Plan.

Councillor Humby also reported on the “Business in the 21st Century” Conference that the Council was hosting the following day at the Intech Centre.

Councillor Huxstep reported that the “Green Deal” Winchester help centre had opened in the Brooks Shopping Centre in Winchester to provide information and advice on energy saving initiatives. He thanked the Head of Corporate Communications and his team for their work in preparing the exhibition.

The Chief Executive advised that a PUSH led project on involving young people in planning decisions (and which had involved Swanmore College of Technology) had recently won an award.

Councillor Godfrey reported on the success of the recent project clearing East Stratton Church grounds, which had been undertaken by the Council’s group of apprentices.

Councillor Wood highlighted the ongoing programme of work to reduce energy consumption and water in the Winchester Guildhall.

Councillor Wood also announced that he intended to establish an Informal Policy Group to consider the Silver Hill development, to commence after the Compulsory Purchase Order (CPO) process had been completed. He hoped that the Group would include representatives from other political groups.

5. **HOUSING STRATEGY** (Report CAB2433 refers)

In response to questions, the Head of New Homes Delivery confirmed that the Strategy did include reference to the importance of housing provision in rural areas but extra emphasis could be given to this.

At the invitation of the Chairman, Councillor Izard stated that as a Member of the Informal Policy Group which had examined the Strategy he broadly

supported its contents. However, the Liberal Democrat Group had some concerns regarding how private sector housing would be dealt with. He also queried the current status of the Winchester District Strategic Partnership (WDSP).

The Head of New Homes Delivery confirmed that the Strategy included an objective to develop a housing strategy for private sector housing and also review Houses in Multiple Occupation (HMOs) in Winchester Town.

The Chief Executive advised that the future role and operation of the WDSP was currently under review and it was likely it would not meet as frequently as a single entity, but would continue to maintain the contacts developed and smaller operational group meetings.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

That the Housing Strategy be adopted as set out in Appendix 1 of the Report, subject to the Head of New Homes Delivery, in consultation with the Portfolio Holder for Housing, making changes that might be necessary as a consequence of Local Plan Part 1 – Joint Core Strategy Inspector's Examination in Public Report.

6. **MINUTES OF THE CABINET (HOUSING) COMMITTEE HELD 30 JANUARY 2013 (LESS EXEMPT MINUTES)**
(Report CAB2434 refers)
7. **HOUSING REVENUE ACCOUNT BUDGET 2013/14 AND BUSINESS PLAN – 2013/14 TO 2043/44**
(Report CAB2445(HSG) refers)

Councillor Coates introduced the Report and drew Cabinet's attention to the key budget items outlined in Report CAB2445(HSG).

At the invitation of the Chairman, Councillor Izard queried the effect on the Housing Revenue Account (HRA) budget and work programme, if the Council was successful in its recent bid to the Homes and Communities Agency for funding from the Care and Support Specialised Housing Fund (Report CAB2441(HD), 17 January 2013 refers).

The Head of Housing Services confirmed that the Housing Capital Programme contained in Appendix 5 of Report CAB2445(HSG) would need to be reassessed if the bid was successful. However, there was sufficient scope within the Programme to enable this.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RECOMMENDED:

1. THAT THE HRA REVISED BUDGET FOR 2012/13 AND THE BUDGET FOR 2013/14 AS SET OUT IN APPENDICES 1 AND 2 OF REPORT CAB2445(HSG) BE APPROVED.

2. THAT THE HRA BUSINESS PLAN AS SET OUT IN APPENDICES 3 AND 4 OF THE REPORT BE APPROVED.

3. THAT THE HOUSING CAPITAL PROGRAMME AS SET OUT IN APPENDIX 5 OF THE REPORT BE APPROVED.

4. THAT THE 2013/14 MAINTENANCE PROGRAMME AS SET OUT IN APPENDIX 6 OF THE REPORT BE APPROVED.

5. THAT THE TREATMENT OF SURPLUSES AND DEBT AS SET OUT IN PARAGRAPH 3 OF THE REPORT BE NOTED AND THE FORECAST AMOUNT OF DEBT TO BE REPAYED AT 31 MARCH 2013 BE APPROVED AT £3.5M.

6. THAT THE BUSINESS PLAN PRIORITIES AS SET OUT IN PARAGRAPH 4 OF THE REPORT AND THE KEY SERVICE PRIORITIES FOR 2013/14 AS DETAILED IN APPENDIX 7 BE APPROVED.

