

PLANNING DEVELOPMENT CONTROL COMMITTEE

25 May 2006

APPOINTMENT OF SUB-COMMITTEES AND REPRESENTATIVES 2006/2007

REPORT OF CITY SECRETARY AND SOLICITOR

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RECENT REFERENCES:

PDC548, Appointment of Sub Committees etc 2005/2006, 25 May 2005

EXECUTIVE SUMMARY:

At the commencement of the Municipal Year, and as a consequence of membership changes to the Planning Development Control Committee, it is necessary to review the appointment of Sub-Committees and other representatives made by the Committee.

RECOMMENDATIONS:

- 1 That the following Sub-Committees be re-appointed and their terms of reference be endorsed:
 - Planning Development Control (Viewing) Sub-Committee
 - Planning Development Control (Telecommunications) Sub-Committee
 - Planning Development Control (Chilbolton Avenue, Winchester) Sub-Committee
 - Planning Development Control (Chesil Street, Winchester) Sub-Committee
 - Planning Development Control (Police Headquarters, Winchester) Sub-Committee
- 2 That the following Sub Committees be not reappointed:
 - Planning Development Control (Knowle Village) Sub-Committee
 - Planning Development Control (Learning Resources Centre, Peter Symonds College, Winchester) Sub-Committee
 - Planning Development Control (Bugle Inn, Twyford) Sub-Committee
- 3 That a Member be appointed to the Stockbridge Oilfield Liaison Panel.

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DETAIL:

- 1.1. Appointments to the formal Sub-Committees need to be in accordance with the 'political balance formula' laid down in the Local Government and Housing Act 1989 (unless alternative arrangements are agreed). Using the 2006-2007 composition of the Council, unless alternative arrangements are agreed, the Conservative Group will need to have a majority on each Sub Committee. For example, if a 9 member Sub Committee is formed, the Conservative, Group will be entitled to 5 members and the remaining seats would be allocated to 3 Liberal Democrats and 1 Independent, with the Labour Group not having Sub Committee representation, unless an alternative arrangement is agreed by Committee.
- 1.2. Members may also wish to note that on a number of other general points:
 - a) As far as membership of Sub-Committees is concerned, it will largely be a matter of receiving the appropriate number of nominations from party groups;
 - b) The relevant names from the party groups should be available at the time of the appointment;
 - c) Each party group may nominate one Deputy for each Sub-Committee;
 - d) Membership need not be restricted to only those Members serving on the parent Committee and any other Member of the Council may be invited to serve, particularly where a certain interest or expertise would be useful to the work of that body;
 - e) Where cross Committee work is involved, there should be only one parent Committee;
 - f) The terms of reference of each body should be reviewed in order that it is clear about what it can and cannot do;
 - g) Members serving on the Planning Development Control Committee and its Sub Committees are required to undertake specific training in planning matters either before appointment or as soon as possible after appointment.
- 1.3. Generally, except where indicated below, all Sub-Committees are appointed to consider and make recommendations to the main Committee on particular issues.
- 1.4. The existing Sub-Committees etc of the Planning Development Control Committee are set out below:
2. **Viewing Sub-Committee**
 - 2.1. Where the Committee decides that a particular application gives rise to problems or circumstances that can only be fully appreciated by a site inspection, a Sub-Committee of five Members is appointed to consider and determine those planning applications which the Planning Development Control Committee decides

should first have a site visit by a group of members, unless Planning Development Control Committee decides when it is set up that it should specially report back to Committee (Page 11 of Part 3 of the Constitution as updated on the 10 November 2005 refers).

- 2.2. The Sub-Committee consists of the Chairman, Vice-Chairman and three other Members who are appointed on an alphabetical rota basis from the membership of the Committee. A substitute Member can be called (i.e. next on the rota) provided the Committee Administrator is notified in sufficient time by the Member who cannot attend. The Ward Member(s) and a representative of the appropriate Parish Council are also invited to attend the meeting, in addition to the applicant and/or his agent. Objectors/supporters are notified of the date of the visit, which is also advertised on site.
- 2.3. The public will not be permitted to attend site visits preceding such Sub Committees. However, following such a site visit, Members will adjourn to a local meeting room, where public participation will be permitted, subject to the Chairman's discretion under the Council's Procedure Rules, and the developer and Ward Members will be allowed to make representations.
- 2.4. The Committee last reviewed the working of the Viewing Sub Committee on 2 February 2006. It was agreed that the arrangements for the Sub-Committee continue as at present and that they be reviewed further when the Committee considers its annual appointment to Sub Committees etc at this meeting (Minute 773 and report PDC613 refers).

