



<b>Meeting</b>	Council
<b>Date and Time</b>	Wednesday, 26th June, 2019 at 7.00 pm.
<b>Venue</b>	King Alfred Conference Chamber, Guildhall, Winchester

NOTICE IS HEREBY GIVEN that an Ordinary Meeting of the Council will be held at 7.00 pm on Wednesday, 26th June, 2019 in the King Alfred Conference Chamber, Guildhall, Winchester and all Members of the Council are summoned to attend.

## **AGENDA**

### **PROCEDURAL ITEMS**

- 1. To confirm the following Minutes of Meetings of the Council:** (Pages 5 - 28)
  - the Ordinary meeting held on the 28 February 2019 (less exempt minute).
  - the Extraordinary meeting held on the 19 March 2019.
  - the Annual meeting held on the 15 May 2019.
- 2. To receive any communications from the Mayor, Leader or Chief Executive.**
- 3. Disclosure of Interests**

To receive any disclosure of interests from Members or Officers in matters to be discussed.

*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with the Council's Code of Conduct.*
- 4. To answer questions under Council Procedure Rule 15.**



5. **To receive petitions under Council Procedure Rule 16.**

a) **A petition has been submitted by Winchester Friends of the Earth containing 598 signatures as follows:**

“This petition is in direct response to the recent strikes undertaken by the young people of Winchester who feel that they have been let down by those with power and influence in tackling climate change.

All governments and councils have a duty to limit the negative impacts of climate change. More than 50 councils have realised that they cannot wait for the UK Government to change its policies and have declared a Climate Emergency and many more are in the process of considering it.

Winchester City Council is already on the path to reducing its carbon emissions by 20% by 2020 and now we are asking the Council to step up its efforts and emulate these councils by declaring a Climate Emergency.

We who live, work or study in the Winchester district call upon Winchester City Council to:

1. Declare a Climate Emergency.
2. Commit to making all council activities carbon neutral by 2030.
3. Set up a working group, chaired by a Cabinet member, that will report back to full Council within six months of its formation with a staged and timed action plan for achieving carbon neutrality by 2030.
4. Establish a Citizens’ Assembly to promote dialogue and generate ideas. This should involve participation from a wide range of groups and backgrounds and include representation from school and college students.
5. End Council investment in fossil fuel companies.
6. Put in place an ethical procurement framework to ensure all Council suppliers reduce their carbon footprint.
7. Call on the UK Government to provide the necessary powers and resources to enable the Council to achieve these objectives.”

- b) **A petition has been submitted by Councillor Mike Craske containing 305 signatures as follows:**

#### CARING FOR THE FUTURE OF ST BARNABAS

“The quality of the environment, character of the area and community cohesion in St Barnabas Ward are under threat from poorly-planned and inadequately- controlled development. Housing requirements need to be addressed in a sustainable and sympathetic way for all residents: not driven overwhelmingly by profit. Urgent action is needed to protect our neighbourhood. As a matter of priority, we call on Winchester City Council to listen to and act on the concerns of local people: by 1. Funding Development Management properly so that Winchester has sufficient, well-qualified staff; 2. Reforming planning processes to give local residents a meaningful voice; 3. Protecting our community through a formal neighbourhood plan\*.

\* Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area.”

#### **BUSINESS ITEMS**

6. Report of the Monitoring Officer: Changes to the Constitution (Pages 29 - 36)  
(CL145)

7. **EXEMPT BUSINESS:** To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.

8. **To confirm the Exempt Minute of the Ordinary Meeting of the Council held on 28 February 2019**

LAURA TAYLOR  
Chief Executive

Members of the public are able to easily access all of the papers for this meeting by opening the QR Code reader on your phone or tablet. Hold your device over the QR Code below so that it's clearly visible within your screen and you will be redirected to the agenda pack.



18 June 2019

Agenda Contact: David Blakemore, Democratic Services Manager  
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**Quorum** = 12 members

**DISABLED ACCESS:**

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) to ensure that the necessary arrangements are in place.

## WINCHESTER CITY COUNCIL

At an Ordinary Meeting of the Council as held in the Guildhall, Winchester on 28 February 2019.

### Attendance:

Councillor Pearson (Chairman)

### Councillors

Achwal	Huxstep
Ashton	Izard
Becker	Laming
Bell	Learney
Bentote	Lumby
Berry	Mather
Brook	McLean
Burns	Miller
Clear	Murphy
Cook	Power
Cunningham	Prince
Cutler	Read
Evans	Ruffell
Gemmell	Rutter
Godfrey	Scott
Green	Stallard
Griffiths	Thompson
Hiscock	Tod
Horrill	Warwick
Humby	Weir
Hutchison	Weston

### Apologies for Absence:

Councillors Porter

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### 1. MINUTES

RESOLVED:

That the minutes of the Ordinary Meeting of the Council held on 16 January 2019, be approved and adopted.

### 2. **COMMUNICATIONS FROM THE MAYOR AND THE LEADER**

The Mayor announced that the annual Mayor's Awards on Wednesday 27 March was to be held at the Winchester Science Centre and run in two sessions. The Mayor also announced that the Mayor's Choice exhibition

at City Space, Winchester Discovery Centre was to be during April and there was to be a Private View on Thursday 4 April.

The Mayor then referred to two recent Royal visits to the District. Firstly, he had welcomed the Princess Royal when she met representatives of the Women's Section of the Royal British Legion in Winchester Guildhall. He had also met the Countess of Wessex when she opened the new Brendon Care facility near Otterbourne.

The Mayor then drew the Member's attention to his forthcoming Charities events which included a Welsh Male Voice Choir at St Barnabas Church, Swanmore.

The Leader announced that existing civil parking enforcement arrangements that were currently managed by the City Council under an agency agreement on behalf of the County Council were to be maintained (including their costs) for the time being.

The Leader then announced that the Council now had an officer in post to support businesses at Bury Farm, close to the North Whiteley major development area. The Council was working in partnership with the County Council and with Havant Borough Council and with around 30 businesses currently located at Bury Farm to help find them alternative, suitable accommodation as the major development area progressed and required them to relocate.

The Leader was pleased to announce that the Council had shown its support for the need for a hospice in Winchester by providing Burrell House in Romsey Road a £50,000 grant towards fund raising for the renovation of the building.

