



Meeting	The Scrutiny Committee
Date and Time	Monday, 15th November, 2021 at 6.30 pm.
Venue	Walton Suite, Winchester Guildhall

S U P P L E M E N T A R Y A G E N D A

Agenda Item.

9. Q2 Finance & Performance Monitoring including a verbal update from the Chair of the Performance Panel - Notes of the Performance Panel meeting of the 8 November 2021
(Pages 3 - 6)

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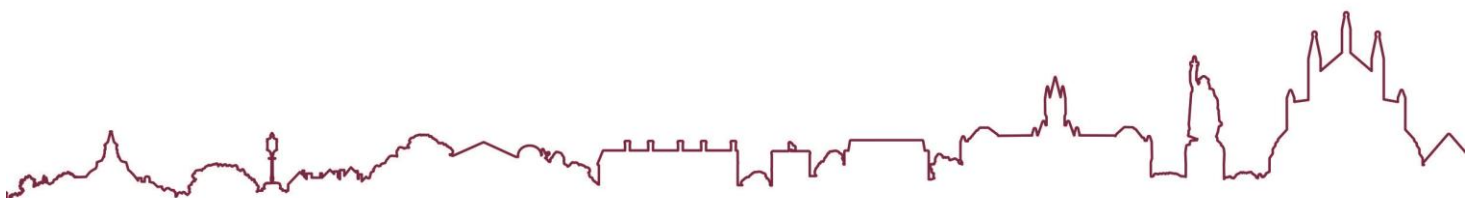
Lisa Kirkman
Strategic Director and Monitoring
Officer

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11 November 2021

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PERFORMANCE PANEL

Monday, 8 November 2021

Attendance:

Councillors
Horrill (Chairperson)

Cook
Craske

Ferguson
Williams

Others in attendance:

Councillors Clear, Cutler, Thompson, Tod and Westwood

1. **DETAILED REVIEW OF DRAFT Q2 FINANCE & PERFORMANCE MONITORING (70 MINS)**

Report Ref CAB3320

Questions that had been pre-submitted had been circulated to panel members with initial responses ahead of the meeting (these questions and responses were attached at appendix 1)

The panel reviewed the draft report as follows (any page numbers referenced relate to the page numbers of the panel's report pack.)

Page 10. As a follow up to the pre-submitted question number 4 regarding the job description of the retrofit coordinator, it was asked whether this role would be tackling all aspects that the climate emergency might have on the council's assets or focus more on energy reduction issues? Councillor Cutler advised that as housing energy use made up a big proportion of the carbon reduction programme then this would naturally be a key focus of this new role. Following a question regarding whether the role would identify and then source funding, Councillor Cutler believed that the intention would be for the role to be as effective as possible and so sourcing of funding opportunities would be appropriate. **Action. Officers to provide a copy of the Job Description to members.**

Page 11. A question was asked regarding the progress being made on the introduction of food waste collections. Councillor Tod advised that there had been some announcements recently regarding funding and timing for both twin sort and food waste collections. However, he felt that it may be feasible for the council to introduce a trial sooner than that and officers had been tasked to assess. He advised that the next key step was the approval of the joint municipal waste management strategy. **Action. Councillor Tod agreed to discuss with officers whether it would be possible to get clearer timing on a food waste trial.**

Page 12. As a follow up to the pre-submitted question number 5 regarding the Biodiversity Action Plan (BAP), it was asked whether there were additional risks to existing open spaces associated with the Local Plan process that should be identified within the BAP? **Action. Officers to respond.** A further question was asked as to whether Councillors were able to feed opportunities for additional tree planting into the system? Councillor Thompson advised that this would be possible, and information could be provided to the Natural Environment and Recreation Team in the first instance.

Page 13. A question was asked regarding whether the council was able to point organisations such as the CAB or Home-Start to other sources of funding or support so that they continue to support residents? Councillor Thompson and Councillor Clear advised that the council would be progressing the grant setting process shortly and were continuing a full grants program. Officers do direct organisations towards other sources of income whenever they could. In addition, Councillor Thompson advised that additional match funding would be available to organisations.

Page 15. A question was asked regarding the redesign costs of the Pavilion project and specifically where was the funding for the redesign coming from? **Action. Officers to respond.**

Page 18. A question was asked regarding the progress of the extra care scheme at Kings Barton. **Action. Officers to respond.**

Page 18. As a follow up to the pre-submitted question number 15 regarding the void property in Tower Street, it was asked whether further information was available to explain the timescale in bringing this property back onto the market. **Action. Officers advised further regarding the soft market testing and would follow up with any further available information.**

A further question was asked regarding void properties and the concern that if the council had re-let previously void properties that may be particularly energy inefficient, would that be leading to financial difficulties for current tenants who may then be waiting several years for an upgrade. **Action. Officers to respond.**

Page 27. As a follow up to the pre-submitted question number 22 regarding the Guildhall, it was asked what the strategic intent was for the building? Councillor Cutler advised the council was working closely with HMCTS regarding future requirements but that the Courts future requirements had not yet been clarified however officers remained in regular contact.

