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| Meeting       | Standards (Determination) Sub Committee |
| Date and Time | Friday, 28th February, 2020 at 2.00 pm. |
| Venue         | Wykeham Room, The Guildhall, Winchester |

## AGENDA

1. **Apologies**  
To note the names of apologies given
2. **Disclosure of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.

*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, or personal and prejudicial interests, in accordance with the Code of Conduct. If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.*

3. **Appointment of Chairperson**
4. **To endorse the procedure for the hearing (see attached) (Pages 5 - 6)**
5. **Exempt Business**



To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.

Item - 6

Para No  
1  
of Schedule 12A  
to the Act giving description of  
exempt information giving rise  
to the exclusion of the public

6. **Complaint made against a City Councillor** (Pages 7 - 36)

**Lisa Kirkman**  
**Strategic Director: Resources and Monitoring Officer**

20<sup>th</sup> February 2020

Agenda Contact: David Blakemore, Democratic Services Team Manager  
Tel: 01962 848 217 Email: dblakemore@winchester.gov.uk

*\*With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website [www.winchester.gov.uk](http://www.winchester.gov.uk)*

## **MEMBERSHIP**

### **Winchester City Councillors**

Councillor Kathleen Becker, Councillor Steve Miller and Councillor Brian Laming

Reserve Member: Councillor Fiona Mather

### **Independent Member(s)**

Mr Michael Cronin

Quorum = 3 members

### **DISABLED ACCESS:**

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) to ensure that the necessary arrangements are in place.

### **PUBLIC PARTICIPATION:**

There is no public participation.

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## APPENDIX 4 Complaints Standards Sub-Committee Procedure

### 1. Quorum

- 1.1 Three Members must be present throughout the hearing to form a quorum. The Sub-Committee shall elect a Chairperson for the meeting

### 2. Opening

- 2.1 The Chairperson explains the procedure for the hearing and reminds all parties to turn off mobile phones.
- 2.2 The Chairperson asks all present to introduce themselves.
- 2.3 The Councillor will be asked whether they wish to briefly outline their position.

### 3. The Complaint

- 3.1 The Investigating Officer shall be invited to present their report including any documentary evidence or other material (and to call witnesses as required by the Investigating Officer). This report and documentary evidence must be based on the complaint made to the Council – no new points will be allowed.
- 3.2 The Councillor against whom the complaint has been made (or their representative) may question the Investigating Officer upon the content of their report and any witnesses called by the Investigating Officer. (This is the Councillor's opportunity to ask questions arising from the Investigator's report and not to make a statement)
- 3.3 Members of the Sub-Committee may question the Investigating Officer and/or any witnesses

### 4. The Councillor's case

- 4.1 The Councillor against whom the complaint has been made (or their representative) may present their case (and call any witnesses as required by the Councillor or their representative)
- 4.2 The Investigating Officer may question the Councillor and/or any witnesses
- 4.3 Members of the Sub-Committee may question the Member and/or any witnesses

### 5. Summing Up

- 5.1 The Investigating Officer may sum up the Complaint

5.2 The Member (or their representative) may sum up their case.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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