RESOLVED:

That the remaining minutes of the Cabinet (Housing) Committee held 30 January 2013 be received (as attached as Appendix A to the Minutes).

8. **REVISED CHANGE PLANS 2013/14**
(Report CAB2449 refers)

The Chairman drew attention to the comments from The Overview and Scrutiny Committee (as set out in Paragraph 2.1 of the Report) regarding required improvements to the presentation of performance information. The Assistant Director (Economic Prosperity) and the Chief Executive advised that work was continuing with the Committee to achieve the best approach in this area and a further Report would be submitted to the Committee at its meeting on 18 March 2013.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RECOMMENDED:

1. THAT THE CONSULTATION RESPONSES RECEIVED FROM THE OVERVIEW AND SCRUTINY COMMITTEE AND THE WINCHESTER DISTRICT STRATEGIC PARTNERSHIP EXECUTIVE GROUP BE NOTED.

2. THAT THE AMENDMENTS TO THE CHANGE PLANS 2013/14 BE ACCEPTED, AS SET OUT IN PARAGRAPH 2.1 OF THE REPORT.

3. THAT THE CHANGE PLANS FOR 2013/14 BE APPROVED AS ATTACHED AT APPENDIX 1 TO THE REPORT, SUBJECT TO ANY MINOR AMENDMENTS DELEGATED TO THE CHIEF EXECUTIVE OR ASSISTANT DIRECTORS, IN CONSULTATION WITH THE RELEVANT PORTFOLIO HOLDER.

9. **CAPITAL PROGRAMME 2012/13 TO 2015/16**

(Report CAB2453 refers)

Councillor Godfrey pointed out that the provision made for the River Park Leisure Centre essential repairs would need to be reviewed when the current study on assessing future options was completed and considered later in the year.

Cabinet agreed to the following for the reasons outlined in the Report.

RECOMMENDED:

1. THAT THE PROPOSED CAPITAL PROGRAMME FOR 2012/13 TO 2015/16 BE APPROVED AS SET OUT IN APPENDIX A OF THE REPORT, THE PROPOSED FINANCING OF THE PROGRAMME BE NOTED, (ALSO NOTING THAT INDIVIDUAL SCHEMES WITHIN THE CAPITAL PROGRAMME EACH REQUIRE APPROPRIATE APPROVAL BY CABINET OR UNDER THE SCHEME OF DELEGATION INVOLVING PORTFOLIO HOLDERS IN ACCORDANCE WITH FINANCIAL PROCEDURE RULES BEFORE ANY FUNDS ARE COMMITTED).

2. THAT A CHANGE IN THE COUNCIL'S POLICY ON THE ALLOCATION OF USEABLE CAPITAL RECEIPTS ARISING FROM VOLUNTARY HOUSING REVENUE ACCOUNT (HRA) ASSET DISPOSALS BE APPROVED SO THAT ALL SUCH RECEIPTS ARE NOW RETAINED BY THE HRA (REFERENCE PARAGRAPH 4.4 OF THE REPORT).

10. **BUDGET AND COUNCIL TAX 2013/14**
(Report CAB2454 refers)

Cabinet noted that the above Report had not been notified for inclusion on the agenda within the statutory deadline. The Chairman agreed to accept the item onto the agenda as a matter requiring urgent consideration to enable Cabinet to make any recommendations on the Report to Council.

Councillor Godfrey reported two corrections that were required to be made to the Report, as set out below:

- Table at Appendix D, Efficient & Effective Council heading – last item: replace the description in the line “South Downs National Park – Planning Service Fee Reduction” with “Council Tax Payers possible switch to 12 instalments”.

This change reflected the change to give Council Tax payers the option to pay over 12 monthly instalments, rather than 10 at present, and the consequential effect on the Council’s budget through a reduction in interest.

- Correction to Recommendation 2 to correct penultimate budget line, “aggregate of local precepts” to 2,208,002.

Cabinet agreed both these corrections for recommendation to Council.

Cabinet welcomed the proposal not to increase Council Tax in 2013/14. However, Members noted that the additional Government grant payable to local authorities which froze Council Tax rates would only apply for two years. Consequently, Councillor Godfrey stated that consideration had begun as to what action would be required to address the predicted shortfall from 2015/16 onwards.

