



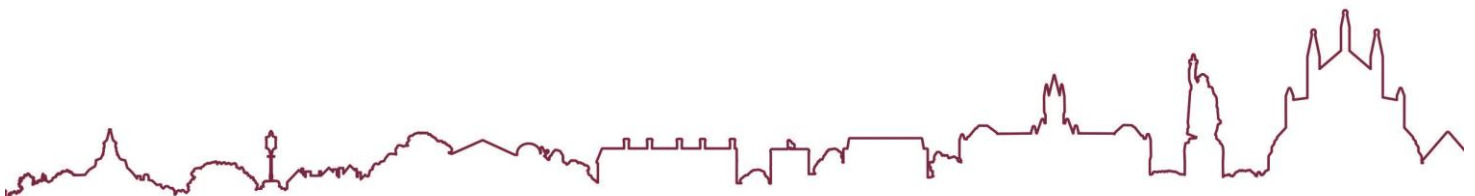
<b>Meeting</b>	Cabinet (additional meeting)
<b>Date and Time</b>	Tuesday, 29th September, 2020 at 9.30 am.
<b>Venue</b>	This meeting will be held virtually and a live audio stream can be listened to via <a href="http://www.winchester.gov.uk">www.winchester.gov.uk</a> .

**Note:** *Owing to the ongoing Covid-19 pandemic and government guidance, it will not be possible to hold this meeting in person. The Council has therefore made arrangements under the Coronavirus Act 2020, and subsequent Regulations permitting remote meetings, to hold the meeting virtually. If you are a member of the public and would like to listen to the audio stream of the meeting you may do so via [www.winchester.gov.uk](http://www.winchester.gov.uk)*

## AGENDA

### PROCEDURAL ITEMS

- 1. Apologies**  
To record the names of apologies given.
- 2. Membership of Cabinet bodies etc.**  
To give consideration to the approval of alternative arrangements for appointments to bodies set up by Cabinet or external bodies, or the making or terminating of such appointments.
- 3. Disclosure of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.  
*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.*
- 4. To note any request from Councillors to make representations on an agenda item.**  
*Note: Councillors wishing to speak about a particular agenda item are required to register with Democratic Services three clear working days before the meeting (contact: [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or 01962 848 264). Councillors will normally be invited by the Chairperson to speak during the appropriate item (after the Cabinet Member's introduction and questions from other Cabinet Members).*



## BUSINESS ITEMS

5. **Minutes of the previous additional meeting held on 18 August 2020.**  
(Pages 5 - 12)
  
6. **Public Participation**  
– to note the names of members of the public wishing to speak on general matters affecting the District or on agenda items  
*NB members of the public are required to register with Democratic Services three clear working days before the meeting (contact: [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or 01962 848 264).*

Members of the public and visiting councillors may speak at Cabinet, provided they have registered to speak three working days in advance. Please contact Democratic Services **by 5pm on Wednesday 23 September 2020** via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or (01962) 848 264 to register to speak and for further details.

7. **Leader and Cabinet Members' Announcements**
  
8. Response to the Government's proposed changes to the current planning system (Pages 13 - 32)  
**Key Decision** (CAB3261)
  
9. Quarter 1 Finance & Performance Monitoring (Pages 33 - 98)  
**Key Decision** (CAB3252)

**Lisa Kirkman**

**Strategic Director: Resources and Monitoring Officer**

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



21 September 2020

Agenda Contact: Nancy Graham, Senior Democratic Services Officer  
Tel: 01962 848 235, Email: [ngraham@winchester.gov.uk](mailto:ngraham@winchester.gov.uk)

*\*With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website [www.winchester.gov.uk](http://www.winchester.gov.uk)*

## **CABINET – Membership 2020/21**

Chairperson: Councillor Thompson (Leader and Cabinet Member for Communications)

Councillor Cutler (Deputy Leader and Cabinet Member for Finance and Risk)

<b>Councillor</b>	-	<b>Cabinet Member</b>
Ferguson	-	Cabinet Member for Local Economy
Learney	-	Cabinet Member for Housing and Asset Management
Murphy	-	Cabinet Member for Climate Emergency
Porter	-	Cabinet Member for Built Environment and Wellbeing
Prince	-	Cabinet Member for Sport, Leisure and Communities
Tod	-	Cabinet Member for Service Quality and Transformation

**Quorum** = 3 Members

### **Corporate Priorities:**

As Cabinet is responsible for most operational decisions of the Council, its work embraces virtually all elements of the Council Strategy.

### **Public Participation at virtual meetings**

Representations will be limited to a maximum of 3 minutes, subject to a maximum 15 minutes set aside for all questions and answers.-

To reserve your place to speak, you are asked to **register with Democratic Services three clear working days prior to the meeting** – please see public participation agenda item below for further details. People will be invited to speak in the order that they have registered, subject to the maximum time period allowed for speaking not being exceeded. Public Participation is at the Chairperson’s discretion.

### **Filming and Broadcast Notification**

This meeting may be recorded and broadcast live on the Council’s website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council’s Constitution for further information, which is available to view on the [Council’s website](#).

### **Terms Of Reference**

Included within the Council’s Constitution (Part 3, Section 2) which is available [here](#)

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## **CABINET**

**Tuesday, 18 August 2020**

Attendance:

Councillor Thompson (Chairperson)	– Leader and Cabinet Member for Communications
Councillor Cutler (Vice-Chair)	– Deputy Leader and Cabinet Member for Finance and Risk
Councillor Ferguson	– Cabinet Member for Local Economy and Climate Emergency
Councillor Learney	– Cabinet Member for Housing and Asset Management
Councillor Porter	– Cabinet Member for Built Environment and Wellbeing
Councillor Prince	– Cabinet Member for Sport, Leisure and Communities
Councillor Tod	– Cabinet Member for Service Quality and Transformation

Others in attendance who addressed the meeting:

Councillors Bell, Brook, Evans, Horrill, Miller, Pearson and Read

Audio recording of the meeting

A full audio recording of this meeting is available via this link:

[Full audio recording](#)

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### 1. **MEMBERSHIP OF CABINET BODIES ETC.**

There were no changes to memberships of Cabinet bodies to be made.

### 2. **DISCLOSURE OF INTERESTS**

Councillors Porter and Tod declared personal (but not prejudicial) interests in respect of various reports due to their role as County Councillors.

Councillor Cutler declared a disclosable pecuniary interest in respect of report CAB3235 and left the meeting during this item and took no part in the debate or decision.

3. **MINUTES OF THE PREVIOUS MEETINGS HELD ON 9 JULY 2020 AND HELD ON 22 JULY 2020 (LESS EXEMPT MINUTE).**

RESOLVED:

That the minutes of the previous meeting held on 9 July 2020 and of the previous meeting held on 22 July 2020, less exempt minute, be agreed as a correct record.

4. **PUBLIC PARTICIPATION**

Four members of the public spoke during public participation regarding report CAB3235 (Update Strategic Land and Employment Availability Assessment – SHELAA) as summarised briefly below.

Keith Gautier

Spoke as a resident of Swanmore, noting that a number of sites within the SHELAA were situated outside the existing boundaries of the Swanmore settlement. He requested that the Council continue to protect settlement gaps from development and highlighted the importance of preserving the identity of villages.

Patrick Davies

Believed that the Council should be very cautious in its consideration of the report, having regard to the recent “Planning for the Future” White Paper and Government pressure on local authorities to increase housing provision. Concern about any perceived encouragement for developers to promote unsuitable sites. In the light of this, considered that Cabinet should not accept the report’s recommendations at this time.

Tessa Robertson (The Dever Society)

Explained that the Dever Society consisted of over 5,000 members and was formed in 1990 in response to the Eagle Star development proposals for Micheldever. The site had since been sold but a new town proposal of 8,000 homes was now included in the SHELAA. Whilst recognising the requirement for new homes, especially affordable, the Society would continue to oppose the proposed new town as inappropriate overdevelopment in one of the few remaining sections of countryside in the area.

Andrew Adams (Micheldever Parish Council)

Expressed concern about the impact of the Government proposals. Emphasised that the parish council had been proactive in working with the city council regarding the provision of new homes in the area, including affordable homes, and would continue to do so and expressed frustration that despite this, the threat of a major development at Micheldever appeared to remain. Noted that the SHELAA contained 12 sites within the parish area, some of which would not be practicably available for immediate development. Queried whether there was adequate support for parish councils opting to produce neighbourhood plans.

The Leader thanked all those speaking for their contributions which would be taken into account in consideration of report CAB3235 below.

The Leader noted that a fifth person, Bo Priestley, had also registered to speak on this matter but had been unable to join the meeting due to technical difficulties. However, her comments were relayed to Councillor Porter outside of the meeting.

#### 5. **LEADER AND CABINET MEMBERS' ANNOUNCEMENTS**

The Leader and Cabinet members made a number of announcements as summarised briefly below.

##### Councillor Prince

Confirmed the transfer of operation of the River Park Leisure Centre (RPLC) and Meadowside Leisure Centre to Everyone Active, as agreed at the previous Cabinet meeting. A plan had been agreed which enabled both centres to reopen on 1 September 2020. Work on the new leisure centre was progressing, with 400 solar panels successful installed, and an intended opening date of spring 2021.

##### Councillor Porter

An online public inquiry regarding the AQUIND proposals had just begun.

Provided a detailed announcement regarding the implications for the Council following the publication of the Government's "Planning for the Future" White Paper. The proposals would be considered in greater detail at a number of forthcoming meetings, including the Local Plan Advisory Group, the Winchester Town Forum and a future Cabinet meeting. The proposals would result in a significant increase in the required numbers of new dwellings per annum in the district and consequently, it had been agreed that the proposed report to consider the Local Plan Strategic Issues and Options be deferred at this time.

#### 6. **UPDATED STRATEGIC HOUSING AND EMPLOYMENT LAND AVAILABILITY ASSESSMENT (SHELAA)** (CAB3235)

Councillor Cutler left the meeting during consideration of this item and took no part in the debate or decision thereon.

Councillor Porter noted the comments made during the public participation period as summarised above and stated that she had also spoken to Bo Priestley outside of the meeting. She was also aware of minor editing changes and corrections that were required to the SHELAA and the report's second recommendation included provision to enable this prior to publication.

In her introduction, Councillor Porter emphasised that the SHELAA was a factual list of land deemed to be available by developers and landowners etc and was not an allocation list. If the SHELAA was approved, further information would be sought in respect of the sites to ascertain the actual availability and suitability for development.

At the invitation of the Leader, six councillors addressed Cabinet as summarised briefly below.

Councillor Bell

As a Hursley parish councillor and a city councillor for Badger Farm and Olivers Battery highlighted the negative impacts of any significant level of development to the south of Winchester. Agreed that it was essential that any new development was well built with a high proportion of affordable housing but it also must be situated in a sustainable location.

Councillor Pearson

Considered that inevitably there was sometimes resistance to any development in local areas. Highlighted that two major development areas had been located in the southern parts of the district in recent years. It was important to maintain the gaps between villages. Requested that meaningful consultation be undertaken with parishes.

Councillor Read

Considered there had been a lack of consultation with parish councils and highlighted that Denmead had already had substantial numbers of housing development in the area. Queried the impact of the White Paper on the current local plan and emphasised that every community in the district should have the same opportunity for growth.

Councillor Brook

Highlighted that in previous years, the parish councils had been consulted prior to publication of the SHELAA in order to deal with any questions or concerns at an early stage. Believed that the lack of such consultation could create a backlash for the council to deal with.

Councillor Horrill

Believed that there had been unnecessary delays in the local plan timetable which had occurred prior to the recent publication of the Government white paper. Publishing the SHELAA without the Strategic Issues and Options report led to a lack of clarity about the council's intentions and caused concerns for local communities.

Councillor Evans

Highlighted that factors outside the council's control, such as the COVID pandemic, had impacted on the local plan timetable. Requested confirmation of the new housing numbers required if the proposals in the Government White paper were implemented.

Councillor Porter and other Cabinet members responded to comments made, including emphasising that parish councils had been kept up to date via parish local council liaison meetings, newsletters and the next parish briefing was scheduled for 21 September. The potential significant increase of approximately 400 dwellings per annum required in the Winchester district as a result of the Government proposals was emphasised and members of the public were encouraged to respond to the Government consultation. The Local Plan Issues



and Options report had therefore been necessarily delayed to allow proposals to be taken into account.

The Strategic Planning Manager confirmed that it was a Government requirement to produce a SHELAA and it was published in the interests of transparency. However, it was a list of sites put forward by developers and land promoters and no decisions had been taken as to the suitability of any sites.

Cabinet agreed the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the Strategic Housing and Employment Land Availability Assessment (SHELAA) which is attached at Appendix 1 be approved and it is published as part of the evidence base for the new Local Plan; and
2. That authority be delegated to the Strategic Planning Manager, in consultation with the Portfolio Holder for the Built Environment & Well Being, to make any necessary edits and minor alterations prior to the publication of the SHELAA.

7. **PROVISION OF A DECKED PARK AND RIDE CAR PARK AT THE VAULTEX SITE, WINCHESTER**  
(CAB3258)

Councillor Tod introduced the report and highlighted that the provision of the car park in line with the Winchester Movement Strategy. The project was a good example of partnership working and the provisions of the Local Enterprise Partnership (LEP) funding required the project be completed by January 2022.

At the invitation of the Leader, Councillor Miller addressed Cabinet as summarised briefly below.

Spoke in support of the project and congratulated all the officers involved in acquiring the Vaultex site and successfully securing the LEP bid.

In response to questions, Councillor Tod and the Chief Executive stated that the preferred supplier had a strong commitment to supporting local employment and adding social value. The importance of the appearance of the new car park was noted with various options being considered.

Cabinet agreed the following for the reasons set out above and outlined in the report.

RESOLVED:

1. That the procurement of the relevant contractor for the design and build of the Vaultex decked Park and Ride car park using the Procurement Hub Major Projects Framework (MPF) be approved.

2. That authority be delegated to the Strategic Director: Place and Service Lead – Legal to procure, award and appoint an appropriate supplier, Willmott Dixon via the MPF framework to assess the feasibility of the project.

3. That approval be delegated to the Service Lead – Legal to prepare and enter into the Access Agreement and associated deeds, and to negotiate and agree terms and conditions relevant to such agreements and the Procurement Hub Major Projects Framework.

4. That it be agreed not to progress the surface car park and it be approved that the remaining budget be utilised for the decked Park and Ride in addition to the supplementary estimate below.

5. That the preparation of advanced study and infrastructure work to be funded from the surface car park approved budget up to £150,000 be approved, noting that this is at risk should full expenditure approval not be granted in October.

6. That a request for a supplementary estimate of £5.65m in respect of a decked car park at the former Vaultex site will be included in the September budget report bringing the total budget excluding site acquisition to £6.295m. This additional budget will be fully funded by the grant from the EM3 Local Enterprise Partnership (LEP).

7. That a further report will be brought to Cabinet in October which will include a financial appraisal of the estimated impact on the council's budget.

