

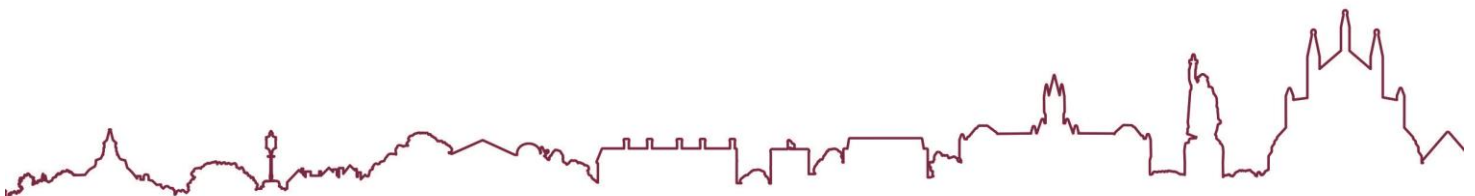


Meeting	Winchester Town Forum
Date and Time	Thursday, 19th March, 2020 at 6.30 pm.
Venue	Walton Suite, Guildhall, Winchester

AGENDA

- 1. Apologies**
To record the names of apologies given
- 2. Disclosures of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.
- 3. Chairperson's Announcements**
- 4. Minutes** (Pages 5 - 12)
Minutes of the previous meeting held on 23rd January, 2020
- 5. Public Participation**
To receive and note the questions asked and statements made from members of the public on issues relating to the responsibility of this Forum.
- 6. Vision for Winchester - Update** (Pages 13 - 18)
(Report WTF287)
- 7. Presentation - Results of the open space survey** (Pages 19 - 34)
- 8. Park Plan for North Walls Recreation Ground** (Pages 35 - 46)
(Report WTF283)



9. **Town Forum Grant Programme Update** (Pages 47 - 58)
(Report WTF285)
10. **Work Programme** (Pages 59 - 64)

Lisa Kirkman
Strategic Director: Resources and Monitoring Officer

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11 March 2020

Agenda Contact: Matthew Watson, Democratic Services Officer
Tel: 01962 848 317 Email: mwatson@winchester.gov.uk

**With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's [Website](#)*

MEMBERSHIP

Chairperson: Becker (Liberal Democrats)

Vice-Chairperson: Gottlieb (Liberal Democrats)

Liberal Democrats

Craske
Ferguson
Green
Hiscock
Hutchison
Learney
Murphy
Thompson
Tod
Weir

Conservatives

Mather
Scott

Quorum = 4 members

The two County Council Members representing the Winchester Town area are invited as observers.

PUBLIC PARTICIPATION

A public question and comment session is available at 6.30pm for a 15 minute period. There are a few limitations on the questions you can ask. These mainly relate to current applications (including grants), personal cases and confidential matters. Please contact the Democratic Services Officer in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

VOTING

- apart from the Chairperson, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairperson may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.

The way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

FILMING AND BROADCAST NOTIFICATION

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WINCHESTER TOWN FORUM

Thursday, 23 January 2020

Attendance:

Councillors

Becker (Chairperson)

Gottlieb
Craske
Ferguson
Green
Hiscock
Hutchison

Learney
Mather
Scott
Thompson
Tod
Weir

Apologies for Absence:

Councillor Murphy

1. **APOLOGIES**

[\(Audio Recording\)](#)

Apologies were recorded as shown above.

2. **DISCLOSURES OF INTERESTS**

[\(Audio recording\)](#)

The following members declared a personal (but not prejudicial) interest in relation to report ref WTF278, North Walls and King George V Sports Pavilion Update:

- Cllr Gottlieb who had made a personal donation to the Pavilion project.
- Cllr Tod who as a Hampshire County Councillor had provided a grant to the Pavilion project.
- Cllr Hiscock who as a Hampshire County Councillor had provided a grant to the Pavilion project and had also made a personal donation to the Pavilion project.
- Cllr Mather who as a former Hampshire County Councillor had provided a grant to the Pavilion project.
- Cllr Weir who had made a personal donation to the Pavilion project.

3. **CHAIRPERSON'S ANNOUNCEMENTS**

[\(Audio Recording\)](#)

The Chairperson advised that the Town Forum Small Grant fund was now open for applications for up to £500. Local community organisations were encouraged to apply by the 30th January 2020.

At the invitation of the Chairperson, Councillor Weir advised that the Council would be launching its crowdfunding platform at 2pm on the 5th February 2020 at the Winchester Hotel. All members were welcome to attend. Following the launch, a training session was planned for not for profit organisations between 3pm and 5pm of which places were available.

4. **MINUTES**

[\(Audio Recording\)](#)

RESOLVED:

That the minutes of the previous meeting held on the 11 September 2019 be approved and adopted.

5. **PUBLIC PARTICIPATION**

[\(Audio Recording\)](#)

Ian Tait addressed the Forum regarding the cleaning of the Buttercross. The Chairperson advised of a recent meeting with Historic England and would obtain an update for the Forum in due course.

Emma Back on behalf of The Winchester Sport, Art and Leisure Trust (Winchester SALT) addressed the Forum in respect of report WTF278, North Walls and King George V Sports Pavilion Update. She welcomed the project, the partnership approach adopted and was keen to see it progress. She asked how the council would ensure that community groups, local clubs and young people would be engaged as the project progresses. She also spoke on behalf of the Boxing Club who wanted to stress the importance of safety of users and the security of equipment.

Janet Berry (on behalf of Highcliffe Community Forum for Action) addressed the Forum in respect of report WTF278, North Walls and King George V Sports Pavilion Update. She sought reassurance on a number of issues including; community use of the King George V Pavilion, community involvement in the location and the design of the pavilion and of the wider facility.

Chris Allen (a resident of Highcliffe) addressed the Forum in respect of report WTF278, North Walls and King George V Sports Pavilion Update and specifically the composting centre within the King George V Playing fields site. He advised of a number of issues with the current centre and asked the Forum to consider relocating it elsewhere.

Mike Caldwell, a Trustee of The Pavilion Project addressed the committee in respect of report WTF278, North Walls and King George V Sports Pavilion Update. He explained that the Pavilion Project welcomed the recommendations which would allow the project to move to tender stage with on site build commencing in 2020. Mr Caldwell informed the Forum that, to date, over £205,000 had been raised and that planning permission had now been granted for the pavilion.

6. **NORTH WALLS AND KING GEORGE V SPORTS PAVILIONS UPDATE REPORT**

[\(Audio Recording and Report ref WTF278\)](#)

Councillor Learney set out the background to the report which included the recommendations from the Town Forum, North Walls Working Group.

The Strategic Director: Services (Interim) responded to the issues raised during Public Participation. He reassured the Forum that any proposals relating to the King George V facility would be subject to community engagement. He also advised that alternative locations for the composting centre were reviewed regularly although a suitable alternative had not yet been identified.

The Forum asked questions and raised comments which were responded to by officers accordingly. Officers would provide an update to the Forum at a future point following the receipt of tenders and regarding future toilet provision.

The Forum agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

- 1 That Town Forum supports the proposal to replace the existing cricket pavilion at North Walls recreation ground, Winchester with a new bespoke pavilion based on the design brought forward by the Pavilion Project group at an estimated total project cost of £800,000.
- 2 That Town Forum support the allocation of Town Community Infrastructure Levy funding to meet the £295,000 funding shortfall to support the North Walls pavilion project.
- 3 That Town Forum recommend to Cabinet that:
 - a) The North Walls Pavilion Project be included within the Capital Programme for 2020/21 and that Council procures the construction of the replacement pavilion at North Walls Recreation Ground in accordance with the design and specification brought forward by the Pavilion Project Group and approve expenditure up to £800,000.

b) The proposal to release CIL funding to support the £295,000 contribution to the project costs be approved.

c) The Corporate Head of Asset Management be authorised to seek tenders for the construction of the North Walls Pavilion in accordance with the specification prepared by the Pavilion Project group and the Council's Contract Procedure rules.

Councillor Green left the meeting following the conclusion of this item.

7. **PLAY AREA IMPROVEMENT – 5 YEAR PROGRAMME UPDATE**

[\(Audio Recording and Report WTF280\)](#)

The Open Space and Projects Officer introduced the report which proposed a five year plan for the refurbishment of play areas in the Winchester Town area. She updated the Forum regarding the individual projects within the plan as shown in Appendix A of the report. The report requested that the Town Forum approve the budget for the next 5 years.

The Forum asked questions and raised comments which were addressed by officers accordingly.

The Forum agreed to the following for the reasons set out above and outlined in the report.

RESOLVED

That Members approve the refurbishment programme to play areas as detailed in Appendix 1.

8. **GOVERNANCE OPTIONS**

[\(Audio Recording and Report WTF282\)](#)

The Strategic Director: Resources introduced the report. She informed the Forum that Officers and the Town Forum Governance Informal Group were undertaking a review of the role and remit of the Forum's Governance arrangements. The report described four high level options for consideration and recommendations were required in order to steer the future work of the Working group. The Forum asked questions and raised comments which were addressed by officers accordingly.

The Forum agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the Forum considered the high level options within the report and was supportive of option B being taken forward for further analysis by the Working Group. In addition, officers and the Working Group were asked to look at how other bodies of the council interacted with the Town Forum and how this could be improved.

9. **MAGDALEN HILL CEMETERY LODGE AND GARDEN**

([Audio Recording and Report WTF281](#))

The Strategic Director Resources presented the report which set out recommendations for the Cemetery Lodge at Magdalen Hill Cemetery and following discussion, the Forum supported the proposals.

The Forum agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the Town Forum:

1. Approves a budget of £23,000 to fund renovation and improvement works at the Magdalen Hill Cemetery Lodge for the purposes of enabling its lease to external users.
2. Finances the renovation and improvement works from a virement within the uncommitted "Grants" budget for 2019/20.

10. **COMMUNITY INFRASTRUCTURE LEVY - UPDATE**

([Audio Recording and Report WTF277](#))

The Strategic Director: Services (Interim) introduced the report which sought to update the Town Forum with the current position with the Community Infrastructure Levy (CIL) allocated to the Winchester Town Improvement Fund, and provided an overview of how the agreed allocation protocol was working including the bids which had been received for funding to date.

The Forum asked questions and raised comments which were addressed by officers accordingly. The Forum agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the report was noted.

