



Meeting	Winchester Town Forum
Date and Time	Wednesday, 12th September, 2018 at 6.30 pm.
Venue	Walton Suite, Guildhall, Winchester

AGENDA

Procedural Items

- 1. Apologies**
To record the names of apologies given
- 2. Disclosures of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.
- 3. Chairman's Announcements**
- 4. Minutes** (Pages 5 - 12)
Minutes of the previous meeting held on 13 June 2018.
- 5. Public Participation**
To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee

Business Items

- 6. KGV Consultation Event**
Presentation from the Head of Landscape & Open Spaces



7. St Maurice's Covert
Presentation by Scott Whitby Studio
8. Winchester Town Account Financial Planning 2019/20 (Pages 13 - 24)
(WTF263)
9. Progress on the Winchester Town Area Traffic and Movement Study (Pages 25 - 30)
(WTF264)
10. EXEMPT BUSINESS: To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
 - i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (l) and Schedule 12A to the Local Government Act 1972.

Item

Para No. of Schedule
12a to the Act giving description of
exempt information giving rise
to the exclusion of the public

Environmental Services Contract Decision Making
(Exempt Report & Appendices)

3 & 5

11. **Environmental Services Contract Decision Making (Exempt Report)**
(Pages 31 - 96)
Report Ref CAB3044

L Hall
Head of Legal (Interim)

4 September 2018

Agenda Contact: Matthew Watson, Democratic Services Officer
Tel: 01962 848 317 Email: mwatson@winchester.gov.uk

**With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website www.winchester.gov.uk*

MEMBERSHIP

Chairman: Weir (Liberal Democrats)

Vice-Chairman: Scott (Conservative)

Liberal Democrats

Becker
Green
Hiscock
Hutchison
Learney
Murphy
Thompson
Tod

Conservatives

Ashton
Berry
Burns
Mather

Quorum = 4 members

The two County Council Members representing the Winchester Town area are invited as observers.

PUBLIC PARTICIPATION

A public question and comment session is available at 6.30pm for a 15 minute period. There are a few limitations on the questions you can ask. These mainly relate to current applications (including grants), personal cases and confidential matters. Please contact the Democratic Services Officer in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

Voting:

- apart from the Chairman, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.

the way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

DISABLED ACCESS:

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email democracy@winchester.gov.uk to ensure that the necessary arrangements are in place.

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WINCHESTER TOWN FORUM

13 June 2018

Attendance:

Councillors:

Weir (Chairman) (P)

Ashton

Becker (P)

Berry (P)

Burns (P)

Green (P)

Hiscock (P)

Hutchison (P)

Learney (P)

Mather (P)

Murphy (P)

Scott (P)

Thompson (P)

Tod (P)

Other Members in attendance who addressed the meeting:

Councillor Warwick (Portfolio Holder for Environment)

1. **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

RESOLVED:

That Councillor Weir be elected Chairman and Councillor Scott be elected Vice-Chairman for the 2018/19 Municipal Year.

2. **FUTURE MEETINGS**

RESOLVED:

That the meetings of the Forum commence at 6.30pm in accordance with the published timetable of meetings for 2018/19, as set out on the agenda.

3. **DISCLOSURES OF INTERESTS**

Councillor Green made a personal statement in respect of Item 10 below (KGV Recreation Facilities) due to his sister in law's role as an employee of the Council as a project manager involved with the Leisure Centre Project.

Councillor Learney declared a personal (but not prejudicial) interest in respect of Item 9 below (Playing Pitch Strategy) due to her role as Littleton and Harestock Parish Councillor.

4. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made the following announcements:

(i) **Commercial Waste Bins**

The Chairman congratulated the Environmental Services Team on the ongoing work to remove the commercial waste bins from the Town Centre and encouraged Members to take the opportunity to walk around the area to appreciate the difference this work had made. Going forward efforts would be made on the removal of mess and damage caused by pigeons and discussions would be held with Members and other parties regarding work to historic sites.

In response, Councillor Mather reported that a 'pigeon strategy' was now in place and thanked Councillor Warwick for the work that had been carried out on this issue.

(ii) **Handlebar Café**

The Chairman reported that she had attended a presentation regarding the Handlebar Café project. Funding was now in place and the project progressing with the opportunity for Members to visit the project in the foreseeable future.

(iii) **University of Winchester**

The Chairman announced that she had attended a presentation given by the University of Winchester on the economic impact of the University on the Town Centre. It was noted that a representative from the University would attend a future meeting of the Forum to provide a precis of the presentation.