8. **COMMERCIAL RENTS - DEFERRALS AND ABATEMENTS (LESS EXEMPT APPENDIX)**  
(CAB3260)

Councillor Cutler introduced the report and detailed the level of support provided to commercial council tenants during the pandemic. He explained that the proposed write off of rent and associated ending of the tenancy related to a commercial tenant that was no longer trading and was necessary to secure the re-letting of the property.

The Chief Executive advised that, as the council continues to support its commercial tenants during the coming months as stated in paragraph 2.5 of the report, it was proposed that the deferred payment option be the primary support offered, subject to the individual circumstances of the tenant.

Cabinet agreed the following for the reasons set out above and outlined in the report.

**RESOLVED:**

1. That the policy to support tenants within council's portfolio subject to certain conditions be extended for the period to March 2021.

2. That the decision to defer or write off any rent be delegated to the Section 151 officer following recommendation by the Rent Abatement Panel comprising the Cabinet Member: Housing & Assets, Cabinet Member: Finance Strategic Director Place and Corporate Head Asset Management

3. That the write off proposed in the exempt appendix of report CAB3260, totalling £52,432 be approved.

9. **TO NOTE THE FUTURE ITEMS FOR CONSIDERATION BY CABINET AS SHOWN ON THE SEPTEMBER 2020 FORWARD PLAN.**

RESOLVED:

That the list of future items, as set out in the Forward Plan for September 2020, be noted.

10. **EXEMPT BUSINESS:**

RESOLVED:

1. That in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

2. That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
11	Exempt minute of the previous meeting held on 22 July 2020	) Information relating to the financial or business affairs of any particular person (including the authority holding that information). (Para 3 Schedule 12A refers)
12	Commercial rents – deferrals & abatements (exempt appendix)	)

11. **EXEMPT MINUTE OF THE PREVIOUS MEETING HELD ON 22 JULY 2020**

RESOLVED:

That the exempt minute of the previous meeting held 22 July 2020 be agreed as a correct record.

12. **COMMERCIAL RENTS - DEFERRALS AND ABATEMENTS (EXEMPT APPENDIX)**

Cabinet considered the content of the exempt appendix which gave further details regarding the proposed write off.

RESOLVED:

That the exempt appendix be noted.

The meeting commenced at 9.30am and concluded at 11.05am

Chairperson

CAB3261  
CABINET

REPORT TITLE: RESPONSE TO THE GOVERNMENT'S PROPOSED  
AMENDMENTS TO ASPECTS OF THE EXISTING PLANNING SYSTEM

29 SEPTEMBER 2020

REPORT OF CABINET MEMBER: CLLR JACKIE PORTER, CABINET MEMBER  
FOR BUILT ENVIRONMENT & WELLBEING

Contact Officer: Adrian Fox Tel No: 01962 848278 Email  
[AFox@Winchester.gov.uk](mailto:AFox@Winchester.gov.uk)

WARD(S) All

PURPOSE

The Ministry of Housing, Communities and Local Government is consulting on a number of proposed changes to current planning policy and legislation. These include changes to the standard method for assessing local housing need (the number of houses for which the Local Plan needs to plan), securing of First Homes through developer contributions, temporarily lifting the small sites threshold for when affordable housing would be required and extending the current Permission in Principle to major development. Consultation on this document ends on the 1st October 2020.

The purpose of this report is to set out the Council's formal response to this consultation document.

The government is undertaking a separate consultation exercise on the White Paper 'Planning for the Future' which proposes changes to the way in which Local Plans are operated and prepared, amongst other things, to which responses are required by the end of October. Cabinet will receive a report on the Council's proposed response to that consultation on 21<sup>st</sup> October.

RECOMMENDATIONS:

**It is recommended that Cabinet considers and approves the Council's response to the consultation document 'Changes to the Planning System' issued by the Ministry of Housing, Communities and Local Government as set out in Appendix A.**

IMPLICATIONS:1 COUNCIL PLAN OUTCOME1.1 **Tackling the Climate Emergency and Creating a Greener District**

1.2 The government proposals have nothing substantial to say in relation to the national climate emergency or impact on creating a greener district. The consultation response notes this and attempts to make this point within the confines of the government's questions.

1.3 **Homes for all**

1.4 Delivering a range of new homes for all is a key role of the Council Plan and the proposals that are contained in this consultation document seek views on a range of proposals that are aimed at significantly increasing the number of homes that would need to be delivered in the District. There are, however, a range of other proposals in this consultation document in connection with the delivery of 'First Homes' and proposals to change the threshold for developer contributions towards affordable homes that it is considered would have a both a positive and a negative impact on homes for all.

1.5 **Vibrant Local Economy**

1.6 The consultation document is seeking views on proposals for an expanded Permission in Principle route to extend it to major development and not to set a limit for commercial development space. Concern is raised about what the potential impact could be on the city centre/market towns.

1.7 **Living Well**

1.8 An important part of the Council Plan is that it considers and addresses the needs of all of our residents across all age ranges and abilities. There is nothing specifically in the government proposals which relates to this.

1.9 **Your Services, Your Voice**

1.10 A key part of this consultation is to seek engagement from a wide range of people on the proposed changes to the current planning system.

2 FINANCIAL IMPLICATIONS

2.1 There would be financial implications for the Council if the Government introduces an exemption from the Community Infrastructure Levy (CIL) for First Homes and in relation to some other proposed changes to the planning system but it is not possible to quantify these at present. It is likely that they would have only minor impact and in relation to expenditure on particular

housing or infrastructure projects and not the Council's core financial management.

### 3 LEGAL AND PROCUREMENT IMPLICATIONS

3.1 The White Paper puts forward amendments sought to be introduced by central government to both primary and secondary legislation. Although currently remaining a consultation documentation central government may move quickly to prepare the first draft Bill(s) based on this white paper. It is therefore important that all considerations put forward by the council are in full context.

3.2 There are no direct procurement implications as a result of this report.

### 4 WORKFORCE IMPLICATIONS

4.1 None.

### 5 PROPERTY AND ASSET IMPLICATIONS

5.1 None.

### 6 CONSULTATION AND COMMUNICATION

6.1 Consultation has been undertaken with other Service Leads, Executive Leadership Board and the Cabinet Member on the content of this report and the response to the questions that are contained in this consultation document. The government's timescale for responses does not allow for wider consultation by the city council, but responses can of course be made to the government directly by the public, developers, businesses, parish councils, amenity groups and any other interested parties.

### 7 ENVIRONMENTAL CONSIDERATIONS

7.1 Many of the activities that are detailed in this report (e.g. increasing the number of homes that the council would be required to provide for in the Local Plan) would have an impact on our environment and at the moment there are no details in the consultation document in terms of how this would be addressed.

### 8 EQUALITY IMPACT ASSESSEMENT

8.1 None arising from the content of the report. This is a government consultation which has included a section on Public Sector Equality Impact Assessment. It is asking if there are there any direct or indirect impacts in terms of eliminating unlawful discrimination, advancing equality of opportunity and fostering good relations on people who share characteristics protected under the Public Sector Equality Duty.

## 9 DATA PROTECTION IMPACT ASSESSMENT

9.1 None required.

## 10 RISK MANAGEMENT

There are risks arising to the city council's ability to deliver its objectives from changes to the planning system which are proposed in the consultation document. The main risks are the impact that these changes will have on the council's timetable for the production of the Local Plan (the Local Development Scheme), the impact on the amount of affordable housing that will be delivered in the district if the threshold for affordable housing is increased from 10 to either 40 or 50 dwellings and the proposed changes to the Community Impact Levy. However, until the government determines exactly what measures are to be implemented it is not possible to quantify these or any mitigation strategies. Ultimately the government will implement those measures it considers appropriate regardless of the impact on individual local authorities and these therefore lie beyond the city council's risk management strategy.

## 11 SUPPORTING INFORMATION:

### 11.1 **Background**

11.2 The Ministry of Housing, Communities and Local Government has published two consultation papers which set out major changes in the planning system. One sets out proposals for a completely new national planning system the 'White Paper- Planning for the future'

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/907956/Planning\\_for\\_the\\_Future\\_web\\_accessible\\_version.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907956/Planning_for_the_Future_web_accessible_version.pdf) The closing date for this consultation document is the 28<sup>th</sup> October and it is due to be discussed at a Cabinet meeting on the 21<sup>st</sup> October 2020.

11.3 The other consultation document, which proposes immediate amendments to the current planning system is the subject of this report

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/907215/200805\\_Changes\\_to\\_the\\_current\\_planning\\_system\\_FINAL\\_version.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907215/200805_Changes_to_the_current_planning_system_FINAL_version.pdf) The closing date for this consultation document is the 1<sup>st</sup> October 2020.

### 11.4 **Details of Proposal**

11.5 This consultation document seeks views on a range of proposed changes to the current planning system. The four main proposals are:

- changes to the standard method for assessing local housing need, which as well as being a proposal to change guidance in the short term



has relevance to proposals for land supply reforms set out in 'Planning for the Future';

- securing of First Homes, sold at a discount to market price for first time buyers, including key workers, through developer contributions in the short term until the transition to a new system;
- temporarily lifting the small sites threshold below which developers do not need to contribute to affordable housing, from 10 to up to 40 or 50 units to support SME builders as the economy recovers from the impact of Covid-19;
- extending the current Permission in Principle to major development so landowners and developers now have a fast route to secure the principle of development for housing on sites without having to work up detailed plans first.

11.6 A detailed response to each of the questions that have been raised in this consultation document is set out in Appendix A to this report.

**11.7 Changes to the standard method for assessing local housing need**

11.8 It is government policy to boost the supply and delivery of new homes to achieve delivery of at least 300,000 dwellings a year. To achieve this the government requires local planning authorities to use a standard methodology' to calculate how many homes they must provide for in their Local Plan. The Local Plan must allocate enough land to accommodate the area's housing needs and to meet the needs of specific groups (e.g. affordable housing, homes for older people and the needs of gypsies and travellers) unless it can demonstrate an overriding reason why this is not possible.

11.9 Under the current standard methodology the city council will need to provide for about 692 homes to be provided every year of the new Local Plan between 2018 and 2038. This would be very consistent with numbers required and achieved under the existing Local Plan.

11.10 However, the government believes that local planning authorities are, as a whole, not planning for sufficient homes and therefore proposes a revision to the standard methodology. It is not necessary to repeat the detailed explanation of the way in which the standard methodology is proposed to change since this is set out in the consultation document. What is important is the effect on Winchester district.

11.11 The new methodology would increase the housing requirement for the whole of the district (which includes the area that is covered by the SDNPA) from the current estimate of 692 to 1,024 dwellings per annum, an increase of 48% in the number of houses which need to be built annually in the district. The main reason for this increase is that affordability would play a greater part in the revised standard methodology and the 'cap' on numbers is removed. This

revised standard method would be a temporary measure until the binding requirement proposed in the White Paper is established, using a slightly different methodology.

- 11.12 It is important to re-iterate that the figure of 1,024 dwellings per annum is for the whole of the district. As this is the case, it suggests that the affordability of properties in the SDNP has been factored into the government's revised methodology which has potentially skewed the affordability ratio and is disadvantageous to the city council when, as local planning authority, it can only plan for 60% of the district (i.e. the area of land that is located outside of the SDNPA). This is a flaw with the calculation. Discussions are taking place with Officers from the SDNPA about the implications of the government's proposed changes to the planning system and that the government needs to take into account the fact that 40% of the district is located in the SDNP.
- 11.13 The White Paper, which is the subject of a separate consultation exercise and will be reported to a separate Cabinet meeting, is also seeking views on how its (different) proposed new methodology could take into account constraints but the devil will be in the detail in terms of how the various components of the methodology are weighted to arrive at an overall housing requirement. It is worth noting that if all authorities' housing requirements are reduced due to constraints (for example, to take into account Green Belt, Areas of Outstanding Natural Beauty, etc) the national target of 300,000 dwellings per annum would not be met. There is also no detail on how this process would work and how open and transparent the process would be for those local authorities that might be seeking to reduce their housing requirement because of local constraints.
- 11.14 The situation for the city council is potentially slightly different when it is compared to a local planning authority that has large areas of flood risk, Green Belt or an AONB (which lie within a local authority planning area and they have planning control over) as the city council does not plan for development in the SNDPA. In this respect, the calculation is flawed as the whole of the district has been taken into account to produce the housing figure but it might not be potentially adjusted under the proposals in the White Paper. This is because it is not a 'constraint' as falls outside of WCC planning area.
- 11.15 It is clearly for Cabinet to determine whether the government's proposal for the number of houses to be built in Winchester district should increase by this amount is something to be welcomed or not. Given the constraints on development arising from good place-making and the protection of the environment is difficult to see how this level of development could be compatible with sustainability objectives. This view will no doubt be shared by a number of other local planning authorities in Hampshire and significant parts of the South East of England which would also see similar substantial increases in the number of 'developer, privately owned' homes that they

would need to provide in their Local Plan, due to the increased emphasis on affordability.

- 11.16 It should be noted that the revised standard method itself is effectively just a 'stopgap' until the new binding methodology that is outlined in the White Paper comes into effect. This means that using it as a basis for the new Local Plan could be a high risk approach, given the uncertainty about the final long-term requirement. Although it may well be superseded by the time progress could be made on the Winchester Local Plan, the total housing requirement itself will not necessarily change significantly given the government's desire to achieve the end result of 300,000 dwellings per annum (nationally.).
- 11.17 In view of the impact on place-making and sustainability of an abrupt uplift of 48% in house building requirements, it is considered that the council should offer a robust objection to the proposed changes to the standardised methodology. The real uncertainty over housing numbers that has been created by this consultation is the principal reason why work on the council's Local Plan has been paused and consultation did not take place on the Strategic Issues & Options document as this was based on substantially lower housing numbers. Work will be undertaken on preparing a Local Plan Action Plan before Christmas which will identify what work can be undertaken taking in consideration the proposed government changes that are potentially on the horizon.
- 11.18 **Securing of First Homes, sold at a discount to market price for first time buyers**
- 11.19 One of the key parts of the consultation document is to seek views on proposed changes to the planning system to promote the use of so-called 'First Homes'.
- 11.20 First Homes would be offered at a discount of 30% to the market price which will be set by an independent registered valuer. Local authorities will have discretion to increase the discount to 40% or 50% during the Local Plan making process if there is evidence to justify this.
- 11.21 The government's intention is that a minimum of 25 per cent of all affordable housing units secured through developer contributions should be First Homes. This will be a national threshold, set out in planning policy. Initially these will be secured through section 106 planning obligations but, under proposed reforms, these would subsequently be secured through the Infrastructure Levy (as set out in the White Paper).
- 11.22 Whilst the discount for First Homes would be a good financial incentive and allow a greater number of people onto the first rung of the housing property ladder, more detail is needed on what would happen with the subsequent sale of a property in order to ensure that it is affordable in the future, and the person in the First Home is in a financial position to move up the property ladder. All such schemes suffer from the defect of creating a potential huge gap between what is affordable as the 'first rung on the property ladder' and

that of the second rung property – for which there is no discount available. If house prices stay relatively stable then moving on from the First Home may be almost as difficult as joining the market in the first place. It is suggested that this point be raised in the council's response.