Although mindful of the time commitments required in undertaking the role of Councillors, Cabinet did not consider it appropriate to recommend an increase in Members’ Allowances for 2013/14, given the overall budget constraints facing the Council. However, it was appropriate to restore the link to HMRC rates for Councillor mileage claims.

At the invitation of the Chairman, Councillor Collin spoke as Chairman of Winchester Town Forum and recommended the Winchester Town Account for approval, as set out in Appendix J of the Report. He also acknowledged the requirement to address the budget shortfall from 2015/16, and indicated that the Town Forum had considered possible ways this might be achieved.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RECOMMENDED:

1. THAT THE REVISED ESTIMATE FOR 2012/13 AS SET OUT IN PARAGRAPH 2 OF THE REPORT BE NOTED.

2. THAT THE GENERAL FUND BUDGET FOR 2013/14 BE APPROVED AS FOLLOWS:

	<u>2013/14</u>
	<u>£</u>
GENERAL FUND COST OF SERVICES	<u>15,433,844</u>
<u>LESS</u>	
FINANCING & INVESTMENT INCOME & EXPENDITURE	(67,000)
STATUTORY ADJUSTMENTS (CAPITAL CHARGES)	2,313,998)
TRANSFERS TO /(FROM) RESERVES	(51,231)
COUNCIL TAX SUPPORT GRANT TO PARISHES	154,802
ADD: AGGREGATE OF LOCAL PRECEPTS	2,208,002
<u>NET BUDGET REQUIREMENT</u>	
<u>(INCL. LOCAL PRECEPTS)</u>	<u>15,364,419</u>
<u>LESS</u> NON-RING FENCED GOVERNMENT GRANTS	(6,632,270)
<u>COUNCIL TAX REQUIREMENT</u>	
<u>(INCL. LOCAL PRECEPTS)</u>	<u>8,732,149</u>
<u>COMPRISING:</u>	
AGGREGATE OF SPECIAL EXPENSES	
(WINCHESTER TOWN)	792,379
WINCHESTER CITY COUNCIL – GENERAL EXPENSES	5,731,768
<u>COUNCIL TAX REQUIREMENT FOR BILLING</u>	
<u>AUTHORITY</u>	<u>6,524,147</u>
AGGREGATE OF LOCAL PRECEPTS	2,208,002
<u>COUNCIL TAX REQUIREMENT</u>	
<u>(INCL. LOCAL PRECEPTS)</u>	<u>8,732,149</u>

3. THAT THE CHANGES PROPOSED TO THE BUDGET AS SET OUT IN APPENDIX D OF THE REPORT BE APPROVED.

4. THAT THE CAPITAL PROGRAMME SET OUT IN APPENDICES F AND G BE APPROVED.

5. THAT THE POLICY, AS PREVIOUSLY AGREED BY THE COUNCIL ON 14 JULY 1999 (MIN 186 REFERS), BE CONFIRMED TO TREAT ALL EXPENSES OF THE COUNCIL AS GENERAL EXPENSES, OTHER THAN THOSE SPECIFICALLY IDENTIFIED AND ITEMISED IN THE WINCHESTER TOWN ACCOUNT. IN CONSEQUENCE OF WHICH THE SUM OF £792,365 BE TREATED AS SPECIAL EXPENSES UNDER SECTION 35 OF THE LOCAL GOVERNMENT FINANCE ACT 1992 IN RESPECT OF THE WINCHESTER TOWN AREA (APPENDIX J OF THE REPORT REFERS).

6. THAT THE COUNCIL TAX FOR THE SPECIAL EXPENSES IN THE WINCHESTER TOWN AREA AT BAND D FOR 2013/14 TO BE FROZEN AT 2010/11 LEVELS; £61.32.

7. THAT THE BALANCE ON THE COLLECTION FUND CALCULATED AT 16 JANUARY 2013 OF ZERO FOR COUNCIL TAX, BE APPROVED.

8. THAT THE LEVEL OF COUNCIL TAX AT BAND D FOR CITY COUNCIL SERVICES FOR 2013/14 BE FROZEN AT 2010/11 LEVELS; £126.27.

9. THAT PARISH COUNCIL TAXES BE NOTED AS IN APPENDIX K OF THE REPORT.

10. THAT THE GENERAL INFLATION INDEX IN THE MEMBERS' ALLOWANCES SCHEME BE NOT APPLIED FOR 2013/14.

11. THAT THE INFLATION INDEX FOR 2013/14 FOR COUNCILLOR MILEAGE RATES BE APPLIED, SO AS TO RESTORE THE LINK TO HMRC MILEAGE RATES.

