

**CABINET****7 December 2016****Attendance:**

Councillor Godfrey -	<i>Leader (Chairman) (P)</i>
Councillor Weston -	<i>Deputy Leader and Portfolio Holder for Built Environment (P)</i>
Councillor Byrnes -	<i>Portfolio Holder for Transport &amp; Professional Services (P)</i>
Councillor Horrill -	<i>Portfolio Holder for Housing Services (P)</i>
Councillor Humby -	<i>Portfolio Holder for Business Partnership (P)</i>
Councillor Miller -	<i>Portfolio Holder for Economy &amp; Estates (P)</i>
Councillor Pearson -	<i>Portfolio Holder for Environment, Health &amp; Wellbeing (P)</i>

**Others in attendance who addressed the meeting:**

Councillors Bell, Clear, Learney, Tait, Thompson and Weir

**Others in attendance who did not address the meeting:**

Councillors Hutchison, Prince and Read  
Monica Gill (TACT)

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**1. DISCLOSURE OF INTERESTS**

Councillors Godfrey and Humby declared disclosable pecuniary interests in respect of agenda items due to his role as a County Council employee and County Council member respectively. However, with the exception of Councillor Humby in relation to CAB2873 as detailed below, as there was no material conflict of interest, they remained in the room, spoke and voted under the dispensation granted on behalf of the Standards Committee to participate and vote in all matters which might have a County Council involvement.

With respect to CAB2873, Councillor Humby explained that he had been involved in the decision through the County Council Portfolio Holder decision-making process. He therefore left the room for this item and took no part in the discussion or decision thereon.

**2. MINUTES**

RESOLVED:

That the minutes of the previous meetings held on 19 October 2016, less exempt minute be approved and adopted.

### 3. **PUBLIC PARTICIPATION**

At the invitation of the Chairman, Councillor Tait raised concerns about some pedlars in Winchester High Street permanently positioning their stalls in such a way as to cause a bottleneck at the junction with Market Street. He highlighted that legislation required pedlars to move their stalls at all times, apart from when selling to a member of the public and queried how this could be further enforced. Councillor Tait also welcomed recent confirmation from Pret a Manger that it would not place refuse bins on the highway, apart from immediately prior to collection, and encouraged other businesses in the High Street to follow their example.

With regard to agenda items that related to matters within St Michael's Ward, as a Ward Member Councillor Tait emphasised that he had been involved with proposals to improve St Maurice's Covert since 2010 and hoped that Cabinet could endorse the plans as set out in WTF247 below. He also supported the proposals for a Cycle Café (WTF246 below refers). With regard to CAB2848 below, Councillor Tait stated that the City Offices should be replaced with a building that was fit for purpose and more appropriate to the location.

The Chairman noted Councillor Tait's comments relating to agenda items. With regard to his concerns regarding pedlars in Winchester High Street, he asked Officers to investigate the possibility of the Council's Enforcement Officers taking further action to address this.

Four members of the public and/or representatives from local organisations spoke regarding items below and their comments are summarised under the relevant minutes below.

### 4. **LEADER AND PORTFOLIO HOLDER ANNOUNCEMENTS**

Councillor Horrill announced that the purchase of Milford House had now taken place and would offer approximately an additional 30 units for "move on" accommodation.

Councillor Pearson announced that the Council had recently undertaken a successful prosecution of a fly-tipper which demonstrated its continued zero tolerance policy.

Councillor Miller provided details of an increase in tourism levels in Winchester from 4.2 million day visitors in 2011 to 5.4 million in 2016. In addition, retail expenditure had increased from £61m to £105m over the same period. The Tourism Team were considering other initiatives to further encourage visitors to Winchester, such as targeting visitors from Southampton cruise ships. On behalf of Cabinet, the Chairman thanked the Tourism Team for their achievements.

Councillor Byrnes announced that it was the last Cabinet meeting Steve Tilbury would be attending in his role as Interim Managing Director as the new

Council Chief Executive was starting in post on 9 January 2017. Cabinet thanked Mr Tilbury for his work in this interim role.

5. **DRAFT COUNCIL STRATEGY 2017-20**  
(Report CAB2876 refers)

The Chairman stated that the Strategy was refreshed every three years and he believed the draft provided a good summary of the Council's future plans. He also welcomed the brevity of the Strategy. One change was proposed to the Strategy as drafted with the replacement of the sentence setting out the Council's over-arching vision with the following:

*“Our vision is to maintain and enhance Winchester by working together to give everyone positive opportunities for their future.”*

In response to questions, the Corporate Director (Professional Services) confirmed that Officers were ready to meet the challenge of adopting a more entrepreneurial approach. It was proposed that a new Workforce Strategy would be submitted to Cabinet early in 2017 to provide further details about how these changes would be introduced in practice.