- 11.23 **Temporarily lifting the small sites threshold below which developers do not need to contribute to affordable housing, to up to 40 or 50 units to support small and medium (SME) builders**
- 11.24 The government correctly points out that the number of homes built by SME builders have been declining in the long term and were hit hard by the last recession. This has increased the power of the volume housebuilders to control the production of homes and possibly reduced the number delivered in any one area (although the volume housebuilders dispute this). The problem for SME builders is largely their limited access to commercial finance due to the risks of the planning system and in order to support them in the medium term especially during economic recovery from Covid-19, the government proposes to reduce the burden of planning contributions for a time-limited period – effectively subsidising them by removing some obligations to provide affordable housing or other payments which have otherwise been considered justified in line with adopted policy.
- 11.25 The specific proposal is to increase the threshold at which developers are required to provide affordable housing. The threshold is currently 10 dwellings and the government is seeking views on raising this threshold to either 40 or 50 dwellings. The government has stated that it would be for an initial period of 18 months and they would then monitor the impact of the raised threshold on the sector before reviewing the approach. The government has not explained clearly in the consultation how this would be specifically benefit SME builders but is based on the assumption that SME builders in particular tend to promote development of smaller sites.
- 11.26 Such a change in the threshold for the provision of affordable housing could be seen as inconsistent with the government's own concerns to promote affordability (which it does acknowledge) and contrary to the city council's long established policies. Since most windfall and small releases under the current Local Plan will fall under the threshold proposed it would result in a significant reduction in the amount of affordable housing the city council would be able to secure. Over the last five years this has amounted to 147 affordable housing units which is on average, 19 affordable housing units per year. In many cases, the certainty of income from registered housing providers 'buying' affordable homes is welcomed.
- 11.27 The proposal seems to be inconsistent with the justification for a revision to the standard methodology, which turns largely on the issue of affordability, whilst the council would then be prevented from asking developers to provide affordable housing for sites that fall under a new threshold.
- 11.28 For the above reasons it is recommended that the council strongly objects proposals in this consultation document to increase the threshold from 10

dwellings to 40 or 50 dwellings at which contributions for affordable housing can be obtained.

- 11.29 **Extending the current ‘Permission in Principle’ regime to major development so landowners and developers now have a fast route to secure the principle of development for housing on sites without having to work up detailed plans first**
- 11.30 Permission in Principle (PIP) was introduced by government in 2017 <https://www.gov.uk/guidance/permission-in-principle> The PIP consent route is an alternative way of obtaining planning permission for housing-led development which separates the consideration of matters of principle for proposed development from the technical detail of the development. The PIP consent route has 2 stages: the first stage (or permission in principle stage) establishes whether a site is suitable in-principle and the second (‘technical details consent’) stage is when the detailed development proposals are assessed.
- 11.31 PIPs may include other uses such as retail, offices, or community spaces although housing must occupy the majority of the overall scheme. Non-housing development should be compatible with the proposed residential development.
- 11.32 Whilst the consultation document states that there has been a gradual increase in the use of PIPs, there is no data included to support this statement in this consultation document. The city council has received no applications under the PIP regime since it was introduced back in 2017. Experience elsewhere in Hampshire is similar.
- 11.33 Despite the lack of any evidence that it would be beneficial, the consultation document seeks views on extending the scope and role of PIPs. The current regulations set a limit for commercial development to 1,000 sqm, with a maximum size capped at 1 hectare. The proposals in the consultation document seek to expand PIPs by extending it to major development with no limit on the amount of commercial development that could come forward under a PIP. This is on the basis that the government does not believe it is necessary to limit the amount of commercial floorspace as it will still be the case that PIP should only be granted for development that is housing-led.
- 11.34 It is important to note that a PIP by its very nature, only needs to include limited information on the location, land use and amount of development. For example, a PIP for residential development only needs to indicate a minimum and maximum net number of dwellings and include a description of the type of development (e.g. by indicating the use classes of the buildings or land) and the scale of development that would be permitted. Other matters would only be considered at the next stage of the process which is called ‘Technical detail consent stage’.
- 11.35 Concern is raised about widening the scope of PIPs for example to include large town centre sites or development involving up to 150 dwellings (which is

under the current Environmental Impact threshold). This is on the grounds that this could be extremely problematic not only in terms of assessing the planning merits of PIPs but also for the general public as they would only be able to comment on the principle of development having the benefit of extremely limited information. The statutory time limit for a PIP determination is 5 weeks, counting from the day after the local authority has received a valid application, which provides very limited opportunity for consultation and engagement, especially for a large scale proposals, that this consultation document is suggesting should be covered by this procedure

11.36 In view of the above, it is considered that strong objections to the proposals for an expanded role of PIPs should be made.

#### 11.37 SUMMARY

11.38 The proposals for changes to the planning system are clearly designed to create faster consents for higher levels of housing (and to a lesser extent commercial development) in districts such as Winchester. The effect of the change in the standard methodology in particular could immediately increase pressure on sites not allocated in the current Local Plan and reduce the ability of the city council to control development other than by relying on the national policy framework. Although a new Local Plan will in due course help to manage this requirement, it will only be able to do so by allocating significantly larger amounts of land for development if the government retains housing targets based on similar principles within the new local plan framework.

11.39 No evidence has been presented by the government that a higher level of housebuilding will have the intended outcome of reducing average house prices in district's like Winchester, still less that there will be any benefit for existing residents trying to step onto or climb the housing ladder. Therefore there seems little justification for this greatly increased requirement when the risks of inappropriate development are taken into account. Indeed the proposal to raise the small site threshold will self-evidently reduce the availability of affordable housing. It is therefore suggested that the council's response include these broader points as well as addressing the specific questions in the consultation.

## 12 OTHER OPTIONS CONSIDERED AND REJECTED

12.1 This is a response to a government consultation on the proposed changes to the current planning system and the content of any response is a matter for Cabinet based on its judgement. Given the impact of the changes that are being put forward, particularly in relation to the number of homes that the council would need to plan for in the Local Plan and the proposals to raise the threshold on affordable housing, a draft response has been prepared for Cabinet to consider.

BACKGROUND DOCUMENTS:-

Previous Committee Reports:-

None

Other Background Documents:-

None

APPENDICES:

Appendix A – Proposed response to the consultation document

### Consultation on changes to planning policy and regulations: Recommended WCC Response

Question	Response
Q1: Do you agree that planning practice guidance should be amended to specify that the appropriate baseline for the standard method is whichever is the higher of the level of 0.5% of housing stock in each local authority area OR the latest household projections averaged over a 10-year period?	Agree on the household projections but disagree on the 0.5% as WCC has no control over 40% of the district as this is the SDNPA. WCC disagrees that it should be the higher of the two options.
Q2: In the stock element of the baseline, do you agree that 0.5% of existing stock for the standard method is appropriate? If not, please explain why.	Disagree. For the reasons above. There are districts where they want further development and the proposed calculation appears to ignore this factor (i.e. parts of the country where there are large areas of regeneration or brownfield sites).
Q3: Do you agree that using the workplace-based median house price to median earnings ratio from the most recent year for which data is available to adjust the standard method's baseline is appropriate? If not, please explain why.	Disagree. Only one multiplier should be used for affordability. The City Council strongly objects to the use of two factors for affordability (see also below).
Q4: Do you agree that incorporating an adjustment for the change of affordability over 10 years is a positive way to look at whether affordability has improved? If not, please explain why.	Disagree. This is a flawed approach as it double-counts affordability. The calculation does not take any account of other important factors (e.g. constraints, deliverability, brownfield capacity) so it is not appropriate to have two multipliers for affordability. Affordability should only be taken into account once, and the existing house price to earnings ratio is the most appropriate measure.
Q5: Do you agree that affordability is given an appropriate weighting within the standard method? If not, please explain why.	<p>Disagree. Affordability is given an excessive weighting. It is the only weighting factor used and applying it twice double-counts this factor while excluding all other considerations. Only one measure of affordability should be used (the existing house price to earnings ratio). The underlying assumption that affordability will be improved simply by increasing house building in a particular area is flawed as research and no evidence has been put forward in the consultation document that this will happen. The Government cannot control the cost of homes as this is determined by housebuilders, who currently control the rate at which new homes are marketed to the public.</p> <p>Furthermore, no evidence has been forward that demonstrates granting permission for more homes will not necessarily increase delivery to a level which meets the Government's target as developers can land bank sites with planning permission and their rate of building also determines the number of new homes delivered. The Council has no control over these key factors. The consultation and broader reforms outlined in the Planning for the Future White paper to do not seem to address this matter which is fundamental in boosting the supply of new homes.</p> <p>As the figure of 1,024 is for the whole of the district it suggests that the affordability of properties in the SDNPA has been factored into the government's revised methodology which has</p>



Question	Response
	<p>potentially skewed the affordability ratio and is disadvantageous to the city council when, as local planning authority, it can only plan for 60% of the district (i.e. the area of land that is located outside of the SDNP). This is a flaw with the calculation. Discussions are taking place with Officers from the SDNPA about the implications of the government's proposed changes to the planning system and there is support from the SDNPA for the view that the government needs to take into account the fact that 40% of the district is located in the SDNP.</p> <p>This means that the situation for the city council is potentially slightly different when it is compared to a local planning authority that has large areas of flood risk, Green Belt or an AONB (which lie within a local authority planning area and they have planning control on) as the city council does plan for development in the SNDPA. In this respect, the calculation is flawed as the whole of the district has been taken into account to produce the housing figure but it might not be potentially adjusted under the proposals in the White Paper because it is not a constraint within the 60% of the district that the council is able to plan for.</p>
<p>Q6: Do you agree that authorities should be planning having regard to their revised standard method need figure, from the publication date of the revised guidance, with the exception of: Authorities which are already at the second stage of the strategic plan consultation process (Regulation 19), which should be given 6 months to submit their plan to the Planning Inspectorate for examination?</p>	<p>Disagree. The revised standard method figure will only be relevant for a short period until replaced by a new methodology which takes account of constraints (Planning for the Future White Paper). It is not appropriate to use a short-term requirement as the basis for local term planning, especially when it is proposed to replace it with a new binding figure.</p> <p>Local planning authorities faced with a sudden jump in their housing requirement may face speculative and inappropriate planning applications without any opportunity to plan proactively. This will lead to 'planning by appeal' and runs completely counter to the principle of a plan led system and local involvement in the planning system which the government has stated it wishes to promote. There should be no change in the housing requirement except as part of the Local Plan process.</p>
<p>Q7: Do you agree that authorities should be planning having regard to their revised standard method need figure, from the publication date of the revised guidance, with the exception of: Authorities close to publishing their second stage consultation (Regulation 19), which should be given 3 months from the publication date of the revised guidance to publish their Regulation 19 plan, and a further 6 months to submit their plan to the Planning Inspectorate?</p>	<p>Disagree. See the response to question 6 above. The proposed revised standard method is not fit for purpose now or for long-term planning, whatever stage of the plan process has been reached.</p>
<p>Q8: The Government is proposing policy compliant planning applications will deliver a minimum of 25% of onsite affordable housing as First Homes, and a minimum of 25% of offsite contributions towards First Homes where appropriate. Which do</p>	<p>The City Council rejects the assumption that the 'First Home' minimum requirement is an acceptable starting point for affordable housing provision. The government should continue to allow local authorities which have local knowledge and evidence to determine the tenure and mix</p>

Question	Response
<p>you think is the most appropriate option for the remaining 75% of affordable housing secured through developer contributions? Please provide reasons and / or evidence for your views (if possible):</p> <p>i) Prioritising the replacement of affordable home ownership tenures, and delivering rental tenures in the ratio set out in the local plan policy.  ii) Negotiation between a local authority and developer.  iii) Other (please specify)</p>	<p>of affordable housing required. Winchester's District wide current affordable building programme cannot significantly expand the number of homes available for rent because the ability to buy a council property after seven years remains. These are often sold onto private landlords who rent out at high prices. Thus homes at rents which are affordable to those on lower incomes are lost to those who need them.</p>
<p>Q9: Should the existing exemptions from the requirement for affordable home ownership products (e.g. for build to rent) also apply to apply to this First Homes requirement?</p>	<p>Exemptions are less important than the ability to protect the provision of rented affordable homes</p>
<p>Q10: Are any existing exemptions not required? If not, please set out which exemptions and why.</p>	<p>Existing exemptions are all relevant</p>
<p>Q11: Are any other exemptions needed? If so, please provide reasons and /or evidence for your views.</p>	<p>Sites which are developed for 100% affordable housing by the local authority should be exempt and those sites in areas where it can be shown there is a significant need for rented affordable homes and no need for affordable home ownership products, perhaps because the affordable home ownership market is saturated</p>
<p>Q12: Do you agree with the proposed approach to transitional arrangements set out above?</p>	<p>Disagree. The proposals are vague in some respects and should specifically allow for existing local plan requirements to be used until new plans are put in place.</p>
<p>Q13: Do you agree with the proposed approach to different levels of discount?</p>	<p>Disagree. Flexibility at a local level is the most important factor.</p>
<p>Q14: Do you agree with the approach of allowing a small proportion of market housing on First Homes exception sites, in order to ensure site viability?</p>	<p>Disagree. First Homes are a form of market housing but the city council does not think they should have to be included at a minimum of 25% of the total as the mix should reflect local need. It does not state whether a "first Home" will always be a first home or whether the home can be sold on the commercial market- see response to Q8 above</p>
<p>Q15: Do you agree with the removal of the site size threshold set out in the National Planning Policy Framework?</p>	<p>Disagree. The size limit that is included in footnote 33 of the NPPF (sites should not be larger than one in hectare in size or exceed 5% of the size of the existing settlement) is already above what would normally be expected for rural exception site.</p>
<p>Q16: Do you agree that the First Homes exception sites policy should not apply in designated rural areas?</p>	<p>We agree that the First Homes exception sites policy should not apply in designated rural areas. We consider that this Designation is very limited and should be extended to all parishes with under 3,000 population. Rural parishes with under 3000 population are better served by traditional rural exception sites. We are concerned that landowners will choose to sell their land for First Homes Exception Sites, which, because they will provide predominantly affordable</p>