11. **TREASURY MANAGEMENT STRATEGY 2013/14**
(Report CAB2455 refers)

In response to questions, the Head of Finance confirmed that Paragraph 7.5 of the Report referenced a new item in the Strategy which could enable the Council to invest in small and medium sized enterprises. She advised that this option would require further investigation and a future Report which may, if Members wished, stipulate such businesses be based within the District.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RECOMMENDED:

1. THAT THE TREASURY MANAGEMENT STRATEGY 2013/14 AS SET OUT IN REPORT CAB2455 BE APPROVED, INCLUDING:

A) THE ADOPTION OF THE PRUDENTIAL INDICATORS 2013/14 TO 2015/16 (SEE APPENDIX C) SETTING OUT THE EXPECTED CAPITAL ACTIVITIES (AS REQUIRED BY THE CIPFA PRUDENTIAL CODE FOR CAPITAL FINANCE IN LOCAL GOVERNMENT) AND THE TREASURY MANAGEMENT PRUDENTIAL INDICATORS THAT ARE NOW IN THE CIPFA TREASURY MANAGEMENT CODE OF PRACTICE;

B) THE MINIMUM REVENUE PROVISION (MRP) STATEMENT WHICH SETS OUT THE COUNCIL'S POLICY ON MRP (SEE PARAGRAPH 13); AND

C) THE ANNUAL INVESTMENT STRATEGY 2013/14 CONTAINED IN THE TREASURY MANAGEMENT STRATEGY (SEE PARAGRAPH 7).

2. THAT THE TREASURY MANAGEMENT POLICY STATEMENT, AS SET OUT IN APPENDIX G, BE APPROVED.

3. THAT IT BE NOTED THAT THE COUNCIL DOES NOT INTEND TO USE DERIVATIVE INSTRUMENTS AT THIS STAGE, AND THAT ANY CHANGE IN THIS POSITION WOULD REQUIRE FULL COUNCIL APPROVAL.

4. THAT THE STRATEGY BE KEPT UNDER REGULAR REVIEW TO TAKE ACCOUNT OF ANY CHANGES IN THE CURRENT GLOBAL ECONOMIC SITUATION.

12. CAR PARKS MAJOR REPAIRS PROGRAMME

(Report CAB2450 refers)

In response to questions, the Head of Access and Infrastructure confirmed that improvements to the signage to Chesil Street Multi-storey car park (MSCP) was currently under review.

At the invitation of the Chairman, Councillor Pines suggested that residents who lived near Chesil Street MSCP could be offered discounted season tickets to encourage its use.

Councillor Weston responded that this type of suggestion was also under consideration as part of the Parking Strategy which would be consulted upon in the near future.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That, subject to Council approval of the Capital Programme, the Car Parks Major Works Programme for 2013/14 as outlined in Appendix 1 be approved in accordance with Financial Procedure Rule 6.4 (authority to incur capital expenditure) and that the indicative programme for 2014/15 be noted as a basis for planning and preparing future works.

2. That the Head of Access and Infrastructure be given delegated authority to make minor adjustments to the programme, in order to meet maintenance and operational needs of the District's car parks throughout the year as required, in consultation with the Heads of Estates and Finance and the Portfolio Holder for Planning and Transport.

3. The delegated authority be given to the Head of Estates (in consultation with the Head of Finance and the Portfolio Holder for Planning and Transport) to:-

a) Seek tenders, and appoint a contractor to update the air handling unit in the underground car park at the Brook centre and to introduce a carbon monoxide monitoring system based on a payback of approximately 5 years.

4. That approval be given to extend the current CCTV system to include 4 further cameras in the vicinity of River Park Leisure Centre, 1 camera at St Peters car park and 1 camera on the roof of Chesil Street multi story car park to deal with issues relating to anti social behaviour and vandalism.

5. That a report on the programme be submitted on an annual basis setting out progress and recommending future priorities.

13. **HOUSING SEWAGE TREATMENT WORKS IMPROVEMENTS**
(Report CAB2447 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

1. That the Head of Access and Infrastructure, in consultation with the Head of Landlord Services, be authorised to progress the programme for 2013/14 as outlined in the report, subject to approval of the Capital Programme by Council on 21 February 2013.

