

Meeting	West of Waterlooville Forum
Date and Time	Tuesday, 3rd November, 2020 at 11.00 am.
Venue	This meeting will be held virtually and a live audio stream can be listened to via <a href="http://www.winchester.gov.uk">www.winchester.gov.uk</a> .

**Note:** Owing to the ongoing Covid-19 pandemic and government guidance, it will not be possible to hold this meeting in person. The Council has therefore made arrangements under the Coronavirus Act 2020, and subsequent Regulations permitting remote meetings, to hold the meeting virtually. If you are a member of the public and would like to listen to the audio stream of the meeting you may do so via [www.winchester.gov.uk](http://www.winchester.gov.uk)

## AGENDA

### OPEN TO THE PUBLIC

#### PROCEDURAL ITEMS

- 1. Apologies and Deputy Members**  
To record the names of apologies given and deputy members who are attending the meeting in place of appointed Members (where appropriate).
- 2. Disclosures of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.  
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.
- 3. Appointment of Vice Chair for the 2020/2021 Municipal Year**
- 4. Minutes of the previous meeting held on 10 March 2020 WWF116**  
(Pages 7 - 10)
- 5. Public Participation**



To receive and note questions asked and statements made from members of the public on general matters of interest and/or matters relating to the work of the Forum. This period is for a maximum of 10 minutes.

*NB members of the public are required to register with Democratic Services three clear working days before the meeting (see below for further details).*

Members of the public and visiting councillors may speak at the Forum, provided they have registered to speak three working days in advance. Please contact Democratic Services **by 5pm on Wednesday 28 October 2020** via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or (01962) 848 264 to register to speak and for further details.

## **BUSINESS ITEMS**

### **6. Progress on West Of Waterlooville MDA - Oral update**

**Lisa Kirkman**  
**Strategic Director: Resources and Monitoring Officer**

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



23 October 2020

Agenda Contact: Dave Shaw, Senior Democratic Services Officer  
Tel: 01962 848 221 Email: [dshaw@winchester.gov.uk](mailto:dshaw@winchester.gov.uk)

*\*With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website via the following link:*  
[www.winchester.gov.uk/meetings/committees](http://www.winchester.gov.uk/meetings/committees)

## **MEMBERSHIP**

### **West of Waterlooville Forum**

Cllr Clear  
Cllr Brook  
Cllr Cutler

Cllr Read

Deputies: Evans and Weston

Havant Borough Council

Councillors:

Milne, Patel, Robinson  
and Wade

Deputies: None

Hampshire County

Councillors:

Hughes and Stallard

Deputy: Briggs

The Parish Council of Newlands

Councillors:

Berry and Crichton

Quorum = 5 members

## **PROPOSED SCHEDULE OF MEETINGS FOR THE 2020/21 MUNICIPAL YEAR**

This meeting will be held virtually and a live audio stream can be listened to via [www.winchester.gov.uk](http://www.winchester.gov.uk):

11:00am Tuesday 9 March 2021

### **PUBLIC PARTICIPATION**

General

1. There will be a period of 10 minutes maximum at the beginning of each Forum meeting when the Chair invites the public, including interested groups, to raise any general matters of interest and/or matters relating to the work of the Forum. Detailed matters relating to the agenda will not be accepted at this point, as there will be an opportunity for these to be heard under the appropriate agenda item. As is the usual practice for general public participation, however, Officers and Members may not be able to immediately respond at the meeting to points raised by the public where these relate to non-agenda items.

Consideration of Individual Agenda Items

2. After an Officer has introduced an agenda item, the Chair will invite public participation on matters relating to that agenda item. At this point, a period of ten minutes (subject to the Chair's discretion) will be allowed for public comments. During this period, members of the public, including local interest groups will be able to object, support or ask questions directly relating to the agenda item and the comments of the Officer's presentation.

3. An individual speaker will be limited to a maximum of three minutes per agenda item. Where a number of members of the public wish to speak, they will agree to the maximum allocation of the ten minute period for the public participation. The Committee Administrator will assist in this process before the start of the meeting. The Chair will retain a general discretion to manage the public speakers process and may limit individual speakers to less than three minutes or take other steps necessary in order to maximise public participation in an appropriate way. The extension of the total 10 minute allowed for the public participation on any one item will be at the Chair's discretion.

4. There will be no further opportunity for the public to comment on an agenda item once the period of public participation has ended, even if the prescribed period has not been reached. The subsequent discussion, consideration and decision on the matter is then passed to Forum Members.

5. Members and Officers will not provide immediate response to public comments raised. All comments and enquiries will be noted and the Chair will invite Officer/Members to respond to specific points during the questions and debate period of the meeting.

6. Members of the public who wish to speak should contact the Committee Administrator 3 clear working days before the start of the meeting (preferably by telephone or email prior to the day of the meeting to register their wish to speak) so that as many people as possible can speak during the public participation sessions (this list will be given to the Chair before the start of the meeting).

7. Once the period of public participation has drawn to a close, there will be an opportunity for elected members who are not on the Forum (relevant Cabinet Members) to speak in advance of questions and debate amongst Forum Members, at the Chair's discretion. This may include any councillors from Winchester City Council and Havant Borough Council.

8. The Forum will then debate the item.

9. The Chair will then invite Officers to respond to any public comments, where appropriate, a vote will be taken to reach a formal recommendation on the agenda item.

### **FILMING AND BROADCAST NOTIFICATION**

This meeting may be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).