Question	Response
	<p>housing for sale, are likely to command a higher land value than rural exception sites. This will be to the detriment of rural exception sites which provide a mix of affordable homes tailored to the specific needs of the community, and developed with real community engagement. The proposed changes to the site threshold and the First Homes exception site policy should not apply to rural villages under 3000 population as together these changes will drastically reduce the supply of affordable homes in rural communities</p>
<p>Q17: Do you agree with the proposed approach to raise the small sites threshold for a time-limited period?</p>	<p>Disagree very strongly. The existing threshold is considered to be appropriate and meets the aim of being able to provide some affordable housing on sites which are both profitable and deliverable for developers including SMEs No evidence whatsoever has been provided in this consultation document that raising the small site threshold would actually benefit small/medium builders. The new thresholds would rule out a large proportion of those sites in our district that would currently deliver affordable housing in line with adopted Local plan policy. This policy also allows for a reduction in the level of affordable housing provision delivered (40%) where it can be shown that meeting the full quantum would make a development unviable. The number of affordable homes is therefore adjusted to reflect site viability.</p> <p>The proposal is also contradictory to the stated intention of these changes to the current system which is to improve the affordability of housing because it will have the effect of worsening the outputs from the revised standard methodology (which penalises Winchester City Council for being unaffordable), yet denies the opportunity for the Council to obtain affordable housing from sites that fall under this new threshold. It will, in effect, increase the housing requirement further.</p> <p>Since most windfall and small releases under the current Local Plan will fall under the threshold proposed it would result in a significant reduction in the amount of affordable housing the city council would be able to secure. Over the last five years this has amounted to 147 affordable housing units which is on average, 19 affordable housing units per year.</p> <p>On the above grounds we strongly disagree with proposals to increase the threshold from 10 dwellings to 40 or 50 dwellings.</p>
<p>Q18: What is the appropriate level of small sites threshold?  i) Up to 40 homes  ii) Up to 50 homes  iii) Other (please specify)</p>	<p>Disagree. We strongly disagree as these are high thresholds and it would result in a reduction in the amount of affordable housing we would be able to secure. The consultation document fails to take this factor into account.</p>
<p>Q19: Do you agree with the proposed approach to the site size threshold?</p>	<p>Disagree.</p>
<p>Q20: Do you agree with linking the time-limited period to economic recovery and raising the threshold for an initial period of 18 months?</p>	<p>Disagree. For the reasons that have been outlined in question 17 we strongly disagree with proposed changes to the threshold for even a temporary period. This seems to contradict the standard methodology which penalises Winchester City Council for being unaffordable, yet we</p>

Question	Response
	<p>are preventing from achieving affordable housing.</p> <p>The Local Plan policy relating to affordable housing provision allows for flexibility in the number of units provided on smaller sites because viability is taken into account.</p> <p>The government does not seem to recognise that the provision of an affordable housing element assists developers with cash flow and so the threshold must not be raised. During the 2008 recession the guaranteed sales to housing associations for the affordable housing supported cash-flow, meant development could continue and contractors kept employed. It is also the case that a requirement to provide on-site affordable housing reduces the land cost making it more likely that SME builders can compete to buy these sites</p>
Q21 : Do you agree with the proposed approach to minimising threshold effects?	The government must ensure that there is no scope to 'play the system'.
Q22: Do you agree with the Government's proposed approach to setting thresholds in rural areas?	It is agreed that lower thresholds of 5 or fewer (at the local authority's discretion) should apply to rural areas but the definition of a 'rural area' should be expanded beyond the narrow definition of the Housing Act 1985. Thus all settlements under 3,000 population should be included.
Q23: Are there any other ways in which the Government can support SME builders to deliver new homes during the economic recovery period?	<p>The biggest obstacles these firms have faced is a severe difficulty in accessing finance. Without adequate access to finance they cannot bring forward the number of new homes they would otherwise.</p> <p>From our experience, the SME builders cannot compete with the larger house builders on the Major Development Areas as there is no mechanism for getting them involved in these sites and landowners/large developers will not sell land to them as their covenant strength is often poor.</p> <p>We would encourage the Government undertakes some research with SME builders who have not taken up the Government initiative in order to really understand the reasons behind this as we suspect there will be limited enthusiasm for them to respond to this type of consultation.</p> <p>The RTP1 research made recommendations earlier this year '<i>urged for greater investment in planning as a prerequisite for achieving many of the government's objectives. We welcomed the government's commitment to increased funding for infrastructure and affordable housing, but called for a major grants programme to stimulate housebuilding by councils, housing associations and SMEs</i>'.</p>
Q24: Do you agree that the new Permission in Principle should remove the restriction on major development?	Disagree. As a Council we have not received any applications for Permission in Principle and we are not aware from our discussions with neighbouring LPAs that there has been a gradual increase in take up. Without seeing any data on the take up of PIPs it is difficult to answer this question.

Question	Response
	<p>The main problem with extending the Permission in Principle to major development is the lack of information for what are often extremely complicated sites, for example sites in town centres where there are numerous competing issues that need to be addressed in order to establish whether the use that is being proposed would be acceptable. This seems at odds with proposals in the White Paper which is intended to give everyone more certainty through a Plan led zonal system which is justified by local research.</p> <p>In addition, there would be very little time to make decisions on potentially large scale complicated schemes which may need specialist input from consultees and statutory agencies before properly informed decisions could be made. This could leave to permissions being refused where allowing more time would enable permission to be given.</p> <p>There would also be limited opportunity to give the public and other interested parties' time to comment on such schemes which are likely to attract widespread interest. It is important to make sure that there is sufficient opportunity for people to engage with development proposals and failure to do this undermines faith in the system which the Planning for the Future White paper seeks to improve. This is why major developments would not sit comfortably within the PIP procedure.</p> <p>From our experience, developers are more willing to pay for a Pre-app service which gives them certainty which is what they need if they are working on a complicated site.</p>
<p>Q25: Should the new Permission in Principle for major development set any limit on the amount of commercial development (providing housing still occupies the majority of the floorspace of the overall scheme)?</p>	<p>Agree. If there was no limit on commercial development to Permission in Principle, depending where the proposal is located, and the scale of the proposed commercial development (as no definition has been provided by the words 'majority of the site') this could have an unintended negative consequence on undermining the role of town centres which are already struggling as a direct result of COVID-19 and the increasing role of online sales. In order to address this, this should be informed by local circumstances as we believe that it is helpful to have a threshold or a percentage of floorspace so that it does not undermine the role of town centres.</p> <p>From our experience, any major development proposals should start with a master planning process which is then used to inform the development of the site which would include broad limits on numbers of houses, amounts of commercial floorspace, limit on uses etc. where appropriate.</p>
<p>Q26: Do you agree with our proposal that information requirements for Permission in Principle by application for major development should broadly remain unchanged? If you disagree, what changes would you suggest and why?</p>	<p>Disagree. As stated above the council is concerned about the implications of extending this procedure to larger and more complex developments and sites. PIP is not well suited to these types of schemes. As there has been no take up of Permission in Principle in this LPA we would question whether this is actually a route that would be attractive to developers. .</p>

Question	Response
<p>Q27: Should there be an additional height parameter for Permission in Principle? Please provide comments in support of your views.</p>	<p>Agree in part. This would appear to be logical although if height parameters are identified in the Local Plan any Permission in Principle would need to conform to this. How would this fit with the Government's proposals to extend PD rights?</p> <p>From our own experience, one of the main problems of including height parameters in a PIP is that it does not create variety as developers/promoters of a site tend, from our experience, to then want to build to the maximum height.</p>
<p>Q28: Do you agree that publicity arrangements for Permission in Principle by application should be extended for large developments? If so, should local planning authorities be:</p> <p>i) required to publish a notice in a local newspaper?  ii) subject to a general requirement to publicise the application or  iii) both?  iv) disagree</p>	<p>Agree in part. From our own experience, really good public engagement happens when a variety of methods are used. A key part of this is having the finances to invest in a really good website that actively engages with people and this could be developed in a way so that people could very easily see what stage in the process a PIP had reached which is related to where they live. Allied to this as the timescale for determining a PIP is only 5 weeks the onerous should be on the developer to be able to clearly demonstrate the level of public engagement that has happened prior to the submission of a PIP and this should be clearly defined what they are expected to do by Government so that there is a consistent approach across the whole of the country.</p>
<p>Q29: Do you agree with our proposal for a banded fee structure based on a flat fee per hectare, with a maximum fee cap?</p>	<p>Disagree. All fees should be related on cost recovery.</p>
<p>Q30: What level of flat fee do you consider appropriate, and why?</p>	<p>See above answer.</p>
<p>Q31 : Do you agree that any brownfield site that is granted Permission in Principle through the application process should be included in Part 2 of the Brownfield Land Register? If you disagree, please state why.</p>	<p>Agree as this is one way of recording PIPs. However, brownfield registers need to be more interactive and have the ability for people to search for sites.</p>
<p>Q32: What guidance would help support applicants and local planning authorities to make decisions about Permission in Principle? Where possible, please set out any areas of guidance you consider are currently lacking and would assist stakeholders.</p>	<p>Whilst we have not dealt with any applications for Permission in Principle, it would be helpful to have a national list of requirements in order to ensure consistency. The key in our minds is the level of detail and the evidence that is required to support an application. We note that the NHS has provided a guide to PIPs <a href="https://www.property.nhs.uk/media/2167/nhsps_permission-in-principle_pip_guidance-note.pdf">https://www.property.nhs.uk/media/2167/nhsps_permission-in-principle_pip_guidance-note.pdf</a> and this seems to be a very clear way of presenting the information and could be expanded upon. If the site is complicated it should be required to prepare a masterplan and design codes.</p>
<p>Q33: What costs and benefits do you envisage the proposed scheme would cause?  Where you have identified drawbacks, how might these be overcome?</p>	<p>There would be benefits to developers but there are major disadvantages in terms of the timescales for determination of a PIP, limited arrangements for public engagement and less democratic system.</p> <p>The city council believes that there should be a better way of managing and encouraging people to interact with the planning process online. This can be through interactive forums where a local community can easily access the data and material about a planning application and monitor its status. If it had the ability for people to define a local search area and they could be sent a notification if an application was submitted for the area they were interested in that would</p>

Question	Response
	be very helpful. This needs investment from Government to develop a standardised way of presenting this information as local planning authorities do not have the funding to invest in the above.
Q34: To what extent do you consider landowners and developers are likely to use the proposed measure? Please provide evidence where possible.	We have no evidence that there would be any interest in this so we are unable to comment.
Q35: In light of the proposals set out in this consultation, are there any direct or indirect impacts in terms of eliminating unlawful discrimination, advancing equality of opportunity and fostering good relations on people who share characteristics protected under the Public Sector Equality Duty? If so, please specify the proposal and explain the impact. If there is an impact – are there any actions which the department could take to mitigate that impact?	Whilst there is going to be greater emphasis on the use of technology, which has taken a massive step forward with COVID-19, we should be mindful to not exclude people that do not have access to IT equipment.

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CAB3252  
CABINET

REPORT TITLE: QUARTER 1 2020/21 PERFORMANCE MONITORING

29 SEPTEMBER 2020

REPORT OF CABINET MEMBER: CLLR TOD - CABINET MEMBER FOR SERVICE QUALITY AND TRANSFORMATION

Contact Officer: Lisa Kirkman Tel No: 01962 848 501 Email  
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WARD(S): ALL

## PURPOSE

This report and Appendix 1 provides a summary of the council's progress during the period April to June (Q1) 2020 against the five priorities in the Council Plan 2020-25.

Appendix 2 provides the data where available for Q1 against each of the Strategic Key Performance Indicators (KPIs) and a brief narrative covering the impact that the COVID-19 pandemic has had or will have on performance.

Appendix 3 includes the highlight reports for each of the council's significant 'Tier 1' programmes and projects.

Appendix 4 provides an update on the demand of our services during the period April to July 2020 and compares this to the same period in 2019, where the data is available. This is an update to the report CAB3244 Appendix 2, that was presented to cabinet on 21 May 2020.

Appendix 5 provides an update on the progress against the actions that were included in the Recovery and Restoration Plan, also included in report CAB3244.

A report setting a revised General Fund budget for 2020/21 is being presented separate to this Q1 report (see CAB3256) and therefore this report does not include a financial update for the General Fund, an update on the Housing Revenue Account is included as Appendix 6.

Appendix 7 is the action notes of the first Performance Panel meeting which took place on 14 September 2020

**RECOMMENDATION:**

1. That cabinet notes the progress achieved during Q1 of 2020/21 and endorses the contents of the report.

**IMPLICATIONS:****1 COUNCIL PLAN OUTCOME**

- 1.1 This report forms part of the framework of performance and financial monitoring in place to report the progress being made against the projects and programmes supporting delivery of the priorities included in the Council Plan 2020-25 that was adopted in January 2020.

**2 FINANCIAL IMPLICATIONS**

- 2.1 There are no direct financial implications arising from the content of this report. Almost all the programmes and projects undertaken to deliver the priorities included in the Council Plan will have financial implications, some significant and these are agreed and reported separately before the commencement and during the project life cycle.
- 2.2 However, the impact of the COVID19 pandemic on council finances and is set out in report CAB3256 on this agenda. The demand data table in Appendix 4 sets out the level of support given to business through Government grants but also shows the increase in arrears in council tax, business rates and council house rents.

**3 LEGAL AND PROCUREMENT IMPLICATIONS**

- 3.1 Key performance indicators and progress reporting must be fit for purpose, monitored and managed to ensure effective council governance. Key performance indicators enable evidence based quantitative management reporting and where necessary allows for remedial actions and decisions to be taken.
- 3.2 There are no legal and procurement implications arising directly from this report, though individual projects are subject to review by Legal Services and Procurement as and when necessary, and in particular where they require consideration of the council's Contract Procedure Rules and Public Contracts Regulations 2015 (PCR2015) and governance where required.

**4 WORKFORCE IMPLICATIONS**

- 4.1 None directly.

## 5 PROPERTY AND ASSET IMPLICATIONS

5.1 None directly.

## 6 CONSULTATION AND COMMUNICATION

6.1 Members of Cabinet, Executive Leadership Board, Corporate Heads of Service and Service Leads have been consulted on the content of this report.

6.2 This report and appendices were reviewed and discussed on behalf of Scrutiny Committee by the newly formed Performance Panel on 14 September 2020. Appendix 7 is the action notes from this meeting.

## 7 ENVIRONMENTAL CONSIDERATIONS

7.1 Many of the activities detailed in this report actively protect or enhance our environment and support the council and district to reduce its carbon impact. These will be considered as part of each detailed business justification case.

## 8 EQUALITY IMPACT ASSESSEMENT

8.1 None arising from the content of the report, although officers will have regard to the considerations as set out in the Equalities Act 2010 and whether an Equality Impact Assessment will be required to be undertaken on any specific recommendations or future decisions made. This report is not making any decisions and is for noting and raising issues only.

## 9 DATA PROTECTION IMPACT ASSESSMENT

9.1 None required.

## 10 RISK MANAGEMENT

10.1 Without doubt, the COVID-19 pandemic has had fundamental impact on the way we live and work. At its most basic, demand has fallen in some areas and projects and activities have been delayed due to supply chain issues or resourcing gaps. In other areas demand is substantially higher than usual. In both cases this will impact on the council's ability to deliver the priorities as set out in the Council Plan and is discussed further in the main report and Appendix 1.