11. **WINCHESTER TOWN ACCOUNT MEDIUM TERM FINANCIAL POSITION**

[\(Audio Recording and Report WTF279\)](#)

The Finance Manager (Strategic Finance) introduced the report which updated Members regarding the Town Forum's budget for 2020/21 and the current financial projections for the Town Account for the period 2019/20 to 2026/27 and financial sensitivities. The final decision on the level of council tax for 2020/21 will be taken at Full Council in February 2020. The Forum was asked to consider the Town precept and was reminded that they should bear in mind that any decisions will be subject to 'referendum limits'.

The Finance Manager (Strategic Finance) drew members attention to the recommendations regarding CIL funding and also paragraphs 11.8 through to 11.13 which gave an overview of the Forums budget. The Forum was advised that the public consultation over the wider budget had shown a general level of public support for an overall 3% increase in Council Tax.

The Forum asked questions and raised comments which were addressed by officers accordingly. The Forum agreed to the following for the reasons set out above and outlined in the report.

RESOLVED:

That the Town Forum;

1. recommends that the Council Tax precept for the Town area be increased by 3% for 2020/21;
2. approves, in principle, CIL funds of up to £50,000 relating to a new scout facility from Abbots Barton and Hyde (6th Winchester) Scout Group
3. recommends to Cabinet the budget for the Town area for 2020/21 be set in accordance with Appendix A of the report.

12. **WORK PROGRAMME - UPDATE**

[\(Audio Recording and Report\)](#)

Officers recommended that the item relating to the transfer of Tennis Courts and Astro Turf pitches be incorporated into the report "Vision for North Walls Recreation Ground. Also, officers were proposing to provide the Forum with a presentation regarding the results of the open space survey at its meeting in March 2020.

The Forum also agreed to establish an additional informal group for the development of the King George V project discussed earlier. The following members were nominated to the group: Gottlieb, Ferguson, Learney, Weir, Mather and Hutchison.

RESOLVED:

That the workplan with the amendments detailed above were agreed.

The meeting commenced at 6.30 pm and concluded at 9.50 pm

Chairperson

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REPORT TITLE: VISION FOR WINCHESTER - UPDATE

19 MARCH 2020

REPORT OF CABINET MEMBER: Cllr Jackie Porter, Cabinet Member for Built Environment and Wellbeing.

Contact Officer: Steve Tilbury Tel No: 01962 848 256 Email
stilbury@winchester.gov.uk

WARD(S): ALL TOWN WARDS

PURPOSE

The report provides an update on the appointment of consultants to assist in the production of a new 'Vision for Winchester' and explains the key stages of the work to be undertaken over the next few months.

RECOMMENDATIONS:

1. That the report be noted.

IMPLICATIONS:

1 COUNCIL PLAN PRIORITIES

- 1.1 Within the Vision for Winchester document the Town Forum may articulate projects or policies which support all of the objectives of the Council Plan.

2 FINANCIAL IMPLICATIONS

- 2.1 Following a procurement process it has been possible to appoint consultants at a cost which is within the budget available for the work. A small contingency has also been allowed which means that should it be expedient to extend the scope of engagement or consultation as a result of feedback during the process this would be possible.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 The procurement exercise to seek the best proposals from consultants is in accordance with the Council's Contract Procedure Rules.

4 WORKFORCE IMPLICATIONS

- 4.1 None

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 None

6 CONSULTATION AND COMMUNICATION

- 6.1 The preparation of the new Vision for Winchester requires first and foremost an extensive engagement process to ensure that the widest possible cross section of people who live and work in Winchester are able to participate in a discussion about the future of Winchester as it meets the challenges of economic and social change. The procurement proposals from consultants were scored for quality with a high percentage of marks available for their approach to engagement in imaginative and diverse ways which would try to reach people who might not normally participate in this type of exercise. The report explains some of these proposals and the approximate timetable for the process.

7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 The Vision for Winchester is not a decision making document, but it is highly likely that a broad range of environmental issues will feature as issues with which the community is concerned and to which it will suggest a response.

8 EQUALITY IMPACT ASSESSEMENT

- 8.1 The principles in the Procurement and Contract Management Strategy were followed during the procurement process, and therefore the Council's duty under the Equality Act 2010 discharged.

9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 No personal data is expected to be collected during the process.

10 RISK MANAGEMENT

- 10.1 The principle risk in a project which involves extensive public engagement followed by the preparation of an output which draws on that engagement is that the expectations of some of those taking part will not be met. To some extent this is inevitable in any process where there are likely to be a diverse range of opinions and ideas, some of which may be contradictory. It is therefore essential to ensure that there is a good understanding of the purpose of the consultation process while it takes place and that there are clear links between that consultation and the 'vision' which is articulated in the final result.

Risk	Mitigation	Opportunities
<i>Property None</i>		
<i>Community Support That the preparation of the new vision fails to engage or attract interest from the community</i>	Incorporate extensive engagement into project plan and appoint consultants with experience and enthusiasm to promote engagement	The process could develop new mechanisms and experience which the City Council could use in future engagement
<i>Timescales Scheduling of a range of events and activities can be subject to logistical delays</i>	Produce a realistic timetable taking account of constraints such as pre election period	
<i>Project capacity A change in key personnel working on the project could affect the schedule for delivery</i>	Ensure that the project team is fully briefed and not reliant on a single individual for delivery	
<i>Financial / VfM None</i>		
<i>Legal</i>	Ensure that representations to the	The appointment of the consultants will enable

	Council's Local Plan have a sound evidence base.	informed evidence based input to the Council's Local Plan
<i>Innovation None</i>		
<i>Reputation The Council's reputation could be harmed if there is a justified belief that the project has not accomplished its objectives</i>	Explain clearly the purpose and extent of the project, particularly with stakeholders. Work closely with consultants and maintain flexible approach. Recognise that there is often much lower awareness of consultation and engagement activities within the target audience than is assumed by those conducting the process. Design promotion and engagement materials accordingly.	
<i>Other None</i>		

11 SUPPORTING INFORMATION:

- 11.1 In September 2019 the Town Forum and Cabinet each considered report CAB3191 and after due consideration agreed to provide funding for the preparation of a new 'Vision for Winchester' to replace the version which covered the period between 2012 and 2017. A budget of up to £75,000 was approved to commission external consultants to undertake the community engagement needed and to prepare a draft document for consideration. The use of external consultants was considered useful to bring new ideas into the engagement with communities and an additional level of objectivity to the process.
- 11.2 The Vision has proved itself useful in a number of ways since the first version was published in 2006. Its primary purpose is to provide a high level 'sense of direction' which describes what the communities of people who live and work in Winchester value most about the city, and how it evolves in response to environmental, economic and social trends which pose questions for every large population centre. It can help to define what the right response might be when important and sometimes unexpected questions are asked by opportunities, events or the need to make investment decisions. The Vision itself is not intended to be a detailed action plan or site by site analysis, but it enables detailed work to be carried out purposefully on specific projects by helping to define the outcomes which they should seek to achieve.

- 11.3 By articulating the way in which the Town Forum wishes to see Winchester evolve, the Vision has an important role to inform the relevant policies in the Council's Local Plan. Providing clarity of vision and purpose helps to ensure that policies can be prepared which will promote the outcomes that are desirable and reduce the likelihood that they will not. Although the Vision is not intended to address individual sites in detail, it will help to set the context for decisions about the way in which sites might be used and what aspects of the end result are most important.
- 11.4 A brief for the preparation of the Vision was prepared and agreed by the members of the Town forum's planning sub-group. This was then offered to the market through an open procurement exercise and eight proposals were received for evaluation. Following that evaluation and a meeting between the members of the planning sub-group and the consultants, an appointment has been made.
- 11.5 The successful team is led by Southampton based consultants Boyle and Summers with support from specialists in planning, engagement and media. Their proposal includes extensive use of social media and interactive media to promote participation through an engagement process which is designed to encourage a discussion about the issues Winchester faces and the response which all of those involved in decision and policy making, including communities themselves, can make to these. Members of the Boyle and Summers team have undertaken similar work in a number of other major towns, such as Bournemouth and Lewes, and are therefore building on a successful track record.
- 11.6 A broad timetable for the project is now being refined taking account of the constraints of the pre-election period and Council elections. It is expected that the main phase of public engagement will take place in June and that a draft of a new Vision for Winchester should be available for consideration in the early autumn.
- 11.7 The members of the Town Forum planning group will work with officers to oversee the project and ensure that it stays on schedule. If any adjustments to the engagement process are needed these will be made in discussion with the planning group.
- 11.8 There is undoubtedly a high degree of public interest in the idea of setting out a vision for the future of the city and it is important to capitalise on this to produce a 'forward look' which has broad support and is relevant to as many people as possible. Because it is deliberately meant to be a high level approach, it is likely that further work will be required on specific issues once these are identified. It would be of considerable assistance for individual members of the Town Forum to promote the engagement process and the benefits of producing the Vision within their local area wherever they have the opportunity to do so.

12 OTHER OPTIONS CONSIDERED AND REJECTED

- 12.1 The decision to produce a new 'Vision for Winchester' was taken by the Town Forum and Cabinet in September 2019 after careful consideration of whether this would be a worthwhile exercise and compared with the option not to do so. The use of external consultants rather than an in-house team was considered appropriate so as to ensure a high level of transparency and creative thinking, and to ensure that the work could be completed on the necessary timescale.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

CAB3191 Local Plan 2036 Consultation and Engagement Process -
Winchester Town Forum 11 September 2019, Cabinet 18
September 2019

Other Background Documents:-

None

APPENDICES:

None

Parks & Open Spaces Survey

Presentation to Town Forum on
Thursday 19 March 2020

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Agenda Item 7



Aims and objectives



🏰 To find out how our open spaces are used, who is using them and why.

🏰 What are the opportunities to improve usage?