(iv) **Town Forum Grants**

It was noted that a report would be coming forward for consideration by the Forum setting out a review of the grants process. In addition, Ward Member support was sought to promote the Town Forum Small Grant application process to local groups and projects within their particular area. Any contacts should be passed onto the Funding and Support Officer accordingly.

5. **MINUTES**

Arising from the minutes of the previous meeting, the Corporate Head of Regulatory announced that, the Town Forum St Maurice's Covert Informal Group would be reconvening in due course to move the project forward.

In response to a concern expressed regarding the partially unmade footpath to the link up at the end of Imber Road, the Strategic Director: Services confirmed that he would provide an update to Councillor Hutchison on this matter in due course.

RESOLVED:

That the minutes of the previous meeting, held on 28 March 2018, be approved and adopted.

6. **PUBLIC PARTICIPATION**

Janet Berry (on behalf of Highcliffe Community Forum for Action – HCFfA) addressed the Forum in respect of Item 10 below (KGV Recreation Facilities) and Emma Back (Sports and Art Leisure Trust – SALT) addressed the Forum in respect of Item 9 (Playing Pitch Strategy) and Item 10 (KGV Recreation Facilities). A summary of their representations are outlined below.

Janet Berry stated that following the full engagement and contributions of Highcliffe residents on the Leisure Centre project and the Draft Design Framework, the HCFfA were disappointed to hear that been further issues relating to KGV had now been raised which were not included in the consultation. She considered that there had been ample opportunity for comments to be received on the facility and raised concern regarding the traffic access plans and the controlled vehicular access which allowed parking for 20 cars for the relocation of the boxing club and girls football facilities to KGV playing fields.

Ms Berry stated that Highcliffe residents had submitted a long standing request for traffic to be limited, particularly on Milland Road and Vale Road, and that this revised proposal to change the Draft Design Framework would exacerbate existing traffic and parking problems in this area. She also made reference to the pedestrian junction at Milland Road, the present main area of play for children at KGV playing field and queried the lack of consultation with HCFfA on the proposed changes at KGV made at short notice, as set out in the briefing paper.

Emma Back stated that she welcomed the Playing Pitch Strategy but queried why a hockey requirement had been left out of the Executive Summary, as set out in the report and sought clarification on the community use facility agreement in this respect.

Ms Back considered the boxing club to be a very exciting proposition and stated that she was keen to work with the community on site to expand provision by working with young people and for groups created by the project to work together to input into the design and layout of the facility and for it to operate efficiently to ensure running costs were covered.

In response to the questions raised by Ms Back, the Head of Landscapes and Open Spaces clarified that work had been carried out on the design and that reference to hockey had been omitted in error which would be added in alongside football and cricket.

7. **DISTRICT WIDE PLAYING PITCH STRATEGY**
(Report CAB3032 refers)

The Forum gave consideration to the report which outlined the purpose of the Playing Pitch Strategy (PPS) for approval by Cabinet at its meeting 20 June 2018. The report informed the decision making regarding the provision of sports pitches for public use across the Winchester District. An assessment of play pitches for the period 2018 to 2031 (in line with the adopted Local Plan).

The Forum received a presentation by the Head of Landscapes and Open Spaces which outlined the detail, aims, objectives and salient points of the Playing Pitch Strategy. Reference was made to the four key purposes, the current and future findings and the key recommendations and delivery.

It was reported that, once approved, officers would liaise with all providers on the Playing Pitch Strategy to establish provision going forward.

Members welcomed the document and raised a number of questions in relation to vandalism, housing provision and open space, unusable nets at the Cricket pavilion and the inclusion of Sir John Moore Barracks in the PPS which were answered accordingly, as set out below

- That the PPS focussed on grass playing pitches. There were currently no tennis or netball courts included. However, this would be looked at as part of the Built Facilities Strategy.
- In respect of Sir John Moore Barracks following discussion at the Worthy Down Camp, the Head of Landscapes and Open Spaces advised that she would find details on this matter and send this onto Councillor Hiscock in due course.
- It was noted that pitches would be marked out and that it was not the intention for these pitches to be 'over marked' but provision would be made for designated areas to be kept available for a flexible multi use.
- The Head of Landscapes and Open Spaces to review the specifics in relation to the provision of Hockey in the PPS.

RESOLVED:

That the content of the report and presentation be received and the comments of the Forum be noted.

8. **KGV RECREATION FACILITIES**
(Briefing Paper)

The Landscapes Project Officer introduced the briefing paper outlining the recreation facilities at the King George V playing fields and provided a summary of how the build of the new Leisure Centre impacts on the KGV park. In response to the points raised by Emma Back (SALT) during public participation, Councillor Burns made reference to the proposals which she stated conflicted with the original deed of dedication for recreational use of the area, in perpetuity, in memory of King George V. She advised this matter would be addressed and resolved with Fields in Trust and the Council's Legal Team in due course.

