

**PS362**

13 March 2009

**SCRUTINY WORK PROGRAMME 2008/9**

The Scrutiny Work Programme is published jointly by the Principal Scrutiny Committee and the four Scrutiny Panels of Winchester City Council and is usually updated at the beginning of each Committee Cycle.

This Programme was published on 13 March 2009 and will be replaced in June 2009.

The Programme covers the work of the Principal Scrutiny Committee, which deals with major policy/cross-departmental issues, and matters referred to it for consideration by the Council, the Cabinet and by other bodies. In addition to the matters listed here there will be regular items on the agenda and financial matters the Committee may wish to call in for detailed review (these affect unplanned expenditure in excess of £50,000).

The Programme also covers the work of the four Scrutiny Panels that is currently planned. There will also be regular items of business in addition.

The information on the Work Programme is correct as at 13 March 2009. Items of business going to a particular Committee may change. Please check for the current position.

For further information about the work of Overview and Scrutiny, please contact David Blakemore on 01962 848 217 or email [dblakemore@winchester.gov.uk](mailto:dblakemore@winchester.gov.uk). Visit our website [www.winchester.gov.uk](http://www.winchester.gov.uk).

Cllr Colin Chamberlain  
Chairman of the Principal Scrutiny Committee

**PRINCIPAL SCRUTINY COMMITTEE**

<b>REFERRED BUSINESS</b>					
<b>BUSINESS</b>		<b>REFERRED BY</b>	<b>STATUS</b>	<b>COMMITTEE DATE</b>	
				<b>Original</b>	<b>Revised</b>
1.	Council Offices	Council	<p>Council on 26 February 2004 asked Principal Scrutiny Committee to monitor the 'Milestones' in the plan.</p> <p>Committee noted on 27 September 2004 that the report was delayed due to work towards Silver Hill Development Agreement.</p> <p>Committee considered an update Report on 10 July 2006 (Report CAB1192 refers). Cabinet considered a further Report on 12 December 2007 (Report CAB1580 refers)</p>	<b>15 January 2007</b>	<b>To be confirmed</b>

## PRINCIPAL SCRUTINY COMMITTEE

<b>(2) IN-DEPTH REVIEWS</b>							
	<b>BUSINESS</b>	<b>LEAD</b>	<b>OTHER CLLRS</b>	<b>OFFICER SUPPORT</b>	<b>FINAL REPORT TO BE CONSIDERED</b>		<b>COMMENTS</b>
					<b>Original</b>	<b>Revised</b>	
1.	Provision of Affordable and Social Housing	Wright	Chamberlain, Learney, Mitchell, and Tait	A. Palmer, S. Maggs	23 March 2009		
2.	Asset Management Programme		To be confirmed				Review to commence at conclusion of the Provision of Affordable and Social Housing ISG (above).
3.	Post Office Services Informal Scrutiny Group		Chamberlain, Collin, Learney, Lipscomb and Mitchell				Inaugural held 11 March 2009
3.	Community Call for Action	Cllr Collin	Learney, Lipscomb and Tait		To be confirmed		Interim report agreed by Committee 18 February 2008 (Report PS321 refers). The final Report will be produced in light of Government guidance.

<b>MATTERS INCLUDED WITHIN FORWARD PLAN AND REQUESTED FOR SCRUTINY BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET</b>					
	<b>BUSINESS</b>	<b>DATE REQUESTED BY PRINCIPAL SCRUTINY COMMITTEE</b>	<b>DATE OF CABINET DECISION</b>	<b>REVISED DATE OF CABINET DECISION</b>	<b>STATUS</b>
	None				

## PRINCIPAL SCRUTINY COMMITTEE

<b>(3) COMMITTEE BUSINESS</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Annual Review of Constitution Follow up Review of Scrutiny	S. Whetnall	31 March 2008	When further regulations/ guidance available from the Government on the councillor call for action.	Report delayed in light of recent new legislation, including the Local Government and Public Involvement in Health Act 2007
	Serco/Depot Contract – Performance Monitoring	S. Tilbury	<b>17 November 2008</b>		At meeting held 19 November 2007, the Committee agreed that future monitoring reports be considered annually.
	Leader PF 2 <sup>nd</sup> Qtr Performance Monitoring	J. Anderson	<b>19 January 2009</b>	23 March 2009	
	Update on progress on emerging issues and risks and proposed actions as identified as associated with Annual Governance Statement	S. Whetnall	<b>19 January 2009</b>	23 March 2009	At meeting held 9 June 2008, the Committee requested update information following its discussion of the Corporate Governance Report (Section 5 of Appendix A of Report PS340 refers)
	Leader PF 3 <sup>rd</sup> Qtr Performance Monitoring		<b>9 February 2009</b>	23 March 2009	
	Internal Audit Annual Plan for 2009/10	J. Cummins	23 March 2009		

