

PS382

11 September 2009

SCRUTINY WORK PROGRAMME 2009/10

The Scrutiny Work Programme is published jointly by the Principal Scrutiny Committee and the four Scrutiny Panels of Winchester City Council and is usually updated at the beginning of each Committee Cycle.

This Programme was published on 11 September 2009 and will be replaced in January 2010.

The Programme covers the work of the Principal Scrutiny Committee, which deals with major policy/cross-departmental issues, and matters referred to it for consideration by the Council, the Cabinet and by other bodies. In addition to the matters listed here there will be regular items on the agenda and financial matters the Committee may wish to call in for detailed review (these affect unplanned expenditure in excess of £50,000).

The Programme also covers the planned work of the four Scrutiny Panels. There will also be regular items of business in addition.

The information on the Work Programme is correct as at **11 September 2009**. Items of business going to a particular Committee or Panel may change. Please check for the current position.

For further information about the work of Overview and Scrutiny, please contact David Blakemore on 01962 848 217 or email dblakemore@winchester.gov.uk. Visit our website www.winchester.gov.uk.

Cllr Colin Chamberlain
Chairman of the Principal Scrutiny Committee

Scrutiny Panels

Social Issues:	Chairman, Cllr Ian Tait
Local Economy:	Chairman, Cllr Michael Anthony
Environment:	Chairman, Cllr Barry Lipscomb
Resources:	Chairman, Cllr Malcolm Wright

PRINCIPAL SCRUTINY COMMITTEE

(1) REFERRED BUSINESS					
BUSINESS		REFERRED BY	STATUS	COMMITTEE DATE	
				Original	Revised
1.	Council Offices	Council	<p>Council on 26 February 2004 asked Principal Scrutiny Committee to monitor the 'Milestones' in the plan.</p> <p>Committee noted on 27 September 2004 that the report was delayed due to work towards Silver Hill Development Agreement.</p> <p>Committee considered an update Report on 10 July 2006 (Report CAB1192 refers) and Cabinet on 12 December 2007 (Report CAB1580 refers)</p>	15 January 2007	To be confirmed

PRINCIPAL SCRUTINY COMMITTEE

(2) IN-DEPTH REVIEWS							
	BUSINESS	LEAD	OTHER CLLRS	OFFICER SUPPORT	COMMITTEE DATE		STATUS/COMMENTS
					Original	Revised	
	Postal Services	Lipscomb	Chamberlain, Collin, Learney, and Mitchell	D. Lumby	16 Nov 2009		
	Asset Management Programme	TBC	Learney, Lipscomb, Mitchell and Wright	K. Warren			Inaugural meeting to be arranged after Asset Management Plan considered by Cabinet in November.
	Treasury Management	TBC	Chamberlain, Collin, Learney, Mitchell, Tait and Wright	S. Eden			Report PS386 with proposed terms of reference to be considered at 21 September 2009 Committee. Inaugural meeting to be arranged.
MATTERS INCLUDED WITHIN FORWARD PLAN AND REQUESTED FOR SCRUTINY BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET							
	BUSINESS	DATE REQUESTED BY PRINCIPAL SCRUTINY COMMITTEE		DATE OF CABINET DECISION	REVISED DATE OF CABINET DECISION	STATUS	
	None						

PRINCIPAL SCRUTINY COMMITTEE

(3) COMMITTEE BUSINESS					
	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	Serco/Depot Contract – performance monitoring	B. Merrett	17 November 2008		At meeting held 19 November 2007, the Committee agreed that future monitoring reports be considered annually.
	Annual Review of Constitution/ Follow up Review of Scrutiny	S. Whetnall	31 March 2008	19 October 2009	Report delayed in light of recent new legislation. Report will set out proposals with regard to a 'Councillor Call for Action' initiative and corresponding changes to the Constitution.
	Risk Management Report	B. Merrett/D. Read	22 June 2009	19 October 2009	
	Annual Report – Performance	A. Perkins	13 July 2009	21 September 2009	
	Leader PF 1 st Qtr Performance Monitoring	J. Anderson	13 July 2009	21 September 2009	
	Internal Audit Update	J. Cummins	21 September 2009	19 October 2009	
	External Audit Report 2008/09	A. Garlick	21 September 2009		