The Leader reported that she had attended a recent event to commence the project to open the new Handle Bar café close to the Hockley viaduct cycle route. The facility was to be managed by 'Bespoke Biking' and was the culmination of the work of the 'SPUD' group who, as a group of young people, had been involved in the design of the café.

The Leader then referred to the Winchester Citizen's Advice Bureau (CAB) who were soon to move into their new office base in City Offices, Winchester. The CAB provided a valuable service for many residents across the District and for the Council to be co located with the CAB was a positive move.

The Leader advised that the Council recently joined in partnership with the 'Keep Britain Tidy' organisation. This will assist the Council with its work with regard to alleviating litter and fly tipping in the District.

Finally the Leader announced confirmation of a £1.7million contribution from the University of Winchester towards the new Sports and Leisure Centre project at Bar End.

3. **THE MAKING OR TERMINATION OF APPOINTMENTS TO BODIES SET UP BY THE COUNCIL.**

RESOLVED:

That Councillor Huxstep be a deputy member of the Planning Committee.

4. **DISCLOSURE OF INTERESTS**

Councillor Gottlieb declared a disclosable pecuniary interest with regard to Exempt Agenda Item 12 (Land Transaction). He advised that he would leave the meeting at that point on the agenda and take no further part in discussion or vote thereon.

Councillors Scott and Green declared disclosable pecuniary interests with regard to Agenda Item 8 (d) Housing Revenue Account (HRA) Budget and Business Plan as were both tenants of the Council. However, they both remained in the meeting and took part in discussion and vote thereon under the dispensation granted to them by Monitoring Officer.

Councillor Thompson advised that, on behalf of the Liberal Democrat group, each member of the group had a personal (but not prejudicial) interest with regard to Exempt Agenda Item 12 (Land Transaction) as were acquainted with the landowner. Councillor Thompson advised that the Liberal Democrat group would not take part in discussion and not vote thereon.

Councillors Burns declared a personal (but not prejudicial) interest with regard to Exempt Agenda Item 12 (Land Transaction) and the reasons for her declaration are set out in the Exempt Minute.

Councillor Warwick declared a personal (but not prejudicial) interest with regard to Exempt Agenda Item 12 (Land Transaction) and the reasons for her declaration are set out in the Exempt Minute.

Councillors Hiscock, Huxstep, Stallard, Tod and Warwick declared personal and prejudicial interests as they were County Councillors. However as there was no material conflict of interest, each participated in the meeting and, voted on items as below, under the dispensation granted by the Monitoring Officer.

5. **QUESTIONS (IF ANY) UNDER COUNCIL PROCEDURE RULE 14.**

25 written questions had been received, fourteen of which were heard in the meeting along with any associated supplementary questions. All questions are set out in full on the Council's website, together with responses from the relevant portfolio holder.

6. **PETITIONS**

There were no petitions to be received

7. **PRESENTATION BY COUNCILLOR GUY ASHTON (PORTFOLIO HOLDER FOR FINANCE) AND MEDIUM TERM FINANCIAL STRATEGY**  
(Report CAB3131 refers)

Although there were no specific decisions required on Report CAB3131, the Portfolio Holder referred to this during his detailed presentation to Council on the financial papers elsewhere on the agenda (i.e. General Fund (CAB3132), Capital Investment Strategy (CAB3134), Treasury Management Strategy 2019/10 (CAB3133) and Housing Revenue Account and Business Plan (CAB3111 HSG)) and the decisions to be made thereon. Councillor Ashton's presentation to Council is available on the Council's website from the following page:

<https://democracy.winchester.gov.uk/documents/s4744/CAB3131%20Medium%20Term%20Financial%20Strategy.pdf>

RESOLVED:

That the presentation of the Portfolio Holder for Finance be noted.

8. **CONSIDERATION OF RECOMMENDED MINUTES:**

a. **CABINET - 13 FEBRUARY 2019**

**GENERAL FUND BUDGET 2019/20**

(Report CAB3132 refers)

The Council noted that Recommendation 5 of the Cabinet minute referred to the Council Tax Resolution, which was to be dealt with by way of a separate resolution.

Councillor Ashton, Portfolio Holder for Finance, moved that the Recommended Minute of Cabinet be approved and adopted (seconded by Councillor Humby).

Following questions and debate and in accordance with legislative requirements on Recorded Votes at Budget Meetings, a recorded vote was taken in respect of the Recommended Minute of Cabinet.



Division Lists

The following Members voted in favour of the General Fund Budget 2018/19:

Councillors Ashton, Berry, Brook, Burns, Cook, Cunningham, Gemmell, Godfrey, Griffiths, Horrill, Humby, Huxstep, Lumby, Mather, McLean, Miller, Pearson, Read, Ruffell, Scott, Stallard, Warwick and Weston.

The following Members voted against the Cabinet Recommended Minute:

Councillors Achwal, Becker, Bell, Bentote, Clear, Cutler, Evans, Gottlieb, Green, Hiscock, Hutchison, Izzard, Laming, Learney, Murphy, Power, Prince, Rutter, Thompson, Tod and Weir.

The following Members abstained:

Councillor Izzard

RESOLVED:

That the Recommended Minute of Cabinet held 13 February 2019 with regard to General Fund Budget 2019/20 (Report CAB3132 refers) be approved and adopted.

**Council Tax for the City of Winchester for the year commencing 1 April 2019**

Councillor Ashton, Portfolio Holder for Finance, moved that the motion regarding the Council Tax 2019/20, as set out below, be approved and adopted (seconded by Councillor Humby).

Following questions and debate and in accordance with legislative requirements on Recorded Votes at Budget Meetings, a recorded vote was taken in respect of the Motion:

Division Lists

The following Members voted in favour of the motion regarding Council Tax for 2019/20:

Councillors Ashton, Berry, Brook, Burns, Cook, Cunningham, Gemmell, Godfrey, Griffiths, Horrill, Humby, Huxstep, Lumby, Mather, McLean, Miller, Pearson, Read, Ruffell, Scott, Stallard, Warwick and Weston.

The following Members voted against the motion regarding the Council Tax 2019/20:

Councillors Achwal, Becker, Bell, Bentote, Clear, Cutler, Evans, Gottlieb, Green, Hiscock, Hutchison, Izard, Laming, Learney, Murphy, Power, Prince, Rutter, Thompson, Tod and Weir.