In response to questions it was noted that the Council was committed to engagement on the Pavilion Project before the Summer holiday period commenced; this would help to scope out the project, the objectives and assist in the design of the multifunctional Pavilion going forward. The Head of Programme advised that wide consultation would be carried out and the views and involvement of sports clubs, along with residents, community groups, stakeholders and organisations was welcomed.

Members expressed concern regarding the need for improved governance and were asked to consider how the Town Forum could be adequately engaged on the proposals for the site going forward as capital revenue funders and were reminded that the Cabinet (Leisure Centre) Committee had also been established to oversee this process.

In conclusion, it was noted that the Town Forum wished to have an active role in shaping the project and considered the willingness to engage constructively to be crucial, with the involvement of the Town Forum, community forums and sports clubs as part of the partnership.

RESOLVED:

That the comments of the Forum, as set out above, be brought to the attention of Cabinet.

9. **WORK PROGRAMME AND APPOINTMENTS – 2018/19**
(Report WTF262 refers)

The Forum gave consideration to the report which set out the draft work programme for the Forum for the new Municipal Year 2018/19 and asked

Members to consider its appointments to the Informal Groups established during the previous Municipal Year. The report outlined the previous membership and terms of reference of these Groups.

In respect of future work programme items for consideration, it was suggested that the Town Forum consider Community Infrastructure Levy (CIL) proposals when appropriate going forward and that this also be brought forward for next years work programme.

In respect of the Town Forum (North Walls) Informal Group, it was noted that this Group would be an interface between the North Walls and River Park areas and will now look at information gathering work, recognising the need to align with Cabinet in commissioning work. This Group would continue to be supported by the Head of Landscapes and Open Spaces.

The Forum noted that the Local Democracy and Decision Making Informal Group had not met during 2017/18 and it was proposed that this Group be renamed Town Forum (Engagement) Informal Group, looking particularly at three areas: Local Plan Refresh; Governance and the output of the Movement Strategy (including public transport and the night bus service), together with looking at using information of community integration. The Forum concluded that this Informal Group would involve all the Members of the Town Forum as a whole.

In respect of the Town Forum (Town Improvement) Informal Group, this Group be deleted as papers relating to this matter were coming forward directly to the Forum for consideration.

In conclusion, the Report requested that Members re-appoint various informal groups of the Forum and these were agreed as set out below, subject to the amendments set out above.

RESOLVED:

1. That the detailed work programme for the Forum for the 2018/19 Municipal Year, as set out in Appendix 2 to the Report, be agreed, having regard to the discussion outlined above; and
2. That the following Informal Groups be appointed for 2018/19 with membership as outlined below:
 - (i) Winchester Town Forum (Account Informal) Group:
Councillors: Weir (Chairman), Learney, Mather and Murphy
 - (ii) Winchester Town Forum (Town Account Grants) Informal Group:
Councillors Scott (Chairman) Berry, Becker and Learney.
 - (iii) Winchester Town Forum (St Maurice's Covert) Informal Group:
Councillors Hutchison, Berry, Mather, Murphy and Tod

- (iv) Walking Strategy Group: Councillor Hiscock.
- (v) Winchester Town Forum (North Walls) Informal Group:
Councillors Burns, Becker, Hutchison, Thompson and Weir
- (vi) Winchester Town Forum (Engagement) Informal Group:
All Members of the Town Forum.

The meeting commenced at 6.30pm and concluded at 8.10pm

Chairman

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REPORT TITLE: WINCHESTER TOWN ACCOUNT FINANCIAL PLANNING
2019/20

12 SEPTEMBER 2018

REPORT OF FINANCE MANAGER (STRATEGIC FINANCE)

Contact Officer: Darren Kennedy Tel No: 01962 848464 Email
dkennedy@winchester.gov.uk

WARD(S): WINCHESTER TOWN

PURPOSE

To provide an update of the current financial position of the Winchester Town Account and financial projections over the medium and long term. This supports the development of a refreshed financial strategy and final budget recommendations in January 2019.

RECOMMENDATIONS:

1. That the Town Forum notes the financial projections in Appendix A, and agrees the budget timetable for 2019/20.

IMPLICATIONS:

1 COUNCIL STRATEGY OUTCOME

- 1.1 This report sets out the current financial position and latest medium and long term projections, along with detailed sensitivity analysis. This analysis will help to guide and inform budget planning work and the options for delivering the Council Strategy which will be presented to the November Town Forum meeting.