<b>Risk</b>	<b>Mitigation</b>	<b>Opportunities</b>
<i>Property- none</i>		
<i>Community Support- Lack of consultation and community engagement on significant projects that affect residents and can</i>	Regular consultation and engagement with stakeholders and residents regarding projects or policy changes.	Positive engagement and consultation can bring forward alternative options that might not have otherwise been

<b>Risk</b>	<b>Mitigation</b>	<b>Opportunities</b>
<i>cause objections and lead to delay.</i>		considered.
<i>Timescales- Delays to project delivery can lead to increased cost and lost revenue.</i>	Regular project monitoring undertaken to identify and resolve slippage.	
<i>Project capacity- Availability of staff to deliver projects.</i>	Resources to deliver projects are discussed at the project planning stage and agreed by the project board and monitored by the Programme and Capital Strategy Board	Opportunities present themselves for staff to get involved in projects outside their normal role enabling them to expand their knowledge and skills base as well as working with others.
<i>Financial / Value for Money (VfM) Budget deficit or unforeseen under or overspends</i>	Regular monitoring of budgets and financial position including forecasting to year end to avoid unplanned over/underspends.	Early notification of unplanned under/overspends through regular monitoring allows time for plans to be put in place to bring the finances back into line with budget forecast.
<i>Legal</i>	Legal resources are discussed with project leads.	Opportunity for the use of in house resources able to input to through the life of the project with local Winchester and cross council knowledge.
<i>Innovation – improvement in service delivery</i>		KPIs can evidence the need for innovation to improve service delivery
<i>Reputation- Ensuring that the council delivers the outcomes as set out in the Council Plan.</i>	Regular monitoring and reporting of the progress the council is achieving against its priorities included in the Council Plan, including this report.	Work with Communications Team on press releases to promote and celebrate successes.
<i>Other</i>		

## 11 SUPPORTING INFORMATION:

- 11.1 This report provides an update on the council's progress achieved against the priorities included in the Council Plan 2020-25 and Strategic Key Performance Indicators (KPIs). Information is also provided in the form of refreshed highlight reports that briefly set out the progress of the council's most significant 'Tier 1' projects.

- 11.2 Due to the outbreak of the COVID-19 pandemic just before the start of Q1, measures were put in place following Government guidance to close entertainment, hospitality and indoor leisure premises, as well as certain outdoor recreation facilities. The public were urged to stay at home and limit all but essential travel and people who could work from home were asked to do so.
- 11.3 The main priority for the council during the pandemic has been to maintain services at usual delivery standards for as long as possible.
- 11.4 Cabinet were presented with a report in May (CAB3244, 21 May 2020) that set out an overview of the council's work that had been undertaken to support the district during the pandemic and highlighted the impact that the consequences of COVID-19 was having on the council's finances and internal business continuity. The report also included a paragraph covering the progress of the council's significant development projects that support delivery of the Council Plan priorities.
- 11.5 The Council Plan priorities remain relevant but are tempered by the impact of COVID-19. Therefore, this report tracks changes to demand over the Q1 period in addition to providing an update on the recovery work set out in CAB3244.
- 11.6 A report setting out the revised General Fund budget for 2020/21 (Report CAB3256 refers) includes an update on the council's financial position and year end projections taking into consideration the impact of the COVID-19 pandemic. Owing to the detailed financial information in the Revised General Fund Budget 2020/21 report, apart from an HRA update, financial monitoring information has been removed from this report to avoid duplication
- 11.7 Appendix 1 provides an update on the progress achieved during the first quarter of the new 2020/21 financial year against the five priorities included in the Council Plan 2020-25.
- 11.8 Appendix 2 provides an update on the performance against the Strategic KPIs. These were agreed by cabinet at its meeting on 21 May 2020 and are directly linked to the corporate heads of services and heads of programmes strategic service plans.
- 11.9 The monitoring and reporting frequency of each KPI varies between monthly, quarterly, annually and biennially depending on the availability of data and the table has been arranged so that the KPIs with quarterly data appear first.
- 11.10 For this report a new column has been added to the table to capture the known impacts of the COVID-19 pandemic and the effect that this may have on the performance of each KPI.
- 11.11 Appendix 3 provides an update on the progress made against the council's significant 'Tier 1' programmes and projects which are being, or will be undertaken during the next five years. Senior officers have reviewed each of

the council's programmes and projects and scored these against a range of criteria including relevance to the Council Plan and budget. The programmes and projects that have a score above an agreed threshold have been assessed as Tier 1 projects.

11.12 Referred to in the previous quarterly report, the update provides for a new highlight report format which coincides with new corporate programme management arrangements and the introduction of the Programme and Capital Strategy Board from July 2020.

11.13 The council's 'Tier 1' programmes and projects are:

- Carbon Neutral Programme
- Central Winchester Regeneration
- Durngate Flood Alleviation Scheme
- Environmental Services (Waste) Contract
- Local Plan/ CIL
- New Homes Programme
- Winchester Movement Strategy
- Winchester Sport and Leisure Park

## 12. COVID-19 Response and Restoration

12.1 At its meeting on 21 May, cabinet was presented with a report that gave an update on the council's response to the COVID-19 pandemic and included the first draft of the Recovery and Restoration Plan (CAB3244 Appendix 4) which set out the council's approach to address the major challenges in three main areas:

- Our local economy – helping local businesses recover from the loss of income and ongoing disruption
- Local people and communities – affected by loss and bereavement and the impacts of lockdown
- The council's own finances – requiring difficult choices to return to a balanced budget after the income losses and additional costs of COVID-19

12.2 The table below shows the progress that has been made on reviewing and validating the Recovery Plan:

Ref	Detail	Milestone	Status
1	Initial plan; approved cabinet 21 May 2020; action plans by lead Corporate Head of Service – Economy & centres; Open space; Transport; Housing;	May 2020	Complete

Ref	Detail	Milestone	Status
	Community.		
2	Briefing and input from policy committees (x2)	Business & Housing Committee 20/6/20 Health & Environment Committee 7/6/20	Complete
3.	Community impact assessments WCC teams; service (done) and community (in progress)	September 2020	In progress
4	Review, develop, validate recovery plan: <ul style="list-style-type: none"> <li>- Review actions since May; progress check</li> <li>- Validate initial CIA, improved understanding from May to date; Scrutiny update</li> <li>- Explore community impacts</li> <li>- Consider budget implications</li> <li>- Consider impact / role of local plan, economic strategy work</li> <li>- Integrate with MTFs and 2021/2 budget strategy</li> <li>- Strategic discussion with cabinet</li> </ul>	5 August  7 September    TBA	Complete  In progress   In progress
5.	Consider extent of engagement approach beyond that already implemented; the developing approach is; <ul style="list-style-type: none"> <li>- Market towns – new quarterly partnership in place</li> <li>- City centre – new quarterly partnership in place</li> <li>- Subject reference groups – community, economy (sector / geography?) – developing</li> <li>-</li> </ul>	ELB discussed 5 August    TBA	Complete   In progress
6.	Cabinet budget strategy report MTFs	Cabinet 21 October	In progress

12.3 Appendix 4 to this report provides an update on the demand for our services during the period April to July 2020 and compares this to the same period in 2019.

- 12.4 The figures in the table show that the Local Resource Centre, set up to provide community support to our most vulnerable residents during lockdown received 556 new referrals for support and delivered 186 prescriptions and 105 food parcels. A further 39 shopping trips were made on behalf of residents who were unable to leave their homes.
- 12.5 With national economic uncertainty, arrears have risen for our housing tenants when compared to the same time last year and our housing team has reached out to over 1,660 tenants to offer support.
- 12.6 Progress is underway against a number of the actions that were identified under the recovery, rebuild and reimagine headings including:
- Committee meetings going ahead as scheduled with live audio streaming and video available online.
  - Supporting the reopening of the High Street on 15 June with additional signage and pavement markings to help people maintain social distancing
  - Reintroducing the Winchester Street Market, operating on Friday and Saturdays,
  - 'Back to Business' pack issued to retailers to support their reopening including guidance and practical resources
  - Launch of new discretionary COVID-19 fund for businesses that have not been eligible for previous funding packages
- 12.7 Appendix 5 provides an update on the progress of the actions included in the Recovery and Restoration Plan that was reported to cabinet in May.
- 12.8 In addition, the council has reviewed whether the impact of the pandemic requires us to consider any adjustments to services to best serve our communities and all teams have provided information. We are in a period of transition and immediate adjustments include:
- Undertaking consultation and community engagement virtually rather than face to face due to restrictions on gatherings. This is already in train with the New Homes team hosting a session with local residents and a climate change conference planned for the autumn.
  - Ensuring sufficient capacity is in place to have in place the Local Response Centre in preparation for a second wave of infection and that community groups are still in place to provide local support.
  - Ensuring our benefits team have the capacity to respond to an increase in benefit claims and provide a speedy response in situations where there is a change in financial circumstances.



- Ensuring that we continue to provide regulatory inspections including those by Building Control surveyors and Environmental Health commercial food health and safety inspectors.
- Ensuring that we continue to liaise and communicate with our partners, stakeholders and residents using virtual and digital communication channels.
- Providing a reception facility for customers who need to meet face to face with officers at the council.
- Work with our contractors to ensure that housing maintenance and heating appliance service appointments are maintained.

#### OTHER OPTIONS CONSIDERED AND REJECTED

13.1 An alternative approach would have been to recast the Council Plan priorities in the light of the COVID-19 pandemic. However, on balance it is considered that the five policy themes of the council remain relevant and the annual refresh of the Council Plan will take place over the third quarter in line with the 2020/2021 budget setting.

#### BACKGROUND DOCUMENTS:-

##### Previous Committee Reports:-

CAB3246 – Quarter 4 Finance and Performance Monitoring dated 9 July 2020

##### Other Background Documents:-

None

#### APPENDICES:

Appendix 1 Council Plan 2020-25 progress update – April to June 2020

Appendix 2 Strategic Key Performance Indicators Q1 update

Appendix 3 Programme and Project Management – Tier 1 project highlight reports

Appendix 4 COVID-19 Council services demand data – April to July

Appendix 5 Restoration and Recovery Plan – progress update

Appendix 6 Housing Revenue Account – financial update

Appendix 7 – Action Notes for Performance Panel 14 September 2020

## COUNCIL PLAN 2020–25

### Q1 PROGRESS UPDATE

#### PRIORITY – TACKLING THE CLIMATE EMERGENCY AND CREATING A GREENER DISTRICT

The climate crisis remains a significant, long term challenge to all of us in the coming years and decades. Winchester City Council has committed to tackling the crisis in order to hand our district to our children and grandchildren in a better state than it is now. The impact of COVID-19 presents an opportunity to foster behaviour change in our society that will help us to do this.

#### **What we want to achieve**

- Winchester City Council to be carbon neutral by 2024
- The Winchester district to be carbon neutral by 2030
- Reduced levels of waste and increased recycling, exceeding national targets
- An increase in the proportion of journeys taken by walking, cycling and public transport

#### **Over the last quarter we have achieved the following**

- **Carbon neutrality to be made central to everything we do**

*Commencement of a contract for the council's operational buildings to be supplied by electricity provided from sustainable sources, including wind and solar power, from the 1st April 2020. This will have the immediate impact of reducing our carbon emissions by 19% with the long term aim of further reducing our carbon emissions by 40% if we can 'on-board' all of our sites onto our new green tariff.*

*Large scale move to home working for staff in response to the COVID-19 pandemic and measures such as video conferencing adopted to make this approach sustainable for the future.*

*Work started on a major new flood defence for Winchester at Durngate to provide three new sluice gates on the remaining uncontrolled channels of River Itchen to help to protect the city centre, homes and businesses from high water levels. A highlight report for this project is included at Appendix 3.*

*Over 500 trees planted during 2019/20 (target 100 trees per annum) and work will commence soon on developing a programme for 2020/21.*

*A highlight report for the Carbon Neutral programme is included at Appendix 3. This is the first time that the programme has reported in this format and more detail will be added over the next quarter.*

- **Have an adopted and up to date Local Plan with positive policies which promote low carbon development and transport while protecting our heritage and natural environment**

*Work had been progressing on the new Local Plan in accordance with the timetable in the council's adopted Local Development Scheme. This included finalising the evidence base. A Strategic Issues and Options document (formerly referred to as the "Prospectus"), was going to include how the council's climate change declaration had been fully woven into the heart of the Local Plan. This document was due to be considered by Cabinet on the 18<sup>th</sup> August with consultation planned for the autumn.*

*However, the Government has recently consulted on a number of radical changes to the planning system and a decision was taken to pause work on the Local Plan in order to fully understand the implications of these changes on the Local Plan.*

- **Take a lead with partners and residents to deliver the Carbon Neutrality Action Plan throughout the district**

*Installation of 849 square metres of photovoltaic (PV) panels on the Winchester Sport & Leisure Centre that can generate at least 140,000 kilowatts of green energy a year and feed energy back into the grid if excess power is generated.*

- **Deliver the City of Winchester Movement Strategy, refresh the air quality management action plan and prioritise walking, cycling and public transport throughout the district**

*A highlight report for this programme is included at Appendix 3. This is the first time that the programme has reported in this format and more detail will be added over the next quarter.*

- **Work with other public authorities to expand the range of materials we recycle**

*Winchester City Council is working through the Project Integra partnership to review options for a single MRF in Eastleigh and is looking at the option of moving to a twin stream or kerbside sort system to greatly increase the range of material being collected.*

*We are also working with Project Integra to understand the impact of introduction of food waste recycling which is Governments' preferred direction of travel by 2023 for every local authority.*

- **Safeguard our district's extensive natural habitats and precious ecosystems by delivering the actions in our Biodiversity Action Plan (BAP)**

*Production of the BAP has started, and the draft document will be presented to the Health & Environment Policy Committee on 30 Sep 2020 and Cabinet in December 2020. In addition, a number of engagement activities will be undertaken to help inform the final document.*

## **PRIORITY – LIVING WELL**

We want all our residents to live healthy and fulfilled lives. We recognise that our residents are living longer and want to ensure the district offers the right mix of facilities for all ages and abilities.

### **What we want to achieve**

- Reduced health inequalities
- Increase in physical and cultural activities
- An increase in active travel
- Services that work for all, but especially for residents who need more help to live well
- Attractive and well used green spaces with space for relaxation and play

### **Over the last quarter we have achieved the following**

- **Focus our activities on the most disadvantaged areas, communities and groups**

*Local response centre (LRC) set up as part of countywide network to handle COVID-19 related requests for assistance which require local intervention. Links established with voluntary sector organisations to provide many of the services required. Widespread community network of support published online and status of other key services for vulnerable people, such as the food banks and Citizens Advice monitored and supported where required.*

*Health and welfare calls made to over 900 general need tenants identified as vulnerable and potentially in need of extra support, with those tenants identified as vulnerable receiving a daily call.*

*We have continued to issue grant support to key voluntary sector organisations supporting our more vulnerable residents, such as Citizens Advice Winchester District, Trinity, Winchester Nightshelter, Home-Start, Winchester Live at Home scheme and Winchester Young Carers.*

- **Opening of the new Winchester Sport and Leisure Park to offer sustainable, accessible facilities for all to enjoy a wide range of activities**

*See project highlight report at Appendix 3.*

- **Supporting communities to extend the range of sports facilities across the district**

*Discussions continue with the developer over the specification and design of a cricket pavilion for the West of Waterlooville development.*

- **Create safe cycle ways and pathways to make it safer and more appealing for our residents to cycle and walk to their destination**

*A local cycling and walking improvement plan for Winchester is being developed as part of the Winchester Movement Strategy. The Parking and Access Strategy delivery will consider the needs of the market towns. Meetings are underway to discuss these with representative groups.*

*Also see project highlight report at Appendix 3.*

- **Maintain and enhance the open spaces and parks that support good mental and physical health for residents of all ages**

*Play areas were closed due to COVID-19 but following Government relaxations of lockdown restrictions all facilities re-opened on 4 July with appropriate signage, social distancing and other measures in place to help keep the public safe. Most greenspaces remained open to the public but further steps, like introducing a one-way system in Abbey Gardens, have been taken in line with national guidance to manage pressure on heavily used areas.*

*Some projects have continued throughout lockdown including the creation of a new area called Badgers Patch in Stanmore and changes to Marnhull Rise, as well as work on the replacement of the North Walls Cricket Pavilion and the renovations to Chilcomb Pavilion. It is still expected that the renovation programme for play areas for 2020/21 will be delivered despite the delays due to the pandemic. However, delivery will depend on work pressures surrounding the pandemic and other factors such as contractor availability.*

## **PRIORITY - HOMES FOR ALL**

Housing in our district is expensive and young people and families are moving out because they can't find suitable accommodation they can afford.