	Internal Audit / External Audit Protocol	J. Cummins	21 September 2009	16 November 2009	
	Treasury Management Stewardship Report	A. Garlick	21 September 2009		As agreed at Committee 4 December 2008
	Leader 2 nd Qtr Performance Monitoring	J. Anderson	19 October 2009		
	General Fund Budget 2010/11	A. Garlick	19 October 2009		
	Efficiency Forward Look 2010/11	D. Kennedy	19 October 2009		
	Risk Management Report	B. Merrett/D. Read	19 October 2009		
	General Fund Budget 2010/11 – Proposals for Consultation	A. Garlick	16 November 2009		
	Internal Audit Update	J. Cummins	16 November 2009		
	Leader 3 rd Qtr Performance Monitoring	J. Anderson	18 January 2010 – To be confirmed		
	Consultation on Corporate Business Plan and Budget 2010/11	J. Anderson/A. Garlick	18 January 2010 – To be confirmed		
	Risk Management Report	B. Merrett/D. Read	18 January 2010		
	Internal Audit Update	J. Cummins	8 February 2010		
	Budget and Council Tax 2010/11	A. Garlick	8 February 2010		

	Annual Audit and Inspection Letter	A. Garlick	22 March 2010 To be confirmed		
	Internal Audit Plan 2010/11	J. Cummins	22 March 2010		
	Internal Audit Update: End of Year Report	J. Cummins	22 March 2010		
	Winchester District Local Strategic Partnership - Annual Report	A. Perkins	22 March 2010		
	Corporate Governance Statement Monitoring Report	A. Garlick	22 March 2010		
	Risk Management Report	B. Merrett/D. Read	22 March 2010		

ENVIRONMENT SCRUTINY PANEL

IN DEPTH REVIEWS							
	BUSINESS	LEAD CLR	COUNCILLORS	OFFICER SUPPORT	COMMITTEE DATE		STATUS/COMMENTS
					Original	Revised	
	CCTV Informal Scrutiny Group	To be confirmed	Joint review with Social Issues Scrutiny Panel – membership to be confirmed	To be confirmed			Subject to approval of Cabinet and/or Principal Scrutiny Committee, inaugural meeting to be arranged.
	Tree Strategy Informal Scrutiny Group	Cllr Lipscomb	Councillors Bell, Busher, Howell and Mather	To be confirmed			Subject to approval of Cabinet and/or Principal Scrutiny Committee, inaugural meeting to be arranged.
MATTERS INCLUDED WITHIN FORWARD PLAN AND REFERRED TO PANEL BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET							
	BUSINESS		DATE REFERRED BY PRINCIPAL SCRUTINY COMMITTEE	DATE OF CABINET DECISION	REVISED DATE OF CABINET DECISION	STATUS	
	None						
PANEL BUSINESS							
	BUSINESS		LEAD OFFICER	PANEL DATE	REVISED DATE/COMMENTS		

	Progress of the Air Quality Action Plan	R. Heathcock	11 November 2009	As requested by Panel at meeting held 20 July 2009 (Report EN85 refers)
	Progress on improvements to Junction 9 of the M3	A. Hickman / Portfolio holder for Planning and Access	11 November 2009	As requested by Panel at meeting held 20 July 2009 (Report EN86 refers)
	Portfolio Holders 2 nd Qtr 2009/10 Performance Monitoring	Heads of Division	11 November 2009	
	Portfolio Holders 3 rd Qtr 2009/10 Performance Monitoring	Heads of Division	2 February 2010	
	South Downs National Park	G. White	Report to Panel when required	Following an inconclusive first inquiry in 2003 a second inquiry commenced in February 2008 which looked specifically at boundary issues. Currently the inspector's report is awaited and it is anticipated that a decision on this will be made by the Secretary of State during the summer of 2009. If it is decided to confirm a new National Park, transitional implementation is unlikely to take place before 2010.