2 FINANCIAL IMPLICATIONS

- 2.1 Identifying and analysing the financial pressures and risks helps to ensure the effective prioritisation of resources in order to deliver the Council Strategy and maintain a balanced budget.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 None identified

4 WORKFORCE IMPLICATIONS

- 4.1 None directly from this paper

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 None directly from this paper

6 CONSULTATION AND COMMUNICATION

- 6.1 This report has been discussed with the town account informal group, portfolio holder, relevant staff and advisors.

7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 Environmental considerations will be considered as part of the business case supporting any budget proposals.

8 EQUALITY IMPACT ASSESSEMENT

- 8.1 This document is part of the budget consultation process and equality impact assessments will be considered alongside any relevant budget options.

9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 None required

10 RISK MANAGEMENT

- 10.1 The main source of funding for baseline recurring expenditure is the town precept. As a stable source of funding overall financial risk is therefore

relatively low but consideration must be taken of the requirement for the town to keep within government referendum limits (a restriction not currently applicable to parish councils).

- 10.2 In recent years one-off expenditure (capital or revenue) has been funded up-front from the town reserve or external funding. This reduces risk by lowering the baseline revenue budget requirement.

Risk	Mitigation	Opportunities
<i>Failure to set a balanced budget over the medium term</i>	<i>Financial projections are shown up until 2026/27 and the scenario planning highlights the potential sensitivities. Planning over a longer period will help to ensure understanding of the scale of the financial challenges and that early planning enables enough lead in time for the implementation of budget options.</i>	<i>Long term strategic planning Innovative funding streams Transformational efficiency savings</i>
<i>Council's service priorities are not reflected in the budget</i>	<i>The budget planning process, including the implementation of Outcome Based Budgeting and the informal account group meetings which review the detailed budgets and strategy.</i>	<i>Ensure the prioritisation of resources to best meet the outcomes of the authority</i>
<i>One-off projects increase the baseline recurring revenue budget requirement within limited ability to increase the town precept due to government referendum limits.</i>	<i>Identify all project requirements over the medium term (such as the play strategy) and ensure that funding is available for these projects.</i>	<i>Identifying project requirements over the medium term enables enhanced prioritisation and engagement.</i>

11 SUPPORTING INFORMATION:

Background

- 11.1 A revision of the terms of reference for the Winchester Town Forum (WTF) in 2007 gave the Forum a greater role in developing the Town Account Budget.

To help it fulfil this role, the Town Forum set up an informal member group to give early consideration to budget setting issues.

- 11.2 The overall aim of the Medium Term Financial Plan is to provide the Town Forum with early consideration of the current financial projections, any possible impacts from Government consultations, and any other possible financial implications in respect of the Town Account Budget.
- 11.3 The Medium Term Financial projections will be influenced by actions within the Council's control and external factors. A sensitivity analysis, showing a range of possible scenarios is included for consideration.
- 11.4 In order to pro-actively meet the medium to long term challenges, the Council agreed to develop a smarter Outcome Based Budgeting (OBB) approach to budget setting from 2018/19. A refresh of this process is currently underway and any resulting options will be included for consideration within the Town budget setting process.
- 11.5 The core budget timetable remains in line with previous years, with initial budget proposals considered at November Town Forum and final recommendations made at January Town Forum. It has been agreed that, in line with the district budget timetable, the financial strategy will be agreed alongside budget recommendations in January. This will enable sufficient debate at Town Forum meetings in September and November, which will be incorporated into the final strategy.
- 11.6 In accordance with Section 35 of the Local Government Finance Act 1992 – "Special Expenses" are levied by the Council to cover the costs of local services in the Winchester Town area which elsewhere would be dealt with by parish councils, as there is no parish council for the Town area of Winchester. The services currently covered by the Special Expenses are listed at Appendix 2.

Identifying Resources

- 11.7 **Winchester Town Precept** – The 2018/19 tax base is 13,811.72 with a precept of £67.17.
- The Council Tax Referendum limits for 2019/20 will be announced alongside the settlement. It is currently anticipated that this will remain at either below 3% or £5 for lower tier authorities.
 - Referendum limits prevent the Council increasing Council Tax above the Government's advised level, except with a referendum. Whilst parish tax amounts are currently excluded from capping calculations the Winchester Town tax is included.

- Appendix A shows the financial projections up until 2026/27, including illustrative increases in the precept which present a balanced overall position.

11.8 **Fees and Charges** are reviewed on an annual basis in order to feed into the budget process, with a final list of fees and charges published in March each year. A more fundamental review is currently underway in order to develop a charging strategy for the next four years to 2022/23.