At the invitation of the Chairman, Councillor Thompson addressed Cabinet regarding this Report and in summary welcomed its contents. However, she expressed some concern that it appeared to be focussed primarily on Winchester town rather than the whole District. She also queried why the Strategy appeared not to include a section on delivering outcomes regarding the environment. It should include measures on reducing the Council's carbon footprint and improving air quality. She would also wish to include investigation of investing in renewables. Finally, she highlighted concerns expressed at previous meetings regarding the loss of business premises and queried why the Article 4 Direction to safeguard office space in Winchester was not mentioned in the Strategy.

Cabinet noted that unfortunately the printed version of the draft Strategy contained in the Report did not include the section on delivering outcomes on the environment (however, the version published on the Council's website was complete). This would be rectified for Members prior to the Report's consideration at The Overview and Scrutiny Committee on 12 December 2016 and prior to the Strategy being issued for consultation.

Cabinet Members confirmed the Strategy contained actions for the whole District. The Chairman commented that the Council had already commenced the process to introduce the Article 4 Direction to which Councillor Thompson referred and therefore it did not need to be included in the Strategy.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

That, subject to the amendment detailed above, the draft Council Strategy be approved for consultation with stakeholders over the coming five weeks until 13 January 2017.

6. **ASSET MANAGEMENT PLAN 2016-2021 (LESS EXEMPT APPENDIX)**  
(Report CAB2870 refers)

The Assistant Director (Estates and Regeneration) highlighted the successful developments under the previous Asset Management Plan (AMP) period (as summarised in the Report). The new AMP considered plans for the next five years and included developments in the wider District, such as proposed development of new employment premises in Bishops Waltham and the potential for a scheme in New Alresford.

The Assistant Director drew Members' attention to Appendix C to the AMP which contained the Energy Report and identified a number of significant matters for the Council to address over the next five years. This included a target to reduce the Council's carbon emissions by 20%.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That the draft Asset Management Plan attached as Appendix 1 to the Report be adopted.
2. That an annual report be submitted to The Overview & Scrutiny Committee detailing progress towards the delivery of the Asset Management Plan.
3. That in light of the growth in rental and capital values the scheme of delegation to the Assistant Director (Estates & Regeneration) be reviewed as part of the annual Constitution update.

7. **PROPOSED CREATION OF AN OPEN MARKET SHARED OWNERSHIP SCHEME FOR WINCHESTER DISTRICT**  
(Report CAB2861 refers)

The Chairman highlighted that Winchester was acknowledged as a very expensive place to live and this scheme would offer additional opportunities for investment for the Council, as well as allowing the Council to assist people wishing to live in the area.

The Corporate Director (Professional Services) advised that the policy rationale behind the proposed scheme was to further diversify the Council's capital investments and consequently spread risks across a number of areas. The suggested criteria for applicants were set out in Appendix A. The Report requested approval of the principle of the scheme and the next steps would

involve further discussions with potential lenders before a decision on the scheme detail was taken by a future Cabinet or through the Portfolio Holder Decision Making process.

At the invitation of the Chairman, Councillor Thompson addressed Cabinet in support of the proposals. She highlighted the particular difficulties of key workers and first time buyers wishing to enter the housing market in an area as expensive as Winchester. She queried whether the officer time involved in implementing the scheme had been assessed and also requested confirmation it would be District-wide.

The Chairman stated that the scheme would enable qualifying participants to purchase a house anywhere within the District. The definition of key workers would be tested in the scheme pilot but was expected to be any public sector worker or those employed to give social care.

The Corporate Director (Professional Services) advised that one of the reasons for piloting the scheme would be to assess the officer time requirements and it was proposed that there would be an appropriate charge to participants to cover this.

On a general point in respect of this Report and also CAB2872 (below), the Corporate Director (Professional Services) highlighted to Members that borrowing rates had increased significantly in the last few weeks following the recent worldwide political events and this would impact on future capital schemes if borrowing costs continue to rise.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

**RECOMMENDED:**

**THAT THE SUM OF £4.5M BE INCLUDED WITHIN THE CAPITAL STRATEGY (£1M IN 2017-18 AND £3.5M IN 2018-19).**

**RESOLVED:**

1. That the concept of the Open Market Shared Ownership Scheme be approved and this be piloted with ten households to begin with to assess demand and the key criteria as well as the financial return to the Council.
2. That the criteria for applications and principles of the Scheme contained in Appendix A of the Report be approved.
3. That officers further liaise with relevant mortgage brokers and internal Council departments to deliver the scheme.

