



<b>Meeting</b>	The Scrutiny Committee
<b>Date and Time</b>	Tuesday, 6th February, 2024 at 6.30 pm.
<b>Venue</b>	Walton Suite, Guildhall, Winchester and streamed live on YouTube at <a href="http://www.youtube.com/winchestercc">www.youtube.com/winchestercc</a>

### S U P P L E M E N T A R Y   A G E N D A

The attached document, relating to the agenda item below was not available at the time the agenda was published.

Agenda Item.

11. To note the latest Forward Plan of Key Decisions (Pages 3 - 8)

City Offices  
Colebrook Street  
Winchester  
SO23 9LJ

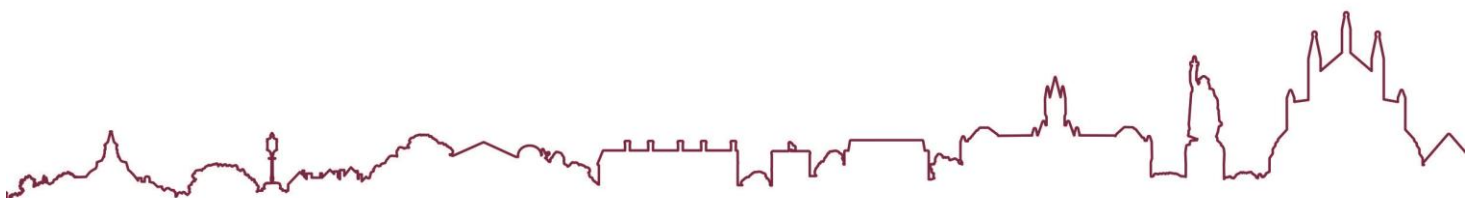
**Laura Taylor**  
Chief Executive

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



31 January 2024

Agenda Contact: Matthew Watson, Democratic Services Officer  
Tel: 01962 848 317 Email: [mwatson@winchester.gov.uk](mailto:mwatson@winchester.gov.uk)



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## Forward Plan of Key Decisions

1 March 2024 – 31 May 2024

This document sets out key decisions to be taken within the next 28 days, together with any key decision by individual Members of the Cabinet and officers. It also includes potential key decisions beyond that period, though this is not comprehensive and items will be confirmed in the publication of the key decisions document 28 days before a decision is taken.

Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £250,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet, together with the individual Cabinet Members, where appropriate. The membership of Cabinet and its meeting dates can be found [via this link](#). Other decisions may be taken by Cabinet Committees, Cabinet Members or Officers in accordance with the Officers' Scheme of Delegation, as agreed by the Council.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. The items of business where this is likely to apply are indicated on the plan.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this document may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

If you have any representations as to why the meeting should be held in private, then please contact the Council via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) . [Please follow this link to the Council's Constitution](#) which includes a definition of the **paragraphs** (Access to Information Procedure Rules, Part 4 paragraph 8.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

Anyone who wishes to make representations about any item included in the Plan please contact the Democratic Services Team prior to the meeting to make your request. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are available on Council's website or via email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk).

Please note that the decision dates are indicative and occasionally subject to change.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Team Manager) on 01962 848 217.

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
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**Section A**  
Decisions made by Cabinet & Cabinet committees

Page 5	1	Q3 Finance & Performance Monitoring Report	Cabinet Member for Finance and Performance	Yes	All Wards	Simon Howson	Cabinet report	Cabinet	Mar-24	14-Mar-24	Open
		Tree Management Framework re-procurement	Cabinet Member for Climate Emergency	Yes	All Wards	Richard Smith	Cabinet report	Cabinet	Mar-24	14-Mar-24	Open
	3	Approval of Cultural Strategy	Cabinet Member for Business & Culture	Yes	All Wards	Andrew Gostelow	Cabinet report	Cabinet	Mar-24	14-Mar-24	Open
	4	Delivering an improved Waste and Recycling Strategy	Cabinet Member for Climate Emergency	Yes	All Wards	Campbell Williams	Cabinet report	Cabinet	Mar-24	14-Mar-24	Part exempt 3

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	5	Risk Management Policy 24/25	Cabinet Member for Finance & Value	Yes	All Wards	Amy Tranah	Cabinet report	Cabinet	Mar-24	14-Mar-24	Open
Page 6	6	Land transaction	Cabinet Member for Asset Management	Yes	All Wards	Geoff Coe	Designated working papers	Cabinet	Mar-24	14-Mar-24	Open
		<i>Final Business Case - Woodman Close, Sparsholt</i>	<i>Cabinet Member for Housing</i>	Yes	<i>Wonston &amp; Micheldever</i>	<i>Geoff Coe</i>	<i>Cabinet report</i>	<i>Cabinet</i>	<i>May-24</i>	<i>22-May-24</i>	<i>Part exempt 3</i>

**Section B**

Decisions made by individual Cabinet Members

None currently scheduled.

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
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**Section C**

**Decisions made by Officers**

Page 7	8	Treasury Management - decisions in accordance with the Council's approved strategy and policy	Cabinet Member for Finance and Performance	Yes	All Wards	Designated HCC Finance staff, daily	Designated working papers	Designated HCC Finance staff, daily	Mar-24	Mar-24	Open
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**Section D**

***Proposed budget timetable 2024/25***

*\*Not classed as key decisions as final decision taken by full Council*

	9	General Fund Budget Options & Medium Term Financial Strategy	Cabinet Member for Finance and Performance	Yes	All Wards	Liz Keys	Cabinet report	The Scrutiny Committee Cabinet	Nov-24	13-Nov-24 20-Nov-24	Open
	10	General Fund budget 2025/26*	Cabinet Member for Finance and Performance	No	All Wards	Liz Keys	Cabinet report	The Scrutiny Committee Cabinet	Feb-25	4-Feb-25 12-Feb-25	Open

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
		ce					Council		27-Feb-25	
11	Housing Revenue Account budget 2025/26*	Cabinet Member for Housing	No	All Wards	Liz Keys	Cabinet report	Cabinet Committee: Housing  The Scrutiny Committee  Cabinet  Council	Feb-25	3-Feb-25  4-Feb-25  12-Feb-25  27-Feb-25	Open