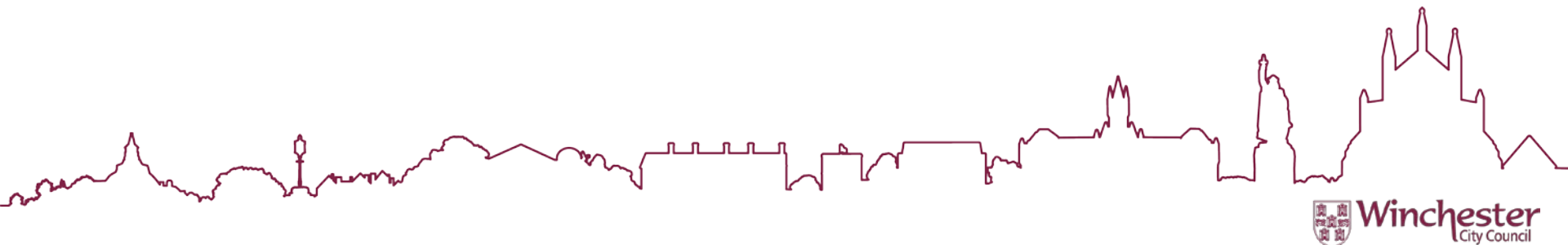
🏰 What are the opportunities to improve the quality of our open spaces?

🏰 Are our open spaces meeting the needs of Winchester residents?

🏰 Help raise the profile of our open spaces.

🏰 To improve the health and wellbeing of Winchester's residents.

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METHODOLOGY (1)



- Undertook a visual survey of 33 open spaces from 20 December 2017 – 20 December 2018.
- Each site was visited a number of times across all 4 seasons; across a range of times of day and across all/some days of the week.
- The survey involved staying on the site for 10 minutes (small sites) or walking the site (large sites) and counting the people on the site and noting their age and the activity in which they were participating.
- Used casual staff.

METHODOLOGY (2)

- Undertook face to face interviews at 8 sites. *Abbey Gardens; Orams Arbour; Romsey Road; St Giles Hill; The Weirs; KGV; Stanmore Rec and Dean Park.*
 - Undertook 15 interviews per visit (summer only).
 - In-depth look at how people use and value the sites.
 - On line surveys for Whiteshute Ridge and Scott Gardens
- Received 290 completed survey forms.



KEY FINDINGS

2,676 visits took place at the 33 sites

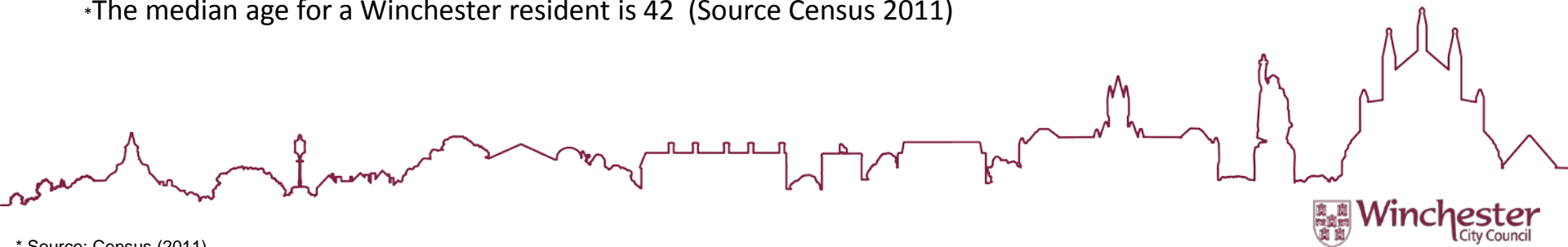
24,531 visitors were observed during this period

An average of 9.2 visitors were on site during each survey visit

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Visitors to the parks and open spaces tend to be younger in age than the Winchester average - At 32 out of the 33 sites at least two-thirds of visitors were 40 or under.

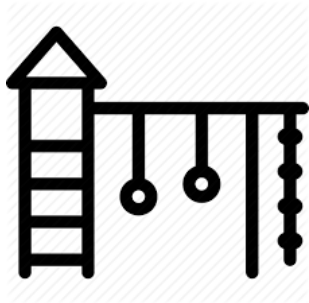


*The median age for a Winchester resident is 42 (Source Census 2011)



TOP ACTIVITY BY SITE

The top activity in 16 of the 33 sites was using the play area. Walking was the main activity undertaken in 14 of the sites. Walking the dog was the top activity in 2 of the sites.



Using the play area

Abbotts Walk	64.9%
Arlington Place	54.5%
Chandler Road	31.5%
Dean Park, Dean Lane	39.6%
Fairdown Close	90.9%
Friary Gardens	85.6%
Gordon Avenue	56.1%
King George V	24.8%
Marnhull Rise	63.9%
Monarch Way	75.0%
Somers Close	31.4%
St Martins Close	95.7%
Taplings Road	84.3%
Teg Down Meads	77.9%
Walpole Road	67.4%
Winnall Manor Road	40.1%



Walking

Halls Farm Close	62.5%
Hillers Haven	48.0%
Imber Road Play Area	26.5%
Nursery Gardens	68.8%
Orams Arbour	40.8%
Rack Hill	50.5%
Romsey Road	71.2%
St Giles Hill	34.7%
Stanmore	31.1%
The Weirs	70.6%
Wentworth Grange	79.3%
North Walls	35.3%
Thurmond Crescent	70.6%
Winton Close	47.3%



Walking the dog

Bath Place	40.2%
St Matthews Field	44.6%



Sitting on grass

Joyce Gardens	28.4%
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KEY FINDINGS



Autumn is the busiest season

60.6% of sites are busiest between September – November.

24% of the parks and open spaces are busiest in the Spring, March-May.

15% of the areas are busiest in the Summer months, June-August.



KEY FINDINGS

84.9% of visits to the parks take place over the weekend

Saturday is the busiest day at 19 of the 33 sites, while Sunday is the most popular day at 9 of the sites

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A majority of people go to the parks and open spaces in the afternoon

12.00-6.00pm is the most popular time of day at 30 of the 33 sites

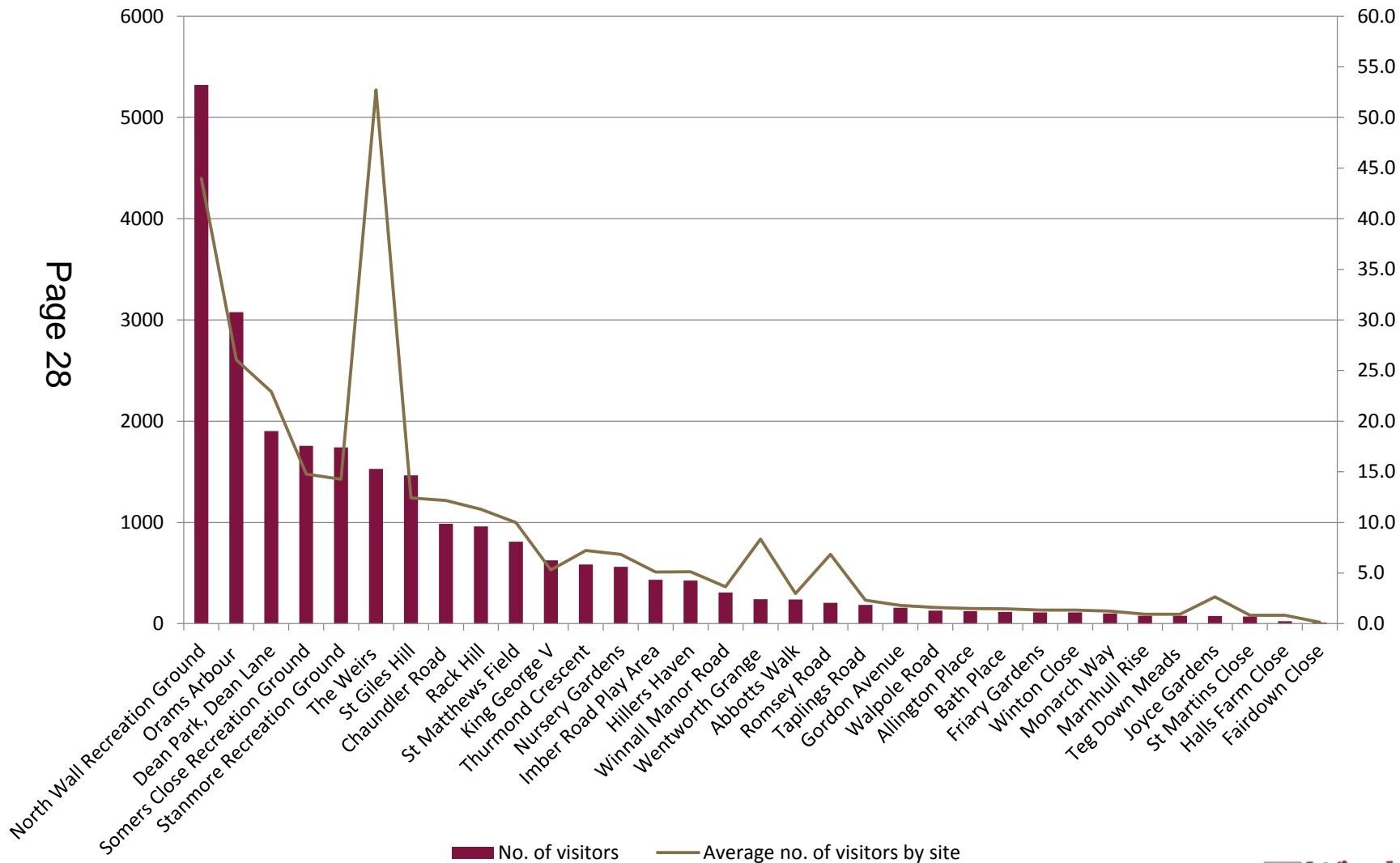
After 6.00pm is the most popular time of day at three of the sites