8. **PROPOSED CREATION OF A STRATEGIC ACQUISITION STRATEGY**  
(Report CAB2872 refers)

The Corporate Director (Professional Services) advised that similar schemes were already being operated by other local authorities and the Council had itself a long history of investing in property. The Report contained proposals to further enable this whilst also ensuring high levels of governance through changes to the Council's Constitution to allow effective delegation of decisions. If approved, the scheme would allow investment in assets outside of the Winchester District, provided within either of the two Local Enterprise Partnership (LEP) boundaries.

During discussion, Cabinet supported the proposals in the Report. However, some concern was expressed that, with the number of opportunities that it was already known might come forward, the proposed sum of £10m (as included within Recommendation 5 of the Report) might not be sufficient to fully meet the stated purpose of the scheme. It was therefore proposed that this sum be increased to £15m and this increased figure be recommended to Council, as set out below.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

**RECOMMENDED:**

**THAT THE SUM OF £15M BE INCLUDED WITHIN THE CAPITAL STRATEGY FOR 2017-18 TO BE FUNDED FROM AN INCREASE IN THE CAPITAL FINANCING REQUIREMENT WITH A MAXIMUM LIMIT OF £4M PER TRANSACTION BEFORE CABINET AND COUNCIL APPROVAL.**

**RESOLVED:**

1. That the concept of the scheme be approved.
2. That the criteria for governance and decision making contained in Appendix A of the Report and the minimum scoring level for investment be approved.
3. That the location for commercial investment be within either of the Local Economic Partnership (LEP) boundaries and that investment for regenerative purposes be solely within the District.
4. That authority be delegated to the Head of Finance, in consultation with the members of the Strategic Asset Purchase Board (as set out in the Report), to approve purchases under the Scheme.

9. **MID-TERM REFRESH OF THE PARKING STRATEGY**

(Report CAB2874 refers)

Councillor Byrnes introduced the Report and drew Members' attention to the current issues due to central Winchester car parks being at capacity. The Report was a refresh of the existing Parking Strategy and the Report recommended a number of measures in order to assist with continued implementation of its agreed aim and objectives. Councillor Byrnes emphasised that if a car park was at 85% capacity then spaces were so few and difficult to locate that people wishing to park there tended to give up and drive on to try and find another car park with more space, consequently adding to congestion around the centre. In operational terms therefore 85% was full.

The Assistant Director (Environment) advised that Recommendation 2 of the Report should be amended to refer to the correct Paragraphs in the Report. This was agreed as set out in Resolution 2 below.

During discussion, Cabinet noted that the Strategy should aim to balance the sometimes differing requirements of residents, visitors and businesses. Councillor Pearson confirmed that the recommendations outlined in the Report were in line with the Council's proposals regarding the Air Quality Action Plan (as considered under Report CAB2869 below).

During public participation, Chris Gillham (Winchester Friends of the Earth), Chris Holloway (WinACC) and Kate Macintosh addressed Cabinet and their comments are summarised below.

Mr Gillham believed that the proposed Strategy was not based on reality and that the survey conducted by the Council was biased. He expressed concern about the lack of mention of air quality and believed that the Strategy was far too focussed on economic benefits. It did not therefore address the serious impacts upon people's health and longevity caused by air pollution. He also considered it went against the Council's previous undertakings in the Town Access Plan to reduce city centre car parking. He requested Council conduct more research and collect further evidence.

Ms Holloway agreed that it might not be an appropriate time to undertake a complete review of the current Strategy before the publication of the County Council's emerging City Of Winchester Movement Study. She also welcomed a number of measures proposed, such as improved signage and investigating the possible provision of another Park and Ride site. However, she expressed concern about the apparent lack of reference to the environment or tackling air quality issues and also lack of reference to the Walking Strategy. Finally, she suggested that the recommendations at Paragraph 8.22 be amended to reflect environmental and health considerations.

Ms Macintosh also expressed concern about the apparent lack of joined up thinking with tackling air quality issues. She believed the Strategy was overly biased towards Winchester BID and their request for parking close to shops. However, she believed that other surveys showed that pleasant, safe and

pollution free areas would encourage more shoppers. She also queried the legitimacy of the Council survey, as a recent WinACC survey showed a substantial proportion of respondents favoured restricting vehicle access to the centre of the town.