Winchester district needs homes for all – homes that are affordable and built in the right areas for our changing communities/

### **What we want to achieve**

- More young people and families working and living in the district
- All homes are energy efficient and affordable to run
- The creation of communities not just homes
- No-one sleeping rough except by choice

### **Over the last quarter we have achieved the following**

- **The council building significantly more homes, both traditional council homes and through the council housing company**

*There are currently 121 new homes under construction across four sites. Plans are progressing through the appointment of Wates contractors to build 75 new homes at Winnall, a proportion of which may be transferred to the council's housing company. There were no new starts or completions during the first quarter of 2020/21.*

*A highlight report for the New Homes programme is included at Appendix 3.*

- **Strengthen our Local Plan to ensure homes are built for all sectors of our society including young people**
- *A Strategic Housing Market Assessment has been completed and this information will be used to inform the housing policies in the new Local Plan. The government is consulting on a number of proposed changes to the planning system which include significantly increasing the number of homes that would be built in the district. These proposals are currently being assessed and will be the subject of cabinet reports at the end September and the middle of October.*
- **Use the new Winchester Housing Company to deliver a wide range of housing tenures to meet local needs**

*The company has limited resources and as such seeks to minimise its drawdown of capital funding through leasing assets from the Housing Revenue Account and the General Fund, potentially acquiring properties from the market place. The company business plan is progressing to be in a position to lease 5 properties per year which could include a block of flats as one transfer. This would provide housing that will become income generating whilst at the same time offer social advantages for a need not met elsewhere such as homes for keyworkers and young professionals.*

*Since the last performance report we have now confirmed the legal position on leasing and commissioned lease valuations on prospective identified opportunities. We now need to financially evaluate these to ensure leasing properties is a viable route for the company to develop.*

- **Provide support for our homeless and most vulnerable people**

*In response to the Governments directive to 'Get Everyone In' at the end of the last quarter, to protect those sleeping rough or at risk of sleeping rough and considered to be most vulnerable from COVID-19, a 10 bed project was secured with 10 individuals accommodated.*

*A further number of individuals were accommodated at a local hotel and all those individuals accommodated received food, healthcare and support from the outreach services to maintain their accommodation and support the individuals to not return to rough sleeping. In total 32 individuals were accommodated during Q1 with 14 moving on to long term housing options during the period, with transition planning development underway for the remaining individuals.*

- **Be innovative in moving the energy efficiency of new and existing homes towards zero carbon**

*Pre-application work with Development Management completed in respect of Passive House Pilot project at Micheldever. A virtual consultation event took place on 14 August 2020, with 18 attendees.*

*An officer presentation on scoping work of the housing stock retrofit £1m per year /£10.7m programme will be given to the Business and Housing Policy Committee in September. A pilot retrofit works on Swedish timber frame non-traditional properties will look at worst performing / hardest to treat properties. Review of the pilot scheme will inform what retrofit work we do with the other similar properties. We are completing bids for funding as they arise such as professional fees and/or capital works i.e. clean heat grants.*

- **Work with developers to ensure that they provide affordable housing and homes at fair market value as part of new developments**

*Discussions are on-going with Cala Homes regarding an affordable extra care scheme at Kings Barton.*



## **PRIORITY - VIBRANT LOCAL ECONOMY**

Winchester district is home to a host of successful businesses and enterprises with high levels of employment in our urban and rural areas. In the face of tough competition, our high streets, town and business centres must attract new investment in low carbon offices, workspace and transport links.

### **What we want to achieve**

- Grow opportunities for high-quality, well-paid employment across the district
- New offices and workspace are located in areas with sustainable transport links or where they reduce the need to travel to work
- More younger people choose to live and work here
- Businesses grasp opportunities for green growth
- The city, market towns and rural communities across our district have a compelling and competitive visitor offer

### **Over the last quarter we have achieved the following**

- **Working with business, universities and colleges to position Winchester district as a centre for digital, creative, knowledge-intensive networks**

*An EDRF funding bid has been submitted for a Digital Growth Factory including commercialisation courses, acceleration support, incubation and scale up support for digital businesses. Following a successful expression of interest round a full application has now been made. Decisions on applications have been delayed due to the impact of COVID-19 but it is anticipated that we will have confirmation by the end of the year.*

*Sponsorship of the Winchester Business Excellence Awards Digital Innovation category with Winchester BID is ongoing. The deadline for applications was 31 July. PR support through business e-news undertaken. Award ceremony planned for October.*

*Due to COVID-19 the Winchester Design Festival is postponed to February 2021. This festival benefitted from a one off project funding approval to support a programme which excites and inspires young people about how design can accelerate business growth and increase employability; and promote Winchester to the world as an innovative city. Discussions with the festival organisers are ongoing.*

*A monthly edition of Arts News has been produced aimed at the arts, culture and creative sectors providing up to date advice and support throughout this period.*

*Face to face meetings as part of the Cultural Network Group have been postponed. Future virtual meetings have been planned in addition to ongoing direct engagement with key stakeholders in the arts community.*

*The redevelopment of central Winchester prioritises the needs of younger people and work continues on the development framework and delivery strategy for the area. Work to explore how Kingswalk could be developed into vibrant creative hub to support small businesses, the arts and opportunities for young people continues.*

*A highlight report for this project is included at Appendix 3.*

- **Grow opportunities for high-quality, well paid employment across the district**

*Following the COVID-19 lockdown, we led on a Back to Business campaign working with Environmental Health and Corporate Communications Teams to support business re-opening. This included 2 editions of a Back to Business pack, social media activity and regular economy and tourism B2B e-newsletters.*

*Set up a business support help line to provide advice to businesses about support measures available and guidance around re-opening*

*Dedicated business support pages developed and regularly updated along with a series of business e-bulletins helping businesses keep abreast of changing guidance and support measures available*

*Represented Winchester's local economy at weekly meetings with EM3, BIDs and Economic Development teams across the county and wider EM3 region, sharing opportunities, best practice and COVID-19 related recovery plans.*

*Led on the mobilisation of the Discretionary Grant Programme from central Government to support small businesses impacted by COVID-19 who were not eligible for other grants. 293 applications from businesses received in the first application window. To date £1,076,750 has been dispatched to over 180 successful business applicants. Total fund value of £1,482,500 is available. A second application window will open in early August to mobilise the as much of the remaining £405,750 as possible, with all payments processed by end of August.*

- **Strengthening the Winchester brand and working in partnership to promote and develop our unique cultural, heritage and natural environment assets**

*Following the commissioning of a local film company with expertise in tourism films to develop a series of promotional destination films, storyboards have been developed and filming has commenced. Whilst COVID-19 has delayed progress the opportunity has been taken to create a specific film aimed to inspire consumer confidence and influence local spending. This will be ready mid-August.*

*Work with Discover Winchester partners and Rocket Launch PR whilst affected by COVID-19, planning around collaborative marketing and shared*

*messages as part of restore and rebuild activity has taken place along with a virtual meeting on 9 July. Partners have not been in a position to make their renewal payments which remains under review.*

*Launched Dream Now, Travel Later campaign in response to restrictions on travel. Virtual Winchester was developed which promoted virtual activities and experiences on offer to maintain engagement whilst on lockdown and to inspire people to plan a trip to Winchester in the future. Promoted across all digital platforms, five B2C e-news, website and social media platforms.*

*Regular B2B e-newsletters kept businesses in the visitor economy updated regarding business support, national and regional initiatives alongside VisitWinchester updates.*

*Maintained engagement with the visitor attractions sector via virtual group meetings sharing advice, experience, intelligence and recovery plans.*

*Represented Winchester's visitor economy at bi-weekly Visit England/Visit Britain/Tourism South East meetings. Meetings undertaken with our taskforce contact at VB/VE and participation in the slack community – designed to share best practice, collaborate with other destinations across the UK.*

- **Supporting business in meeting the challenge of carbon neutrality**

*Sustainable Business Network has moved to a virtual platform.*

*Virtual meetings held with large businesses to help them reduce their carbon emissions. Four businesses are working with the council on introducing solar panels to reduce their energy costs and help generate green electricity.*

*Virtual climate conference has been planned to be held in August 2020 to review the council's progress against the climate action plan and advise businesses on forthcoming plans for next year (now deferred to the autumn).*

- **Securing support to replace LEADER funding and sustain business development in rural areas.**

*Completed and submitted the annual LEADER Attestation report to the Rural Payments Agency.*

## **YOUR SERVICES, YOUR VOICE**

Throughout the outbreak of COVID-19, the council has continued to deliver high quality services and track the performance of our remote working teams in relation to customer response and service delivery. The pandemic has fast tracked developments around digital delivery and the streamlining of processes, creating improvements to efficiency and accessibility of services residents, tenants, visitors, businesses and non-profit organisations across our district in restricted and sometimes difficult circumstances. Our commitment to ensuring residents are able to make their voice heard and be able to see and understand how the council makes its decisions has been upheld by the introduction of virtual committee meetings with special arrangements and new protocols around public participation.

### **What we want to achieve**

- An open and transparent council
- Improving satisfaction for our services
- Good value compared to other similar authorities
- Continuous improvement in cost-effectiveness
- High accessibility and usage of our services
- Constructive and effective partnerships across the district
- A balanced budget and stable council finances

### **Over the last quarter we have achieved the following**

- **New processes that involve the public, businesses, stakeholders and ward councillors earlier and more deeply in the design and decision making process**

*A new approach to engagement is being coordinated by the Corporate Head of Strategic Support to ensure that public participation around developments to the district can take place in a new format, and not lose the interaction that is needed to meaningfully engage due to restrictions around social distancing. The Head of Engagement and Head of Programme for Central Winchester Regeneration are working on separate engagement 'events' that benefit from new technology and recently enhanced techniques around virtual meetings and conferences/webinars and these will be used as 'test of concepts' to assist with defining the best course of action going forward.*

- **New processes that effectively respond to and use complaints and feedback to drive service improvement**

*We have reviewed the current complaints procedures and updated the corporate Customer Complaints Policy. This is due to be introduced in the autumn and will be supported by a communications campaign and a training programme for new starters and staff who regularly manage and respond to customer complaints.*

- **New wider set of published measures designed to drive improved satisfaction and performance**

*A new performance management area for the website is under development which will enable the council to publish regular updates against the performance indicators.*

- **More effective use of technology to make it simpler and easier to deal with the council and its delivery partners while reducing cost**

*The outbreak of COVID-19 has driven forward the agenda in terms of digitalisation of services, seeing high volume services switch to online and phone service delivery as default, in the absence of opportunity to have face-to-face meetings.*

*We have introduced bookable appointments in reception through a variety of methods including virtual video meetings via a terminal in reception and meetings by a phone provided in reception. Initially, this is for critical services only that relate to customer wellbeing.*

*A new on-line system has been introduced for residential parking zone permits.*

- **Strong focus on accessibility standards to ensure our services are usable by all**

*The commitment to accessibility has been upheld during the response to the pandemic. All signage produced complies with good practice around legibility, and the language and tone of communications has been adapted in order to ensure we are inclusive and our messages are framed clearly to reach the broadest possible audience.*

*Work is underway in IT to ensure the website complies with the latest standards in accessibility.*

- **Investing in our staff and making the most of their skills and talents**

*The COVID-19 response from the council afforded the organisation an opportunity to encourage staff to play to their skills in supporting us with our emergency response and maintaining resilience. Colleagues were able to flag their availability for redeployment and work is a cross cutting way to deliver new services such as the Local Response Centre – which was established and active within 48 hours using redeployed staff from Customer Reception, Sport management, Transformation, Housing and Council Tax and Benefits.*

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**Strategic Key Performance Indicators**

The following table presents an update against the strategic key performance indicators that were approved by cabinet on 21 May (report CAB3230 refers).

The availability of the data for each KPI is often from sources external to the council and varies from monthly, quarterly, annually and biennially. Where the data is available at annual intervals, this will usually be reported after the end of each financial year.

For ease of reading, the KPIs with either monthly or quarterly data or where annual data has become available in quarter, have been moved to the top of the table followed by KPIs with less frequently available data.

A new column has been added to the table below for this quarter to capture the impact and effect that the COVID-19 pandemic is having or will have on the performance data for the year.