Page 28. A question was asked regarding the item concerning the Hampshire Cultural Trust and the Assassin's Creed Valhalla game and how as a council, we were hoping to benefit from this? Councillor Thompson advised that she believed that the contribution to this project would bring a huge benefit for the High Street and especially effective in bringing a different demographic into the City.

Page 28. As a follow up to the pre-submitted question number 24 re Project Delivery Resources and Core Service Capacity, it was asked when it was felt the final details would be available? Councillor Cutler advised that it would be included as part of the budget process.

Page 30. As a follow up to the pre-submitted question number 25, it was asked whether the information would be available once the legal action had been completed. Lisa Kirkman advised that any costs wouldn't be known until the full conclusion of the judicial review against the first planning application.

Page 35. As a follow up to the pre-submitted question number 27, regarding targets for the split between centre, inner and park and ride car parks, it was asked when a target and measures may be available. Councillor Tod advised that properly understanding the baseline was difficult due to lockdown and the progressive return to offices which had made setting a target problematic. The overall behaviour change being sought was to maintain usage of the high street and the central facilities but to be reducing the proportion of parking in the central zone. **Action. Councillor Tod to discuss with officers when the data may be stable enough to formulate a target.**

Page 36 Regarding YSYV06 – “high accessibility usage of our services”. It was asked how the improvement to almost 100% had been achieved against the telephony element of this measure. Councillor Cutler advised that he understood the improvement to be largely attributable to the management of the process and the team effort in that area.

Page 38 A question was asked regarding TCE05, which states, "Expected figures in October 2021" and whether these figures were available? Councillor Horrill advised that these would be available as part of the Q3 report.

Page 40 A question was asked regarding HA01 and HA02 and whether there was an opportunity for the council to apply its learning from this measure to introduce similar KPIs for all homes across the district and not just council properties. **Action, Officers to follow up on this question.**

Page 41 A question was asked regarding the sentries that showed “Expected figures in October 2021” and whether these figures were available? Councillor Horrill advised that these would be available as part of the Q3 report.

Page 44. Bar End Depot. It was asked whether it could be clarified if April 2022 remained a realistic end date for this project. **Action. Officers to confirm or update this date.**

Page 50 A question was asked regarding the recruitment of a sustainable transport officer and whether this was currently being actioned. Lisa Kirkman advised that the milestone for this action was late 2021 and this would be updated at the time of the Q3 report. **Action. Officer to update Q3 report.**

Page 69. A question was asked regarding the overspend for the Local Plan and which budget the overspend had been funded from? **Action. Officers to respond.**

Page 66. Local Plan. Councillor Horrill stated that she felt it would be helpful to include a statement to the effect that this timescale was a restatement of the plan based on the latest decisions and not the original Local Plan timescale. Lisa Kirkman advised that there was a sentence on the report that states “An updated Local Development Scheme was agreed at Cabinet on the 21st July 2021” and

that this could be extended to also say “and therefore this highlight report was updated as a result” **Action. Officers to update.**

Page 76. Movement Strategy. A question was asked regarding deadlines, milestones, and future activity for the next stages of the strategy. Councillor Tod gave a comprehensive summary of the immediate actions for the next phases of the Movement Strategy, including the upcoming board meeting, the local cycling walking infrastructure plan for Winchester, the parking and access strategy and a future study on options for improving bus services in the district. **Action. Andy Hickman to be invited to the next Panel meeting.**

Page 77 A question was asked regarding the end of project documentation that was due to be shared with the Performance Panel and when that may be available. Lisa Kirkman advised that the report would be with the panel following the sign off from the Project & Capital Strategy Board and was anticipated for the next meeting of the panel. **Action. Officer to provide at next meeting if finalised (it may not be agreed at the PAC Board).**

Page 80. As a follow up to the pre-submitted question number 34, regarding rough sleepers, Councillor Ferguson advised that she had noticed an increase in the numbers of rough sleepers recently and asked if there was any comment regarding this. Councillor Thompson advised that much effort was focussed on this area and she understood that all identified rough sleepers had been provided with appropriate accommodation however the picture was ever-changing and the annual, official account due in November would give a much more definitive figure.

Page 80. Local Resource Centre. It was asked whether the report would continue to monitor this activity through to March 2022? Councillor Thompson advised that she believed that was the intention.

Page 80. It was asked whether the reporting on the number of void properties could be added to this page? **Action. Officers to respond.**

2. **PREVIOUS MEETING OF THE 23RD AUGUST 2021 (20 MINS)**

The notes of the previous meeting were agreed, and no actions were required.

3. **SUMMARY OF ACTIONS ARISING FROM THIS MEETING (15 MINUTES)**

Members of the panel agreed on the actions as outlined 1. above. In addition, officers were asked to review the officer attendance at future meetings. It was agreed that any further updates would be circulated to panel members. The panel did not have any further matters that it wished to bring to the attention of the Scrutiny Committee.

The meeting commenced at 4.00 pm and concluded at 5.20 pm

Chairperson