	Internal Audit Progress Report 2008/09 – to 28 February 2009 (including update on outstanding high risk audit recommendations)	J. Cummins	23 March 2009		
	Hat Fair Funding	E. Appleby	<b>23 March 2009</b>		Agreed at Committee 31 March 2008 for a further progress report in 12 months time (Report PS325 refers)
	Internal Audit Charter	J. Cummins	21 April 2009		
	Internal Audit Protocol	J. Cummins	21 April 2009		
	Performance Management Framework	A. Perkins	21 April 2009		
	Winchester District Local Strategic Partnership annual report	A. Perkins	21 April 2009		
	Internal Audit Update: Year End	J. Cummins	21 April 2009		
	Annual Audit Letter	A. Garlick	21 April 2009		
	Annual Scrutiny Report	Chairman	22 June 2009		
	Treasury Management Stewardship Report	A. Garlick	21 September 2009		As agreed at Committee 4 December 2008

	Depot Services Contract	B. Merrett	To be confirmed		Agreed at Committee 20 October 2008 that procurement processes, future resource implications and relevant timeframes be reported to the Committee as appropriate.
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## ENVIRONMENT SCRUTINY PANEL

<b>IN DEPTH REVIEWS</b>							
	<b>BUSINESS</b>	<b>LEAD CLR</b>	<b>COUNCILLORS</b>	<b>OFFICER SUPPORT</b>	<b>FINAL REPORT TO BE CONSIDERED</b>		<b>STATUS/COMMENTS</b>
					<b>Original</b>	<b>Revised</b>	
	Public Conveniences Provision Informal Scrutiny Group		Councillors Lipscomb, Busher, Gemmell, Howell and Jackson				Inaugural meeting held 11 March 2009
<b>MATTERS INCLUDED WITHIN FORWARD PLAN AND REFERRED TO PANEL BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET</b>							
	<b>BUSINESS</b>		<b>DATE REFERRED BY PRINCIPAL SCRUTINY COMMITTEE</b>	<b>DATE OF CABINET DECISION</b>	<b>REVISED DATE OF CABINET DECISION</b>	<b>STATUS</b>	
	None						
<b>PANEL BUSINESS</b>							
	<b>BUSINESS</b>		<b>LEAD OFFICER</b>	<b>PANEL DATE</b>		<b>REVISED DATE/COMMENTS</b>	
	Portfolio Holders 3 <sup>rd</sup> Qtr 2008/09 Performance Monitoring		Heads of Division	10 March 2009			
	Report detailing Portfolio Holder for Environment's proposals and timetable for implementing outstanding recommendations of the Street Scene Services ISG			10 March 2009		As agreed at Panel meeting 11 November 2008	

	Business Plans	Heads of Division	10 March 2009	
	Presentation by Environment Centre (tEC) on energy efficiency matters as part of the Councils obligations under the Home Energy Conservation Act and NI 186 / 187.		10 March 2009	
	Contaminated Land Update		20 July 2009	
	South Downs National Park	G. White	Report to Panel when required	Following an inconclusive first inquiry in 2003 a second inquiry commenced in February 2008 which looked specifically at boundary issues. Currently the inspector's report is awaited and it is anticipated that a decision on this will be made by the Secretary of State during the summer of 2009. If it is decided to confirm a new National Park, transitional implementation is unlikely to take place before 2010.

	Repairs to Car Parks		To be confirmed	Principal Scrutiny Committee on 18 February 2008 requested that the Environment Scrutiny Panel give further detailed consideration to concerns raised that the capital programme for repairs to Car Parks should not make provision for tarmacing of previously gravelled or grassed areas, for the reasons that pervious surfacing is better for the environment, as well as likely to be less costly.
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## LOCAL ECONOMY SCRUTINY PANEL