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director	Lead CHoS	Frequency of reporting	Polarity	Previously Reported Data	Q1 (where available)	R A G Status	KPI Target 2020/21	Impact of COVID-19
<b>MONTHLY/QUARTERLY KPIs</b>												
<b>Tacking Climate Emergency</b>												
TCE02	Reduced levels of waste and increased recycling	Percentage of household waste sent for reuse, recycling and composting	Service Quality & Transformation	Services	Regulatory	Monthly	Higher = better	36.1% (2018/19) 41st out of 54 collection authorities in South East	42.0%		Increase against 2018/19 outturn	Main collection services maintained despite COVID-19. Volume of waste increased.
TCE03	Reduced levels of waste and increased recycling	Kgs of domestic residual waste collected per household	Service Quality & Transformation	Services	Regulatory	Monthly	Lower = better	461kg (2018/19) /household 38 <sup>th</sup> out of 54 South East collection authorities	119.91kg		Reduction against 2018/19 outturn	Main collection services maintained despite COVID-19. Volume of waste increased
TCE06	An increase in the proportion of journeys taken by walking, cycling and public transport	Proportion of visitors using parking sessions in each of three main areas of parking, central, inner, and outer	Service Quality & Transformation	Services	Regulatory	Quarterly	Higher = better	Centre 63.50% Inner 21.00% P&R 15.50%	Centre 78% Inner 17% P&R 5%	Not applicable	To be developed	All parking patterns substantially affected and overall demand greatly reduced.
<b>Homes for All</b>												
HA06	Creating communities not just homes	No. of new homes started / completed	Housing & Asset Management	Services	Housing	Monthly	Higher = better	Started 121 Completed 19	No change Started 121 Completed 19	Not applicable	Complete 121 Start 85	Completions delayed
<b>Vibrant local economy</b>												
VLE13 (a)	Grow opportunities for high-quality, well paid employment across the district	% of procurement spend with local suppliers	Finance & Risk	Resources	Strategic Support	Quarterly	Higher = better	Revenue Spend 21.99% (19/20)	Revenue 20.14%		Min 25% Revenue	No identified impact

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director	Lead CHoS	Frequency of reporting	Polarity	Previously Reported Data	Q1 (where available)	R A G Status	KPI Target 2020/21	Impact of COVID-19
VLE13 (b)	Grow opportunities for high-quality, well paid employment across the district	% of procurement spend with local suppliers	Finance & Risk	Resources	Strategic Support	Quarterly	Higher = better	Capital Spend 46.60% (19/20)	Capital Revenue 25.85% 2020/21		Min 25% Capital	No identified impact
<b>Your Services. Your Voice</b>												
YSYV04	Improving satisfaction for our services	Percentage of upheld complaints	Service Quality & Transformation	Resources	Strategic Complaints	Quarterly	Lower = better	59% 2019/20	61%		≤ 59%	No identified impact
YSYV05		No. of valid Ombudsman complaints	Service Quality & Transformation	Resources	Strategic Support	Annual	Lower = better	1 2018/19	2 2019/20		0	No identified impact
YSYV06	Improving satisfaction for our services	Availability of WCC critical infrastructure services excluding planned downtime - email - storage - telephony - document management system(s)	Service Quality & Transformation	Resources	IT	Monthly	Higher = better	Email 100% Storage 100% Telephony 99.5% DMS 100%	Email 100% Storage 100% Telephony 98.83% DMS 100%		≥ 99.5%	No identified impact
YSYV07	Improving satisfaction for our services	Efficient waste collection services - missed bin collection report	Service Quality & Transformation	Services	Regulatory	Monthly	Lower = better	AWC Q4 2019/20 68.89 per 100k bin collections	AWC 57.79 per 100k bin collections		Contract compliance	No identified impact

Page 56

**RAG Parameters:**

This performance indicator is on target

This performance indicator is below target but within 5% of the target

This performance indicator is more than 5% of the target

**KPI's that are not due to be reported on in Q1:**

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director	Lead CHoS	Frequency of reporting	Polarity	Previously Reported Data	Q1 (where available)	R A G Status	KPI Target 2020/21	Impact of COVID-19
<b>6 MONTHLY/ ANNUAL/ BIENNIAL KPIs</b>												
TCE01	Winchester City Council to be carbon neutral	WCC carbon emissions	Climate Emergency & Local Economy	Place	Engagement	Annual	Lower = better	4.005.19 tCO2e 2018/19 figure	Data collected annually	Not applicable	20% reduction on 2018/19 figure	Likely to be significant positive impact as staff work from home and leisure centre closed for several months



Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director	Lead CHoS	Frequency of reporting	Polarity	Previously Reported Data	Q1 (where available)	R A G Status	KPI Target 2020/21	Impact of COVID-19
TCE04	Reduced levels of waste and increased recycling	Percentage of recycling waste contaminated	Service Quality & Transformation	Services	Regulatory	Annual	Lower = better	13.33% contamination from 43 samples. 2 <sup>nd</sup> best performance of Hampshire authorities.	Data available annually	Not applicable	Reduction against 2018/19 outturn	Main collection services maintained despite COVID-19. Volume of waste increased.
TCE05	An increase in the proportion of journeys taken by walking, cycling and public transport	No. bus users	Service Quality & Transformation	Place	Head of Programme	Annual	Higher = better	4.2m passenger journeys in the year 2019 in Winchester and surrounding area (Stagecoach figures). NB 2020 patronage figs severely distorted	Data collected annually	Not applicable	2019 baseline data – target to be considered in line with WMS and in Liaison with HCC	Significant impact as more people work from home and less visitors to the city
TCE07	An increase in the proportion of journeys taken by walking, cycling and public transport	Traffic movement into Winchester	Service Quality & Transformation	Services	Head of Programme	Annual	Lower = better	Average daily traffic flows (HCC source)  St Cross Rd 13,500 Stockbridge Rd  7,300 Andover Rd (N) 12,000 St Cross Rd 9300  NB 2020 traffic figs severely distorted	Data collected annually	Not applicable	2019 baseline data – target to be considered in line with WMS and in Liaison with HCC	Significant impact as more people work from home and less visitors to the city
TCE08	The Winchester district to be carbon neutral by 2030	District carbon emissions - annual report - year on year reduction	Climate Emergency & Local Economy	Services	Engagement	Annual	Lower - better	629,000 tCO2e 2016/17	Data collected annually	Not applicable	Reduction on 2016/17 figure	Significant impact as commuter travel reduces due to people working from home
TCE09	The Winchester district to be carbon neutral by 2030	Produce Local Plan - plan adoption	Climate Emergency & Local Economy	Services	Regulatory	6 monthly	N/A	Evidence base being developed.	Data collected six-monthly	Not applicable	Deliver Plan to adoption in accordance with Local Development Scheme.	No significant impact.
TCE10	Safeguard our district's extensive natural habitats and precious ecosystems by delivering the actions in our Biodiversity Action	Deliver the actions in the approved Biodiversity Action Plan (BAP) - percentage completed	Climate Emergency & Local Economy	Services	Regulatory	Annual	Higher = better	Biodiversity Plan not yet approved	Data collected annually	Not applicable	Available once BAP approved	No significant impact.

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director	Lead CHoS	Frequency of reporting	Polarity	Previously Reported Data	Q1 (where available)	R A G Status	KPI Target 2020/21	Impact of COVID-19
	Plan											
TCE11	Safeguard our district's extensive natural habitats and precious ecosystems by delivering the actions in our Biodiversity Action Plan	Number of trees planted per year	Climate Emergency & Local Economy	Services	Regulatory	Annual	Higher = better	590	Data collected annually	Not applicable	100	No significant impact to date.
TCE12	Take a lead with partners and residents to deliver the Carbon Neutrality Action Plan throughout the district	Number and percentage of all parish councils (Inc. Town Forum) that have local carbon reduction action groups / campaigns	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	Data not yet available	Data collected annually	Not applicable	Baseline to be set when data available	No identified impact
TCE13	Take a lead with partners and residents to deliver the Carbon Neutrality Action Plan throughout the district	Number of people participating in carbon reduction event per year	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	No events held due to COVI-19	Data collected annually	Not applicable	Baseline to be set when data available	No identified impact
TCE14	Improve Air Quality within the Air Quality Management Area	Improvement trends in nitrogen dioxide and particulates, with the intent of complying with national mandatory standards	Built Environment & Wellbeing	Services	Regulatory	Annual	Lower = better	St Georges St 2018: 41µg/m <sup>3</sup> 2019: 39µg/m <sup>3</sup> (First 6 months only) Chesil St & Romsey Rd 2018: 47.5µg/m <sup>3</sup> 2019: 47.2µg/m <sup>3</sup> (First 6 months only)	Data collected annually	Not applicable	Review extent of AQMA in light of 2020 data as set out in CAB3217. NB: Covid-19 will impact this year's data set.	Levels of traffic reduced with corresponding impact on air quality in the town centre (to be quantified).
	<b>Living Well</b>											
LW01	Reduced health inequalities	Inequality in life expectancy at birth (male)	Sport, Leisure & Communities	Place	Engagement	Annual	Lower = better	2018 – 5.8 years	Data collected annually	Not applicable	≤ 5.8 years	Early studies suggest that COVID will have a negative impact on life expectancy
LW02	Reduced health inequalities	Inequality in life expectancy at birth (female)	Sport, Leisure & Communities	Place	Engagement	Annual	Lower = better	2018 – 6.4 years	Data collected annually	Not applicable	≤ 6.4 years	Early studies suggest that COVID will have a negative impact on life expectancy
LW03	Increase in physical & cultural activities	Number of users of the Winchester Sport & Leisure Park	Sport, Leisure & Communities	Place	Engagement	Annual	Higher = better	Figures available after new centre opens	Data collected annually	Not applicable	Not yet published	Difficult to predict the impact due to the centre not opening until 2021

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director	Lead CHoS	Frequency of reporting	Polarity	Previously Reported Data	Q1 (where available)	R A G Status	KPI Target 2020/21	Impact of COVID-19
LW04	Increase in physical & cultural activities	Percentage of adults participating in 150 minutes of sport or physical activity per week within the Winchester district	Sport, Leisure & Communities	Place	Engagement	Annual	Higher = better	November 2019 71.4%	Data collected annually	Not applicable	≥ 71.4%	Expected to increase due to people being at home during lockdown
LW05	Increase in physical & cultural activities	Number of adults with long-term health conditions engaged with physical activity (Winchester City Council - Active Lifestyles Scheme data)	Sport, Leisure & Communities	Place	Engagement	Annual	Higher = better	2019/20 - 469	Data collected annually	Not applicable	200	Likely to increase due to the health impact of COVID-19
LW06	Increase in physical & cultural activities	Increase participation in the Cultural Network in order to strengthen engagement with and support of the arts and cultural sector working collaboratively to strategically develop the offer	Sport, Leisure & Communities	Place	Engagement	Annual	Higher = better	23 organisations	Data collected annually	Not applicable	+10%	No identified impact
<b>Homes for All</b>												
HA01	All homes are energy efficient and affordable to run	% of all WCC homes achieving energy efficiency rating of C or above	Housing & Asset Management	Services	Housing	Annual	Higher = better	60%	Data collected annually	Not applicable	62%	None identified
HA02		% all new homes achieving suitable energy standard	Housing & Asset Management	Services	Housing	Annual	Higher = better	80%	Data collected annually	Not applicable	100%	None identified
HA03	Creating communities not just homes	No. of households in district (all tenures)	Housing & Asset Management	Services	Housing	Annual	Higher = better	54,017	Data collected annually	Not applicable	Trend data for monitoring only	N/A
HA04	No one sleeping rough except by choice	No. of rough sleepers	Housing & Asset Management	Services	Housing	Annual	Lower = better	0	Data collected annually	Not applicable	Trend data for monitoring only	Governments directive to 'Get everyone in' in response to Covid-19 meant anyone rough sleeping was offered accommodation. Financial implications - increased use of B&B, lease of a supported housing property.

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director	Lead CHoS	Frequency of reporting	Polarity	Previously Reported Data	Q1 (where available)	R A G Status	KPI Target 2020/21	Impact of COVID-19
HA05	Creating communities not just homes	No. of new homes planned (5 year supply)	Housing & Asset Management	Services	Regulatory	Annual	Higher = better	505	Data collected annually	Not applicable	500	None detected to date, but economic downturn may impact housing delivery.
HA07	Creating communities not just homes	WCC housing stock, directly owned, housing company	Housing & Asset Management	Services	Housing	Annual	Higher = better	0	Data collected annually	Not applicable	Complete 5 new houses	Completions delayed. Less general fund capital investment in the company.
<b>Vibrant local economy</b>												
VLE01	Grow opportunities for high-quality, well paid employment across the district	No. of business enterprises in professional / technical sectors	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	21.3%	Data collected annually	Not applicable	Trend data for monitoring only	Insufficient data available
VLE02	Grow opportunities for high-quality, well paid employment across the district	Close the gap between workplace earnings and residents' earnings	Climate Emergency & Local Economy	Place	Engagement	Annual	Lower = better	£105.4	Data collected annually	Not applicable	Trend data for monitoring only	Economic downturn likely to have an impact
VLE03	Grow opportunities for high-quality, well paid employment across the district	Productivity measure – gross value added (GVA) per head	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	£39,714	Data collected annually	Not applicable	Trend data for monitoring only	Insufficient data available
VLE04	New offices and workspace are located in areas with sustainable transport links or where they reduce the need to travel to work	Amount of floor space developed in market towns (planning approvals)	Climate Emergency & Local Economy	Services	Regulatory	Annual	Higher = better	Data not available	Data collected annually	Not applicable	Refer to Planning team	Economic downturn may affect delivery of new floor space.
VLE05	More younger people choose to live and work here	Percentage of residents aged 25-35 years old here	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	11.4%	Data collected annually	Not applicable	Trend data for monitoring only	May increase if fewer job opportunities exist for young people
VLE06	Businesses grasp opportunities for green growth	No. of businesses engaged on carbon reduction measures/ projects	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	Data not yet available	Data collected annually	Not applicable	Baseline to be set when data available	No identified impact
VLE07	Businesses grasp opportunities for green growth	Crowd funder grants offered for green projects	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	0	Data collected annually	Not applicable	Launched 15/6/20	No identified impact
VLE08	The city, market towns and rural communities across our district have a compelling and competitive visitor offer (including festivals)	Visitor stay length increasing	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	2.6 days domestic 6.7 days overseas	Data collected annually	Not applicable	Trend data for monitoring only	Likely to reduce due to a downturn in visitors staying overnight

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director	Lead CHoS	Frequency of reporting	Polarity	Previously Reported Data	Q1 (where available)	R A G Status	KPI Target 2020/21	Impact of COVID-19
VLE09	The city, market towns and rural communities across our district have a compelling and competitive visitor offer (including festivals)	Visitor spend increases	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	£263.4m	Data collected annually	Not applicable	Trend data for monitoring only	May increase as more staycation visitors to the district
VLE10	The city, market towns and rural communities across our district have a compelling and competitive visitor offer (including festivals)	Value of tourism to the economy increases	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	£339m	Data collected annually	Not applicable	Trend data for monitoring only	May increase as more staycation visitors to the district
VLE11	The city, market towns and rural communities across our district have a compelling and competitive visitor offer (including festivals)	Deliver tourism marketing activities alongside sector and key stakeholder engagement to influence Winchester's competitive position comparative with the South East and all of England, strengthening the number of trips to Winchester	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	5.05m trips	Data collected annually	Not applicable	Trend data for monitoring only	No identified impact
VLE12	Grow opportunities for high-quality, well paid employment across the district	Business support service - percentage of businesses using the service seeing an increased turnover, improved efficiency or progression to a more sustainable business module. Service currently contracted to June 2021	Climate Emergency & Local Economy	Place	Engagement	Annual	Higher = better	New outcome based KPI for 2020/21. Previous data collected against different KPI, see Q4 report	Data collected annually	Not applicable	50%	Increase in use of business support service during COVID-19 pandemic
	<b>Your Services. Your Voice</b>											
YSYV01	Improving satisfaction for our services	Residents' Survey – satisfaction with the way the council runs things	Service Quality & Transformation	Resources	Strategic Support	Biennial	Higher = better	79% (2019 survey)	N/A	Not applicable	≥ 79%	Insufficient information to predict what impact COVID-19 has had on residents' satisfaction
YSYV02		Tenants' Survey – satisfaction with the overall service provided by the council	Housing & Asset Management	Services	Housing	Biennial	Higher = better	87% (2019 survey)	N/A	Not applicable	≥ 87%	Insufficient information to predict what impact COVID-19 has had on residents' satisfaction

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director	Lead CHoS	Frequency of reporting	Polarity	Previously Reported Data	Q1 (where available)	R A G Status	KPI Target 2020/21	Impact of COVID-19
YSYV03	Good value compared to other similar authorities	Residents' Survey – percentage of residents who agreed the council provides value for money	Service Quality & Transformation	Resources	Strategic Support	Biennial	Higher = better	65% (2019 survey)	N/A	Not applicable	≥ 65%	Insufficient information to predict what impact COVID-19 has had on residents' satisfaction

**CARBON NEUTRAL PROGRAMME**

**HIGHLIGHT REPORT JULY 2020**

**Lead Cabinet Member:** Cllr Ferguson

**Programme Sponsor:** Richard Botham

**Programme Lead:** Susan Robbins

**Programme description and outcome:**

In June 2019, the council declared a ‘Climate Emergency’ and to commit to the aim of making activities of the city council carbon neutral by 2024, and the district of Winchester carbon neutral by 2030. The council in December approved the Carbon Neutrality Action Plan that sets out a number of priority actions that will help address nearly all the council’s carbon emissions by 2024 and contribute to reducing emissions district wide by 2030.