	Repairs to Car Parks		To be confirmed	Principal Scrutiny Committee on 18 February 2008 requested that the Environment Scrutiny Panel give further detailed consideration to concerns raised that the capital programme for repairs to Car Parks should not make provision for tarmacing of previously gravelled or grassed areas, for the reasons that pervious surfacing is better for the environment, as well as likely to be less costly.
	Business Plans	Heads of Division	9 March 2010	
	Review of Implementation of recommendations of Public Convenience Provision Informal Scrutiny Group	R. Heathcock	20 July 2010	As requested by Panel at meeting held 20 July 2009 (Report EN87 refers)

LOCAL ECONOMY SCRUTINY PANEL

IN DEPTH REVIEWS							
	BUSINESS	LEAD CLR	COUNCILLORS	OFFICER SUPPORT	COMMITTEE DATE		STATUS/COMMENTS
					Original	Revised	
	Culture and Economy Informal Scrutiny Group	Cllr Anthony	Councillors Bell, Cook, Pearce, Sanders and Tait	E. Appleby	17 November 2009		
MATTERS INCLUDED WITHIN FORWARD PLAN AND REFERRED TO PANEL BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET							
	BUSINESS		DATE REFERRED BY PRINCIPAL SCRUTINY COMMITTEE	DATE OF CABINET DECISION	REVISED DATE OF CABINET DECISION	STATUS	
	None						
PANEL BUSINESS							
	BUSINESS		LEAD OFFICER	PANEL DATE	REVISED DATE/COMMENTS		
	Issues of access for businesses based at Whiteley		A. Hickman	17 November 2009	As discussed at Panel 15 March 2007 (Report LE42 refers)		
	Portfolio Holders 2 nd Qtr 2009/10 Performance Monitoring		Heads of Division	17 November 2009			
	Portfolio Holders 3 rd Qtr 2009/10 Performance Monitoring		Heads of Division	4 February 2010			
	Business Plans		Heads of Division	16 March 2010			

RESOURCES SCRUTINY PANEL

IN DEPTH REVIEWS							
	BUSINESS	LEAD CLR	COUNCILLORS	OFFICER SUPPORT	COMMITTEE DATE		STATUS
					Original	Revised	
	Guildhall Informal Scrutiny Group	To be confirmed	Anthony, Higgins, Huxstep, Learney, Jeffs, Verney and Wright	To be confirmed			Subject to approval of Cabinet and/or Principal Scrutiny Committee, inaugural meeting to be arranged.
	Contract Management Informal Scrutiny Group	To be confirmed	Councillors Higgins, Learney and Verney	To be confirmed			Linked to work currently being undertaken on the replacement depot services contract. Inaugural meeting to be arranged.

PANEL BUSINESS				
	BUSINESS	LEAD OFFICER	PANEL DATE	REVISED DATE/COMMENTS
	Presentation on the work of the Guildhall	K. Warren	18 November 2009	
	Portfolio Holders 2 nd Qtr 2009/10 Performance Monitoring	Heads of Division	18 November 2009	
	Portfolio Holders 3 rd Qtr 2009/10 Performance Monitoring	Heads of Division	18 November 2009	
	Business Plans	Heads of Division	9 March 2010	

SOCIAL ISSUES SCRUTINY PANEL

IN DEPTH REVIEWS							
	BUSINESS	LEAD CLR	COUNCILLORS	OFFICER SUPPORT	COMMITTEE DATE		STATUS
					Original	Revised	
	Older People Issues		Councillors Berry, Clear, Fall, Hammerton, Nelmes, Thynne and Weston	To be confirmed	To be confirmed		Inaugural meeting to be held 10 September 2009
	CCTV Informal Scrutiny Group	To be confirmed	Joint review with Environment Scrutiny Panel – membership to be confirmed	To be confirmed			Subject to approval of Cabinet and/or Principal Scrutiny Committee, inaugural meeting to be arranged.
MATTERS INCLUDED WITHIN FORWARD PLAN AND REFERRED TO PANEL BY PRINCIPAL SCRUTINY COMMITTEE OR CABINET							
	BUSINESS		DATE REFERRED BY PRINCIPAL SCRUTINY COMMITTEE	DATE OF CABINET DECISION	REVISED DATE OF CABINET DECISION		STATUS
	None						
PANEL BUSINESS							
	BUSINESS		LEAD OFFICER	PANEL DATE			REVISED DATE/COMMENTS
	Portfolio Holders 2 nd Qtr 2009/10Performance Monitoring		Heads of Division	10 November 2009			

	Portfolio Holders 3 rd Qtr 2009/10 Performance Monitoring	Heads of Division	1 February 2010	
	Business Plans	Heads of Division	8 March 2010	