The following Members abstained:

Councillor Izard

Motion carried.

RESOLVED:

1. That any expenses incurred by the Council in performing in a part of its area a function performed elsewhere in its area by a Parish Council/Town Council/Parish Meeting shall not be treated as special expenses for the purposes of Section 35 of the Local Government Finance Act 1992, except in the case of the following special items relating to the non-parished area the aggregate amount of which is £967,333 (Appendix E to report CAB3132 refers) and which is shown within the total of special items at paragraph 4(e) below:-

- (a) Magdalen Hill and West Hill Cemeteries;
- (b) Allotments;
- (c) Town centre Christmas lighting;
- (d) Footway lighting;
- (e) Bus shelter maintenance;
- (f) Grants for community facilities in the Town ("parish" element);
- (g) Recreation Grounds & Open Spaces (except Abbey Gardens, Riverside Walks, the Weirs and St Giles Hill);
- (h) Neighbourhood Services;
- (i) Public Conveniences
- (j) Theatre Royal
- (k) Maintenance work to Council Owned Bridges
- (l) Grit Bins
- (m) Community Speed Watch
- (n) Night Bus Contribution
- (o) St Maurice's Covert
- (p) Historic Environment Projects Officer

- (q) Neighbourhood Plans
- (r) Community Infrastructure
- (s) Administration of the Town Forum

2. That it be noted that the Head of Revenues, in consultation with the Strategic Director (Resources) calculated the Council Tax Base for 2019/20 at

(a) 49,307.47

being the amount calculated by the Council for the whole Council area, in accordance with Section 31B(1) (Item T) of the Local Government Act 1992, as amended (the "Act"), as its Council Tax base for the year.

(b) for dwellings in those parts of its area to which a Parish/Town precept relates as in the attached Annex 1.

3. Calculate that the Council Tax requirement for the Council's own purposes for 2019/20 (excluding Parish Precepts) is £7,817,129

4. That the following amounts be now calculated by the Council for the year 2019/20 in accordance with Sections 31 to 36 of the Act:

(a) £121,137,003

being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.

(b) £110,095,558

being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.

(c) £11,041,445

being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).

(d) £223.93

being the amount at 4(c) above (Item R), all divided by Item T (2(a) above), calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts).

(e) £4,191,651

being the aggregate amount of all special items referred to in Section 34(1) of the Act (as per the attached Annex 2)

(f) £138.92

being the amount at 4(d) above less the result given by dividing the amount at 4(e) above by Item T (2(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.

5. That it be noted for the year 2019/20, Hampshire County Council and the Police and Crime Commissioner - Hampshire have stated, and the Hampshire Fire and Rescue Authority has recommended the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

<u>Precepting Authority</u>	<u>Precept Amount</u>
Hampshire County Council (HCC)	£60,986,930
Police and Crime Commissioner – Hampshire (PCCH)	£9,933,483
Hampshire Fire and Rescue Authority (HFRA)	£3,338,609

<u>Valuation Bands</u>	<u>HCC</u>	<u>PCCH</u>	<u>HFRA</u>
A	824.5	134.31	45.14
B	962.01	156.69	52.66
C	1,099.44	179.08	60.19
D	1,236.87	201.46	67.71
E	1,511.73	246.23	82.76
F	1,786.59	291.00	97.80
G	2,061.45	335.77	112.85
H	2,473.74	402.92	135.42

6. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in columns 2-9 of Annex 2 as the

amounts of Council Tax for 2019/20 for each part of its area and for each of the categories of dwellings shown.

7. That the Council determines that the Council's basic amount of Council Tax for 2019/20 is not excessive in accordance with principles approved under Section 52ZB of the Local Government Finance Act 1992.

**b. CABINET - 13 FEBRUARY 2019**

**CAPITAL INVESTMENT STRATEGY**

(Report CAB3134 refers)

Councillor Ashton, Portfolio Holder for Finance, moved that the Recommended Minute of Cabinet be approved and adopted (seconded by Councillor Humby).

Following questions and debate the Recommended Minute of Cabinet held 13 February 2019 with regard to Capital Investment Strategy (Report CAB3134 refers) was approved and adopted.

RESOLVED:

That the Recommended Minute of Cabinet held 13 February 2019 with regard to Capital Investment Strategy (Report CAB3134 refers) be approved and adopted.

**c. CABINET - 13 FEBRUARY 2019**

**TREASURY MANAGEMENT STRATEGY 2019/20**

(Report CAB3133 refers)

Councillor Ashton, Portfolio Holder for Finance, moved that the Recommended Minute of Cabinet be approved and adopted (seconded by Councillor Humby).

Following questions and debate, the Recommended Minute of Cabinet held 13 February 2019 with regard to Treasury Management Strategy 2019/20 (Report CAB3133 refers) was approved and adopted.

RESOLVED:

That the Recommended Minute of Cabinet held 13 February 2019 with regard to Treasury Management Strategy 2019/20 (Report CAB3133 refers) be approved and adopted.

**d. CABINET - 13 FEBRUARY 2019****HOUSING REVENUE ACCOUNT (HRA) BUDGET 2019/20 AND BUSINESS PLAN**

(Report CAB3111 HSG refers)

Councillor Horrill, Leader with Portfolio for Housing Services, moved that the Recommended Minute of Cabinet be approved and adopted (seconded by Councillor Ashton).

Following questions and debate, the Recommended Minute of Cabinet held 13 February 2019 with regard to Housing Revenue Account (HRA) Budget and Business Plan (Report CAB3111 HSG refers) was approved and adopted.

RESOLVED:

That the Recommended Minute of Cabinet held 13 February 2019 with regard to Housing Revenue Account (HRA) Budget and Business Plan (Report CAB3111 HSG refers) be approved and adopted.

**e. CABINET - 13 FEBRUARY 2019****GYPSY AND TRAVELLER DEVELOPMENT PLAN DOCUMENT - ADOPTION**

(Report CAB3138 refers)

Councillor Brook, Portfolio for Built Environment, moved that the Recommended Minute of Cabinet be approved and adopted (seconded by Councillor Humby).

Following questions and debate, the Recommended Minute of Cabinet held 13 February 2019 with regard to Gypsy and Traveller Development Plan Document – Adoption (Report CAB3138 refers) was approved and adopted.

