

<b>Meeting</b>	North Whiteley Development Forum
<b>Date and Time</b>	Wednesday, 19th February, 2020 at 6.30 pm.
<b>Venue</b>	Solent Hotel, Rookery Avenue, Whiteley, PO15 7AJ

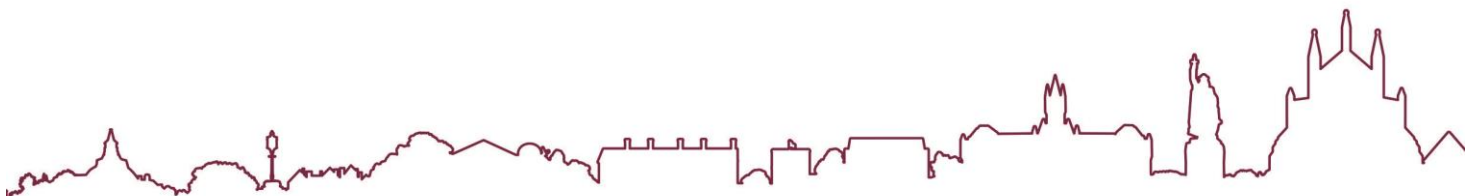
## **AGENDA**

### **OPEN TO THE PUBLIC**

- 1. Apologies**  
To record the names of apologies given and deputy members who are attending the meeting in place of appointed Members (where appropriate)
- 2. Chairpersons Announcements**
- 3. Public Participation.**  
To receive and note questions asked and statements made from members of the public on general matters of interest and/or matters relating to the work of the Forum
- 4. Disclosures of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.  
  
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.
- 5. Minutes of the previous meeting held on the 10 July 2019 (Pages 7 - 10)**
- 6. North Whiteley Development Forum Progress Report and Update (Pages 11 - 24)**

**Lisa Kirkman**  
**Strategic Director: Resources and Monitoring Officer**

11 February 2020



Agenda Contact: Matthew Watson, Democratic Services Officer

mwatson@winchester.gov.uk 01962 848 317

*\*With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website via the following link:*

[www.winchester.gov.uk/meetings/committees](http://www.winchester.gov.uk/meetings/committees)

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



## **MEMBERSHIP**

The membership of the Forum is:

- Winchester City Council (6 representatives - including Chairperson of the Forum plus deputy)
- Hampshire County Council (2 representatives)
- Fareham Borough Council (1 representative plus deputy)
- Eastleigh Borough Council (1 representative)
- Whiteley Parish Council (1 representative plus deputy)
- Curdridge Parish Council (1 representative)
- Botley Parish Council (1 representative plus deputy)

### **North Whiteley Development Forum**

Cllr Achwal	Winchester City Council
Cllr Bentote	Winchester City Council
Cllr Evans	Winchester City Council
Cllr Gemmell	Winchester City Council
Cllr Lumby	Winchester City Council
Cllr Miller	Winchester City Council
Cllr Woodward	Hampshire County Council
Cllr Huxstep	Hampshire County Council
Cllr Butts	Fareham Borough Council
Cllr Pretty	Eastleigh Borough Council
Cllr Evans	Whiteley Town Council
Cllr Mercer	Botley Parish Council
Cllr Bodger	Curdridge Parish Council

In addition, the following are nominated deputies to the Forum:

Cllr Evans (Fareham Borough Council), Cllr Fern (Winchester City Council), Cllr Pearson (Winchester City Council), Cllr Butler (Whiteley Town Council) and Cllr Hunter (Botley Parish Council)

### **Quorum**

The Forum will be quorate if five voting representatives are present

## **TERMS OF REFERENCE**

The Forum is to act as an informal advisory body to discuss and engage with the public on the following issues, and advise the relevant authorities accordingly:-

1. Advise upon a vision for the development of the MDA at North Whiteley which will act as a template for the master planning process and subsequent planning applications and keep this under review.
2. Provide a response to key issues and options arising during the course of planning for and delivering the extension to the community at Whiteley, with input from local authorities, community groups and development interests.
3. Act as a sounding board where ideas, options and issues relating to the development can be considered before becoming part of the formal planning process.
4. Develop for consideration by the relevant authorities a community development strategy for the MDA.
5. Consider and advise upon the community infrastructure required to support and integrate the new and existing communities.
6. Consider good practice from development elsewhere and consider key findings for inclusion in the master planning process.
7. Consider and advise upon a strategy for the ownership and management of the social infrastructure and community assets.
8. Review progress reports on the development of the masterplan and relevant planning applications

### **Method of Working and Voting Rights**

All representatives are expected to use their best endeavours to reach conclusions by general consensus. Where any voting representative on the Forum requires a formal vote to be taken, this shall be on a show of hands by those voting representatives present and voting (the membership as set out above).

### **Administration**

Winchester City Council's Democratic Services Team shall be responsible for administering the Forum, calling meetings, and recording proceedings.

## **PUBLIC PARTICIPATION**

### **General**

1. There will be a period of 10 minutes maximum at the beginning of each Forum meeting when the Chairperson will invite the public, including local interest groups, to raise any general matters of interest and/or matters relating to the work of the Forum. Detailed matters related to agenda items will not be accepted at this point, as there will be an opportunity for these comments to be heard later in the meeting. As is the usual practice for general public participation, however, officers and Members may not be able to immediately respond at the meeting to points raised by the public where these relate to non-agenda items.

### **Consideration of Individual Agenda Items**

2. After an officer has introduced an agenda item, the Chairperson will invite public participation on matters relating to that agenda item. At this point, a period of up to ten minutes (subject to extension at the Chairperson's discretion) will be allowed for public comments. During this period, members of the public, including local interest groups, will be able to object, support or ask questions directly relating to the agenda item and contents of the officer report.
3. An individual speaker will be limited to a maximum of three minutes per agenda item. Where a number of members of the public wish to speak, they will be encouraged to agree the allocation of the maximum ten minute period for public participation. The Democratic Services Officer will assist in this process before the start of the meeting. The Chairperson will retain a general discretion to manage the public speaking process, and may limit individual speakers to less than three minutes, or take other steps necessary in order to maximise public participation in an appropriate way. The extension of the total 10 minutes limit allowed for the public to discuss an agenda item will be at the discretion of the Chairperson.
4. There will be no further opportunity for the public to comment on an agenda item once the period of public participation has ended even if the prescribed period has not been reached. The subsequent discussion, consideration and decision on the matter is then passed to Forum Members.
5. Members and Officers will not provide an immediate response to public comments raised from the floor. All comments and queries will be noted and the Chairperson will invite Officers and/or Members to respond to specific points during the round table debate and discussion amongst Forum members that follows.
6. Members of the public should wherever possible contact the Democratic Services Officer before the start of the meeting (preferably by telephone or email prior to the day of the meeting), so that as many people who wish to speak can be accommodated during the public participation sessions.

## **FILMING AND BROADCAST NOTIFICATION**

This meeting may be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).

### **Forum Debate and Vote**

7. The Chairperson will subsequently invite questions and open the discussion and debate to all Members of the Forum and will invite officers and/or Members to respond to any public comments raised from the floor. Where appropriate, a vote will be taken to reach a formal recommendation on the agenda item.

### **DISABLED ACCESS:**

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) to ensure that the necessary arrangements are in place.

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