

Meeting West of Waterlooville Forum

Date and Time Tuesday, 5th March, 2019 at 11.00 am.

Venue Wellington Vale Care Home, Darnel Road, Denmead,
Waterlooville, PO7 7TY

AGENDA

OPEN TO THE PUBLIC

PROCEDURAL ITEMS

- 1. Apologies and Deputy Members**
To record the names of apologies given and deputy members who are attending the meeting in place of appointed Members (where appropriate).
- 2. Disclosure of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.
- 3. Minutes of the previous meeting held on 6 November 2018 WWF111**
(Pages 5 - 10)
- 4. Public Participation**
To receive and note questions asked and statements made from members of the public on general matters of interest and/or matters relating to the work of the Forum. This period is for a maximum of 10 minutes

BUSINESS ITEMS

- 5. Presentation - Ecology Update by Richard Smith, Winchester City Council Ecologist** (Pages 11 - 34)
- 6. West of Waterlooville Progress Report WWF110** (Pages 35 - 44)



7. **To agree the future programme of meetings of the West of Waterlooville Forum for 2019/20**

The following meetings are scheduled to take place at the Wellington Vale Care Home, Darnel Road, Denmead, Waterlooville, PO7 7TY as follows: –

- Tuesday 2 July 2019
- Tuesday 5 November 2019
- Tuesday 10 March 2020

L Hall
Head of Legal Services (Interim)

Members of the public are able to easily access all of the papers for this meeting by opening the QR Code reader on your phone or tablet. Hold your device over the QR Code below so that it's clearly visible within your screen and you will be redirected to the agenda pack.



25 February 2019

Agenda Contact: Dave Shaw, Principal Democratic Services Officer
Tel: 01962 848 221 Email: dshaw@winchester.gov.uk

**With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website via the following link:*

www.winchester.gov.uk/meetings/committees

MEMBERSHIP

West of Waterlooville Forum

Cllr Read
Cllr Brook
Cllr Clear
Cllr Cutler

Deputy: Evans and
Weston

Havant Borough Council
Councillors:
Christie, Milne
and Wade
Deputies: None

Hampshire County
Councillors:

Hughes and Stallard
Deputy: Briggs

Parish Council of
Denmead
TBA

Southwick & Widley
Parish Council
J Watson

Quorum = 5 members

TERMS OF REFERENCE

West of Waterlooville Forum Committee – Included within the Council's Constitution (Part 3, Section 2) which is available [here](#)

PUBLIC PARTICIPATION

General

1. There will be a period of 10 minutes maximum at the beginning of each Forum meeting when the Chairman invites the public, including interested groups, to raise any general matters of interest and/or matters relating to the work of the Forum. Detailed matters relating to the agenda will not be accepted at this point, as there will be an opportunity for these to be heard under the appropriate agenda item. As is the usual practice for general public participation, however, Officers and Members may not be able to immediately respond at the meeting to points raised by the public where these relate to non-agenda items.

Consideration of Individual Agenda Items

2. After an Officer has introduced an agenda item, the Chairman will invite public participation on matters relating to that agenda item. At this point, a period of ten minutes (subject to the Chairman's discretion) will be allowed for public comments. During this period, members of the public, including local interest groups will be able to object, support or ask questions directly relating to the agenda item and the comments of the Officer's presentation.

3. An individual speaker will be limited to a maximum of three minutes per agenda item. Where a number of members of the public wish to speak, they will agree to the maximum allocation of the ten minute period for the public participation. The Committee Administrator will assist in this process before the start of the meeting. The Chairman will retain a general discretion to manage the public speakers process and may limit individual speakers to less than three minutes or take other steps necessary in order to maximise public participation in an appropriate way. The extension of the total 10 minute allowed for the public participation on any one item will be at the Chairman's discretion.

4. There will be no further opportunity for the public to comment on an agenda item once the period of public participation has ended, even if the prescribed period has not been reached. The subsequent discussion, consideration and decision on the matter is then passed to Forum Members.

5. Members and Officers will not provide immediate response to public comments raised from the floor. All comments and enquiries will be noted and the Chairman will invite Officer/Members to respond to specific points during the questions and debate period of the meeting.

6. Members of the public who wish to speak should wherever possible contact the Committee Administrator before the start of the meeting (preferably by telephone or email prior to the day of the meeting to register their wish to speak) so that as many people as possible can speak during the public participation sessions (this list will be given to the Chairman before the start of the meeting).

7. Once the period of public participation has drawn to a close, there will be an opportunity for elected members who are not on the Forum (relevant Portfolio Holders) to speak in advance of questions and debate amongst Forum Members, at the Chairman's discretion. This may include any councillors from Winchester City Council and Havant Borough Council.

8. The Forum will then debate the item.

9. The Chairman will then invite Officers to respond to any public comments raised from the floor, where appropriate, a vote will be taken to reach a formal recommendation on the agenda item.

DISABLED ACCESS:

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email democracy@winchester.gov.uk to ensure that the necessary arrangements are in place.