RESOLVED:

That the Recommended Minute of Cabinet held 13 February 2019 with regard to Gypsy and Traveller Development Plan Document – Adoption (Report CAB3138 refers) be approved and adopted.

**f. PERSONNEL COMMITTEE - 14 JANUARY 2019****ANNUAL PAY POLICY STATEMENT**

(Report PER320 refers)

Councillor Godfrey, Portfolio for Professional Services, moved that the Recommended Minute of the Personnel Committee, be approved and

adopted (seconded by Councillor Read, Chairman of the Personnel Committee).

Following questions and debate, the Recommended Minute of Personnel Committee held 14 January 2019 with regard to Annual Pay Policy Statement (Report PER320 refers) was approved and adopted.

RESOLVED:

That the Recommended Minute of Personnel Committee held 14 January 2019 with regard to Annual Pay Policy Statement (Report PER320 refers) be approved and adopted.

9. **REVIEW OF LICENSING POLICIES:**

(a) **REVIEW OF LICENSING POLICY UNDER THE LICENSING ACT 2003**  
(Report CL142 refers)

Report CL142, was circulated with a supplementary agenda after the statutory deadline. The Mayor agreed to accept Report CL142 onto the agenda, because of the urgent need for Council to consider the Report that required decisions at this evening's meeting.

Councillor Warwick, Portfolio for Environment, moved that the Recommendations in Report CL142 be approved and adopted (seconded by Councillor Mather, Chairman of the Licensing Committee).

Following questions and debate, the Recommendations in Report CL142 were approved and adopted.

RESOLVED:

That the Recommendations in Report CL142 be approved and adopted.

**ADOPTION OF STATEMENTS OF PRINCIPLES UNDER THE GAMBLING ACT 2005**

(Report CL143 refers)

Report CL143, was circulated with a supplementary agenda after the statutory deadline. The Mayor agreed to accept Report CL143 onto the agenda, because of the urgent need for Council to consider the Report that required decisions at this evening's meeting.

Councillor Warwick, Portfolio for Environment, moved that the Recommendations in Report CL143 be approved and adopted (seconded by Councillor Mather, Chairman of the Licensing Committee).

Following questions and debate, the Recommendations in Report CL143 were approved and adopted.

RESOLVED:

That the Recommendations in Report CL143 be approved and adopted.

**10. EXEMPT BUSINESS:**

RESOLVED:

1. That in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

2. That the public be excluded from the meeting during the consideration of the following item of business because it is likely that, if members of the public were present, there would be disclosure to them of exempt information as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
11	Land Transaction	) Information relating to the ) financial or business affairs of ) any particular person (including ) the authority holding that ) information). (Para 3 Schedule 12A refers)

**11. LAND TRANSACTION**

(Report CAB3121 refers)

Council considered the above report which dealt with a proposed land transaction (detail in exempt minute).

The meeting commenced at 7.00 pm, adjourned between 10.40pm and 11.05pm and concluded at 12.35am

The Mayor



**COUNCIL****Tuesday, 19 March 2019**

Attendance:

Councillors  
Pearson (Chairman)

Achwal	Huxstep
Ashton	Izard
Becker	Laming
Bell	Learney
Bentote	Lumby
Berry	Mather
Brook	McLean
Burns	Miller
Clear	Murphy
Cook	Porter
Cunningham	Power
Cutler	Prince
Evans	Ruffell
Gemmell	Rutter
Godfrey	Scott
Gottlieb	Stallard
Green	Thompson
Griffiths	Tod
Hiscock	Warwick
Horrill	Weir
Humby	Weston
Hutchison	

Apologies for Absence:

Councillor Read

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1. **TO RECEIVE ANY COMMUNICATIONS FROM THE MAYOR, LEADER OR CHIEF EXECUTIVE.**

The Mayor announced that his next Charities event was a Hampshire County Youth Wind Orchestra Concert at The Great Hall which was to be held on Friday 29 March 2019 at 7.30pm.

The Mayor also announced that the private viewing of the Mayor's Choice exhibition at City Space, Winchester Discovery Centre was to be on Thursday 4 April. Invitations were to be issued directly from Hampshire Cultural Trust.

The Mayor then referred to the recent terrorist attacks in Christchurch, New Zealand and he paid tribute to those killed or injured. Council stood for a moment of silence in their memory.

The Leader referred to a recent assault by a taxi driver in Winchester who was licensed by the City of Wolverhampton Council. The Leader reported that she had written to the Secretary of State and Winchester's two Members of Parliament urging legislative change. She had also written to the Leader of City of Wolverhampton Council expressing serious concern at this practice and also that Winchester City Council had not been made aware of the matter until charges had been brought against the driver.

The Leader then announced that details had been released with regards to Brexit contingency plans to use the A31 to 'stack' lorries. Enabling works had been completed to the Ladycroft cross-over and additional works were also to be undertaken at the Percy Hobs roundabout soon. Residents, relevant parish and town councils, the media and MPs had been informed.

The Leader announced the progress of the delivery by the Council of new homes. The Chesil Lodge and Bailey Close schemes had now been officially opened. Construction of a further 75 units at Stanmore was soon to commence.

The Leader then reported that contracts had now been signed with the construction partner and the operator for the new Leisure Centre. Ground had now been broken today and the Leader thanked both Councillor Griffiths (Portfolio Holder for Health and Wellbeing) and Andy Hickman (Head of Programme) who had both led the project with commitment.

## 2. **DISCLOSURE OF INTERESTS**

Councillor Gottlieb declared a disclosable pecuniary interest with regard to him being the owner of St Clements Surgery. However as this had no bearing on discussion or decisions to be made at this evening's meeting, he remained in the room and spoke and voted thereon. Councillor Gottlieb also referred to two standards matters that he was involved in; however this also had no direct bearing on the agenda items that may require him declare a further interest.

Councillors Hiscock, Huxstep, Porter Stallard, Tod and Warwick declared personal and prejudicial interests as they were County Councillors. However as there was no material conflict of interest, each participated in the meeting and voted on items as below, under the dispensation granted by the Monitoring Officer.