11.9 The key existing fees and charges relating to the Town Account are:

- Cemeteries – a new charging scheme was introduced in 2016/17, and revised in 2018/19, to coincide with the conclusion of the cemetery extension works. Income is currently forecast at £145k per annum, which does result in a forecast net service cost of £35k in 2018/19.
- Sports pitches – Income is currently forecast at £34k per annum (against forecast 2018/19 expenditure of £274k). A net service cost of £240k represents a significant proportion of the overall town budget and any options to increase income whilst continuing to support and promote sport within the town area should be considered.

11.10 **Community Infrastructure Levy (CIL)** – the Neighbourhood CIL (Town) receivable balance stood at £633k as at the end of July 2018, with further CIL expected to be billed before the end of 2018/19.

- The principles for spending the Winchester Town Forum's share of CIL were approved in November 2016 (see WTF245), in order to provide for the community led improvement of the environment and infrastructure in the Winchester Town.
- A budget of £100k has been set for 2018/19, which includes a brought forward budget of £50k from 2017/18.
- A review of the CIL spending protocols is underway and recommendations within CAB3071 will provide additional officer support in order to enable the effective delivery of CIL schemes within the town and district.
- Increasing CIL receipts over the last couple of years will enable the town forum to allocate funding to a range of smaller and larger projects over the next few years, in order to mitigate the impact of recent development.

11.11 The following central case assumptions have been used in the financial forecast shown in Appendix 1:

	2019/2020 Forecast	2020/2021 Forecast	2021/2022 Forecast	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Central Case Assumptions:								
Contract inflation	2.5%	2%	2%	2%	2%	2%	2%	2%
Utilities	5%	5%	5%	5%	5%	5%	5%	5%
Percentage increase in tax	3%	2%	2%	2%	0%	0%	0%	0%
Tax Base	13,977	14,145	14,315	14,487	14,661	14,837	15,015	15,195

- 11.12 The **Environmental Services Contract (ESC)**, currently operated by IdVerde Ltd for the landscapes element of the contract (c£375k p.a. of town expenditure), expires at the end of September 2019. Cabinet paper CAB3044 provides an update on the current procurement position along with recommendations.

Capital Expenditure

- 11.13 Capital expenditure is either funded directly from the Town Account Earmarked Reserve, external funding such as CIL, or through the General Fund and repaid over the life of the asset (along with interest).
- 11.14 In January 2017 (WTF250) the Town Forum approved a strategy to fund the long term requirements of the play area refurbishment up until the end of 2024/25, from the Town Account Earmarked Reserve. Play area refurbishments in the town make up the largest proportion of town capital expenditure as shown in 11.15 below.
- 11.15 The following budgets are currently included within the capital programme:
- i. Handlebar Café - £25k in 2018/19
 - ii. Chesil Theatre Grant - £30k in 2018/19
 - iii. Changing Pavilion North Walls - £44k in 2018/19 (total project budget of £300k with £256k funded by S106 receipts)
 - iv. Changing Pavilion King George V – to be identified
 - v. Play Area Refurbishments - £1,065k from 2018/19 to 2024/25 (with £56k funded by S106 receipts). A baseline projection of £110k per annum has been included in Appendix A from 2025/26 onwards.

Reserves

- 11.16 The Winchester Town Account earmarked reserve is available to support planned one-off expenditure over the medium term as well as a contingency balance of 10% of the total annual net expenditure which is set aside to deal with any urgent / unexpected requirements.
- 11.17 The capital budget forecasts listed in 11.15 above, particularly the significant programme of play area refurbishments are planned to be funded from the Town reserve. It is therefore important that the long term planning ensures funding is in place to support these projects.
- 11.18 It should be noted that the forecast reserve balance shown in Appendix A does fluctuate on a year-by-year basis and is currently forecast to fall below 10% at the end of 2018/19. This is due to funding the capital programme and the profiling of these projects will be reviewed as part of the budget process. It

is possible that this review of profiling could push the funding requirements out to future years thereby increasing the near term forecast reserve balance.

12 OTHER OPTIONS CONSIDERED AND REJECTED

12.1 None, this paper sets out the current financial position

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

Quarter 4 2017/18 Financial & Performance Monitoring – CAB3060 – July 2018

General Fund Budget 2018/19 – CAB3011 – February 2018

Capital Strategy and Capital Programme – CAB3014 – February 2018

Winchester Town Account Budget 2018/19 – WTF258 – January 2018

Other Background Documents:-

None

APPENDICES:

Appendix A: Medium Term Financial Projections

Appendix B: Budget Forecast 2018/19

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WINCHESTER TOWN ACCOUNT - Financial Projections