3. **Applications for Mobile Phone Masts**

- 3.1. In accordance with the decision made by the Planning Development Control Committee on 24 May 2001 regarding appointments, all members of the Committee are able to attend meetings of the Telecommunications Sub Committee.
- 3.2. At its meeting on 22 May 2003, the Planning Development Control Committee agreed that it would be of benefit to appoint a permanent Chairman and Vice-Chairman of the Telecommunications Sub-Committee to assist in developing an area of expertise in this important area of the Council's work. Councillor Bennetts was appointed as Chairman and Councillor Read was appointed as Vice-Chairman.
- 3.3. For ease of administration on site it is usually suggested that the Chairman, Vice Chairman and at least 3 additional Members be invited to attend, although other members of the Committee can attend and vote if they so wish. The terms of reference of the Sub Committee are as follows and Members are reminded that the applications will be determined on site:
 - (a) "To determine, on behalf of the Council, applications for determinations, and the granting or refusing of prior approvals, under Part 24 of Schedule 2 of the General Permitted Development Order 1995 in the case of applications in respect of new masts and other structures in excess of 3 metres in height above ground level, and new masts on buildings;
 - (b) To determine any of the applications under Part 24 of Schedule 2 of the General Permitted Development Order 1995 referred to the Sub-Committee by the Director of Development or by a Councillor in accordance with the Scheme of Delegation to Officers;
 - (c) To determine all planning applications in respect of development involving telecommunications apparatus".

4. **APPLICATION SPECIFIC SUB-COMMITTEES**

- 4.1. During the last year, the Committee established a number of Sub-Committees to consider specific applications.
- 4.2. However, because the nature of these Sub-Committees is task-and-finish, it is recommended that the following Sub-Committee be not re-appointed.
- Planning Development Control (Learning Resources Centre, Peter Symonds College, Winchester) Sub-Committee.
 - Planning Development Control (Bugle Inn, Twyford) Sub-Committee
- 4.3. It is also suggested that Planning Development Control (Knowle Village) Sub-Committee be not reappointed as the remaining planning considerations can be brought to Committee directly without the requirement to call a Sub Committee.
- 4.4. Members are therefore requested to consider nominations to re-appoint the following Sub-Committees because of their likely on-going workload:
- Planning Development Control (Viewing) Sub-Committee
 - Planning Development Control (Telecommunications) Sub-Committee
 - Planning Development Control (Chilbolton Avenue, Winchester) Sub-Committee
 - Planning Development Control (Chesil Street, Winchester) Sub-Committee
 - Planning Development Control (Police Headquarters, Winchester) Sub-Committee.
- 4.5. For information, the 2005/6 Membership, the number of Members required, and terms of reference of last year's Sub-Committees were:

5. **Planning Development Control (Knowle Village) Sub-Committee**

To consider and recommend upon the planning applications at Knowle Village and that the following Members be appointed to serve thereon:

Liberal Democrats (4) Bennetts, Clohosey, Evans, Sutton (Deputy Mitchell);

Conservatives (3) Chapman, Pearson, Read (Deputy Baxter);

Labour (1) Davies (Deputy de Peyer);

Independents (1) Busher (Deputy Hammerton).

6. **Planning Development Control (Chilbolton Avenue, Winchester) Sub-Committee**

To consider and recommend upon the planning application at Chilbolton Avenue, Winchester.

Liberal Democrats (4) Bennetts, Beveridge, Johnston, Mitchell (Deputy Sutton);

Conservatives (3) Chapman, Jeffs, Pearson (Deputy Read);

Labour (1) Davies (deputy de Peyer);

Independents (1) Busher (Deputy Hammerton)

7. **Planning Development Control (Chesil Street, Winchester) Sub-Committee**

To consider and recommend upon the planning application at Chesil Street, Winchester.

Liberal Democrats (4) Bennetts, Evans, Mitchell, Sutton (Deputy Beveridge);

Conservatives (3) Baxter, Read, Saunders (Deputy Chapman);

Labour (1) de Peyer;

Independents (1) Busher (Deputy Hammerton)

8. **Planning Development Control (Police Headquarters, Winchester) Sub-Committee**

To consider and recommend upon the planning application at the Police Headquarters, Winchester.

Planning Development Control (Police Headquarters, Winchester) Sub-Committee and that the following Members be appointed to serve thereon:

Liberal Democrats (4) Beveridge, Evans, Mitchell and Sutton (Deputy Pearce);

Conservatives (3) Jeffs, Pearson, Read (Deputy Saunders);

Labour (1) Davies (Deputy de Peyer);

Independents (1) Busher (Deputy Hammerton)

OTHER APPOINTMENTS

8.1. **Stockbridge Oilfield Liaison Panel**

The Member appointed for the 2005/2006 Municipal Year was Councillor Johnston (Councillor Baxter as deputy).

OTHER CONSIDERATIONS:

9. **CORPORATE PRIORITIES (RELEVANCE TO):**

None specifically

10. **RESOURCE IMPLICATIONS:**

Costs associated with Member meetings.

11. **BACKGROUND DOCUMENTS:**

None.

12. **APPENDICES:** None.