

PLANNING DEVELOPMENT CONTROL COMMITTEE

22 May 2003

APPOINTMENT OF SUB-COMMITTEES AND REPRESENTATIVES 2003/2004

REPORT OF CITY SECRETARY AND SOLICITOR

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RECENT REFERENCES:

PDC191, Appointment of Sub Committees etc 2002/2003, 23 May 2002

EXECUTIVE SUMMARY:

At the commencement of the Municipal Year, and as a consequence of membership changes to the Planning Development Control Committee, it is necessary to review the appointment of Sub-Committees, and other representatives made by the Committee.

RECOMMENDATIONS:

- 1 That the need for each body be reviewed.
- 2 That the necessary appointments be made and the terms of reference be approved.

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DETAIL:

- 1.1. Appointments to the formal Sub-Committees need to be in accordance with the 'political balance formula' laid down in the Local Government and Housing Act 1989 (unless alternative arrangements are agreed). Using the 2003-2004 composition of the Council, to achieve at least one representative from each political group a minimum of 9 members are required on formal Sub-Committees (5:2:1:1).
- 1.2. Members may also wish to note that on a number of other general points:
 - a) As far as membership of Sub-Committees is concerned, it will largely be a matter of receiving the appropriate number of nominations from party groups;
 - b) The relevant names from the party groups should be available at the time of the appointment;
 - c) Each party group may nominate one Deputy for each Sub-Committee;
 - d) Membership need not be restricted to only those Members serving on the parent Committee and any other Member of the Council may be invited to serve, particularly where a certain interest or expertise would be useful to the work of that body;
 - e) Where cross Committee work is involved, there should be only one parent Committee;
 - f) The terms of reference of each body should be reviewed in order that it is clear about what it can and cannot do;
 - g) Informal Member/Officer Groups do not need to be politically balanced. However, the practice of the Council has been to continue to balance such Groups where practicable.
- 1.3. Generally, except where indicated below, all Sub-Committees are appointed to consider and make recommendations to the main Committee on particular issues.
- 1.4. The existing Sub-Committees etc of this Committee are set out below

2. **Viewing Sub-Committee**

- 2.1. Where the Committee decides that a particular application gives rise to problems or circumstances that can only be fully appreciated by a site inspection, a Sub-Committee of five Members is appointed to visit the site to consider and recommend upon the proposal. A report of the Sub-Committee's deliberations with its recommendation(s) is then made to the next Development Control meeting for decision.

- 2.2. The Sub-Committee consists of the Chairman, Vice-Chairman and three other Members who are appointed on an alphabetical rota basis from the membership of the Planning Development Control Committee. A substitute Member can be called (i.e. next on the rota) provided the Committee Administrator is notified in sufficient time by the Member who cannot attend. The Ward Member(s) and a representative of the appropriate Parish Council are also invited to attend the meeting, in addition to the applicant and/or his agent. Objectors/supporters are notified of the date of the visit, which is also advertised on site.
- 2.3. It is also suggested that a fixed calendar of meetings for the Viewing Sub Committee is agreed for the new Municipal Year as follows:

3 June 2003	7 October 2003	17 February 2004
1 July 2003	4 November 2003	16 March 2004
5 August 2003	9 December 2003	16 April 2004
9 September 2003	20 January 2004	

3. **Applications for Mobile Phone Masts**

- 3.1. In accordance with the decision made by the Planning Development Control Committee on the 24 May 2001 regarding appointments, all members of the Committee are able to attend meetings of the Telecommunications Sub Committee. For ease of administration on site it is usually suggested that the Chairman, Vice Chairman and at least 3 additional Members be invited to attend, although other members of the Committee can attend and vote if they so wish. The terms of reference of the Sub Committee are as follows and Members are reminded that the applications will be determined on site:
- (a) "To determine, on behalf of the Council, applications for determinations, and the granting or refusing of prior approvals, under Part 24 of Schedule 2 of the General Permitted Development Order 1995 in the case of applications in respect of new masts and other structures in excess of 3 metres in height above ground level, and new masts on buildings;
 - (b) To determine any of the applications under Part 24 of Schedule 2 of the General Permitted Development Order 1995 referred to the Sub-Committee by the Director of Development Services or by a Councillor in accordance with the Scheme of Delegation to Officers;
 - (b) To determine all planning applications in respect of development involving telecommunications apparatus".

4. **Bushfield Camp Sub-Committee**

This Sub-Committee was established on the 26 September 1996.

The Members appointed on 23 May 2002 were:

LIB DEM	CON	LAB	INDEP
(5)	(1)	(1)	(1)
Atwell	Tait	Davies	Busher
Bailey	Deputy:	Deputy:	Deputy:
Beveridge	Baxter	Pines	Hoare
Evans			
Love			
Deputy:			
Collin			

Its terms of reference were agreed as follows:

To consider and recommend upon all proposed development and related issues involving Bushfield Camp.

5. **Knowle Hospital Sub-Committee**

The Members appointed on 23 May 2002 were:

LIB DEM	CON	LAB	INDEP
(5)	(1)	(1)	(1)
Atwell	Read	Davies	Busher
Bailey	Deputy:	Deputy:	Deputy:
Evans	Tait	Craig	Hammerton
Hatch			
Knasel			
Deputy:			
Sutton			

At its meeting on 28 May 1998, the Committee established a Working Party (now a Sub Committee) to consider and recommend to the Planning Committee on the major application for the former Knowle Hospital site.

6. **St Cross Sub-Committee**

The membership of this Sub-Committee last year were:

LIB DEM	CON	LAB	INDEP
(5)	(1)	(1)	(1)
Atwell	Tait	Davies	Busher
Bailey			
Bennetts			
Beveridge			
Evans			

The terms of reference were agreed as:

“To consider and recommend to the Planning Development Control Committee on the applicatons at St Cross, Winchester.”

7. **Whiteley Sub-Committee**

This Committee was established on 22 May 1997.

The Members appointed on 23 May 2002 were:

LIB DEM	CON	LAB	INDEP
(5)	(1)	(1)	(1)
Atwell	Read	Davies	Busher
Bailey	Deputy:	Deputy:	Deputy:
Bennetts	Baxter	Craig	Chamberlain
Evans			
Hatch			
Deputy:			
Knasel			

Its terms of reference are to examine large scale planning applications in the Whiteley Development Area and to ensure the successful implementation of the schemes.

8. **OTHER APPOINTMENTS**

8.1. **East Hants AONB - Joint Advisory Committee**

At its meeting held on 19 September 1991 (Minute 124 refers), the Committee agreed that the Council should be represented on the Joint Advisory Committee.

The Member appointed for 2002/2003 was Councillor Sutton.

8.2. **Stockbridge Oilfield Liaison Panel**

The Member appointed for the 2002/2003 Municipal Year was Councillor Bayley.

9. **SHORT LIFE SUB-COMMITTEES**

During the last year the Committee established a number of Sub-Committees to consider specific applications. These were as follows:

The Dean, Alresford

Salters Lane, Winchester

Humphrey Holdings, Twyford

Longacre, Compton Down

Wallops Wood, Hambledon

It is recommended that these Sub-Committees not be re-established.

OTHER CONSIDERATIONS:

10. CORPORATE STRATEGY (RELEVANCE TO):

None specifically

11. RESOURCE IMPLICATIONS:

Costs associated with Member meetings.

12. BACKGROUND DOCUMENTS:

None.

13. APPENDICES:

None.