At the invitation of the Chairman, Councillor Thompson addressed Cabinet on behalf of Councillor Porter who was unable to attend the meeting. In summary, Councillor Porter expressed concern that the Report appeared to concentrate on the city centre and not market towns which, without good quality public transport, relied on effective car parking. The Report also did not refer to recent restrictions introduced in other cities to ban diesel cars. She also believed that “non peak months” (as referred to in the Report) were becoming less frequent with the increase of one-off and longer events. There was a seven-day economy in Winchester and car parking should reflect this: the Park and Ride service should be available seven days a week from 6am until late. Councillor Porter highlighted that full Park and Ride buses which were unable to collect additional passengers deterred passengers from using them in the future. The Strategy should include walking as an option for Park and Ride users. Councillor Porter also made a number of other detailed comments regarding suggested improvements to car parks in the city centre, which had been forward to Officers outside of the meeting. Finally, Councillor Thompson requested that the first bullet point of Paragraph 8.22 should be amended to reflect the Inspector’s proposed change to Policy WIN4.

The Assistant Director (Environment) advised that the Report included a section on parking in market towns and outlined a number of recent improvements that had taken place, including in Wickham and Bishops Waltham. The Report focussed on Winchester Town as that area was facing the greatest challenges.

At the invitation of the Chairman, Councillor Bell also addressed Cabinet and in summary also believed the Strategy should reference the seven-day economy, the substantial increase in the number of visitors to Winchester and the Air Quality Action Plan. She welcomed continued support for the three-ring approach to parking in Winchester and additional support for Park and Ride (which should operate every day and for longer hours).

In response, Councillor Byrnes emphasised that the Report contained a refresh of the existing Strategy rather than a completely new Strategy. The Council was working with the County Council regarding the Movement Strategy and a number of the other matters mentioned. Approximately 300 car parking spaces had been lost in the city centre which had resulted in capacity issues which the Report sought to address. He emphasised that the proposals resulted in approximately the same number of car parking spaces in approximately the same locations.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.



## RESOLVED:

1. That the aim and objectives of the existing Winchester District Car Parking Strategy 2014-2018 be confirmed.

2. That the recommendations made in paragraphs 8.22, 8.29, 8.33, 8.37 and 8.41 of the Report (which relate to the Council's approach to car park charges, signing, parking capacity in central Winchester and park and ride on the north side of town, use of technology (including measures to support Ultra Low Emission Vehicles)) be approved in order to assist with the continued implementation of the Strategy.

10. **FUTURE OF THE TRAFFIC MANAGEMENT AND DEVELOPMENT  
MANAGEMENT AGENCY AGREEMENTS WITH HAMPSHIRE COUNTY  
COUNCIL**

(Report CAB2873 refers)

Councillor Byrnes thanked the Assistant Director (Environment) and Team for their work in preparing this Report (and other Reports on the agenda).

In response to questions, the Assistant Director (Environment) advised that the proposals would not impact on highway maintenance as this was a County Council function. However, he highlighted the benefits of the Highway Engineers' knowledge of the local District and good working relationship with their County Council colleagues.

At the invitation of the Chairman, Councillor Clear addressed Cabinet and in summary expressed concern that the proposals might lead to further delays in implementing Traffic Management Schemes, particularly in the rural areas. She highlighted that Wickham had been waiting five years for a particular scheme.

The Assistant Director advised that the resource levels available would be comparable under the proposals. A programme of Traffic Management Schemes was agreed by Members on an annual basis so that the work to be carried out in the following year was clear to interested parties in advance and reflected priorities and available resources. This is the best way to manage the programme given that the number of proposed schemes far outnumbers those which can be completed each year. .

Cabinet Members welcomed the proposals to continue to provide the services outlined in the Report and the opportunity offered by the County Council to determine what level of resources it wished to retain.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

## RESOLVED:

1. The City Council continues to provide the comparable service levels from 2017/18, whilst noting the reduction in agency income from Hampshire County Council.
2. That charges be introduced for pre-application highways engineering advice, to help off-set the reduction in income received from the County Council.
3. That the Assistant Director (Environment), in consultation with Head of Finance and Head of Development Management, be authorised to determine the level of charges for pre-application highways advice, such charges to be set at a level which ensures that such advice can continue to be made available.

11. **CITY OFFICES, WINCHESTER – ESSENTIAL REPAIRS (LESS EXEMPT APPENDIX)**

(Report CAB2848 refers)

The Assistant Director (Estates and Regeneration) emphasised the essential nature of the repairs required which would require estimated expenditure as set out in the exempt appendix.

