

Head of Legal and Democratic Services

City Offices Colebrook Street Winchester Hampshire SO23 9LJ

**tel** 01962 848 220 **fax** 01962 848 472 telephone calls may be recorded

email ngraham@winchester.gov.uk
 website www.winchester.gov.uk

# FORWARD PLAN OF KEY DECISIONS May 2017

The Forward Plan is produced by the Council under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This is the Forward Plan prepared for the period 1 May 2017 – 31 May 2017 and will normally be replaced at the end of each calendar month.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £200,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and its committees, together with the individual Portfolios held, where appropriate. The membership of Cabinet and its committees, and their meeting dates can be found <u>via this link</u>. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a list of Portfolio Holders and key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should

The Plan has been set out in the following sections:

**Section A** – Cabinet and Committees

Section B - Individual Portfolio Holders

Section C – Officer Decisions

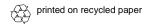


K o

write to the officer listed in Column 5 of the Plan, at the above address. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website or by writing to the above address. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are available on

The Government Standard





Council's website or via email <a href="mailto:democracy@winchester.gov.uk">democracy@winchester.gov.uk</a> or by writing to the above address. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 refers to the requirement to provide notice of an intention to hold a meeting in private, inclusive of a statement of reasons. If you have any representations as to why the meeting should be held in private, then please contact the Council via <a href="mailto:democracy@winchester.gov.uk">democracy@winchester.gov.uk</a> or by writing to the above address. <a href="mailto:Please">Please</a> follow this link to definition of the <a href="mailto:paragraphs">paragraphs</a> (Access to Information Procedure Rules, Part 4, page 32, para 10.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Manager) on 01962 848 217.

## **CIIr Caroline Horrill**

Leader of the Council

3 April 2017

Cabinet Members:	Portfolio Held:					
Cllr Caroline Horrill	Leader & Portfolio for Housing Services					
Cllr Victoria Weston	Deputy Leader & Portfolio for Built Environment					
Cllr Guy Ashton	Professional Services					
Cllr Stephen Godfrey	Finance					
Cllr Rob Humby	Business Partnerships					
Cllr Stephen Miller	Estates					
Cllr Jan Warwick	Environment					
Cllr Lisa Griffiths	Health & Wellbeing					

### **KEY TO ABBREVIATIONS**

#### CMT Corporate Management Team

Comprises of:

Chief Executive – Laura Taylor Corporate Director (Service Delivery) - Steve Tilbury Corporate Director (Professional Services) – Joseph Holmes Head of Finance – Simon Little Head of Legal and Democratic Services – Howard Bone

#### ADs Assistant Directors

#### Comprises of:

Assistant Director (Economy & Communities) – Eloise Appleby
Assistant Director (Built Environment) – Simon Finch
Assistant Director (Chief Housing Officer) – Richard Botham
Assistant Director (Policy & Planning) – Andy Hickman
Assistant Director (Estates & Regeneration) – Kevin Warren
Assistant Director (Organisational & Service Development) – Alison Gavin

# SMG Senior Managers Group

Comprises of all Heads of Operational Teams

TACT Tenants and Council Together

N/K Not Known N/A Not Applicable

	Item	Portfolio Holder	Cost (over £200,000)	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Committee, Portfolio Holder or Officer	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
				Se	ection A -					
				made by Cal	oinet and C					
1	Managed Service for Temporary Agency Resources	Professional Services	TBC	All	Jamie Cann	Portfolio Holder Decision Notice	Cabinet	May-17	18-May-17	Part Open/Part Closed decision by virtue of exempt paragraph 3
2	Street Collections Policy	Environment	n/a	All	Carol Stefanczuk	Committee Report	Cabinet	May-17	18-May-17	Open
3	Winchester & Segensworth BID: Second Renewal Proposal Update	Finance	tbc	Winchester Town & Whiteley	Kate Cloud	Committee Report	Cabinet	May-17	18-May-17	Open
4	Updated Risk Management Policy	Finance	n/a	All	Antonia Perkins	Committee Report	Cabinet	May-17	18-May-17	Open
5	Business Rates Relief Policies	Finance	tbc	All	Terri Horner	Committee Report	Cabinet	May-17	18-May-17	Open

	Item	Portfolio Holder	•	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Committee, Portfolio Holder or Officer	Date/period decision to be taken	Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
6	Land Transaction	Estates	tbc	tbc	Kevin Warren	Committee Report	Cabinet	May-17	18-May-17	Part Open/Part Closed decision by virtue of exempt paragraph 3
	Section B -									
				s made by in	dividual P	ortfolio Hold				
1	Chesil Multi Storey Car Park Phase 2 Re- surfacing and Associated Works	Finance	tbc	St Bartholomew	Graeme Todd	Committee Report	Portfolio Holder for Finance	May-17		Part Open/Part Closed decision by virtue of exempt paragraph 3

	Item	Portfolio Holder	Cost (over £200,000)	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Committee, Portfolio Holder or Officer	Date/period decision to be taken	Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
				Sec	tion C -					
				Decisions n	nade by Of	fficers				
1	Treasury Management - decisions in accordance with the Council's approved strategy and policy	Finance	In accordance with the Prudential Indicators approved by the Council	All	County	Designated Working Papers	Officer	May-17		Open