NUMBER OF VISITORS BY SITE

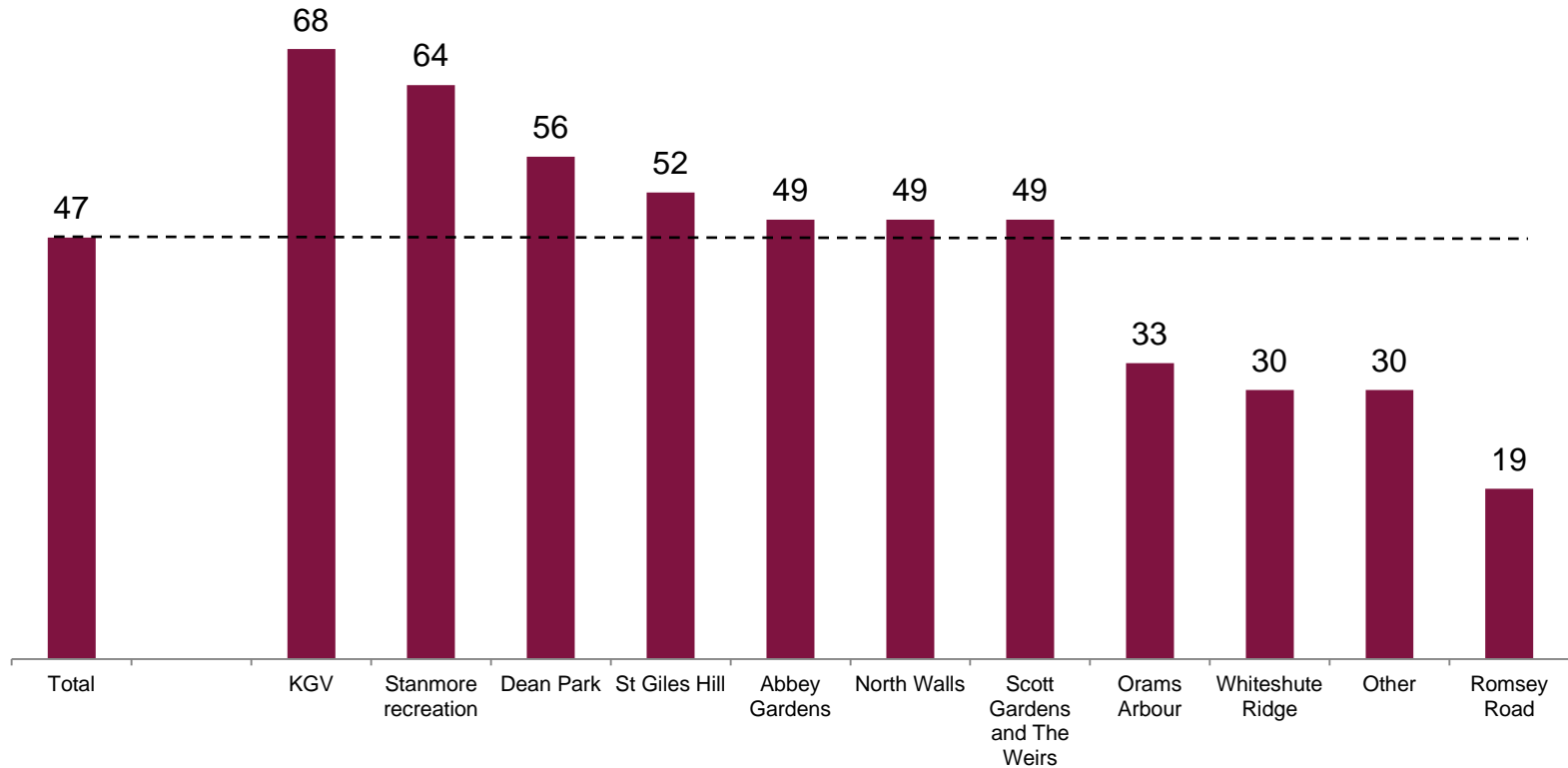
The total average number of visitors is 9.2



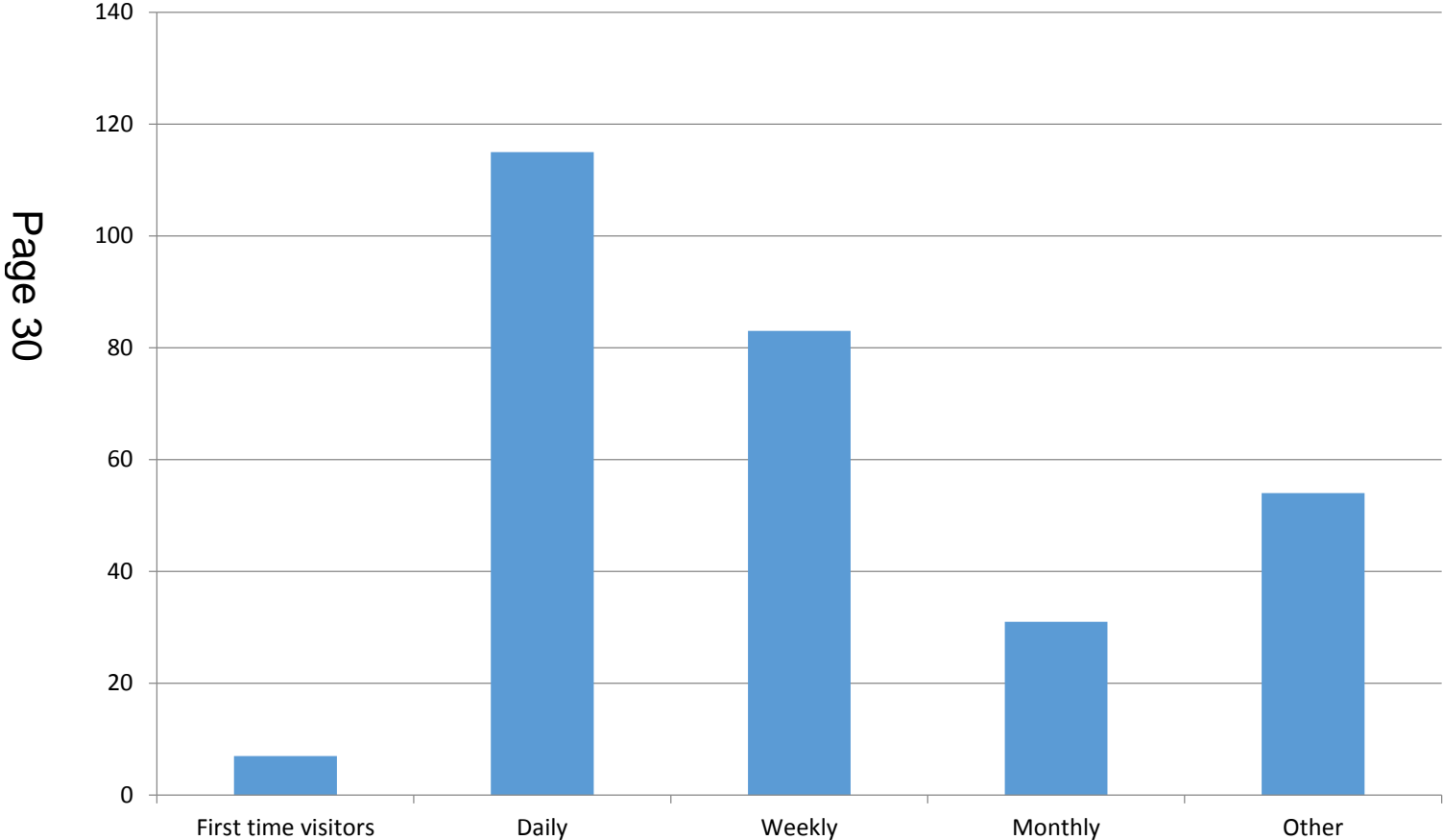
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HOW LONG DID YOU SPEND AT THIS SITE ON YOUR LAST VISIT (MINUTES)?

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HOW OFTEN DO YOU COME TO THE AREA?



Summary findings

- 89% respondents rated overall impression of the park excellent or good.
- 89% respondents rated cleanliness as excellent or good.
- 82% of people are coming from home.
- People find it easy to get to our sites (except St Giles Hill)
- Easy to get around (apart from St Giles Hill and Whiteshute Ridge).
- On the whole people found the range of facilities we provide to be fair, good or excellent.
- Exceptions Romsey Road 30% ; Whiteshute Ridge 15%; KGV 10% and St Giles 9%



SUMMARY

- Over 1.2m visitors to our open spaces and play areas per year.
- These sites are extremely important for formal and informal recreational use.
- The annual play refurbishment programme is valued and appreciated.
- People are using the spaces frequently and regularly – 40% of interviewees use daily.
- People are using them for a range of activities: **Passing through 20%; Rest and Relaxation 15%; Exercising 13%; Family Outings 13%; Wildlife watching; meeting friends; appreciate the gardens.**



SUMMARY



🏰 **WCC open spaces are meeting the needs of Winchester residents.**

🏰 There are opportunities for enhancements eg encouraging older people; biodiversity enhancements; raising profile further; general maintenance and management eg muddy; vegetation management; litter; dog mess.

🏰 This information will inform future work programmes eg KGV and North Walls (with additional engagement).

🏰 **Our open spaces are a valuable asset and support the health and wellbeing of Winchester residents and visitors.**

“Beautiful and well cared for.” Orams
Arbour

*“A touch of the countryside on the edge of the
city” – KGV*

*“It is a lovely area of landscape park
– and a vital breathing space in the
city” – St Giles Hill*

*“Lovely flowers and a fresh space to escape
the shops”* Abbey Gardens

*“It is amazing to have such a big green space
so close to the centre of Winchester. You can go
to the shops and then just a few minutes later
be in the calm and relaxing space of North
Walls Park.*

*Even better in the summer when you can get
some food from the farmers' market and then
have an ad hoc picnic in the Rec”.*



REPORT TITLE: PARK PLAN FOR NORTH WALLS RECREATION GROUND

19 MARCH 2020

REPORT OF CABINET MEMBER: Cllr Kelsie Learney, Cabinet Member for Housing and Asset Management

Contact Officer: Susan Croker Tel No: 01962 848419 Email scroker@winchester.gov.uk

WARD(S): ST BARTHOLOMEW,

PURPOSE

This report sets out the need for a Park Plan for the North Walls Recreation Ground (see appendix 1), which will provide the opportunity to consider how this vital open space in the centre of Winchester can meet the changing demands placed on it. It is being proposed by the North Walls Informal Members Group as the next step for achieving enhancements to the Recreation Ground, in light of the closure of River Park Leisure Centre (RPLC) and approval to replace the existing cricket pavilion.

The Park Plan will be developed through public engagement and discussion with park users and community groups.

This report also provides updates on the management of the Artificial Turf Pitches (ATP) and tennis courts following the closure of RPLC and the refurbishment of the play area at this site.

RECOMMENDATIONS:

1. That Winchester Town Forum approves the procurement and development of a Park Plan for the North Walls Recreation Ground.
2. That Winchester Town Forum approves the retention of responsibility for the Artificial Turf Pitches and the tennis courts following the closure of the River Park Leisure Centre.