	2018/2019 Forecast	2019/2020 Forecast	2020/2021 Forecast	2021/2022 Forecast	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Assumptions:									
Contract inflation		2.5%	2%	2%	2%	2%	2%	2%	2%
Utilities		5%	5%	5%	5%	5%	5%	5%	5%
Percentage increase in tax		3%	2%	2%	2%	0%	0%	0%	0%
Tax Base	13,812	13,977	14,145	14,315	14,487	14,661	14,837	15,015	15,195
	£	£	£	£	£	£	£	£	£
Cost of Services									
Recurring Budgets:									
Allotments	(1,864)	(1,864)	(1,864)	(1,864)	(1,864)	(1,864)	(1,864)	(1,864)	(1,864)
Bus Shelter Cleaning / Maintenance / New Provision	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Cemeteries	34,565	36,694	38,734	40,825	42,967	45,161	47,410	49,713	52,074
Christmas Lights	8,740	8,946	9,115	9,287	9,463	9,642	9,825	10,012	10,202
Community Speed Watch	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Community Wardens (Contribution)	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Footway Lighting	20,370	20,642	20,927	21,226	21,540	21,870	22,216	22,580	22,962
Grants	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
- Theatre Royal (Contribution)	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Support Costs for Grant Scheme	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Grit Bins	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Maintenance Work to Council Owned Bridges	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Night Bus Contribution	12,714	13,545	13,816	14,092	14,374	14,661	14,954	15,254	15,559
Public Conveniences (Contribution)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Recreation Grounds & Open Spaces	603,459	611,486	611,093	624,230	623,958	637,491	637,352	651,298	651,303
Town Forum Support	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Total Recurring Budgets	877,485	888,948	891,321	907,296	909,938	926,462	929,393	946,492	949,735
One-off Budgets:									
St Maurice's Covert	44,190								
Community Infrastructure	100,000								
Historic Environment Projects Officer	1,799								
Green Infrastructure									
Total One-off Budgets	145,989								
Total Cost of Services	1,023,474	888,948	891,321	907,296	909,938	926,462	929,393	946,492	949,735

	2018/2019 Forecast	2019/2020 Forecast	2020/2021 Forecast	2021/2022 Forecast	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Taxation and Non-specific grant income									
Council Tax Income	(927,735)	(962,350)	(993,418)	(1,025,380)	(1,058,401)	(1,071,101)	(1,083,955)	(1,096,962)	(1,110,126)
Interest on Balances	(3,948)	(462)	(828)	(925)	(918)	(688)	(953)	(1,294)	(1,608)
Total Taxation and Non-specific grant income	(931,683)	(962,811)	(994,246)	(1,026,305)	(1,059,318)	(1,071,790)	(1,084,908)	(1,098,257)	(1,111,733)
Transfers to/(from) Earmarked reserves									
(Surplus added to Reserves) / Deficit taken from Reserves	91,791	(73,863)	(102,926)	(119,009)	(149,381)	(145,328)	(155,515)	(151,764)	(161,999)
Capital Expenditure funded by Town Reserve	473,000	25,000	90,000	120,000	180,000	110,000	110,000	110,000	110,000
Release from Town Community Infrastructure Levy Reserve	(100,000)								
Opening Reserve Balance (at 1st April)	(526,361)	(61,569)	(110,433)	(123,358)	(122,368)	(91,748)	(127,076)	(172,591)	(214,355)
Closing Reserve Balance (carried forward)	(61,569)	(110,433)	(123,358)	(122,368)	(91,748)	(127,076)	(172,591)	(214,355)	(266,354)
Closing Reserves forecast as % of net expenditure (Target = 10%)	6%	12%	14%	13%	10%	14%	19%	23%	28%
TAX									
Tax at Band D	£67.17	£68.85	£70.23	£71.63	£73.06	£73.06	£73.06	£73.06	£73.06
Increase over previous year (£)	£0.00	£1.68	£1.38	£1.40	£1.43	£0.00	£0.00	£0.00	£0.00
Recurring Expenditure	877,485	888,948	891,321	907,296	909,938	926,462	929,393	946,492	949,735
Less: Income	(931,683)	(962,811)	(994,246)	(1,026,305)	(1,059,318)	(1,071,790)	(1,084,908)	(1,098,257)	(1,111,733)
(Surplus) / Deficit	(54,198)	(73,863)	(102,926)	(119,009)	(149,381)	(145,328)	(155,515)	(151,764)	(161,999)
Capital Expenditure									
Handlebar Café	25,000								
Chesil Theatre Grant	30,000								
Changing Pavilions - North Walls	44,000								
Changing Pavilions - King George V	0								
Play Area Refurbishment	374,000	25,000	90,000	120,000	180,000	110,000	110,000	110,000	110,000
	473,000	25,000	90,000	120,000	180,000	110,000	110,000	110,000	110,000