In response to questions, the Interim Managing Director advised that it was intended to bring a Report to Cabinet in February 2017 setting out the possible case for new Council offices.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

## RESOLVED:

1. That to extend the useful life of the City Offices, Winchester, for five years and improve the comfort of customers and staff operating in the building, the following works be undertaken:
  - a). Renewal of the roof covering;
  - b). Alterations to the heating system;
  - c). Thermal insulation upgrade in the roof spaces of the Annexe wing;
  - d). Upgrading of lighting and electrical system works;
  - e). Redecorations; replacement ceiling; and replacement carpet;
  - f). Drainage improvements to Customer Services WC;
  - g). Installation of sink, water supply and drainage on First Floor of Annexe.
2. That specialist consultants be appointed to assist in the design and procurement of these works in accordance with Contract Procedure Rule 9.2 (Obtaining quotations/Tenders).

3. That the Assistant Director (Estates & Regeneration) be authorised to submit any applications for works requiring statutory consent.

4. That the works described in the Report be agreed and that the budget including contingency and professional fees set out in Exempt Appendix A (to be funded from the Property Reserve and Capital Receipts Reserve) be approved.

5. That authority be given under Financial Procedure Rule 6.4 to incur the capital expenditure referred to in the Report.

6. That the Assistant Director (Estates & Regeneration) be authorised to accept the lowest tender received for the works in accordance with the Contract Procedure Rules.

12. **DEVOLUTION AND REORGANISATION IN LOCAL GOVERNMENT**  
(Oral Report)

The Chairman provided an update on the history to the devolution process since the Government announcement in 2015. The original process involved all 15 Hampshire and Isle of Wight local authorities, in addition to the two National Parks and Local Enterprise Partnerships putting forward proposals for a combined authority to cover the whole of Hampshire. However, this proposal did not progress due to the lack of support for an elected Mayor which the Government sought to promote. The Solent area of Hampshire then submitted its own proposal for a combined authority to the Government, which had not yet been approved.

Along with five other district councils in the 'Heart of Hampshire' group, Winchester City Council had jointly commissioned a report from consultants PwC to provide an independent assessment about Devolution and the Future of Local Government in the Heart of Hampshire area. The report has been prepared in parallel with the work undertaken by Hampshire County Council and districts in the Solent area of Hampshire. The report is available on the Council's website via the following page:

<http://www.winchester.gov.uk/about/devolution/39-devolution-future-local-government/>

The Chairman reported that the County Council had stated their preference for retaining the County wide services provided by the County Council. The City Council's preferred solution would be for an enhanced two-tier system building on the successful relationship with the County Council by bringing decision making as close to communities affected as possible, but sharing delivery. However, retention of a two-tier system might not be sustainable in the long term given the Government's ongoing demands. As a consequence, the PwC report also examined the alternative options for re-organisation should these be required. This could involve two unitary authorities being formed out of the six Districts in the Heart of Hampshire area, one of which could include Winchester, Test Valley and the New Forest Councils.

The Chairman stated that the report was a basis for a conversation with the County Council, other District Councils and Parish Councils as to how services and decision-making can be improved within the current framework but taking a new look at existing ways of working. He encouraged all Members to read the PwC report, and in particular the ten page summary contained within.

Cabinet agreed to the following for the reasons set out above.

**RESOLVED:**

That the update on devolution and reorganisation in local government be noted.

13. **APPROVAL OF KEY MEASURES FOR WINCHESTER AIR QUALITY ACTION PLAN**

(Report CAB2869 refers)

Councillor Pearson introduced the Report and set out the history since the Air Quality Management Area (AQMA) had first been declared in Winchester in 2003 until the current time.

The Assistant Director (Economy and Communities) advised that the Report responded to the Notice of Motion by Councillor Bell to Council on 20 July 2016 which stated:

*“This Council notes:*

- *The serious health consequences of poor air quality – including exacerbation of asthma, reduced lung function, increases in hospital admissions for respiratory and cardiovascular problems and increases in mortality;*
- *Public Health England’s estimate that 51 Winchester residents a year over the age of 25 die prematurely as a consequence of air pollution – with 520 years of life lost;*
- *that the 2016 Air Quality Annual Progress Report shows parts of Winchester continue to exceed the annual mean NO2 Air Quality Strategy objective and that the Air Quality Management Area should remain in place.*

*Ahead of any further review of the council’s Air Quality Action Plan, this Council therefore re-commits itself to the Actions and Priorities outlined in the 2006 Air Quality Action Plan – as updated by the 2012 Air Quality ISG – with particular focus on:*

- *keeping our parking policies, availability and charges under review to maximise the use of existing and future Park & Ride Facilities;*
- *linking the car parking price structure with distance from the town centre with air quality impacts being a demonstrable consideration built into the pricing structure;*

- *ensuring that all existing and forthcoming plans, policies and strategies affecting the City take due account of air quality issues and the AQMA;*
- *ensuring that new developments and transport schemes take account of their effects on Air Quality and the Air Quality Management Area*
- *supporting the County Council in its aim to achieve traffic reduction by encouraging sustainable travel and reducing the need to travel by car.”*

The Assistant Director drew Members' attention to Paragraph 8.7 of the Report which responded to the actions set out in the Motion, including reference to the Parking Strategy. In addition, Paragraph 8.10 of the Report set out a series of measures proposed as the core of the new AQAP.