IMPLICATIONS:1 COUNCIL PLAN PRIORITIES

- 1.1 The creation of a Park Plan for North Walls Recreation Ground, will allow the City Council to identify and deliver ongoing maintenance and enhancement management options for the open space, including supporting the use of the sports pitches and recreation ground for the future. Therefore it will help to meet the priority of “tackling the Climate emergency and creating a greener District” within the Council Plan. In addition it supports the priority of "Living Well" which seeks to maintain and enhance open spaces and parks that support good mental and physical health for residents of all ages.

2 FINANCIAL IMPLICATIONS

- 2.1 Funding of £19,400 has been secured from a Central Government grant to identify and deliver improvements to parks. This funding will allow the Council to employ external consultants to create the Park Plan and undertake the necessary engagement work.

The financial implications of delivering the actions identified in the Park Plan will be considered individually as and when required. However, Winchester Town Forum has already allocated £150,000 to deliver the play area refurbishment in financial year 2021-2022.

The ATP and Tennis Courts which are due to move across to the City Council in early 2021 will have a financial implication to the Council. The current operator has indicated that income is currently around £92k per annum and based on current running and maintenance costs it is expected to be possible to operate at least on a cost neutral basis.

Officers are currently working with the existing facility managers and looking at options for the day to day operation of the site once it comes across to the City Council.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 The procurement of a consultant to produce the North Walls Park Plan will be undertaken by the Winchester City Council’s Natural Environment and Recreation team is supported by the Procurement team and in accordance with legal advice, the City Council’s Contract Procedure Rules and the Public Contracts Regulations 2015 (PCR2015).
- 3.2 Local authorities are have the power to undertake the relevant procurement and the process officers are mindful that the process requires that best value duty under s3(1) of the Local Government Act 1999 must be reasonably obtained.
- 3.3 It may be necessary to enter into agreements with key users of the ATP and Tennis Courts to secure their continued use of the site. The Natural Environment and Recreation team are liaising with colleagues managing the

RPLC work to ensure that the facilities are handed over in appropriate condition and will collaborate with the Legal Team on negotiation of the heads of terms and development of all agreements

4 WORKFORCE IMPLICATIONS

- 4.1 The procurement of the Park Plan and its delivery will be undertaken within the existing resources of the Natural Environment and Recreation team and through the appointment of an external consultant to produce the plan. However, the team have taken on the management of a number of additional assets recently (including the Chilcomb sports centre) and will not be able to absorb the additional work involved in managing the ATP and tennis courts without some additional resource being identified.
- 4.2 Additional staffing resource will be required to ensure the effective management of the ATP and tennis courts. The additional resource is likely to be required to ensure the effective management and maintenance of the facilities, as well as managing the booking system and maximising income opportunities. .

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 North Walls Recreation Ground including the pavilion, tennis courts, ATP and play area is owned by Winchester City Council.

6 CONSULTATION AND COMMUNICATION

- 6.1 In March 2019, an engagement event was undertaken at North Walls Recreation Ground which was attended by over 800 people. The key aim of this event was to provide some baseline information to better understand how this complex site was currently being used. In addition, the event aimed to gauge public opinion on the current facilities and identify issues and make recommendations for improvement.
- 6.2 The feedback from this event will be provided to the consultants as a starting point for the Park Plan. The development of the Plan will require further engagement and more detailed consultation with users groups, sports clubs, the local community and other stakeholders.
- 6.3 The closure of neighbouring RPLC in early 2021 is being led by the Head of Programme who is working closely with the Natural Environment Team, to ensure that all work streams are aligned and complementary.

ENVIRONMENTAL CONSIDERATIONS

- 6.4 North Walls is a vital green space in the centre of Winchester which is greatly valued by local people and provides significant health and wellbeing benefits as well as sporting opportunities. The Park Plan will identify opportunities for improving this vital asset and broadening its accessibility as well as identifying opportunities for environmental enhancements.

7 The quotations will be evaluated based of a number of criteria including an environmental evaluation which will carry a 10% weighting. This has increased from 5% which has previously been used to assess tenders procured by the Natural Environment and Recreation Team to 10%, in response to the Councils Carbon Neutrality Action Plan and in line with the recent Procurement Strategy.

8 EQUALITY IMPACT ASSESSEMENT

8.1 Officers have had regard to the Council's duties under the Human Rights Act 1998 and the Equalities Act 2010. There are no identified adverse impacts to anyone with a protected characteristic under the Equalities Act 2010 or as regards to human rights.

8.2 The proposed improvements to the open space will improve accessibility and usability for all users.

9 DATA PROTECTION IMPACT ASSESSMENT

9.1 None required.

10 RISK MANAGEMENT

Risk	Mitigation	Opportunities
<i>Property</i>	The Council will have liability for additional facilities i.e. the ATP and Tennis Courts. However the projected income will be sufficient to cover any management and maintenance issues.	There is an opportunity to improve WCC property and facilities through identifying clear priorities and work programmes for enhancements going forward
<i>Community Support</i>	Ensure that WCC engages with known users, local residents and wider groups/individuals	There is a significant opportunity to build on the engagement already undertaken and encourage more people to value and use the North Walls Recreation Area.
<i>Timescales</i>	The ATP and tennis courts must be ready for transfer by early January 2021 i.e. when RPLC is predicted to close. Park Plan itself is needed to be completed by Dec 2021 to allow further actions to go forward	
<i>Project capacity</i>	There is insufficient capacity within the NER Team to undertake the Park Plan, hence the need to employ external consultants.	
<i>Financial / VfM</i> That the tennis courts / ATP require extensive	Liaison with Places Leisure in progress and this is being discussed as part of closure of leisure centre.	Funding of £19,400 has been secured from a Central Government grant to identify and deliver improvements to

remedial works		parks
<i>Legal</i>	Involvement of legal team particularly in relation to ATP and Tennis Courts will reduce any issues	
<i>Innovation</i>		This is the first time the Council has produced an overall Park Plan for North Walls. It will allow the council to identify areas for opportunity; areas for income generation; areas for improvement and provide support for key users
<i>Reputation</i>		Enhanced reputational opportunities as the Park Plan takes the initial work forward, allows for further engagement and ensures the Council is meeting customer needs and developing an open space fit for the future.

11 SUPPORTING INFORMATION:

11.1 Background

11.2 North Walls Recreation Ground is the largest open, flat area of land owned and managed by Winchester City Council (see Appendix 1). Comprising an area of 12.4 hectares (30.7 acres), it is primarily used for formal sport including cricket and rugby, informal use such as dog walking and jogging, and as a route into and out of the city centre. It is the location for the adult and junior weekly park run; and is used for events such as the annual bonfire, Cheese and Chilli Festival and Hat fair. In addition, the site supports a canoe club; indoor and outdoor bowls clubs; a cricket pavilion; an Artificial Turf Pitch; tennis courts; a skate park and a play area. The River Itchen runs through the site, which sits adjacent to the Winnall Moors Nature Reserve on the edge of the South Downs National Park.

11.3 The site adjoins the existing RPLC building, which is due to be decommissioned early 2021.

11.4 The relocation of the leisure centre necessitates improvements to the open space, such as the provision of permanent toilets and this requires the development of an overarching plan to ensure these facilities are appropriately positioned and integrated into the design of the park. In addition, there are opportunities to enhance the area for all users, such as creating new paths (if agreed), increasing opportunities for biodiversity, improving signage and identity for the park, improving access and movement across the site and, looking at additional/enhanced facilities, as identified by an engagement event undertaken in March 2019.

- 11.5 The engagement event in March 2019 was instrumental in identifying user requirements and providing baseline information to better understand how this complex site is currently being used. This information alongside the visitor survey undertaken in 2018, discussions with existing users, individuals and groups has clearly identified the need for a co-ordinated approach to any enhancements made to the North Walls Recreation Ground. It is essential that this site continues to meet the needs of users and local residents; is fit for purpose going forward; is able to balance the needs of a variety of users; identifies opportunities for enhancements, accommodates organised sports groups; and helps the Council continue to deliver its wider aims as identified within the Carton Neutrality Action Plan, the Council Plan and other key documents.
- 11.6 In addition, it is essential that any enhancements made to the open space are in line with other projects currently underway within the City, including the proposals for the decommissioning of the existing Leisure Centre site (including ensuring the provision of key facilities such as toilets and utilities); the development of the new Sport and Leisure Park and the creation of the Vision for Winchester.
- 11.7 It is therefore proposed that the City Council develop a Park Plan for North Walls Recreation Ground.
- 11.8 The Park Plan for North Walls
- 11.9 The development of a Park Plan for North Walls Recreation Ground provides the opportunity to consider how this vital open space in the centre of Winchester can meet the changing demands of its environment. The closure of RPLC is the catalyst for this change but it brings forward opportunities for improvements which will benefit all park users and local residents.
- 11.10 The Park Plan proposed by the North Walls Informal Members Group will:
- Consider the results of the engagement event and the suggestions made for the site by the park users
 - Undertake a feasibility study to ascertain what can be achieved on the site
 - Undertake further consultation with stakeholders and users groups to develop the proposals
 - Consider options for income generation activities on the site
 - Review and consider options for additional facilities including the provision of permanent toilets and a café.
 - Ensure all proposals take account of environmental considerations and helps the Council deliver its Carbon Neutrality Action Plan.

- Produce a document detailing proposed layout and site provision for the recreation ground.

11.11 The Park Plan will be presented to Winchester Town Forum for approval prior to any improvement works being undertaken to the open space.

11.12 Funding

11.13 A grant of £19,400 has been received from Central Government for park improvements and it is proposed to utilise this funding to develop and produce the Park Plan.

11.14 It is recognised that some of the proposals within the Park Plan may require the identification of additional funding and a business case in order to proceed. It is essential that the Plan is realistic and achievable. The Park Plan will include phasing of any proposed improvements based on priority and deliverability.

11.15 Timescale

11.16 A draft timetable for production of the Park Plan is shown in the table below.

Tender for production of Park Plan	April
Appoint contractor	May
Consultation and development of Plan	June – September
Submission of Park Plan	October

11.17 Management of Artificial Turf Pitch (ATP) and Tennis Courts

11.18 The ATP and Tennis Courts are currently included within the RPLC management contract. In early 2021, when RPLC closes, these facilities will be passed back to Winchester City Council and be managed by the Natural Environment and Recreation Team.