## 3. **TO ANSWER QUESTIONS (IF ANY) UNDER COUNCIL PROCEDURE RULE 14.**

23 written questions had been received, 12 of which were heard in the meeting along with any associated supplementary questions. All questions are set out in

full on the Council's website, together with responses from the relevant Portfolio Holder.

#### 4. **THE COUNCIL'S NEW CONSTITUTION**

(Report CL144 refers)

Appendix 1 (Response to Members' Consultation) to Report CL144, was circulated with a supplementary agenda after the statutory deadline. The Mayor agreed to accept Appendix 1 to Report CL144 onto the agenda, because of the urgent need for Council to consider the information in the Appendix in conjunction with the Report that required decisions at this evening's meeting.

Councillor Horrill, Leader, moved that the Recommendations in Report CL144 be approved and adopted (seconded by Councillor Mather).

Council proceeded to ask questions and debate each section of the Constitution in turn (as set out in Appendix 2 to Report CL144). In addition to this, the Monitoring Officer drew to Council's attention any proposed changes to these sections where drafting errors had become apparent to officers since publication of the report.

The Monitoring Officer advised that there was a drafting error in Article 4.02, b) (agenda page 45). 'Supplemental Planning Documents, final Master Plans and associated development guidance.' This should be deleted from the list at Article 4.02 and this was agreed by Council.

The Monitoring Officer also advised that there was a drafting error in Part 4.6 Financial Procedure Rules, paragraph 6.9 (agenda page 202). The first line should read 'The Council nominates the Audit and Governance Committee rather than The Overview and Scrutiny Committee' and this was agreed by Council.

#### **(i) AMENDMENT (1) Councillor Evans (2) Councillor Izard**

Reference - Part 2, Article 8: Regulatory and Other Non-Executive Decision Making Committees. Para 8.02. (agenda page 54)

"The Development Management Committee be named 'the Planning Committee' as in the current Constitution."

#### **AMENDMENT CARRIED**

#### **(ii) AMENDMENT (1) Councillor Evans (2) Councillor Izard**

Reference Part 3.4: The Scheme of Delegation to Officers. Delegations to the Head of Development Management. Para 1 (e) (agenda page 131)

“Para 1 (e) be amended to read: 'six or more representations with an interest in the district' in place of the words 'six or more representations.’”

During discussion of the proposed Amendment, Council noted that the intention of the Amendment was to determine in a more precise manner the extent to which a representation would be taken into account and was not intended to stop those neighbouring authorities or businesses etc who may have a genuine interest in a proposal, from submitting representation. It was therefore agreed that the Amendment be supported in principle, subject to officers redrafting the exact wording to ensure that this agreed sentiment was clear.

### **AMENDMENT CARRIED**

#### **(iii) AMENDMENT (1) Councillor Thompson (2) Councillor Tod**

Reference Part 3.4: The Scheme of Delegation to Officers.  
Delegations to Strategic Directors. Para 6 (4) (g) (agenda page 127)

“Delete the delegated powers contained in (g). Delete the delegated powers conferred on Strategic Directors: to make amendments to policies approved by Members which do not have a significant impact of the operation of the current policy.”

During discussion of the proposed Amendment, the Chief Executive clarified that the sentiment of the existing draft was to specify that Strategic Directors had delegated authority to make any amendment (to a policy) that did not have a significant impact on the operation of that policy. The Chief Executive advised that redrafting this point would provide extra clarity.

On the basis of the Chief Executive’s advice, the proposer and seconder of the amendment (Councillors Thompson and Tod respectively) agreed to withdraw their Amendment.

A Member referred to the map appended to the terms of reference and procedure for the Joint West of Waterlooville Planning Committee on agenda page 122 within Part 3.3 – The Regulatory Committees and Other Non-Executive Decision Making Committees. It was agreed that the map be replaced with a more up to date version that included the development of the new community and ward boundaries and also that of Newlands Parish Council.

During discussion, a Member suggested that there should be details within the Constitution with regard to Members’ rights to access of information, however it was pointed out that this was governed by law and was decided upon a ‘need to know’ basis.

(iv) **AMENDMENT (1) Councillor Gottlieb (2) Councillor Thompson**

Reference Part 5.2: Protocol for Member/Officer Relations. Para 2.13 (agenda page 253)

“Delete the words ‘**avoid taking**’ and replace with ‘**not knowingly take**’ at paragraph 2.13 so to read as follows:  
‘Members must not knowingly take actions which are unlawful, financially improper or likely to amount to maladministration.’”

**AMENDMENT LOST**

(v) **AMENDMENT (1) Councillor Thompson (2) Councillor Learney**

Reference: Part 5: Members Code of Conduct. Appendix A, Part 2: Description of Categories of Non-Pecuniary Interest. Para 2 (agenda page 250)

“Delete para 2 (b) and the words 'directed to charitable purposes'. Substitute a new para (b) with the following text: ‘membership of any body directed to charitable and/or not for profit purposes, including, but not limited to Rotary Club, City of Winchester Trust, Winchester BID, Winchester Chamber of Commerce and masonic organisations.’”

As more than a third of those present requested, a recorded vote was taken with regard to the Amendment.

Division Lists

The following Members voted in favour of the Amendment:

Councillors Achwal, Becker, Bell, Bentote, Clear, Cutler, Evans, Gottlieb, Green, Hiscock, Hutchison, Izard, Laming, Learney, Murphy, Porter, Power, Prince, Rutter, Thompson, Tod and Weir.

The following Members voted against the Amendment:

Councillors Ashton, Berry, Brook, Burns, Cook, Cunningham, Gemmell, Godfrey, Griffiths, Horrill, Humby, Huxstep, Lumby, Mather, McLean, Miller, Read, Ruffell, Scott, Stallard, Warwick and Weston.

As there was an equality of votes, the Mayor exercised his casting vote, which was against the amendment.

**AMENDMENT LOST**

(vi) **AMENDMENT (1) Councillor Thompson      (2) Councillor  
Learney**

Reference – to adapt the terminology in the Constitution from his/her and Chairman to a suitable form of words that is gender neutral

“Make whole Constitution gender neutral and this be undertaken in a timely manner.”

**AMENDMENT CARRIED**

Council then voted on the Substantive Motion, which was Recommendations 1, 2 and 3 in Report CL144, subject to the Amendments carried and agreed corrections to drafting errors.

