

Cabinet

AGENDA

Meeting to be held in the

Walton Suite

Guildhall

Winchester

on

Wednesday

19 October 2016

at 10.00am

CABINET - Membership 2016/17

Chairman: Cllr Godfrey (Leader with Portfolio for Finance & Corporate Policy)

Vice Chairman: Cllr Weston (Deputy Leader with responsibility for Built Environment)

Councillor Byrnes – *Portfolio Holder for Transport & Professional Services*

Councillor Horrill – *Portfolio Holder for Housing Services*

Councillor Humby – *Portfolio Holder for Business Partnerships*

Councillor Miller – *Portfolio Holder for Economy & Estates*

Councillor Pearson – *Portfolio Holder for Environment, Health and Wellbeing*

Quorum = 3 Members

Timetable of scheduled meetings for 2016/17:

2016:	19 May	8 June	6 July	7 September	19 October
	7 December				
2017:	18 January	8 February	15 March	26 April	

Special Meetings:

15 July 2016 at 10.00am

Meetings commence at 10.00am in The Walton Suite, Guildhall, Winchester, unless otherwise stated.

Corporate Priorities:

As Cabinet is responsible for most operational decisions of the Council, its work embraces virtually all elements of the Community Strategy and Portfolio Plans.

For further details on the Community Strategy, please visit -

<http://www.winchester.gov.uk/assets/files/19231/Community-Strategy-adopted-January-2014.pdf>

For further details on Portfolio Plans, please visit –

<http://www.winchester.gov.uk/councillors-committees/portfolio-holder-plans/portfolio-plans-2015-16/>

Public Participation

At Cabinet meetings, questions or statements can relate to any matters affecting the District (presentation limited to a maximum of 3 minutes). If your question relates to an item on the agenda, you will normally be asked to speak at the time of the relevant item. You are advised to arrive no later than 10 minutes before the start of the meeting to register your intention to speak. Please contact the Democratic Services Officer in advance for further details.

Disabled Access

Disabled access is available, but please phone Democratic Services on 01962 848 264 or email democracy@winchester.gov.uk to make the necessary arrangements.

Further information

Further information about Cabinet is available from the Council's website:

<http://www.winchester.gov.uk/meetings/ou/1/>

Terms of Reference

1. To take all executive decisions as defined in the Local Government Act 2000 and statutory instruments made thereunder, except items referred to full Council under Article 4 of the Constitution, and those which are required to be submitted there under the Budget and Policy Framework Rules, or are otherwise delegated to Committees under this part of the Constitution.
2. To advise Council on the following matters:-
 - (a) The making of Council Procedure Rules (Standing Orders) in accordance with Section 106 and para 42 Schedule 12 of the Local Government Act 1972.
 - (b) The making of Contract Procedure Rules (Standing Orders) in accordance with Section 135 of the Local Government Act 1972.
 - (c) Approval of the Authority's statement of accounts, income and expenditure and balance sheet, in accordance with the Accounts and Audit Regulations.

Voting

- apart from the Chairman, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.
- the way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

**MEMBERS ARE REQUESTED TO BRING WITH THEM THE FOLLOWING REPORTS
ALTHOUGH SOME COPIES WILL BE AVAILABLE AT THE MEETING**

	<u>Report No.</u>	<u>Ctte Date</u>
Forward Plan November 2016		
Update of Play Area Refurbishment Plan 2015-2020	WTF237	21.09.16
Request for the Creation of a Procurement Officer Post	PER293	26.09.16
Change of Use of Offices to Dwelling House - Article 4 Direction to Remove Permitted Development Rights	CAB2838(LP)	05.10.16
Section 15A Commons Act 2016 Town or Village Greens Deposit of Statement by Owner	CAB2840(HSG)	11.10.16