11.19 The Natural Environment and Recreation Team is currently working on incorporating the management of these facilities into their existing work programme including:

- a) Review of existing fees and charges (this will be part of a wider fees and charges report to the June meeting of the Town Forum.
- b) Incorporating these facilities into the Council's existing online booking system for sports pitches.
- c) Engagement and liaison with existing users of the facilities.

- d) Ensuring effective operation and maintenance of the facilities. This will include the production of an operational plan for the site, identifying how the City Council will manage bookings and the site on a daily basis.
- e) Review of current usage and promotion to increase use where appropriate.

11.20 In addition to this, as part of the closure of the existing Leisure Centre, discussions will be held between the City Council and places Leisure on all issues relating to the termination of the contract. This will include handing the facilities across in an acceptable condition as per the terms of their contract.

11.21 Play Area

11.22 North Walls play area was included in year 2 of the 2020-2025 play area refurbishment plan approved by Winchester Town Forum in January 2020. The refurbishment will take account of the feedback from the March 2019 consultation and undertake further public engagement to develop a new play area that best meets the needs of the local community.

11.23 Cricket Pavilion

11.24 The decision on the replacement cricket pavilion was made at the last meeting of the Winchester Town Forum on 23rd January. The project to procure and install the new pavilion is in the process of being delivered by the NERT and Estates Team.

11.25 It is anticipated that the tender process will commence in June / July. Town Forum will be updated on the progress of this project as it moves forward.

12 OTHER OPTIONS CONSIDERED AND REJECTED

12.1 The improvements to North Walls open space could be further delayed until a decision has been made on the future of the existing leisure centre site. This may provide opportunity to more closely link the sites. However, the future of the leisure centre site is a long term project and there is currently no timeframe for its completion. Delaying improvements to the open space project will have an adverse impact on the site and its users and it may not benefit from aligning with the leisure centre site.

12.2 It would be possible to undertake the necessary works as individual projects but the site is complex and there is greater benefit to be gained from an overarching plan rather than focussing on individual elements.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

WTF278, NORTH WALLS AND KING GEORGE V SPORTS PAVILIONS UPDATE REPORT, 23rd January 2020

WTF280, PLAY AREA IMPROVEMENT – 5 YEAR PROGRAMME UPDATE, 23rd
January 2020

CAB3031, WINCHESTER SPORT AND LEISURE CENTRE –
PROCUREMENT OF A CENTRE OPERATOR, 6th June 2018

CAB3093, RIVER PARK LEISURE CENTRE – FUTURE USE OF SITE, 31st
October 2018

CAB3190, RIVER PARK LEISURE CENTRE - FUTURE USE OF SITE, 23rd
October 2019

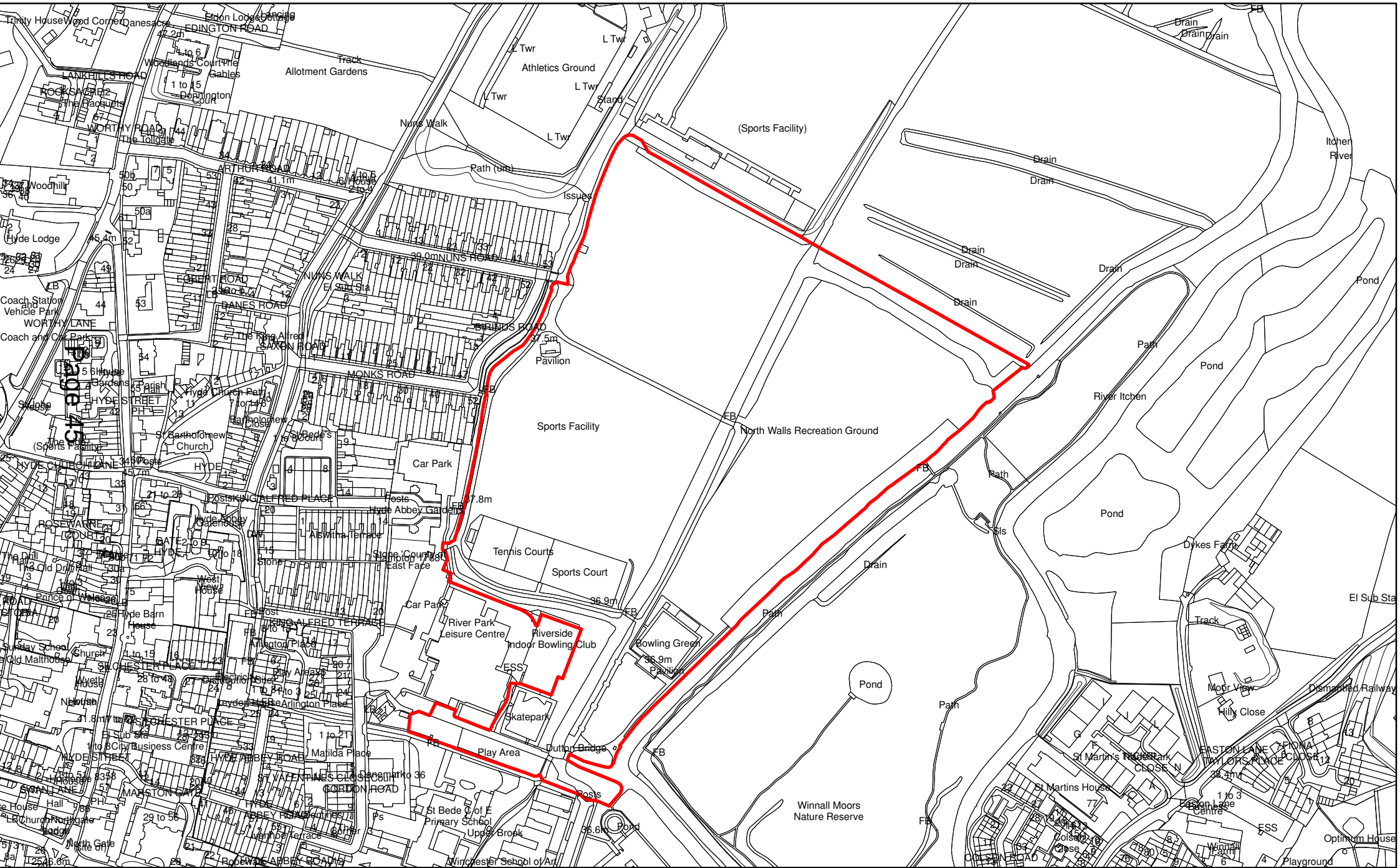
APPENDICES: Appendix 1 – Location plan

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North Walls Recreation Ground

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REPORT TITLE: TOWN FORUM GRANT PROGRAMME UPDATE

19 MARCH 2020

REPORT OF CABINET MEMBER: Cllr Anne Weir, Cabinet Member for Economy & Chair of Town Forum Informal Grants Panel

Contact Officer: Melissa Fletcher Tel No: 01962 848 492 Email
mfletcher@winchester.gov.uk

WARD(S): TOWN

PURPOSE

The Town Forum for many years has provided funds to support the work of voluntary and community organisations in the Winchester Town, recognising the valued range of services they provide.

The purpose of this report is to provide an update on the following funding initiatives:

- Grant review 2018 – Strategic fund allocations – paper CAB3079
- Small grant allocations 2019/2020
- The launch of Crowdfund Winchester: Winchester Town Community Fund – paper WTF276

RECOMMENDATIONS:

To Winchester Town Forum:

1. Note that the Town Forum's contributions to the Strategic fund allocations of £20,000 each for the Live Theatre Winchester Trust and Citizens Advice Winchester District continue for 2020/21.
2. Approve that the small grant programme continues to be operated in the new style of an interactive grant panel, involving the Town Forum Informal Grant Panel members.
3. Note the timescales for the launch of the Crowdfund Winchester: Winchester Town Community Fund.

IMPLICATIONS:

1 COUNCIL PLAN PRIORITIES

- 1.1 The Council's grant programme has recognised that funding should be directed toward the priorities the Council Plan wants to achieve. Therefore priorities were agreed against which all grant applications will be assessed. The Town Forum fund established a further set of priorities for inclusion, environment and wellbeing.
- 1.2 **Tackling the Climate Emergency and Creating a Greener District**
- 1.3 The Council's community and voluntary sector grants programme supports projects that contribute to this outcome through the Environment priority.
- 1.4 **Homes for all**
- 1.5 The Council's community and voluntary sector grants programme supports projects that contribute to this priority through the Inclusion priority.
- 1.6 **Vibrant Local Economy**
- 1.7 People's health and wellbeing are an important factor in sustaining employment and being able to benefit from, and contribute to, the District's economic opportunities. Inclusive economic growth is important to our community's prosperity.
- 1.8 **Living Well**
- 1.9 The Council's community and voluntary sector grants programme supports projects that contribute to this outcome priority through the Wellbeing priority.
- 1.10 **Your Services, Your Voice**
- 1.11 The new crowd funding platform makes more effective use of technology to enable community projects to raise the funds they require. It will also lever in additional funding to extend the reach of Council-funded projects.

2 FINANCIAL IMPLICATIONS

- 2.1 The Town Forum grant budget for 2020/2021 remains the same as the previous year:

FUND:	2019/2020	2020/2021
Strategic Fund:		
Citizens Advice Winchester District	£20,000	£20,000
The Live Theatre Winchester Trust	£20,000	£20,000
Crowdfund Winchester:		
Winchester Town Community Fund	£33,000	£33,000
Small grant programme	£12,000	£12,000
TOTAL	£85,000	£85,000

The Town Forum contributes £80,000 towards these grants, with a further £5,000 top-up from the general fund in recognition of the district wide benefit.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 Section 1 of the Localism Act 2011 gives the Council a general power of competence, to enter into a grant agreement provided there is good reason to do so. Authority to enter into the agreement is under the scheme of delegation to Service Lead – Legal in Part 3.4 of the Council Constitution
- 3.2 All funding must have sufficient checks in place to ensure that the funds are applied for the purpose to which the Council provide the grant. Grant agreements include safe guards such as inclusion of provision for robust monitoring requirements, in this case correct provision of the funds for overheads and running costs. .
- 3.3 There are no procurement implications as a result of these recommendations.