**RESOLVED:**

That the Recommendations in Report CL144, subject to the Amendments carried and agreed corrections to drafting errors, be approved and adopted.

The meeting commenced at 7pm, adjourned between 7.45pm and 8.05pm and concluded at 10.25pm.

The Mayor

# Public Document Pack

## COUNCIL

Wednesday, 15 May 2019

Attendance:

Councillors  
Pearson (Chairman)

Achwal	Mather
Becker	McLean
Bell	Miller
Bentote	Murphy
Brook	Porter
Clear	Power
Cook	Prince
Cunningham	Read
Cutler	Ruffell
Evans	Rutter
Gemmell	Scott
Godfrey	Thompson
Gottlieb	Tod
Green	Weir
Griffiths	Weston
Hiscock	Bronk
Horrill	Clementson
Humby	Craske
Hutchison	Ferguson
Laming	Fern
Learney	Gordon-Smith
Lumby	Williams

- 
- 1. TO ELECT FROM AMONGST THE MEMBERS OF THE COUNCIL A PERSON TO BE MAYOR OF THE CITY OF WINCHESTER FOR THE ENSUING YEAR.**

Proposed by Councillor Evans.

Seconded by Councillor Thompson and resolved unanimously that Councillor Eleanor Bell be elected Mayor of the City of Winchester for the period commencing on 15 May 2019.

Councillor Pearson vacated the Chair, which was taken by the Mayor who made the Declaration of Acceptance of Office.

- 2. TO MOVE A VOTE OF THANKS TO THE RETIRING MAYOR.**

Proposed by Councillor Read.

Seconded by Councillor Weston and resolved unanimously that the best thanks of the Council be accorded to Councillor Pearson for his service to the Council as Mayor during the past year.

3. **TO ELECT FROM AMONGST THE MEMBERS OF THE COUNCIL A PERSON TO BE DEPUTY MAYOR OF THE CITY OF WINCHESTER FOR THE ENSUING YEAR.**

Proposed by Councillor Godfrey.

Seconded by Councillor Horrill and resolved unanimously that Councillor Patrick Cunningham be elected Deputy Mayor of the City of Winchester for the period commencing on 15 May 2019.

4. **TO ELECT THE LEADER (CHAIRPERSON OF CABINET) FOR THE ENSUING YEAR IN ACCORDANCE WITH PART 3 OF THE CONSTITUTION.**

Council noted that Councillor Horrill had formally resigned as Leader of the Council and The Mayor asked for nominations.

Councillor Evans proposed Councillor Thompson to be Leader (Chairperson of Cabinet) which was seconded by Councillor Cutler.

RESOLVED:

That Councillor Thompson be appointed Leader of the Council.

5. **THE LEADER TO ANNOUNCE THE APPOINTMENT OF THE DEPUTY LEADER (VICE CHAIRPERSON OF CABINET) AND THE OTHER MEMBERS OF CABINET IN ACCORDANCE WITH PART 3 OF THE CONSTITUTION**

The Leader, Councillor Thompson, appointed Councillor Cutler as Vice-Chairman of Cabinet and Deputy Leader of the Council for the ensuing Municipal Year.

The Leader also appointed Councillors Learney, Murphy, Porter, Prince, and Weir as the remaining Members of Cabinet.

6. **TO ELECT THE CHAIRPERSONS OF EACH OF THE FOLLOWING BODIES (OR OTHER BODIES AS COUNCIL MAY DETERMINE) FOR THE ENSUING YEAR:-**

RESOLVED:

The following Members were elected Chairpersons of the Committees stated for the ensuing Municipal Year:-

The Scrutiny Committee – Councillor Brook  
Audit and Governance Committee – Councillor Power  
Licensing and Regulation Committee – Councillor Bentote  
Planning Committee – Councillor Evans



Joint West of Waterlooville MDA Planning Committee - Councillor Evans  
Business and Housing Policy Committee – Councillor Hiscock  
Health and Environment Policy Committee – Councillor Clear  
Licensing Sub Committee Chairpersons – Councillors Green, Laming, Cook, Mather

7. **TO DETERMINE THE NUMBER OF SEATS TO BE ALLOCATED TO EACH GROUP ON, AND TO ELECT THE REMAINING MEMBERS OF, THE FOLLOWING BODIES (OR OTHER BODIES AS COUNCIL MAY DETERMINE) FOR THE ENSUING YEAR:-**

With the exception of Cabinet, the Council reviewed the political representation on Committees in accordance with the provisions of Section 15(1) of the Local Government and Housing Act 1989.

The Council determined the representation on all the bodies as set out below under alternative arrangements for the Housing Appeals and Appeals and Disputes Committees, but having regard to the political balance formula.

**RESOLVED:**

1. That the Corporate Head of Resources be authorised to make any minor consequential amendments to the Constitution to give effect to the decisions made.

2. That the allocation of seats to political groups be as follows:

The Scrutiny Committee (10)

Liberal Democrats (6): Conservatives (4)

Whilst the Constitution at Part 4.3 - Overview and Scrutiny Procedure Rules, states that The Scrutiny Committee will comprise of up to 9 members, Council agreed unanimously to waive this procedure rule and create a committee of 10 members for this year only.

Audit and Governance Committee (11)

Liberal Democrats (7): Conservatives (4)

Licensing and Regulation Committee (11)

Liberal Democrats (7): Conservatives (4)

Planning Committee (9)

Liberal Democrats (5): Conservatives (4)

Joint West of Waterlooville MDA Planning Committee (5)

Liberal Democrats (3): Conservatives (2)

Business and Housing Policy Committee (7)

Liberal Democrats (4): Conservatives (3)

Health and Environment Policy Committee (7)

Liberal Democrats (4): Conservatives (3)

Housing Appeals Committee (3)

Liberal Democrats (2): Conservatives (1)

Licensing Sub-Committee Chairpersons (4)

Liberal Democrats (2): Conservatives (2)

Human Resources Sub-Committee (4)

Liberal Democrats (2): Conservatives (2)

(relevant only before the first meeting of the Audit and Governance Committee)

Standards Hearings Sub-Committee (4)

Liberal Democrats (2): Conservatives (2)

(relevant only before the first meeting of the Audit and Governance Committee)

Further to the above, and pursuant to Section 16 of the Local Government and Housing Act 1989, the Chief Executive served notice on each of the Leaders of the two political groups on the Council as to the allocation of seats on Committees as indicated above.