<b>IN DEPTH REVIEWS</b>							
	<b>BUSINESS</b>	<b>LEAD CLR</b>	<b>COUNCILLORS</b>	<b>OFFICER SUPPORT</b>	<b>FINAL REPORT TO BE CONSIDERED</b>		<b>STATUS/COMMENTS</b>
					<b>Original</b>	<b>Revised</b>	
1.	Tourism Strategy Informal Scrutiny Group		Councillors Anthony, Bell, Love, Sanders and Stephens	E. Appleby	<b>17 March 2009</b>	21 July 2009	Interim Report (EN64) endorsed at Panel meeting 18 November 2008
2.	Culture and Economy Informal Scrutiny Group		Councillors Anthony, Bell, Cook, Pearce, Sanders and Tait	E. Appleby			ISG to carry out an in-depth investigation to study the contribution made by cultural organisations in the district to the local economy and explore how the Council could provide additional support.  Review to commence at conclusion of the Tourism ISG (above). Inaugural meeting to be arranged
<b>MATTERS INCLUDED WITHIN FORWARD PLAN AND REFERRED TO PANEL BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET</b>							
	<b>BUSINESS</b>		<b>DATE REFERRED BY PRINCIPAL SCRUTINY COMMITTEE</b>	<b>DATE OF CABINET DECISION</b>	<b>REVISED DATE OF CABINET DECISION</b>	<b>STATUS</b>	
	None						

<b>PANEL BUSINESS</b>				
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>PANEL DATE</b>	<b>REVISED DATE/COMMENTS</b>
	Issues of access for businesses based at Whiteley	A. Hickman	To be confirmed	As discussed at Panel 15 March 07 (Report LE42 refers)
	Business Plans	Heads of Division	17 March 2009	

## RESOURCES SCRUTINY PANEL

<b>IN DEPTH REVIEWS</b>							
	<b>BUSINESS</b>	<b>LEAD CLR</b>	<b>COUNCILLORS</b>	<b>OFFICER SUPPORT</b>	<b>FINAL REPORT TO BE CONSIDERED</b>		<b>STATUS/ COMMENTS</b>
					<b>Original</b>	<b>Revised</b>	
1.	Maintaining General Fund Properties Informal Scrutiny Group		Councillors Izard, Jeffs, Verney and Wright		TBC		Inaugural meeting to be arranged
2.	Contract Management Informal Scrutiny Group		Councillors Higgins, Learney and Verney				Linked to work currently being undertaken on the replacement depot services contract
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	None						
<b>PANEL BUSINESS</b>							
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>PANEL DATE</b>	<b>REVISED DATE/COMMENTS</b>			
	Presentation on the work of the Guildhall		<b>10 February 2009</b>	To be arranged following appointment of new Head of Estates			

	City Offices Update		To be confirmed	The Chairman has asked for an update on this project to be brought to the Scrutiny Panel
	Business Plans	Heads of Division	19 March 2009	

**SOCIAL ISSUES SCRUTINY PANEL**

<b>IN DEPTH REVIEWS</b>							
	<b>BUSINESS</b>	<b>LEAD CLR</b>	<b>COUNCILLORS</b>	<b>OFFICER SUPPORT</b>	<b>FINAL REPORT TO BE CONSIDERED</b>		<b>STATUS</b>
					<b>Original</b>	<b>Revised</b>	
1.	Youth Facilities		Cllrs Achwal, Berry, Fall, Gemmell, Hammerton, Love and Weston		TBC		Scrutiny review progressing
2.	Elderly People's Issues		Cllrs Clear and others to be confirmed				Review to commence at conclusion of the Youth Facilities ISG (above)
<b>MATTERS INCLUDED WITHIN FORWARD PLAN AND REFERRED TO PANEL BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET</b>							
	<b>BUSINESS</b>		<b>DATE REFERRED BY PRINCIPAL SCRUTINY COMMITTEE</b>	<b>DATE OF CABINET DECISION</b>	<b>REVISED DATE OF CABINET DECISION</b>	<b>STATUS</b>	
	None						
<b>PANEL BUSINESS</b>							
	<b>BUSINESS</b>		<b>LEAD OFFICER</b>	<b>PANEL DATE</b>	<b>REVISED DATE/COMMENTS</b>		
	Report regarding the possibility of adopting transitional arrangements for existing housing waiting list applicants under the new CBL Scheme		A. Palmer	9 March 2009	As agreed at meeting of Panel held 29 September 2008		
	Community Safety - Strategic Assessment Refresh (including presentation on results of surveys and SOG priorities for action plan)		S. Tuddenham	9 March 2009			

	Business Plans	Heads of Division	9 March 2009	
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