2. That, if the capital programme is approved, authority be given to incur expenditure for the Schemes in the proposed capital programme as set out in Paragraph 4.1 of the Report, in accordance with Financial Procedure Rule 6.4.

3. That the Head of Access and Infrastructure be given delegated authority to make minor adjustments to the programme (including the substitution of identified reserve schemes) to meet the maintenance and operational needs of the City Council Sewage Treatment Works as required in consultation with the Head of Finance and Head of Landlord Services.

14. **PROPOSED GRANT ALLOCATIONS FOR 2013/14**
(Report CAB2432 refers)

Cabinet noted that the Report had been considered by the Winchester Town Forum at its meeting held on 23 January 2013 (minutes contained as Report CAB2432 below) which had recommended the grant allocations for approval as set out. Cabinet also noted the declarations of interests made by the Members present when the report was considered by the Town Forum.

At the invitation of the Chairman, Councillors Collin and Learney addressed Cabinet and their comments are summarised below.

Councillor Collin spoke as Chairman of the Winchester Town Forum and highlighted that the Forum had agreed to create a one-off £2,000 emergency grants budget for 2013/14.

Councillor Learney requested further clarification of the likely future level of grant to Winchester Area Community Action (WACA) and emphasised that if the grant level was to be reduced, the organisation should be given as much notice as possible.

The Assistant Director (Economic Prosperity) responded that the Council would continue to work closely with WACA and discuss with the organisation well in advance decisions regarding future funding levels.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

That, subject to the Council's approval of the Budget and Council Tax for 2013/14:

1. The proposed allocations set out in Appendix 1 of the Report be approved for payment as Core Grants to local organisations in the financial year 2013/14;

2. That the continued provision of Core Funding for Keystone Winchester Churches Housing, Winchester Churches Night Shelter and the Winchester Rent Deposit Scheme from the central Government grant for preventing homelessness be approved, with Service Level Agreements to be administered through the Housing Services Team;

3. That the proposed allocations set out in section 8 of the Report be approved for Project Grants (£30,000) and Small Grants (£15,000);

4. That the two proposed allocations of £10,000 be approved to continue to delivery of the apprenticeship incentive grants and the micro-business development grants respectively;

5. That the introduction of a 2012 Legacy Programme Small Grants Fund on a one-year basis be approved, at a total cost of £17,000, as set out in Section 6 of the Report.

15. **MINUTES OF THE WINCHESTER TOWN FORUM HELD 23 JANUARY 2013**
(Report CAB2456 refers)

Cabinet noted that the recommendations contained within the minutes of the Winchester Town Forum had been considered under Reports CAB2432 and CAB2454 above.

RESOLVED:

That the minutes of the Winchester Town Forum held 23 January 2013 be received.

16. **COMMUNITY INFRASTRUCTURE LEVY (CIL): MEMORANDUM OF UNDERSTANDING WITH HAMPSHIRE COUNTY COUNCIL**
(Report CAB2438 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

1. That it be agreed in principle that the City Council enters into a Memorandum of Understanding with Hampshire County Council over the basis for determining priorities for the planning, funding and delivery of community infrastructure; and

2. That authority be delegated to the Head of Strategic Planning to agree the final Memorandum, including any minor changes resulting from the process of it being agreed by this and other authorities, in consultation with the Deputy Leader and Head of Legal Services.

17. **FINAL REPORT OF THE FINDINGS OF THE INFORMAL SCRUTINY GROUP (ISG) ON ACCESS TO SERVICES IN THE MARKET TOWNS AND RURAL AREAS – RECOMMENDATIONS FOR CABINET**

(Report CAB2459 refers)

At the invitation of the Chairman, Councillor Evans addressed Cabinet as the Chair of the ISG and in support of its recommendations, as set out in the Report. In particular, she emphasised that there were a number of residents within the District who did not have ready access to the Internet and it was therefore vital that the Council offered alternative means of contact and access to its services. She reiterated the ISG's wish for some form of District wide Council publication to be reinstated. She also mentioned the particular difficulties experienced by anyone wishing to access the Hampshire Homechoice application process for accommodation if they did not have access to the Internet.

