

PLANNING DEVELOPMENT CONTROL COMMITTEE

28 June 2004

APPOINTMENT OF SUB-COMMITTEES AND REPRESENTATIVES 2004/2005

REPORT OF CITY SECRETARY AND SOLICITOR

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RECENT REFERENCES:

PDC305, Appointment of Sub Committees etc 2003/2004, 22 May 2003

EXECUTIVE SUMMARY:

At the commencement of the Municipal Year, and as a consequence of membership changes to the Planning Development Control Committee, it is necessary to review the appointment of Sub-Committees, and other representatives made by the Committee.

RECOMMENDATIONS:

- 1 That the following Sub-Committees be re-appointed and their terms of reference be endorsed:
 - Planning Development Control (Viewing) Sub-Committee (paragraph 2 refers)
 - Planning Development Control (Telecommunications) Sub-Committee (paragraph 3 refers)
 - Planning Development Control (Knowle Hospital) Sub-Committee (paragraph 5 below refers)
 - Planning Development Control (Chilbolton Avenue, Winchester) Sub-Committee (paragraph 6 below refers)
 - Planning Development Control (Royal Observer Corps, Winchester) Sub-Committee (paragraph 7 below refers)
- 2 That the following Sub-Committees not be re-appointed.
 - Planning Development Control (Northgate House, Staple Gardens, Winchester) Sub-Committee

Continued...

- Planning Development Control (Antrim House, St Cross, Winchester) Sub-Committee
- Planning Development Control (Police Headquarters, Winchester) Sub-Committee
- Planning Development Control (Red Cross Site, Weeke) Sub-Committee

3 That a Member be appointed to the East Hants Area of Outstanding Natural Beauty – Joint Advisory Committee (paragraph 11.1 refers)

4 That a Member be appointed to the Stockbridge Oilfield Liaison Panel (paragraph 11.2 refers)

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DETAIL:

- 1.1. Appointments to the formal Sub-Committees need to be in accordance with the 'political balance formula' laid down in the Local Government and Housing Act 1989 (unless alternative arrangements are agreed). Using the 2004-2005 composition of the Council, to achieve at least one representative from each political group a minimum of 9 members are required on formal Sub-Committees (4:3:1:1).
- 1.2. Members may also wish to note that on a number of other general points:
 - a) As far as membership of Sub-Committees is concerned, it will largely be a matter of receiving the appropriate number of nominations from party groups;
 - b) The relevant names from the party groups should be available at the time of the appointment;
 - c) Each party group may nominate one Deputy for each Sub-Committee;
 - d) Membership need not be restricted to only those Members serving on the parent Committee and any other Member of the Council may be invited to serve, particularly where a certain interest or expertise would be useful to the work of that body;
 - e) Where cross Committee work is involved, there should be only one parent Committee;
 - f) The terms of reference of each body should be reviewed in order that it is clear about what it can and cannot do;
 - g) Members serving on the Planning Development Control Committee and its Sub Committees are required to undertake specific training in Planning matters either before appointment or as soon as possible after appointment.
- 1.3. Generally, except where indicated below, all Sub-Committees are appointed to consider and make recommendations to the main Committee on particular issues.
- 1.4. The existing Sub-Committees etc of the Planning Development Control Committee are set out below:
2. **Viewing Sub-Committee**
 - 2.1. Where the Committee decides that a particular application gives rise to problems or circumstances that can only be fully appreciated by a site inspection, a Sub-Committee of five Members is appointed to visit the site to consider and recommend upon the proposal. A report of the Sub-Committee's deliberations with

its recommendation(s) is then made to the next Development Control meeting for decision.

- 2.2. The Sub-Committee consists of the Chairman, Vice-Chairman and three other Members who are appointed on an alphabetical rota basis from the membership of the Planning Development Control Committee. A substitute Member can be called (i.e. next on the rota) provided the Committee Administrator is notified in sufficient time by the Member who cannot attend. The Ward Member(s) and a representative of the appropriate Parish Council are also invited to attend the meeting, in addition to the applicant and/or his agent. Objectors/supporters are notified of the date of the visit, which is also advertised on site.

3. **Applications for Mobile Phone Masts**

- 3.1. In accordance with the decision made by the Planning Development Control Committee on the 24 May 2001 regarding appointments, all members of the Committee are able to attend meetings of the Telecommunications Sub Committee.

- 3.2. At its meeting on 22 May 2003, the Planning Development Control Committee agreed that it would be of benefit to appoint a permanent Chairman and Vice-Chairman of the Telecommunications Sub-Committee to assist in developing an area of expertise in this important area of the Council's work. Councillor Bennetts was appointed as Chairman and Councillor Baxter was appointed as Vice-Chairman.

- 3.3. For ease of administration on site it is usually suggested that the Chairman, Vice Chairman and at least 3 additional Members be invited to attend, although other members of the Committee can attend and vote if they so wish. The terms of reference of the Sub Committee are as follows and Members are reminded that the applications will be determined on site:

- (a) "To determine, on behalf of the Council, applications for determinations, and the granting or refusing of prior approvals, under Part 24 of Schedule 2 of the General Permitted Development Order 1995 in the case of applications in respect of new masts and other structures in excess of 3 metres in height above ground level, and new masts on buildings;
- (b) To determine any of the applications under Part 24 of Schedule 2 of the General Permitted Development Order 1995 referred to the Sub-Committee by the Director of Development Services or by a Councillor in accordance with the Scheme of Delegation to Officers;
- (c) To determine all planning applications in respect of development involving telecommunications apparatus".