2018/19 Forecast

Cost of Services**Recurring Budgets:**

Allotments

(3,458) 1,594 **(1,864)**

Bus Shelter Cleaning / Maintenance / New Provision

10,000 **10,000****Cemeteries**(145,530) 180,095 **34,565**

- Grounds Maintenance (Contract)

73,930 73,930

- Depreciation & Notional Interest

38,407 38,407

- Grounds Maintenance (internal charge)

34,112 34,112

- Other Internal Charges

11,819 11,819

- Corporate Property Repairs (internal charge)

10,750 10,750

- Utilities & Business Rates

9,733 9,733

- Supplies & Services

1,238 1,238

- Other Premises costs

105 105

- Fees & Charges

(145,530) (145,530)

Christmas Lights

8,740 **8,740**

Community Speed Watch

1,000 **1,000**

Community Wardens (Contribution)

45,000 **45,000**

Footway Lighting

20,370 **20,370**

Grants

60,000 **60,000**

Support Costs for Grant Scheme

2,000 **2,000**

Grit Bins

1,000 **1,000**

Maintenance Work to Council Owned Bridges

5,500 **5,500**

Night Bus Contribution

12,714 **12,714**

Public Conveniences (Contribution)

50,000 **50,000****Recreation Grounds & Open Spaces**(37,781) 641,240 **603,459****Sports Pitches**

(33,681) 274,314 240,633

- Grounds Maintenance (Contract)

205,355 205,355

- Internal Charges

21,469 21,469

- Utilities & Business Rates

20,716 20,716

- Dog Control

13,224 13,224

- Premises Building Maintenance

7,000 7,000

- Materials

3,500 3,500

- Equipment

2,000 2,000

- Rent

1,050 1,050

- Fees & Charges

(33,681) (33,681)

Open Spaces

(4,100) 366,927 362,827

- Special Maintenance

90,533 90,533

- Grounds Maintenance (Contract)

88,623 88,623

- Tree Care (Contractors)

33,880 33,880

- Depreciation & Notional Interest

26,256 26,256

- Dog Control

24,558 24,558

- Materials

19,575 19,575

- Internal Charges

19,352 19,352

2018/19 Forecast

	Income	Expenditure	Net Expenditure
- Equipment		17,000	17,000
- Fixed Plant Improvements		16,000	16,000
- Employees		15,810	15,810
- Supplies and Services		10,000	10,000
- Electricity		4,091	4,091
- Cleaning		1,249	1,249
- Fees & Charges	(4,100)		(4,100)
Theatre Royal (Contribution)		20,000	20,000
Town Forum Support		5,000	5,000
Total Recurring Budget Requirement	(186,769)	1,064,254	877,485



REPORT TITLE: PROGRESS ON THE WINCHESTER TOWN AREA TRAFFIC AND MOVEMENT STUDY

12TH SEPTEMBER 2018

REPORT OF CORPORATE HEAD OF REGULATORY

Contact Officer: Simon Finch Tel No: 01962 8484271 Email sfinch@winchester.gov.uk

WARD(S): CITY WARDS

PURPOSE

The purpose of this report is to provide an up-date on the progress on the City of Winchester Movement Strategy and to outline the timetable for further work leading to adoption of a strategy in early 2019.

RECOMMENDATIONS:

1. That the Town Forum notes the contents of the report.

IMPLICATIONS:1 COUNCIL STRATEGY OUTCOME

- 1.1 The development of a Movement Strategy for the city supports the Council Strategy (Improving the quality of the District's environment).

2 FINANCIAL IMPLICATIONS

- 2.1 The City Council has committed £200k to help fund the development of the Strategy. Additional resources will need to be identified in due course to implement the high level options in the Strategy but having a Strategy in place will assist the County and City Councils in seeking external funding from various sources.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 None.

4 WORKFORCE IMPLICATIONS

- 4.1 None

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 None.

6 CONSULTATION AND COMMUNICATION

- 6.1 The Strategy has been subject to extensive consultation already including an open public consultation undertaken in late 2017 which attracted more than 1300 responses, a phone survey of Winchester residents, stakeholder workshops, and member seminar. Further consultation on a draft Strategy is planned in the autumn and will be preceded by a member briefing. There will also be drop in sessions organised for parish councils and other interest groups.

7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 The Movement Strategy is intended to improve the way the Winchester works in transport terms which will provide opportunity potentially for a range of environmental benefits such as the city's public realm and air quality.

8 EQUALITY IMPACT ASSESSEMENT

- 8.1 To be determined.