AGENDA

OPEN TO THE PUBLIC

PROCEDURAL ITEMS

1. **Apologies**
To record the names of apologies given.
2. **Membership of Cabinet Committees etc.**
To give consideration to the approval of alternative arrangements for appointments to bodies set up by Cabinet or external bodies, or the making or terminating of such appointments.
 - **Cabinet (Local Plan) Committee**
That Councillor Bell be appointed as an additional invitee to the Committee for the remainder of 2016/17.
 - **West of Waterlooville Forum**
That Councillor Evans replace Councillor Bentote as a deputy on this Forum for the remainder of 2016/17.
3. **Disclosure of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.
4. **To note any request from Councillors** to make representations on an agenda item under Council Procedure Rule 35.
Note: Councillors wishing to speak about a particular agenda item are requested to advise the Democratic Services Officer before the meeting. Councillors will normally be invited by the Chairman to speak during the appropriate item (after the Portfolio Holder's introduction, questions from Cabinet Members and public participation).
5. **Minutes** of the previous meetings held on 7 September 2016 (attached for Cabinet Members only*)

BUSINESS ITEMS

Report Number

6. Public Participation – to note the names of members of the public wishing to speak on general matters affecting the District or on agenda items (in the case of the latter, representations will normally be received at the time of the agenda item, after the Portfolio Holder’s introduction and any questions from Cabinet Members).
7. Leader and Portfolio Holders’ Announcements
8. Medium Term Financial Strategy CAB2844
Key Decision
9. Station Approach - Procurement Process Update (less exempt appendix) CAB2852
Key Decision
10. Proposed Purchase of KAYAC Premises, Winnall Valley Road, Winchester (less exempt appendix) CAB2839
Key Decision
Under the Council Constitution Access to Information Procedure Rules (Rule 15 General Exception), this is a key decision which was not included in the Forward Plan for October 2016. It is necessary to take it as an urgent item so that the transaction can be made without delay.
11. Change of Use of Offices to Dwelling House - Article 4 Direction to Remove Permitted Development Rights CAB2838(LP)
Key Decision
12. Minutes of the Cabinet (Local Plan) Committee held 5 October 2016 CAB2858
13. Update of Play Area Refurbishment Plan 2015-2020 WTF237
14. Minute Extract from Winchester Town Forum held 21 September 2016 CAB2857
Key Decision
15. Use of Community Infrastructure Levy Funds for the Proposed Jubilee Hall Car Park Extension at Bishop’s Waltham CAB2856
16. Request for the Creation of a Procurement Officer Post PER293(REV)
17. Section 15A Commons Act 2016 Town or Village Greens Deposit of Statement by Owner CAB2840(HSG)
Key Decision
18. Minutes of the Central Winchester Regeneration Informal Policy Group held 13 September 2016 CAB2854
19. Minutes of the Central Winchester Regeneration Informal Policy Group held 3 October 2016 CAB2855
20. To note the future items for consideration by Cabinet as shown on the November 2016 Forward Plan.

21. EXEMPT BUSINESS: To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- (i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.

<u>Item</u>	<u>Para No. of Schedule 12a to the Act giving description of exempt information giving rise to the exclusion of the public</u>
-------------	--

Station Approach - Procurement Process Update (exempt appendix)	3
Proposed Purchase of KAYAC Premises, Winnall Valley Road, Winchester (exempt appendix)	3
Confidential Item – report by Assistant Director (Estates & Regeneration)	3

22. Station Approach - Procurement Process Update (exempt appendix) CAB2852
Key Decision

23. Proposed Purchase of KAYAC Premises, Winnall Valley Road,
Winchester (exempt appendix) CAB2839
Key Decision

Under the Council Constitution Access to Information Procedure Rules (Rule 15 General Exception), this is a key decision which was not included in the Forward Plan for October 2016. It is necessary to take it as an urgent item so that the transaction can be made without delay. The Chairman of The Overview and Scrutiny Committee has agreed to the matter being considered at this meeting.

24. Confidential Item – report by Assistant Director (Estates & Regeneration) CAB2853
Key Decision

Under the Council Constitution Access to Information Procedure Rules (Rule 15 General Exception), this is a key decision which was not included in the Forward Plan for October 2016. It is necessary to take it as an urgent item in order for a decision to be taken without delay. The Chairman of The Overview and Scrutiny Committee has been asked to agree to the matter being considered at this meeting.

H N Bone
Head of Legal and Democratic
Services

City Offices
Colebrook Street
Winchester
SO23 9LJ

11 October 2016 – Agenda Contact: Nancy Graham Tel: 01962 848 235,
ngraham@winchester.gov.uk

Note: With the exception of exempt items, all minutes and reports listed, including background documents, are available on the Council's Website:
<http://www.winchester.gov.uk/meetings/ou/1/>