4 WORKFORCE IMPLICATIONS

- 4.1 There are no additional workforce implications as these programmes are managed within the existing staff resources.

5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 None.

6 CONSULTATION AND COMMUNICATION

- 6.1 The Council's grant programme was consulted upon as part of the review in 2018. This included the proposal to launch a crowd funding platform to enable eligible local groups and organisations to raise funds for projects.

7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 Projects that have negative or detrimental impact on the environment or are counter to the Council's declaration of a Climate Emergency will not receive Council grant.

8 EQUALITY IMPACT ASSESSEMENT

- 8.1 The Council has a duty of care under the public sector equality act to turn their mind to the applicability of the decision on vulnerable groups /persons at the point of the decision making. .
- 8.2 An equality impact assessment (EIA) was completed for the Council's grants programme. The EIA was reviewed and approved at the Council's December Cabinet meeting. The EIA included the crowd funding platform within its scope, consequently a new or revised EIA is not deemed necessary.

9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 The chosen supplier of the crowd funding platform has passed the Council's pass or fail requirements in terms of data security and processing.

10 RISK MANAGEMENT

- 10.1 The funds administered by the Council are relatively low in value, however eligibility and due diligence assessments are undertaken initially by Crowdfunder and then the city council.

Risk	Mitigation	Opportunities
<i>Community Support</i> Local organisations and communities do not respond to the crowd funding opportunity or small grants.	The Council and supplier will provide support and will extensively promote the platform for applicants. Voluntary sector support service will assist grant applicants.	Local groups and organisations can develop their own campaign and be actively involved in putting forward projects for grant funding and Crowdfund Winchester.
<i>Financial / VfM</i> The cost of implementing the new online crowdfunding system does not give the return on	The implementation stage has been supplemented by a support package from the supplier to ensure	The Council has the potential to put its own projects on the platform in order to raise public funds

Risk	Mitigation	Opportunities
investment in terms of additional investment generated via fundraising, and efficiency of staff time in administering funds.	organisations are able to succeed in generating funds.	that contribute towards their delivery.
<i>Legal</i> New online crowdfunding platform fails or is abused and results in a legal challenge.	The Council must ensure that suitable measures are in place to ensure the project is delivered in accordance with the purposes of the grant	The proposals will enhance the delivery of projects with a social value to the Winchester district.
<i>Innovation</i> The use of a new online grant system results in organisations not being able to access grants.	The chosen supplier demonstrated a proven track record in operating, managing and supporting such platforms. The Council and supplier will provide support for applicants. Investigation was undertaken with other local authorities to understand and learn from any implementation issues.	Online systems present greater opportunity to engage communities willing to support local projects, helping to build local capacity and participation.
<i>Reputation</i> Failure or misuse of the platform causes negative press and public sentiment.	The service/system specification requires the monitoring and vetting of content and projects to ensure no bogus or inappropriate material is posted on the site.	The innovative use of online systems that gives greater access to funding and can potentially support a greater number of local projects.

11 SUPPORTING INFORMATION:

- 11.1 In March 2019 the Council approved a new grants programme. The Strategic Fund, crowdfunding platform and the interactive grant panels were part of those funds approved for delivery.

Grant review 2018 – Strategic fund allocations

- 11.2 Two organisations based in the Town were deemed eligible and appropriate to fund via the Strategic Fund which is a non-competitive process designed for those who are deemed to hold a unique position the market and deliver support to the community that the Council values as sole providers of these services. The organisations within the Town awarded funding from this budget were:
- Live Theatre Winchester Trust
 - Citizens Advice Winchester District.
- 11.3 The funding allocations for these organisations were agreed for a 3 year period for Citizens Advice Winchester District (2019-2022) and a 2 year period (in line with Hampshire County Council’s funding) for Live Theatre Winchester Trust (2019-2021). The awards were made over a longer period of time in line with the findings of the grant review in 2018 which highlighted the need for organisations to be provided with financial stability in terms of their income.
- 11.4 It is recommended that the Town Forum’s contributions to the Strategic fund allocations of £20,000 each for the Live Theatre Winchester Trust and Citizens Advice Winchester District continue for 2020/21.
- 11.5 The following organisations who were also deemed eligible for the Strategic Fund were awarded a grant from the general fund as they were not able to meet the special expenses requirement:
- Nightshelter
 - Trinity

Small grant allocations 2019/20

- 11.6 As part of the grant review in 2018 it was concluded that a more proactive and face to face approach be adopted in order to engage with the local communities and organisations providing the services/activities. Councillors were also required to play a more active role in the distribution of funds. The new approach was also instigated to shorten the time in which the decisions on grant awards were made.
- 11.7 The budget for the 2019/2020 small grants increased by £5,000 due to an agreed contribution from the general fund to ensure that equity is spread across the district.
- 11.8 To date two funding panels (October 2019 and February 2020) were attended by Cllr Weir and Cllr Hiscock supported by the Funding and Development Officer. The panel met with 22 organisations over the 2 meetings and a summary of the grants awarded is shown at appendix 1.

- 11.9 Cllrs Hiscock and Weir have been encouraged by the great response and feel that they have received a wider variety of applications. The Councillors felt that the panel has been a positive experience; that they are more engaged with the process; and have a better insight into the projects and how they support our residents and inject life into our local town communities.
- 11.10 It is recommended that the small grant programme continues to be operated in the new style of an interactive grant panel, involving the Town Forum Informal Grant Panel members.

Crowdfund Winchester: Winchester Town Community Fund

- 11.11 Crowdfund Winchester was launched on 5 February with the 'Projects that Matter' programme, funded by the general fund. Calls for application are expected to generate interest in the match funding process following the winner's announcement for the competition which was announced on 2 March 2020 March. The winners were as follows:

Organisation	Location	Org type	Theme
<i>Minimal Waste Markets</i>	District wide	Social enterprise	Climate change
<i>Taste of Wickham</i>	District wide	Community group	Homes for all
<i>Brightful</i>	City	Business	Vibrant economy
<i>FirstBite</i>	City	Social enterprise	Living well
<i>Winchester Amateur Boxing club</i>	City	Community group	Living well

Some projects that weren't successful in the 'Projects that Matter' competition are likely to be signposted to the Winchester Town Community Fund as an alternative source of funding.

- 11.12 Criteria for the Winchester Town Community Fund was detailed in paper WTF276. The focus for funding is the following three outcomes against which the benefits they deliver to town ward residents will be judged. Projects are required to meet at least one of the outcomes:
- a) Inclusion
 - b) Environment
 - c) Wellbeing
- 11.13 The Winchester Town Community Fund will launch w/c 23 March 2020

12 OTHER OPTIONS CONSIDERED AND REJECTED

12.1 As part of the grant review the Priority Outcome Fund was established. A number of organisations based in the Town have been awarded grants from the Priority Outcome fund, but were not able to meet the special expenses requirement so were funded from the general fund, namely:

- Blue Apple Theatre
- Footprints project
- Home-start Winchester & Districts
- Street Reach
- The Carroll Centre
- Winchester and District Young Carers
- Winchester Live at Home
- Winchester Radio
- Winnall Rock School
- Winchester Youth Counselling

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

WTF276 WINCHESTER TOWN FORUM GRANT ALLOCATION PROPOSAL – 11 SEPTEMBER 2019

WTF267 TOWN ACCOUNT BUDGET FOR 2019/20 - 17 JANUARY 2019

CAB3079 COMMUNITY AND VOLUNTARY SECTOR GRANTS REVIEW - 12 DECEMBER 2018

Other Background Documents:-

Funding themes and Priority Outcomes

APPENDICES:

Small grant allocations 2019/2020

Town Forum Small Grants 2019/20 - Summary of Allocations - Appendix 1: WTF285

Panel attended by Cllr Anne Weir, Cllr Dominic Hiscock and Melissa Fletcher (Town Centre and Communities Manager)

Name	Project Explanation	Ward	Request	Project Breakdown	Amount Awarded	Community Benefit/Rationale
Street Reach	Recently changed to a CIO organisation with a new name of Winchester Street Reach, a new logo and charity number. Funds used to purchase new staff uniform so that the youth worker team are easily identified during our detached outreach sessions.	St Michael	389.3	10 Polo shirts and 10 hoodies with embroidery logo branding	380	Community engagement
Tree of Life Cafe	To create promotional material, such as Tree of Life Banner (including logos of sponsors, etc.), business cards and flyers about the café.	St Michael	500	Tree of Life Café Business Cards 200, Tree of Life Café Tabletop Banner, Tree of Life Café Roller Banner, Laminator, Art work design + Printing costs	500	Community engagement and supporting health and wellbeing
Winnall Community Association	To provide a monthly session to the elderly of the community, bringing them together to socialise with an activity of some form of learning/therapy session before sitting together for a two course dinner.	St Bartholomew	500	Therapy/learning sessional worker, Transport, Food, Room Hire	500	Inclusive community benefit, community engagement and supporting health and wellbeing
Winchester (Abbotts Barton & Hyde) Scout Group	To purchase a portable petrol-powered dual voltage generator capable of running LED lighting, heating and power tools.	St Bartholomew	500	Clarke 230V/110V Dual Voltage Petrol Generator	500	Community engagement
Friends of Lanterns	To run a rhyme time group on a Tuesday morning at the Community Centre. In order to start the group in Winnall, need to purchase good quality children's musical instruments and some CD tapes .We will also need some comfy cushions for the parents to sit on with their children.	St Bartholomew	150	Musical Instruments, Cushions, CD s	150	Community engagement and cultural benefit
Winnall Rock School	The Wild Side of Winter - An alternative spin on Christmas. To create willow lantern masks and costumes of imagined creatures. The outputs will be retained to develop the project with others in future years.	St Bartholomew	495	Venue Hire. Room hire for mask / costume making workshops at Unit 12 and refreshments, Arts Materials for masks / costumes, including LED lighting, WRS Staff Time, Granary Arts Staff Time	490	Community engagement and supporting health and wellbeing