RESOLVED:

That the following appointments to Committees be made (inclusive of the Chairmen who were appointed earlier in the meeting):-

The Scrutiny Committee

Councillors Brook, Gordon-Smith, Gottlieb, Griffiths, Hiscock, Horrill, Laming, Lumby, Power, Tod

Deputies

Councillors Clear, Craske, Scott, Weston

Audit and Governance Committee

Councillors Achwal, Becker, Bentote, Bronk, Godfrey, Gottlieb, Laming, Mather, Miller, Power, Weston

Deputies

Councillors Williams, Gemmell

Licensing and Regulation Committee

Councillors Achwal, Bentote, Clementson, Cook, Fern, Gemmell, Gordon-Smith, Green, Laming, Mather, Williams

Deputies

Councillors Clear, Power, McLean, Read

Planning Committee

Councillors Bronk, Clear, Cunningham, Evans, Laming, McLean, Read, Ruffell, Rutter

Deputies

Councillors Bentote, Gottlieb, Brook, Pearson, Scott

Joint West of Waterlooville MDA Planning Committee

Councillors Clear, Evans, Laming, McLean, Read

Deputies

Councillors Bronk, Rutter, Cunningham, Ruffell

Business and Housing Policy Committee

Councillors Craske, Gottlieb, Hiscock, Humby, Lumby, Rutter, Scott

Deputies

Councillors Bronk, Clear, Godfrey, Horrill

Health and Environment Policy Committee

Councillors Becker, Brook, Clear, Ferguson, Griffiths, Laming, Pearson

Deputies

Councillors Hutchison, Williams, Horrill, Weston

8. **TO PASS THE FOLLOWING RESOLUTION IN RESPECT OF THE WINCHESTER TOWN FORUM:**

RESOLVED:

That the Winchester Town Forum be established for 2019/20 with membership consisting of all Members who represent the five Winchester Town Wards.

9. **TO PASS THE FOLLOWING RESOLUTION IN RESPECT OF THE HOUSING (APPEALS) COMMITTEE:**

RESOLVED:

That alternative arrangements other than proportional representation be agreed in respect of the Housing (Appeals) Committee and that Members of the Committee be appointed as follows:-

Councillors Clear, Rutter, Scott

Deputies

Councillor Horrill, Hutchison

10. **APPOINTMENT OF MONITORING OFFICER**

RESOLVED:

That Lisa Kirkman, Corporate Head of Service (Resources) be appointed Monitoring Officer for the Council with effect from 15 May 2019.

The meeting commenced at 7.00 pm and concluded at 8.30 pm

The Mayor

REPORT TITLE: CHANGES TO THE CONSTITUTION

26 JUNE 2019

REPORT OF THE MONITORING OFFICER

Lisa Kirkman Tel No: 01962 848177

Email [lkirkman@winchester.gov.uk](mailto:lkirkman@winchester.gov.uk)

WARD(S): ALL

PURPOSE

The Council adopted the updated Constitution at an Extraordinary Council meeting on 19 March 2019 (Report CL144 refers) that became effective from the Annual Meeting on 15 May 2019. The Administration wish to make a change to the Constitution to allow for public speaking as part of the democratic process at Full Council.

This report outlines those changes and some additional amendments considered necessary at this stage that have come to light.

RECOMMENDATIONS:

1. That Council introduce a public question and answer session at the beginning of business at ordinary meetings of Full Council with Councillor questions moved to later in the agenda in order to discharge the matters in front of Full Council in a timely manner. That the necessary changes to the Council Procedure Rules in the Constitution are made to effect these changes.
2. That Council agree to the further changes to the constitution as set out at Appendix A to the report.
3. That Council suspend Council Procedure Rule Part 4.3, Overview and Scrutiny Procedure Rule, paragraph 3 restricting the number of members who may sit on more than one Committee for one year effective immediately until the next Annual Meeting of Council.

1. SUPPORTING INFORMATION:

- 1.1 The Monitoring Officer, appointed at the Annual Meeting, undertook a review in advance of the formal publication of the [Constitution](#). A number of minor updates and clarifications were made.
- 1.2 The Administration propose to introduce a public question and answer session at ordinary meetings of the Council. In order to give this opportunity and discharge the matters of council in a timely manner, it is also proposed to move Councillor Questions (Council Procedure Rule 15) to the end of the meeting. This requires amendments to the Council Procedure Rules at Part 4.1 (2). The amendments and procedure are included in Appendix A.
- 1.3 The Monitoring Officer has also identified that the Constitution, as adopted, states that each Non Executive Member sit on only one of the three Scrutiny Committees. The appointments have already been made at Annual Council, which do not conform to the Constitution. In the circumstances the Monitoring Officer, following liaison with Group Managers, is recommending that Council suspend this provision contained in paragraph 3 of Part 4.3, Overview and Scrutiny Procedure Rules for municipal year 19/20.
- 1.4 If this matter is not agreed unanimously, amendments will need to be made to the membership of all 3 Scrutiny Committees, including deputies and must be immediately agreed at the Full Council meeting.
- 1.5 Since its adoption, the Monitoring Officer has reviewed other areas of the Constitution, as matters have arisen, and as a consequence a number of further amendments are recommended for approval by Council set out in Appendix A.
- 1.6 The Monitoring Officer has noted that an amendment to the Constitution is required with regard to the references to the role of the Human Resources Sub-Committee. This is appointed on an adhoc basis from the Audit and Governance Committee to deal with matters not delegated under the Scheme of Delegation, for example, any disciplinary action to be taken against a Statutory Officer.
- 1.7 An Appointments Panel, which is different, and is a sub-committee of Full Council and undertakes a separate role for the recruitment of the Head of Paid Service and Strategic Directors and Chief Officers in accordance with the Officer Employment Procedure Rules. This is also convened on an adhoc basis, as required. It is proposed that the membership of the Appointments Panel will be comprised of Leader, Deputy Leader, Leader of the opposition and deputy leader of the opposition as well as member of the Audit & Governance Committee. This detail was not expressly stated in the new Constitution.
- 1.8 This amendment was put to the Audit and Governance Committee meeting on Thursday 13<sup>th</sup> June under Chairperson's announcements and was agreed in principle to be put forward to Full Council in this paper.