During public participation, Chris Gillham (Winchester Friends of the Earth) and Phil Gagg (WinACC) addressed Cabinet and their comments are summarised below.

Mr Gillham acknowledged the Report went some way to tackling the problems caused by air pollution but believed it did not show any real commitment on the part of the Council and was too little too late. He highlighted the numbers of deaths and years lost as a result of air pollution, both in previous years and into the future on current predictions, and therefore did not consider the Council's stance of balancing air quality requirements against other priorities (such as economic viability) was appropriate. He also highlighted the potential impact of the High Court decision on the Client Earth case.

Mr Gagg welcomed the initiatives proposed in the Report as a starting point and emphasised the importance of addressing air quality issues in terms of saving lives. He also highlighted that a recent survey conducted in Winchester High Street had shown that approximately 97% of people favoured measures to tackle pollution. He believed that as the Council had control over city centre car parking, it should be introducing measures to reduce the number of vehicles driving into the centre, which it was not currently doing. In addition, he suggested that Planning Policy should be redrafted to include reference to reducing pollution, for example in relation to any future development at Silver Hill. Finally, he requested that the recommendations be amended to include two additional measures recommended by the Air Quality Steering Group.

At the invitation of the Chairman, Councillor Bell addressed Cabinet as a member of the Air Quality Steering Group and welcomed the comprehensive response in the Report to her Notice of Motion (referred to above). She highlighted the increasing awareness by the public about the dangers of high NO<sub>2</sub> levels and, whilst acknowledging that some of the measures required to address this were difficult, public attitudes were changing and the Council should press ahead with measures that they had control over. Therefore, she requested that the further possible action detailed at Paragraph 8.11(b) should be included within the agreed actions in Paragraph 8.10. She noted that the other three possible actions in Paragraph 8.11 relied on other bodies input (such as Government or other Councils), whereas development of Air

Quality Supplementary Planning Guidance was within the Council's own control.

Councillor Pearson thanked Mr Gagg and Councillor Bell for their positive contributions to discussion and highlighted that the Report outlined work in progress.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

**RECOMMENDED:**

**THAT THE COMMITMENT TO THE MEASURES SET OUT IN SECTIONS 8.7 AND 8.10 OF THE REPORT BE REPORTED TO THE OVERVIEW AND SCRUTINY COMMITTEE AND COUNCIL AS THE RECOMMENDED RESPONSE TO THE NOTICE OF MOTION PRESENTED BY COUNCILLOR ELEANOR BELL TO FULL COUNCIL ON 20 JULY 2016.**

**RESOLVED:**

1. That the measures outlined in section 8.10 of the Report be approved as the basis of the new Air Quality Action Plan for Winchester.
2. That the Assistant Director (Economy and Communities), in consultation with the Portfolio Holders for Environment, Health and Wellbeing, Transport & Business Services and Economy & Estates, be authorised to finalise the draft AQAP and invite further stakeholder discussion on it during January 2017.
3. That an annual review of the Plan be carried by the Assistant Director, (Economy and Communities) in consultation with the above Portfolio Holders, to assess progress in meeting statutory targets and to bring forward additional measures if they are considered necessary to meet the statutory deadline.
4. That the support and insights of local stakeholders contributed through the steering group meetings be recognised, and their ongoing assistance in delivering and monitoring the AQAP invited.

14. **ENHANCING ST MAURICE'S COVERT**  
(Report WTF247 refers)

Cabinet noted that the Report had been considered by the Winchester Town Forum at its meeting on 16 November 2016 and the minutes of that meeting were contained within Report CAB2883 below.

Councillor Weston supported the proposals to enhance the Covert area and believed consideration should also be given to how the ideas developed could

be used in other areas of the town centre. She highlighted that the Town Forum had not yet given a firm commitment to allocate a further £30,000 towards the enhancement scheme and hoped that this would be forthcoming in due course. She proposed that Cabinet commit funding of up to £50,000 to further the project.

In response to questions, Councillor Weston confirmed that she would monitor progress of the project to ensure its remit did not extend too widely in the initial stages. She proposed to focus on removing clutter and improved lighting as a priority.