Name	Project Explanation	Ward	Request	Project Breakdown	Amount Awarded	Community Benefit/Rationale
Little Life Savers	To purchase 2 special "choking" adolescent manikins which will give the children a realistic experience in how to effectively treat someone who is choking.	St Paul Ward	500	Adolescent choking manikin x 2	500	Inclusive community benefit and supporting health and wellbeing
Winchester City Penguins	Required to change equipment to meet standards for the provision of inclusive events. To expand the disability provision with a Start-time V Device, which will usable in / compatible with all the pools in Winchester.	St Paul Ward	500	Electronic starting device	500	Inclusive community benefit and supporting health and wellbeing
Winchester Fit Club	To purchase mats for the new facility, to encourage and enable as many members across Winchester to attend fitness classes.	St Michael	414	Floor Mats	410	Community engagement and supporting health and wellbeing
VC Venta	The Club would like funding for two pieces of equipment to enhance its growing youth cycle offering, namely:1)A tea urn to be used to provide tea and coffee refreshment to coaches and parent helpers during activities at the Park and Ride. 2)A petrol driven, non mains water bike pressure washer to be used 'off grid' at cyclo-cross racing events attended by the Club's youth racers.	St Bartholomew	£372.23	Swan 20 litre stainless steel catering urn, BikeTek electric powered bike jet wash	£370	Community engagement and supporting health and wellbeing
Unit 12	We would like to start a female-only and young 16-19 Home maintenance and DIY course. We would teach the following: Painting and decorating, Tiling Carpentry and woodwork, Basic home jobs, for example, changing a plug or putting up a shelf.	St Bartholomew	£500	Tools	TBC	Inclusive community benefit
Joined Up Jazz	To start jazz performances in Winchester. One-off set-up costs: publicity banners for events we put on; stage lighting; and the entry costs for a box-office system.	St Bartholomew	£500	2 off 3 ft high x 8 ft wide banners, Second-hand stage lights and cables, set-up and training for Patronbase box-office system	£500	Community engagement and cultural benefit

Name	Project Explanation	Ward	Request	Project Breakdown	Amount Awarded	Community Benefit/Rationale
The Carroll Centre	We are planning a weekly lunch club for senior and unwaged people living in the local communities of Stanmore, Badger Farm and Olivers Battery. We need a heated food cupboard, with an integrated work surface, to heat food and plates and provide additional bench space for preparing food, cooker, serving equipment and basic ingredients for the start-up.	St Luke	£500	Heated Food Cupboard, Stainless steel serving trays x 4, Plates, cutlery, serving utensils, advertising/printing, FareShare Food for first event, basic dry goods, glasses, 6 plate electric cooker	£500	Community engagement, inclusive community benefit and supporting health and wellbeing
Friends of St Giles Hill Graveyard	Need tools to carry out clearing of overgrown vegetation, plantings and then to do ongoing maintenance. Crucially need to introduce mechanical tools (strimmer's etc)	St Michael	£500	Gardening equipment and tools	£500	Community engagement and cultural benefit
Winchester and District Young Carers	This funding would enable us to provide 25 young carers aged 8-17yrs the opportunity to participate in a 1.5hrs bespoke Chocolate Workshop' which will be relaxed, fun and informative.	St Michael	£500	Workshop enrolment	£500	Community engagement and supporting health and wellbeing
Highcliffe Community Forum for Action	The funding will be used to provide equipment – banners, high vis jackets and event shelter - enabling HCFA to be easily identifiable and promote itself, and what it does, at events and activities in Highcliffe, whether organised by HCFA or other groups. This will make it easier for residents to speak to HCFA and participate in its activities.	St Michael	£423.12	1 Pop up Banner and 1 Outdoor Banner, 1 Event Dome Shelter, 20 High Vis Jackets with Printed Logo	£420	Community engagement
Opensight	To help the visually impaired/blind adult and child to lead independent and fulfilling lives to move forward in a positive way. To establish a Sight Hub in Winchester for a period of 12 months for the use of the local community and this will help towards the costs of setting up this latest Hub .	St Paul	£500	Venue hire at Winchester Discovery Centre, Sessional Worker Costs	£500	Inclusive community benefit and supporting health and wellbeing
Olive Branch Counselling Service	To replace very old office furniture and improve storage. To improve the working area and enable the office to run more efficiently and improve working conditions for our volunteers and staff. To improve the administrative backbone of the organisation, ensuring the volunteers have adequate working space	St Michael	£500	Office furniture	£500	Supporting health and wellbeing

Name	Project Explanation	Ward	Request	Project Breakdown	Amount Awarded	Community Benefit/Rationale
BearFace Theatre CIC	BearFace Theatre (BFT) require a new A3 printer for administration purposes and creative purposes to support our work with people affected by the Criminal justice system and children and young people in care. We often create and produce art work and photography with groups and individuals and print and frame their work for them to keep.	St Luke	£500	Epsom printer A3	£500	Inclusive community benefit and cultural benefit
Win ACC	We are seeking funding to purchase a digital tablet and projector to help increase engagement when we are out in communities. Having a tablet will enable us to collect data at events and community activities about who we are talking to, what action they currently take in the fight against climate change and what changes they would be interested in making.	St Michael	£500	Tablet and projector	£500	Community engagement
Winchester Goalball Club	We would like to purchase equipment for Winchester Goalball Club - 3 junior goalball's, 6 pairs of eyeshades and some elbow/knee pads. We are the only club in the country to deliver a training session purely for children aged 8-11. This is separate from our multi -age group sessions. These young players need equipment more suited to their physical size and strength.	St Paul	£500	3 junior goalball's, 6 pairs of eyeshades, 6 pairs of elbow/knee pads	£500	Inclusive community benefit and supporting health and wellbeing
TOTAL			£9,744		£9,220	
BUDGET			£12,000		£12,000	
BUDGET REMAINING			£2,256		£2,780	

WINCHESTER TOWN FORUM - WORK PROGRAMME FOR 2019/20

12 JUNE 2019					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Night Bus Update	Dan Massey	12 June 2019		Report	Actioned ✓
Verbal update and presentation – North Walls Engagement	Susan Croker	12 June 2019		Presentation	Actioned ✓
Weeke Community Centre CIL application	Susan Lord	12 June 2019		Report	Actioned ✓
2019/20 Work Programme and Appointments	Matthew Watson	12 June 2019		Report	Actioned ✓

11 SEPTEMBER 2019					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Heritage Action Zone bid	Susan Robbins	11 Sept 2019		Presentation	Actioned ✓
Grant Allocation Proposal	Susan Robbins	11 Sept 2019		Report WTF276	Actioned ✓
Winchester Town Account Financial Planning 2020/21	Darren Kennedy	11 Sept 2019		Report WTF273	Actioned ✓
St Maurices Covert - Update	Simon Finch	11 Sept 2019		Report WTF274	Actioned ✓
Local Plan Consultation & Engagement Process	Jenny Nell	11 Sept 2019		Report CAB3191	Actioned ✓

13 NOVEMBER 2019					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Winchester Town Account Medium Term Financial Position	Darren Kennedy	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
Play Area Improvement – 5 Year Programme Update	Susan Croker	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
Report back from Governance Group.	Lisa Kirkman	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
CIL Update	Corrinne Phillips	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
“Pavillions” Paper	Coral Rogers	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting
Magdalen Hill Cemetery Lodge and Garden	Marriam Baxendale	13 Nov 2019	23 Jan 2020	Report	Moved to Jan 2020 meeting

23 JANUARY 2020					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Winchester Town Account Budget for 2019/20 (to be recommended to Cabinet)	Darren Kennedy	23 Jan 2020		Report	Actioned✓
Play Area Improvement – 5 Year Programme Update	Susan Croker	23 Jan 2020		Report	Actioned✓
Governance Options	Lisa Kirkman	23 Jan 2020		Report	Actioned✓
CIL Update	Corrinne Phillips	23 Jan 2020		Report	Actioned✓
“Pavilions” Paper	Coral Rogers	23 Jan 2020		Report	Actioned✓
Magdalen Hill Cemetery Lodge and Garden	Marriam Baxendale	23 Jan 2020		Report	Actioned✓
Update from High Street Group.		23 Jan 2020	19 Mar 2020		Moved to March meeting

19 MARCH 2020					
BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
		Original	Revised		
Grant Programme Report (WTF285)	Melissa Fletcher	19 Mar 2020	19 Mar 2020	Report	
Open Spaces Fees and Charges (WTF287)	Coral Rogers	19 Mar 2020	June 2020	Report	Moved to June 2020 meeting
Vision for North Walls Recreation Ground (WTF283)	Susan Lord	19 Mar 2020	19 Mar 2020	Report	
Presentation - Results of the open space survey	Susan Croker	19 Mar 2020	19 Mar 2020	Presentation	
The Transfer of Tennis Courts and Astro Turf Pitches from River Park leisure Centre to Winchester City Council Management.	N/a	19 Mar 2020	N/a	N/a	Removed and incorporated into Vision for North Walls paper

POTENTIAL ITEMS TO BE TIMETABLED

1. Update from Planning for the Future Group
2. Update from High Street Group.
3. Safer Streets (it was intended that the Cabinet member would bring a short paper to a future meeting of the Forum on this)
4. Environmental Services Contract:

INFORMAL GROUPS

1. Planning for the future in Winchester Town:

Notes: “Look at co-design approach to development of vision and plan for Winchester Town Area“

Members: Hutchison, Gottlieb, Craske and Tod

Lead Officer: J Nell

2. Winchester Town Forum (Governance) Informal Group

Notes: Agreed to rename the group to “Governance” and regarding the scope to “follow up on preliminary work on new governance models for Winchester Town Forum.

Members: Becker, Craske, Hutchison and Tod.

Lead Officer: J Holmes

3. Winchester Town Forum (North Walls) Informal Group

Members: Hiscock, Becker, Ferguson, Gottlieb and Learney.

Lead Officer: S Croker

4. Winchester Town Forum (High Street) Informal Group

Notes: It was agreed to rename the group “High Street including St Maurices Covert and Jewry St). There was reference to the scope of the group being “Delivery of projects and review of cleaning, maintenance and furniture”

Members: Mather, **Gottlieb**, Murphy, Tod and Hutchison.

Lead Officer: S Finch

5. Winchester Town Forum (Town Accounts Grants) Group

Notes: Scope of the group to include: “Activate new grant making regime”.

Members: **Weir**, Craske and Hiscock.

Lead Officer: M Fletcher

6. Winchester Town Forum (Account Informal) Group

Notes: There was a reference to the scope of the group being “Budget and CIL”.

Councillors: **Learney**, Murphy and Ferguson.

Lead Officer: D Kennedy