

Matterley Bowl : Premises 500 Licence

The below is an agreed list of new and amended conditions between the Licence Holder and Police for Premises Licence 500, that would negate the need for the review hearing.

A.5 No event shall be open to the public for more than four days (unless agreed with the Council and Police). Events shall be treated as a continuous event unless there is at least 24 hours between them.

AMEND A.5 WITH ABOVE NEW WORDING

A.6 The Premises Licence Holder shall produce and submit to the Licensing Authority/Safety Advisory Group an initial Event Management Plan at least 120 days prior to the commencement of the event. The initial Event Management Plan must include:

- Site plan showing site boundaries, entrances and exits and an outline of proposed licensable activities
- Event profile including type of event, proposed attendance figure, audience profile, proposed operating and opening times, ticketing policy
- Traffic Management Plan
- Security and Stewarding Schedules outlining the number of SIA and non-SIA staff and locations
- Management structure
- Crime and disorder prevention plan including proposed CCTV coverage
- Noise Management Plan
- Any expectation for Special Police Services that the event organiser may later request
- Major Incident Plan

This condition may not preclude Winchester City Council Safety Advisory Group and Hampshire Constabulary from considering an initial Event Management Plan submitted less than 120 days prior to an event, but the 120 day timescale may only be waived with express written consent from both.

The final event management plan shall be supplied to the Licensing Authority and members of the Safety Advisory Group no later than 28 days prior to each event. No licensable activities for the public shall take place unless the Event Management Plan is agreed by the Licensing Authority.

AMEND A.6 WITH ABOVE NEW WORDING

A.9. The Premises Licence Holder shall prepare a Traffic Management Plan (TMP) which shall be updated as necessary and shall be inserted into the (Final)Event Management Plan at least 28 days prior to each event.

DELETE A.9 ABOVE FROM LICENCE

-----The Prevention of Crime and Disorder ----- (Prem 500:Page 4)

CD.2. The Premises licence holder/Event organiser shall submit details of any CCTV system that is proposed, as part of the initial Event Management Plan (EMP), no later than 120 days prior to any event. Full details of the proposed system should include any contractor, agreed positions, installation, operation, playback facilities and retention of data. The recordings shall be retained for a minimum of 30 days. No licensable activity shall take place until the CCTV system is agreed to the satisfaction of the Police in writing, no later

than 28 days prior to the event. Any CCTV images must be provided to Police or Local Authority Officers on demand and must be capable of being viewed on any Windows based computer without the need for additional software.

AMEND CD.2 WITH ABOVE NEW WORDING

CD.4. All security, stewards, traffic marshalls and fire wardens shall wear high visibility tabards which shall each be uniquely numbered and shall be marked with the appropriate job title. (All SIA Registered staff shall wear a different coloured tabard to clearly identify them from other stewards and staff). Supervisors and Team Leaders shall be identifiable by their tabards. The tabards shall be marked front and rear. Examples of the tabards shall be submitted to the Licensing Authority 28 days prior to each event.

AMEND CD.4 TO INCLUDE NEW WORDING IN BRACKETS

CD.8. If applicable (as deemed by the Safety Advisory Group), a (secure) perimeter fence shall be erected and patrolled by security to ensure that unauthorised access cannot be gained.

AMEND CD.8 TO INCLUDE NEW WORDING IN BRACKETS

CD.10. If applicable (as deemed by the SAG), the campsites, (car park, and event arena) shall be patrolled by security and stewards and there shall be watch towers with CCTV cameras monitored throughout the event.

AMEND CD.10 TO INCLUDE NEW WORDING IN BRACKETS

CD.12. If applicable (as deemed by the Police), the event organiser shall prepare a drugs policy for the event which shall be based on three core messages:
Prevention
Drug dealers and users
Welfare and treatment
(This Policy must be submitted as part of the Event Management Plan and agreed by Police at least 28 days before any event.)

AMEND CD.12 TO INCLUDE NEW WORDING IN BRACKETS

CD.13. If applicable (as deemed by the Police) random searching shall take place at all entrances to the campsites and the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to Hampshire Constabulary via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.

AMEND CD.13 TO INCLUDE NEW WORDING IN BRACKETS

CD.15. All reasonable steps shall be taken to ensure that no glasses or bottles are allowed inside the event site. This would prevent the possibility of them being used as weapons. Bottle banks shall be located at the event site entrances to facilitate this rule. These must be sited

away from residential properties / campers to prevent noise nuisance and plastic containers shall be available for decanting facilities.