At the invitation of the Chairman, Councillor Weir addressed Cabinet as Chairman of the Winchester Town Forum. She emphasised that the project had been strongly supported by the Forum and proposals had been extensively tested with stakeholders, residents and visitors to Winchester. It was hoped that the project could encourage other improvements to the whole High Street area and she would welcome the opportunity to work with Cabinet to achieve this. Councillor Weir clarified that the Town Forum could not formally commit to the additional £30,000 from the Winchester Town Account until the 2017/18 budget was agreed at its next meeting.

In response to questions, the Interim Managing Director confirmed that the Report's recommendations could be amended to give Cabinet approval to the Town Forum making expenditure on this project up to the agreed limits.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That the Town Forum be acknowledged for championing and leading the St Maurice's Covert enhancement project to this point.
2. That the proposals of ScottWhitbyStudio to improve St Maurice's Covert be welcomed.
3. That a further capital contribution from the Council's Capital Programme of up to £50,000 to match fund any contribution from the Town Forum budget be considered for 2017/18 to enable prompt delivery of the first package of enhancement works.
4. That provision be made in the Town Schemes within the Capital Programme in 2017/18 for a further capital contribution from the Winchester Town Account to the delivery of the project of £30,000 or such other amount up to a maximum of £50,000 as the Town Forum may approve at a subsequent meeting.
5. That a direction be made under Contract Procedure Rule 2.4a for authorisation to negotiate with ScottWhitbyStudio for the delivery of architect's services to oversee delivery of the first package

of enhancement works, from planning stage to completion, at a cost of £15,000 + VAT as detailed in paragraphs 3.5 and 3.6 of the Report.

15. **HANDLEBAR CAFÉ UPDATE**  
(Report WTF246 refers)

Cabinet noted that the Report had been considered by the Winchester Town Forum at its meeting on 16 November 2016 and the minutes of that meeting were contained within Report CAB2883 below.

At the invitation of the Chairman, Councillor Weir addressed Cabinet as Chairman of the Winchester Town Forum. She stated that the project had been encouraged by the Town Forum as an exciting opportunity to encourage the work of SPUD and their team and the work of the young people involved. However, the project had progressed since these initial ideas and whilst it remained an exciting project, there were now some concerns regarding ongoing revenue costs. Therefore, the Forum had asked SPUD to come forward with detailed business plans to provide assurance on the viability of the model.

During discussion, Cabinet Members welcomed the project and commented that the question of viability would have to be addressed.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That the progress of the project be acknowledged by Members, and that their wish to see this project brought forward to construction be confirmed;
2. That the sum of £50,000 already identified in the Capital Programme be confirmed as a grant towards the construction and delivery costs of The Handlebar Car in 2017/18 on the basis that the Council is funding a structure which could be used for other purposes if the café operation were not to prove successful. This grant would be subject to SPUD securing match funding at the same rate from the South Downs National Park Authority, and further match funding at 50% of the Capital Programme contribution from Winchester Town Account.
3. That a sum of £25,000 be allocated in the Capital Programme for 2017/18 as a Town Account scheme, to match fund the proposed General Fund grant at Recommendation (2) above.
4. That it be agreed that the first of the two conditions required for disposal at less than best consideration quoted at Paragraph 5.6 of the Report (a i, ii and iii) are met by the proposed lease to the Handlebar Café project.



5. That, subject to the final judgement of the Head of Legal and Democratic Services based on the various considerations outlined in Section 5 of the Report, the proposal to cap to £1,500 the recharge of fees for Legal and Estates time on the project be approved - as part of the Council's wider support for the project.

16. **COMMUNITY INFRASTRUCTURE LEVY (CIL) AND TOWN IMPROVEMENT FUND**

(Report WTF245 refers)

Cabinet noted that the Report had been considered by the Winchester Town Forum at its meeting on 16 November 2016 and the minutes of that meeting were contained within Report CAB2883 below.

At the invitation of the Chairman, Councillor Learney addressed Cabinet as a member of the Winchester Town Forum (Account) Informal Group which had prepared the Report. She stated that the Group wished to ensure the sustainability of expenditure on play areas and its work with Officers had indicated this would be possible without relying on CIL income. Consequently, it was possible to examine how the Council's neighbourhood proportion of CIL could be allocated most effectively for community benefit. The Report set out proposed principles for spending this proportion of CIL in order to provide for the community-led improvement and infrastructure in Winchester Town. The Town Forum would act as a consultee.

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

1. That 15% of CIL from qualifying development in the Winchester Town area (other than that part of St Barnabas which is within the Parish of Littleton and Harestock) be allocated to support the development of that area by funding:

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- (b) anything else that is concerned with addressing the demands that development places on an area.