In response, Councillor Godfrey agreed that it was important for the Council to continue to offer non-Web based access to its service and support for residents to access Web-only schemes, such as Hampshire Homechoice. He supported the recommendations of the ISG, with the exception of those detailed below:

- a) Although "Perspectives" (the previous Council publication) had been well received, its production had been cut for budgetary reasons. In addition, feedback from residents had indicated that it was not widely read and/or retained for future reference purposes;
- b) The suggestion for distribution of a contact card was also an unnecessary additional to the cost as there were only three telephone numbers required to contact the Council (namely, the Customer Service Centre, Waste/recycling and Housing). All three telephone numbers were already supplied/available through the "Trigger Tool" information.
- c) Councillor Godfrey agreed that Parish magazines should be utilised as a means of disseminating information, but did not consider it necessary for the Council to pay for adverts to enable this.
- d) Councillor Godfrey had some concerns about the suggestion outlined in Recommendation (k) from the ISG as he did not consider it appropriate or cost effective for the Council to be represented at all village fetes or shows.

With regard to accessing Hampshire Homechoice, Councillor Coates explained that assistance was provided as far as possible by Area Housing Managers and Older Persons Support and Scheme Managers. In addition, the Head of Housing Services confirmed that the service worked with other support agencies across the District.

At the invitation of the Chairman, Councillor Pines requested, as Chairman of The Overview and Scrutiny Committee, a written response from Cabinet regarding the proposed response to the recommendations of the ISG. In addition, he mentioned that it was intended that a new ISG be established which would examine further the use of the "Trigger Tool" training.

Councillor Wood proposed that the recommendations be considered further outside of the meeting, in discussion with the Chairmen of the ISG and The Overview and Scrutiny Committee, and having regard to the comments outlined above. The final decision would be made through the Portfolio Holder Decision Making process. This approach was agreed.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

That the recommendations of The Overview and Scrutiny Committee regarding Report OS60 be considered further by the Leader, Portfolio Holder for Finance and Administration, Chairman of The Overview and Scrutiny Committee and Councillor Evans (as Chair of the ISG) and an agreed response be approved by Portfolio Holder Decision Notice.

18. **MINUTES OF THE CABINET (HOUSING DELIVERY) COMMITTEE HELD 17 JANUARY 2013**
(Report CAB2458 refers)

Cabinet considered the minutes of the Cabinet (Housing Delivery) Committee held 17 January 2013.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

That the minutes of the Cabinet (Housing Delivery) Committee held 17 January 2013 be received (as attached as Appendix B to the Minutes).

19. **FUTURE ITEMS FOR CONSIDERATION**

RESOLVED:

That the list of future items, as set out in the Forward Plan for March 2013, be noted.

20. **EXEMPT BUSINESS**

RESOLVED:

1. That in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

2. That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
##	Exempt minutes of the previous meeting) Information relating to any individual. (Para 1 Schedule 12A refers)
##	Exempt minutes of the Cabinet (Housing) Committee) Information which is likely to reveal the identity of an individual. (Para 2 Schedule 12A refers)
) Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority. (Para 4 Schedule 12A refers)
##	Stanmore Land Acquisition) Information relating to the financial or business affairs of any particular person (including the authority holding that information). (Para 3 Schedule 12A refers)

21. **EXEMPT MINUTES OF THE PREVIOUS MEETING**
(Report CAB2458 refers)

RESOLVED:

That the exempt minutes of the previous meeting held on 16 January 2013, be approved and adopted.

22. **EXEMPT MINUTES OF THE CABINET (HOUSING) COMMITTEE**
(Report CAB2457 refers)

RESOLVED:

That the exempt minutes of the Cabinet (Housing) Committee held 30 January 2013 be received (as attached as Appendix A to the Minutes).

23. **STANMORE LAND ACQUISITION**
(Report CAB2460 refers)

Cabinet noted that the above Report had not been notified for inclusion on the agenda within the statutory deadline. The Chairman agreed to accept the item onto the agenda as a matter requiring urgent consideration to enable Cabinet to make any recommendations on the Report to Council.

In addition, under the Council's Constitution Access to Information Procedure Rules (Rule 16.1 – Special Urgency), the Report was a key decision which had not been included in the Forward Plan. Under this procedure, the Chairman of The Overview and Scrutiny Committee had agreed to the decision being made at this meeting.

Cabinet considered the above Report which contained proposals regarding the possible acquisition by the Council of land in Stanmore (detail in exempt minute).

The meeting commenced at 10.00am and concluded at 12.10pm