2. OTHER OPTIONS CONSIDERED AND REJECTED

- 2.1 Not making any changes to the Constitution. This option was rejected as the amends as tabled enhance the efficient and effective running of the Council.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

CL144 – Constitution Review – 19 March 2019

Other Background Documents:-

None

APPENDICES:

Appendix A - Changes proposed to Constitution

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Further proposed changes to the Constitution

<b>Constitution Reference</b> (including page number re Web version)	<b>Proposed amendments (shown in tracking to current wording)</b>
Part 2, Article 4 – The Full Council (p.28)	Para. 4.02 b)  Plans and strategies which together comprise the Winchester City Council Local Plan. <del>supplementary planning documents, final Master Plans and associated development guidance;</del>  <i>Reason for change:</i> There was an error in the new Constitution whereby ALL categories of plans were referred to Full Council. This has never been at the case at the City Council and documents, such as Village Design Statements, have been adopted through Cabinet or a Cabinet Committee.
Part 3.2 Responsibilities for Functions - The Cabinet etc (p.66)	Para 2.4 General Powers Granted to Cabinet Members Delete (f) and renumber following paragraphs  (f) <del>On behalf of the Council to agree responses to consultation papers from government and/or regional and professional bodies and other agencies;</del>  <i>Reason for change:</i> To better facilitate the ability to respond to Government and other consultations in a timely fashion. It is proposed that responsibility will be delegated to the Corporate Heads of Service, in consultation with the Cabinet Member.
Part 3.4 Responsibilities for Functions – Scheme of Delegation to Officers (p.96)	Para 8 Corporate Heads of Service Consequential amendment then to pg 68 Add additional delegation (9) as set out below:  (9) On behalf of the Council, following consultation with the Cabinet Member, to agree responses to consultation papers from government and/or regional and professional bodies and other agencies;  <i>Reason for change:</i> (as above)

Part 4.1- Council Procedure Rules	<p><b>4. Meetings of Full Council</b></p> <p>(2) <u>Ordinary Meetings</u> <u>Order of Business</u></p> <p><b>ADD g) Questions of the Public Pursuant to Procedure Rule 15</b> (renumber consecutively existing following order of business)</p> <p><b>ADD new Council Procedure Rule 15</b> (renumber existing CPRs accordingly)</p> <p><b><u>QUESTIONS BY THE PUBLIC</u></b></p> <p>15.1 <b><u>General</u></b> Members of the public may ask questions of the Leader, Cabinet Members and Committee Chairs at Ordinary Meetings of the Council. The total time allocated for questions by the public shall normally be limited to 20 minutes.</p> <p>15.2 <b><u>Order of Questions</u></b>. Questions will be asked in the order in which notice of them was received, except that the Mayor may group together similar questions which shall be asked in the order they were received unless the Mayor considers business may be better transacted by varying such order, and shall as far as possible ensure that all those persons who have given notice of a question, receive an answer.</p> <p>15.3 <b><u>Notice of Questions</u></b> A question may only be asked if notice has been given by delivering it in writing to the Democratic Services Manager no later than noon on working day preceding the Council meeting (email to <a href="mailto:dblakemore@winchester.gov.uk">dblakemore@winchester.gov.uk</a>). Each question must give the name, address, email address and telephone number of the questioner.</p> <p>15.4 <b><u>Scope of Questions</u></b>. Questions must relate to matters for which the Council has a responsibility or which affect the district. The Chief Executive may reject a question if it: i. is defamatory, frivolous, vexatious or offensive; or ii. is substantially the same as a question which has been put at a meeting of the Council in the past six months; or iii. requires the disclosure of confidential or exempt information.</p> <p>15.5 <b><u>Record of Questions</u></b> Copies of all questions will be circulated to all Councillors and will be made available to the public attending the meeting.</p> <p>15.6 <b><u>Asking the Question at the Meeting</u></b> The Mayor will invite the questioner to put the question to the Councillor named in the question. Each questioner has 2 minutes in which to ask his/her question. If a questioner who has submitted a written question (or his/her representative) is unable to be present, the Mayor may ask the question on his/her behalf, invite another Councillor to do so, indicate that a written reply will be given or decide, in the absence of the questioner, that the question will not be dealt with.</p>
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	<p>15.7 <b>Supplementary Question</b> A questioner who has put a question in person may also put one supplementary question without notice to the Councillor who has replied to his or her original question. A supplementary question must arise directly out of the original question or the reply. The Mayor may reject a supplementary question on any of the grounds set out in rule 15.4 above.</p> <p>15.8 <b>Written Answers</b> Every member of the public who asks a question is entitled to an answer. Any question which cannot be dealt with during public question time, either because of lack of time or because of the non-attendance of the Councillor, to whom it was to be put, will be dealt with by a written answer.</p> <p><i>Reason for change:</i> As requested by the Administration as part of a commitment to increase public participation at council meetings</p>
Part 2 Articles of the Constitution	<p>Article 9 – Audit and Governance Committee</p> <p>Amend <u>Human Resources Functions by deleting (a) in its entirety:</u></p> <p>a) <del>All matters, where not delegated, in relation to the Councils role as an employer, including the recruitment of the Head of Paid Service and Strategic Directors.</del></p> <p>Add – under Part 3 Para 3</p> <p><b>vi) Appointments Panel</b></p> <p>The membership of the Appointments Panel will be comprised of Leader, deputy Leader, Leader of the opposition and deputy Leader of the opposition as well as a member of the Audit &amp; Governance Committee.</p> <p><u>Part 4.8 – Officer Employment Procedure Rules</u></p> <p>Amend existing references at 3 and 4.1 to ‘Personnel Sub-Committee’ to read <b>‘Appointments Panel’</b></p> <p><i>Reason for change:</i> The appointment of the Head of Paid Service and Strategic Directors was previously a sub-committee of Full Council. This amendment therefore adds an Appointments Panel as a sub-committee of Full Council to undertake this function. References to a ‘Personnel Sub-Committee’ and changes therein provides consistency and clarity to terminology.</p> <p>This amendment was put to the Audit and Governance Committee meeting on Thursday 13<sup>th</sup> June under Chairperson’s announcements and was agreed in principle to be put forward to Full Council in this paper.</p>

