

<b>Meeting</b>	The Scrutiny Committee
<b>Date and Time</b>	Thursday, 2nd July, 2020 at 6.00 pm.
<b>Venue</b>	This meeting will be held virtually and a live audio stream can be listened to via <a href="http://www.winchester.gov.uk">www.winchester.gov.uk</a> .

**Note:** *Owing to the ongoing Covid-19 pandemic and government guidance, it will not be possible to hold this meeting in person. The Council has therefore made arrangements under the Coronavirus Act 2020, and subsequent Regulations permitting remote meetings, to hold the meeting virtually. If you are a member of the public and would like to listen to the audio stream of the meeting you may do so via [www.winchester.gov.uk](http://www.winchester.gov.uk)*

## AGENDA

- 1. Apologies and Deputy Members**  
To note the names of apologies given and deputy members who are attending the meeting in place of appointed members.
- 2. Declarations of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.

*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.*

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

- 3. Chairperson's Announcements**
- 4. Minutes of the meeting of the 12 March 2020 (Pages 5 - 8)**  
That the minutes of the meeting be signed as a correct record.
- 5. Public Participation**



To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee.

Members of the public and visiting councillors may speak at Scrutiny, provided they have registered to speak three working days in advance. Please contact Democratic Services **by 5pm on Monday 29 June 2020** via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or (01962) 848 264 to register to speak and for further details.

**6. To note the date and time of future meeting of the Committee**

Agreed dates for noting:

- 2 Jul 2020 6.00 pm
- 7 Sep 2020 6.00 pm
- 25 Nov 2020 6.00 pm
- 3 Feb 2021 6.00 pm

**BUSINESS ITEMS**

7. **Responding to the Coronavirus outbreak** (Pages 9 - 56)  
Report Reference: SC027 and CAB3244
8. **Housing Revenue Account 2019/20 Outturn Budget** (Pages 57 - 78)  
Report Reference SC029 and CAB3241
9. **Q4 Financial and Performance Monitoring Report** (Pages 79 - 134)  
Report Reference SC028 & CAB3246

**ANNUAL REPORTS TO SCRUTINY**

10. **Annual Scrutiny Report - Exceptions to Forward Plan** (Pages 135 - 142)  
(Report Reference SC023)
11. **Annual Scrutiny Report - Draft Annual Scrutiny Report 2019/20** (Pages 143 - 152)  
(Report Reference SC026)
12. **Appointments of external bodies related to scrutiny** (Pages 153 - 156)  
Report Reference SC024
13. **Scrutiny Work Programme for 2020/21** (Pages 157 - 166)  
(Report Reference SC025)

**Lisa Kirkman**  
**Strategic Director: Resources and Monitoring Officer**

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



24 June 2020

Agenda Contact: Matthew Watson, Democratic Services Officer  
Tel: 01962 848 317 Email: [mwatson@winchester.gov.uk](mailto:mwatson@winchester.gov.uk)

*\*With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website [www.winchester.gov.uk](http://www.winchester.gov.uk)*

## **THE SCRUTINY COMMITTEE – Membership 2020/21**

Chairperson: Councillor: Brook  
Vice Chairperson: Councillor Lumby

### **Committee Members**

Becker  
Bronk  
Craske  
Hiscock  
Horrill  
Power  
Scott  
Weir

**Quorum** = 4 Members

### **Relevant Cabinet Members:**

Having regard to the content of the agenda, the Chairperson requests that The Leader and all relevant Cabinet Members attend meetings of the committee

### **Public Participation at virtual meetings**

A public question and comment session is available at 6pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 in advance of the meeting for further details. If there are no members of the public present at 6pm who wish to ask questions or make statements, then the meeting will commence.

To reserve your place to speak, you are asked to **register with Democratic Services three clear working days prior to the meeting** – please see public participation agenda item above for further details. People will be invited to speak in the order that they have registered, subject to the maximum time period allowed for speaking not being exceeded. Public Participation is at the Chairperson's discretion.

### **Filming and Broadcast Notification**

This meeting may be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).

### **Voting:**

- Apart from the Chairperson, every Member has one vote when a matter before the meeting requires a decision.
- In the event of an equality of votes, the Chairperson may exercise a casting vote and that vote may be exercised in any way seen fit.
- A Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.
- The way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

### **Terms Of Reference**

Included within the Council's Constitution (Part 3, Section 2) which is available [here](#)