17. **MINUTES OF THE WINCHESTER TOWN FORUM HELD 16 NOVEMBER 2016**

(Report CAB2883 refers)

Cabinet noted a correction that should be made to the last complete paragraph on Page 8 of the Report (under the Minute relating to WTF247) to change the final words of the sentence to "*without* a lengthy delay."

Cabinet agreed to the following for the reasons set out above and outlined in the Report.

RESOLVED:

That the minutes of the Winchester Town Forum held 16 November 2016 be noted.

18. **ORGANISATIONAL AMENDMENTS AND EXTERNAL FUNDING**

(Report CAB2875 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

1. That the amendments to teams proposed by the Interim Managing Director and Interim Head of Paid Service explained in the report be noted.

2. That the inclusion in the Council's budget of provision to offset the reduction in external funding in the service areas described in the Report be approved.

19. **MINUTES OF CABINET (MAJOR PROJECTS) COMMITTEE HELD 10 OCTOBER 2016**

(Report CAB2877 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the minutes of the Cabinet (Major Projects) Committee held 10 October 2016 be received (as attached as Appendix A to the minutes).

20. **MINUTES OF CABINET (HOUSING) COMMITTEE HELD 11 OCTOBER 2016 (LESS EXEMPT MINUTE)**

(Report CAB2877 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the minutes of the Cabinet (Housing) Committee held 11 October 2016, less exempt minute be received (as attached as Appendix B to the minutes).

21. **MINUTES OF CENTRAL WINCHESTER REGENERATION INFORMAL POLICY GROUP HELD 18 OCTOBER 2016**

(Report CAB2880 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the minutes of the Central Winchester Regeneration Informal Policy Group held 18 October 2016 be received (as attached as Appendix C to the minutes).

22. **MINUTES OF CABINET (TRAFFIC AND PARKING) COMMITTEE HELD 9 NOVEMBER 2016**  
(Report CAB2879 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the minutes of the Cabinet (Traffic and Parking) Committee held 9 November 2016 be received (as attached as Appendix D to the minutes).

23. **MINUTES OF BAR END FORUM HELD 9 NOVEMBER 2016**  
(Report CAB2881 refers)

Cabinet commented that it intended that an Urban Design Framework be produced for the Bar End Forum, and not a Masterplan as referred to in the Minutes. The Interim Managing Director advised that he would clarify this point with the Chairman of the Bar End Forum.

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the minutes of the Bar End Forum held 9 November 2016 be received (as attached as Appendix E to the minutes).

24. **MINUTES OF CABINET (HOUSING) COMMITTEE HELD 23 NOVEMBER 2016**  
(Report CAB2882 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the minutes of the Cabinet (Housing) Committee held 23 November 2016 be received (as attached as Appendix F to the minutes).

25. **FUTURE ITEMS FOR CONSIDERATION**

RESOLVED:

That the list of future items, as set out in the Forward Plan for January 2017, be noted.

26. **EXEMPT BUSINESS**

RESOLVED:

1. That in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

2. That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
##	Exempt minutes of the previous meeting	) Information relating to the financial or business affairs of
##	Asset Management Plan (exempt appendix)	) any particular person (including the authority holding that
##	City Offices – Essential Repairs (exempt appendix)	) information). (Para 3 Schedule 12A refers)
##	Exempt minute of the Cabinet (Housing) Committee held 11 October 2016	)

27. **EXEMPT MINUTES**

RESOLVED:

That the exempt minutes of the previous meetings held on 19 October 2016 be approved and adopted.

28. **ASSET MANAGEMENT PLAN (EXEMPT APPENDIX)**  
(Report CAB2870 refers)

Cabinet noted that the appendix included information which it might be necessary to take in exempt session, but the 28 day notice period had not been given. The Chairman of The Overview and Scrutiny Committee had been agreed to the matter being considered at the meeting.

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the contents of the Exempt Appendix be noted.

29. **CITY OFFICES, WINCHESTER – ESSENTIAL REPAIRS (EXEMPT APPENDIX)**  
(Report CAB2840 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the contents of the Exempt Appendix be noted.

30. **EXEMPT MINUTE OF CABINET (HOUSING) COMMITTEE HELD 11 OCTOBER 2016**  
(Report CAB2877 refers)

Cabinet agreed to the following for the reasons outlined in the Report.

RESOLVED:

That the exempt minutes of the Cabinet (Housing) Committee held 11 October 2016 be received (as attached as Appendix B to the minutes).

The meeting commenced at 10.00am and concluded at 1.15pm

Chairman