8.2 DATA PROTECTION IMPACT ASSESSMENT

- 8.3 None.

9 RISK MANAGEMENT

Risk	Mitigation	Opportunities
<i>Property N/A</i>		
<i>Community Support Lack of communication/consultation could undermine credibility of/support for the Strategy</i>	Undertake full consultation with the public, stakeholders and other interest groups.	
<i>Timescales Delay in developing the strategy could undermine public confidence in the project and lead to the loss of potential funding opportunities.</i>	Careful project planning and management to ensure the Strategy is delivered in an appropriate timescale.	
<i>Project capacity Lack of staff/financial resources could delay the development of the Strategy.</i>	Careful project management will ensure that the Strategy is delivered making best use of available resources and remains within agreed budgets. If necessary, identify where additional resources will be required and manage the programme accordingly.	
<i>Financial / VfM None</i>		
<i>Legal None</i>		
<i>Innovation Lack of ambition or willingness to consider creative or high tech options could limit the benefits delivered by the Strategy.</i>	Allow the opportunity for bold and innovative thinking and options to be proposed within the scope of the project drawing on public and stakeholder consultation feedback.	
<i>Reputation See Community Support, timescales, project capacity and innovation above that could potentially harm the Council's reputation with the public and stakeholders.</i>	As above.	
<i>Other</i>		

10 SUPPORTING INFORMATION:

- 10.1 In 2017 the City and County Councils agreed to work together to produce a Strategy for the city looking ahead at the next 20 or more years which is intended to identify high level options to improve movement in and around Winchester.
- 10.2 Since that time considerable work has been undertaken in the form of a consultation with the public, stakeholders and other interest groups. Furthermore, both councils have been gathering a wide range of data and other information to gain a better understanding of how transport currently operates in the city.
- 10.3 In late 2017 an open consultation was launched seeking views on travel and transport constraints within Winchester, and how these might be addressed to improve movement throughout the city. Three key themes were identified; achieving the right balance between different types of traffic, supporting growth and economic vibrancy, improving air quality. Whilst these were generally well supported other priorities were also highlighted and these are being considered in relation to defining and setting priorities in a draft Strategy. The consultation attracted over 1300 responses.
- 10.4 Additional feedback was provided by a phone survey of Winchester residents, member seminar in February this year and by a series of stakeholder workshops. The last stakeholder event in July was useful in developing preferred scenarios which can be modelled and tested in order to understand the feasibility of the proposed high level options identified from the feedback received to date and the evidence base. Stakeholders were asked to assess options in relation to their affordability, acceptability and how actionable they are. This has helped to refine priorities which can then be taken forward to the next phase of the project.
- 10.5 What is clear from the evidence and feedback gathered is the overarching objective of the Strategy should be to reduce city centre traffic which will bring wider benefits and opportunities so the challenge is identifying the best ways to do this. To this end it is possible to model a combination of various scenarios which can be grouped into three themes; public transport such as expanding park and ride (number of spaces and location), demand management which could include changes to parking provision generally and highways which would involve making physical changes on the ground such as alterations to the one-way system for example.
- 10.6 Having carefully considered the evidence base and information provided from the engagement process the next stage in developing a draft strategy is to begin modelling scenarios. Hampshire County Council's officers are working closely with their consultant, Atkins, to complete this work. It will involve using both a local micro-simulation model built specifically for the city centre as part of the project and Hampshire's own Sub-Regional Traffic Model. This will enable us to explore and understand how certain changes would effect

movement in and around Winchester and this is an iterative process which will take a number of weeks.

- 10.7 Once the modelling has finished a draft strategy will be prepared which will identify proposed high level options to improve how Winchester performs in relation to all forms of transport and this in turn should provide wider opportunities to enhance the city including its public realm.
- 10.8 Once the modelling is finished a draft strategy with proposed high level options will be produced and open consultation will be held in the autumn. A briefing for members beforehand will be provided and officers are also planning to organise a drop in session for parish councils and other interest groups.
- 10.9 The consultation on the draft Strategy will enable a final opportunity for interested parties to comment and there will be the opportunity to make changes to the document before it is finalised.
- 10.10 It is envisaged that a final version of the Strategy will be adopted by both councils early in 2019.

11 OTHER OPTIONS CONSIDERED AND REJECTED

- 11.1 The City and County Councils were under no obligation to produce a Movement Strategy for Winchester. However it was considered opportune to develop a strategy at this point in time to address the transport issues facing the city as a means to identify high level options to enhance the environment of Winchester which enable both authorities to work together to pursue funding for infrastructure improvements.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

N/A

Other Background Documents:-

None

APPENDICES:

None.

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