4. **APPLICATION SPECIFIC SUB-COMMITTEES**

- 4.1. During the last year, the Committee established a number of Sub-Committees to consider specific applications.
- 4.2. However, because the nature of these Sub-Committees are task-and-finish, it is recommended that the following Sub-Committees not be re-appointed.
- Planning Development Control (Northgate House, Staple Gardens, Winchester) Sub-Committee
 - Planning Development Control (Antrim House, St Cross, Winchester) Sub-Committee
 - Planning Development Control (Police Headquarters, Winchester) Sub-Committee
 - Planning Development Control (Red Cross Site, Weeke) Sub-Committee
- 4.3. Members are therefore requested to consider nominations to re-appoint the following Sub-Committees because of their likely on-going workload:
- Planning Development Control (Knowle Hospital) Sub-Committee (paragraph 5 below refers)
 - Planning Development Control (Chilbolton Avenue, Winchester) Sub-Committee (paragraph 6 below refers)
 - Planning Development Control (Royal Observer Corps, Winchester) Sub-Committee (paragraph 7 below refers)
- 4.4. For information, the Membership, the number of Members required, and terms of reference of last year's Sub-Committees were:

5. **Planning Development Control (Knowle Hospital) Sub-Committee**

The Members appointed on 22 May 2003 were:

LIB DEM	CON	LAB	INDEP
(5)	(2)	(1)	(1)
Bennetts	Read	Davies	Busher
Clohosey	Pearson		
Evans			
Hatch			
Sutton			

Deputy:	Deputy:	Deputy:	Deputy:
Beveridge	Baxter	De Peyer	Hammerton

At its meeting on 28 May 1998, the Committee established a Working Party (now a Sub Committee) to consider and recommend to the Planning Committee on the major application for the former Knowle Hospital site.

6. **Planning Development Control (Chilbolton Avenue, Winchester) Sub-Committee**

This Sub-Committee was established on 24 September 2003.

The Members appointed were:

LIB DEM	CON	LAB	INDEP
(5)	(2)	(1)	(1)
Beveridge	Baxter	Davies	Busher
Hatch	Pearson		
Nunn			
Pearce			
Sutton			

Its terms of reference was to consider and recommend upon the planning application at 8-22 Chilbolton Avenue, Winchester.

7. **Planning Development Control (Royal Observer Corps, Winchester) Sub-Committee**

This Sub-Committee was established on 1 April 2004.

The Members appointed were:

LIB DEM	CON	LAB	INDEP
(5)	(2)	(1)	(1)
Bennetts	Pearson	Davies	Busher
Beveridge	Tait		
Evans			
Johnston			
Sutton			
Deputy: Mitchell	Deputy: Read	Deputy: De Peyer	Deputy: Hammerton

Its terms of reference was to consider and recommend upon the planning application at the site of the Royal Observer Corps, Winchester.

8. **Planning Development Control (Red Cross Site, Weeke) Sub-Committee**

This Sub-Committee was established on 8 January 2004.

The Members appointed were:

LIB DEM (5) Bennetts Beveridge Johnston Mitchell Sutton	CON (2) Baxter Pearson	LAB (1) Davies	INDEP (1) Busher
Deputy: Pearce	Deputy: Tait	Deputy: De Peyer	

Its terms of reference was to consider and recommend upon the planning application at Red Cross Site, Weeke.

9. **Planning Development Control (Police Headquarters, Winchester) Sub-Committee**

This Sub-Committee was established on 28 August 2003.

The Members appointed on 28 August 2003 were:

LIB DEM (5) Beveridge Evans Hatch Johnston Sutton	CON (2) Baxter Read	LAB (1) De Peyer (later replaced by Davies)	INDEP (1) Busher
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Its terms of reference was to consider and recommend upon all re-development proposals for the Hampshire Police HQ site, Romsey Road, Winchester.

10. **Planning Development Control (Northgate House, Staple Gardens, Winchester) Sub-Committee**

This Sub-Committee was established on 21 August 2004.

LIB DEM (5) Beveridge Johnston Nunn Pearce Sutton	CON (2) Baxter Read	LAB (1) Davies	INDEP (1) Busher
Deputy:	Deputy:	Deputy:	Deputy:

Evans Tait De Peyer Hammerton

Its terms of reference was to consider and recommend upon the planning application at Northgate House, Staple Gardens, Winchester.

11. **Planning Development Control (Antrim House, St Cross, Winchester) Sub-Committee**

This Sub-Committee was established on 24 July 2003.

The Members appointed were:

LIB DEM (5) Bennetts Evans Johnston Nunn Sutton	CON (2) Pearson Tait	LAB (1) De Peyer	INDEP (1) Busher
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Deputy: Pearce	Deputy: Read	Deputy: Davies	Deputy: Hammerton
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Its terms of reference was to consider and recommend upon the planning application at Antrim House, St Cross, Winchester.

OTHER APPOINTMENTS

11.1. **East Hants AONB - Joint Advisory Committee**

At its meeting held on 19 September 1991 (Minute 124 refers), the Committee agreed that the Council should be represented on the Joint Advisory Committee.

The Member appointed for 2003/2004 was Councillor Cook (Portfolio Holder for Environment, Economy and Development).

11.2. **Stockbridge Oilfield Liaison Panel**

The Member appointed for the 2003/2004 Municipal Year was Councillor Johnston.

OTHER CONSIDERATIONS:

12. **CORPORATE PRIORITIES (RELEVANCE TO):**

- To encourage open debate and discussion about the future with our residents and our partners;
- To hold our meetings in public with open access to the Council papers.

13. **RESOURCE IMPLICATIONS:**

Costs associated with Member meetings.

14. **BACKGROUND DOCUMENTS:**

None.

15. APPENDICES: None.