

Meeting                      Audit and Governance Committee

Date and Time              Thursday, 13th June, 2019 at 6.30 pm.

Venue                         Walton Suite, Guildhall, Winchester

**AGENDA**

**PROCEDURAL ITEMS**

1.     **Apologies and Deputy Members**  
To note the names of apologies given and Deputy Members who are attending the meeting in place of appointed Members.
  
2.     **Disclosure of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.

*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, and non disclosable pecuniary interests in accordance with legislation and the Council's Code of Conduct.*

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

3.     **Chairperson's Announcements**
  
4.     **Appointment of Vice-Chairperson for the 2019/20 Municipal Year**
  
5.     **To note the time of future meetings of the Committee**

13 June 2019 6:30pm	25 July 2019 6:30pm	28 November 2019 6:30pm	5 March 2020 6:30pm
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6.     **Minutes of the Previous Meeting of the Audit Committee held on 7 March 2019 and Personnel Committee held on 4 March 2019 (Pages 5 - 12)**



## **BUSINESS ITEMS**

7. **Public Participation**  
To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee.
8. **Audit and Governance Committee - Human Resources and Standards Sub Committee Appointments AG007 (Pages 13 - 16)**
9. **Governance Quarterly Update Quarter 4 2018/19 AG001 (Pages 17 - 26)**
10. **Annual Internal Audit Report and Opinion 2018/19 AG002 (Pages 27 - 44)**
11. **Annual Audit Fee 2019/20 AG004 (Pages 45 - 52)**
12. **Audit and Governance Committee Work Programme 2019 2020 AG005 (Pages 53 - 58)**
13. **Draft Annual Financial Report 2018/19 (for information)**  
<https://www.winchester.gov.uk/about/financial-documents/annual-financial-report>

L Kirkman  
Corporate Head of Resources and Monitoring Officer

Members of the public are able to easily access all of the papers for this meeting by opening the QR Code reader on your phone or tablet. Hold your device over the QR Code below so that it's clearly visible within your screen and you will be redirected to the agenda pack.



5 June 2019

Agenda Contact: Dave Shaw, Principal Democratic Services Officer  
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## **MEMBERSHIP**

### Audit and Governance Committee

**Chairperson:**  
Power (Liberal Democrats)

**Vice-Chairperson:**

**Liberal Democrats**

Achwal  
Becker  
Bentote  
Bronk  
Gottlieb  
Laming

**Conservatives**

Godfrey  
Mather  
Miller  
Weston

Quorum = 4 members

**TERMS OF REFERENCE**

Audit and Governance Committee – Included within the Council's Constitution (Part 2, Article 9)

**PUBLIC PARTICIPATION**

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

**DISABLED ACCESS:**

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) to ensure that the necessary arrangements are in place.