There may be certain event types where bottles are allowed onto the event site, but this is only where agreed in writing by the Police.

AMEND CD.15 TO ABOVE WORDING

CD.16. If applicable (as deemed by the Police)there shall be mobile vehicle units to patrol any volatile areas and to react quickly to reports of incidents. Covert intelligence gathering staff shall be provided to pinpoint groups of potential troublemakers.

AMEND CD.16 TO INCLUDE NEW WORDING IN BRACKETS

-----Public Safety----- (Prem 500:Page 6)

PS.1 The Licence Holder shall notify the Licensing Authority, Police and Safety Advisory Group of a future event at least 120 days before each event.

AMEND PS.1 TO ABOVE WORDING

PS2. At least 3 months before an event, the Licence Holder/Event organiser must seek to arrange and attend a meeting with the Licensing Authority and other appropriate bodies including the Safety Advisory Group and Police, to discuss the measures that will be put into place to uphold the licensing objectives.

AMEND PS.2 TO ABOVE NEW WORDING

PS.3 The Event Management Plan and associated documentation and any amended versions, must be clearly labelled indicating version number and date of publication, and sent to the Licensing Authority, Safety Advisory Group and Police.

AMEND PS.3 TO ABOVE NEW WORDING

PS.5 The Licence holder will ensure that the final site plan(s) is submitted (as part of the final event management plan), to the satisfaction of the Licensing Authority, at least 28 days prior to the start of each event clearly indicating the position of the following;

The site boundaries and entrances and exits to the site (including those for emergency services) which must be clearly labelled;

All road and track ways (including emergency routes), car parks and other vehicles compounds;

The location of all structures either constructed or brought onto site (refer also to condition;

The location of the campsite(s), if appropriate;

The location of toilet, shower (if appropriate) and washing facilities

Drinking water points and associated pipework including sampling points and soak ways

The location of all lighting facilities including those for the event arena, associated walkways and vehicles routes and emergency routes

Welfare tent and medical services

Generators and other principle electrical connections

Fuel stores (refer to condition

Fairground rides

Fire fighting equipment and other associated fire fighting provision (refer to condition

AMEND PS.5 INSERTING WORDING 'as part of the final event management plan' IN
BRACKETS

-----THE PROTECTION OF CHILDREN FROM HARM -----(Prem 500:Page 20)

PCH.2. Bar staff shall ask for proof of age ID whenever the customer appears to be under (21).

AMEND PCH.2 TO CHANGE THE AGE LIMIT IN BRACKETS

INSERT THE BELOW NEW CONDITIONS TO THE LICENCE

*****CRIME AND DISORDER*****

1. Male and Female SIA staff to be present on all ticketed entrances and exits throughout any event as deemed necessary by the Safety Advisory Group or Police.
2. There will be no 'legal highs' (these are defined as any herbal or chemical based substance which when consumed create an altered state of mind and various states of euphoria , elation, rapture, exhilaration or despair, anguish, despondency, gloom or similar altered mind states associated with known controlled drugs or pseudo drugs but not Alcohol, tea, caffeine based products, tobacco or any prescription medicine,) allowed on site, these to include any gas canisters used for that purpose. (Reinforces PS 92 of original licence.)
3. All sales of alcohol and any other drinks to be provided in polycarbonate or similar non-glass drinking vessels and all glass bottled drinks to be decanted at point of sale.
4. The Designated Premises Supervisor or nominated deputies, being a Personal Licence Holder, shall be present on site throughout any event when alcohol is being supplied under the Premises Licence. Details of the nominated deputies to be provided to the police within 28 days of the commencement of the event.

*****PUBLIC SAFETY*****

1. A major incident plan must be prepared as part of the event management plan for each event and briefed to Security staff and Stewards.
2. Communications:

An effective communications system shall be put in place with an identified single point of contact on site to the satisfaction of the Licensing Authority and Police to enable effective communication between the Licence holder, event organiser, event safety organiser, Licensing Authority, Emergency services and any other appropriate persons to ensure an effective and coordinated response in the event of an emergency. Details of the communication system are to be provided to the safety advisory group, police and licensing authority at least 28 days before the event.
(To replace condition 66)

*****THE PROTECTION OF CHILDREN FROM HARM*****

1. Adequate signage to be displayed in relation to underage sales of alcohol and the "Challenge 21 " scheme in all locations relevant to the sale of alcohol.
2. Any site / event staff having responsibility for the welfare of children on site must be CRB checked and the EMP should include a plan to deal with all such lost/found children.