**Programme update summary:**

<b>Programme RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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Council Update:

- The green energy tariff change has now been completed
- 400 solar PV panels installed on new Sport and Leisure Centre
- Re:Fit agreements signed. Tender process seeking bids for energy efficiency works on council buildings to begin during the autumn
- Estimated reduction of 33% (657 t CO<sub>2</sub>e) resulting from staff commuting in 2020/21 due to COVID-19 imposed home working

District Update:

- 300+ trees have been planted in Waterlooville and Whiteley
- We are in the process of signing contracts for a small scale solar site in partnership with a major local employer

- Further EVCP due to be installed on council car parks Oct 2020
- A presentation will be made at Policy Committee in September on the options for retrofit of council housing stock
- University of Southampton research into listed building retrofit / low carbon energy hub / sites for alternative fuel generation due to commence imminently
- In July we launched a summer sustainability competition social media campaign
- Climate conference will take place in October 2020
- Greener Futures Fund launched on crowdfunding platform in July 2020
- Greening Campaign promoted to parish councils and the first two have signed up
- Long-term engagement strategy and plan for the programme is in development

The main risk to this programme is the timescales. The risk register and progress on the programme is regularly review and managed by the Carbon Neutrality Programme Board and the Implementation Group.

### Council Carbon Footprint

	Carbon reduction (tCO2e)	Current Project gateway	Start Date	Projected Actual End	Status	Outcome
Green energy tariff	898	5 – handover & review		Apr 20		Completed
Refuse fleet converted to minimum EURO6 standard	361			20/21		
Re: fit	800			21/22		Assessment of efficiency measure for council estate with programme of investment to make carbon savings
Energy efficiency – Winchester Sport & Leisure Park				22/23		Increased PV capacity
Pilot use of electric bus	55			22/23		Implications of COVID means Stagecoach has withdrawn interest in investing in electric bus fleet and HCC did not submit associated funding bid.



	Carbon reduction (tCO2e)	Current Project gateway	Start Date	Projected Actual End	Status	Outcome
Ultra low or zero emission council vehicles	286			23/24		Across department electrification of fleet vehicles
Home working/ remote working	52			23/24		This is ahead of schedule, should see 1/3 reduction (of 657 t CO2e) in 2020/21 due to COVID-19 imposed home working

### District Carbon Footprint

	Carbon reduction (tCO2e)	Current Project gateway	Start Date	Projected Actual End	Status	Outcome
Agriculture & land use	898	5 – handover & review		Apr 20		300+ trees planted in Waterlooville and Whiteley.
District solar – small scale	361			20/21		Awaiting contract signing. Further locations under negotiation.
District solar – large scale	800			21/22		
Energy efficiency – Winchester Sport & Leisure Park				22/23		
Pilot use of electric bus	55			22/23		
Ultra low or zero emission council vehicles	286			23/24		
Home working/ remote working	52			23/24		

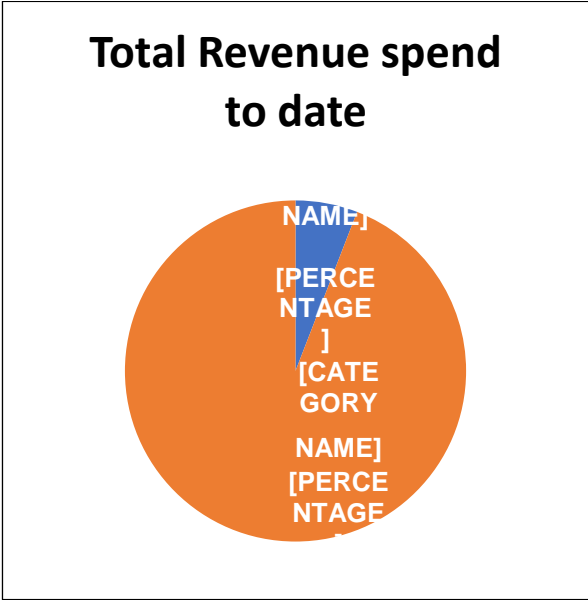
**Budget performance**

CAPITAL	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget							
Spend							
Unspent							
Forecast							
Variance to budget							

Nil Capital

Page 66

REVENUE	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget	10	200	300				510
Spend	10	20					30
Unspent		180	300				480
Forecast	10	188	86				284
Variance to budget	0	12	214				226



**CENTRAL WINCHESTER REGENERATION**

**PROJECT HIGHLIGHT REPORT JULY 2020**

**Lead Cabinet Member:** Cllr Learney

**Project Sponsor:** Chas Bradfield

**Project Lead:** Veryan Lyons

**Project description and outcome:**

Central Winchester Regeneration (CWR) is a major regeneration project in the centre of the city.

The Central Winchester Regeneration Supplementary Planning Document (SPD) was adopted in June 2018.

The vision is for the delivery of a mixed use, pedestrian friendly quarter that is distinctly Winchester and supports a vibrant retail and cultural/heritage offer which is set within an exceptional public realm and incorporates the imaginative re-use of existing buildings.

Development within the Central Winchester Regeneration area should meet the following objectives:

1. Vibrant mixed use quarter
2. Winchesterness (as outlined in the SPD)
3. Exceptional public realm
4. City experience
5. Sustainable transport
6. Incremental delivery
7. Housing for all
8. Climate change and sustainability

**Project update summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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We are currently completing feasibility studies for Kingswalk and a hotel and investigating potential options for bringing Coitbury House back and FGMC back into use.

The biggest current risk is that Development proposals arising from the SPD are not financially viable resulting in development not going ahead as set out in the SPD. To mitigate this as far as possible we are undertaking high level testing of viability, engaging specialist consultants where required and continuing to engage with WCC members and other key stakeholders.

**Project Gateways**

	Duration (months)	Start Date	Planned End Date	Projected Actual End	Status	Outcome
Stage 1: Roadmap Review	5	Jun 19	Sep 19	-	Completed Nov 19	Review of CWR project to inform: - Land uses / mix - Delivery options and associated timeline - Key risks, constraints and opportunities
Stage 2a: Scheme options	5	Sep 19	Jan 20	-	Completed Mar 20	Test different land uses / mix to determine priorities
Stage 2b: Development Framework	3	Jan 20	Apr 20	-	Completed April 20	Generate development framework (preferred option)
Stage 2c: Development Framework and delivery strategy	5	Mar 20	Jul 20	Sep 20		Agree solution for bus operations and carry out soft market testing to further inform the development framework and delivery strategy
Stage 2d: Development framework and delivery strategy	6	May 20	Dec 20	Feb 21		Assessment of delivery models and appetite for risk and control Development framework and delivery strategy finalised following public engagement Cabinet approval of development framework and delivery

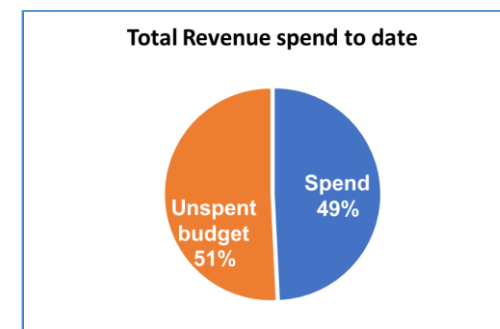
	Duration (months)	Start Date	Planned End Date	Projected Actual End	Status	Outcome
						strategy
Preparation for disposal (dependent on preferred route to market)	16	Feb 21	Jun 22	Jun 22		Dependent on the preferred route to market: Planning permission Market testing / preparation Market launch

### Budget performance

CAPITAL	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total	Nil capital spend
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Budget	0	0	0	0	0	0	0	
Spend	0	0	0	0	0	0	0	
Unspent	0	0	0	0	0	0	0	
Forecast	0	0	0	0	0	0	0	
Variance to budget	0	0	0	0	0	0	0	

Page 69

REVENUE	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget	372	396	0	0	0	0	768
Spend	372	6	0	0	0	0	378
Unspent	0	390	0	0	0	0	390
Forecast	372	394	0	0	0	0	768
Variance to budget	0	2	0	0	0	0	2



**Budget Comments**

CAPITAL - There is currently no capital budget for CWR as any amount required is unknown at this stage of the project.

REVENUE - The project will reach a major milestone in February 2021 when the Development Framework and delivery strategy are approved. The next stage will be preparation for disposal - what will be involved and therefore what costs will be associated is dependent on the preferred route to market which is currently unknown.

Please note this does not include any spend relating to JLL as this is managed from a separate budget.

**DURNGATE FLOOD ALLEVIATION SCHEME**

**PROJECT HIGHLIGHT REPORT JULY 2020**

**Lead Cabinet Member:** Cllr Tod

**Project Sponsor:** Richard Botham

**Project Lead:** Darren Lewis

**Project description and outcome:**

The Durngate scheme is the second phase of the North Winchester Flood Alleviation Scheme and will focus on the area around the Durngate Bridge, the Trinity Centre and Durngate Terrace and is jointly funded by the council and the Environment Agency.

When completed the scheme will provide various flood defences along the River Itchen and will support the council to control and maximise the flow of water safely through the city, and as a result will help multiple residential and commercial properties throughout the city centre.

**Project update summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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The council is now two months into the scheme and no new significant risks have been identified and works are progressing according to plan. There have been some minor issues to deal with, new patches of Knotweed that needed treating for example, but overall the scheme is still on course for the original deadline and is well within budget.

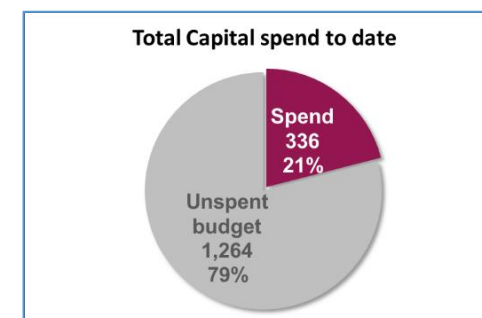
The project is set at 40% risk as opposed to the normal 25% risk on civil engineering schemes as it is a complicated scheme, so the overall scheme and budget has always had an extra safety net from the start. Delivery of the scheme is supported by HCC engineers/project managers with regular virtual meetings and site visits to keep us apprised of the schemes progress.

### Project Gateways

	Duration (months)	Start Date	Planned End Date	Projected Actual End	Status	Outcome
Stage 0: Concept	-	-	-	-		
Stage 1: Feasibility	-	-	-	-		
Stage 2: Design						
Stage 3: Plan for delivery						
Stage 4: Delivery	5	Jun 20	Dec 20	Nov 20		Completion of project. These works will help the council control and maximise the flow of water safely through the city and as a result, will help multiple residential and commercial properties throughout the city centre.
Stage 5: Handover and Review	1	Dec 20	Jan 21	Jan 21		Handover of completed project to WCC. Cost review and communications i.e. press/release and photo shoot will take place.

### Budget performance

CAPITAL	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget	314	1,226					1,600
Spend	314	22					336
Unspent	0	1,264					1,264
Forecast	314	1,286					1,600
Variance to budget	0	0	0	0	0	0	0





Nil revenue spend

REVENUE	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

**ENVIRONMENTAL SERVICES (WASTE) CONTRACT**

**PROJECT HIGHLIGHT REPORT JULY 2020**

**Lead Cabinet Member:** Cllr Tod


**Project Sponsor:** Richard Botham

**Project Lead:** Steve Tilbury

**Project description and outcome:**

This project relates to implementation of a new contract of the council's waste collection service and roll-out of a chargeable and improved garden waste scheme for the district.

**Project update summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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A project board has been set up and meets regularly with councillor involvement. The current waste contract is being extended to February 2021, and the implementation of the new contract and the green waste charging scheme will commence in February 2021.

Support of the project team very valuable so far

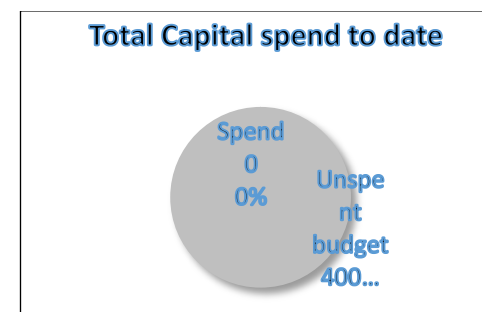
This is a very busy period for the project. Currently preparing to launch the chargeable garden waste service and in the process of procuring external communications support.

**Project Gateways**

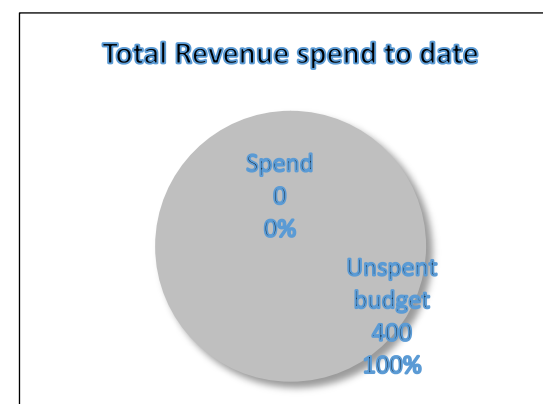
	Duration (months)	Start Date	Planned End Date	Projected Actual End	Status	Outcome
Stage 0: Concept	-	-	-	-		
Stage 1: Feasibility	-	-	-	-		
Stage 2: Concept design						
Stage 3: Plan for delivery	4	Jun 20	Oct 20	Oct 20		<p>All payment options live by Oct 20. External communications support in place.</p> <p>Begin communications around new services that will commence Feb 21.</p> <p>Progress contract negotiations with Biffa re lease + bin delivery. Sign documents and begin 4 month contract extension (as set out in 22 07 20 Cabinet report).</p> <p>Agree first amount of bins to purchase and use ESPO framework. Prepare, produce and successfully deliver new 12 month calendar.</p>
Stage 4: Delivery	4	Oct 20	Feb 21	Feb 21		<p>4 month extension underway, service does not change. Garden Waste bins procured and stored. Communications and marketing strategy implemented. Residents can chose a 140l or 240l Garden Waste bin when they purchase the service.</p> <p>8yr contract and lease signed with Biffa and the council.</p>
Stage 5: Handover and Review	24	Feb 21	Feb 28			Continuous improvement.

**Budget performance**

CAPITAL	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget		400					400
Spend							
Unspent		400					400
Forecast		400					400
Variance to budget	0	0	0	0	0	0	0



REVENUE	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget		150					150
Spend							
Unspent		150					150
Forecast		150					150
Variance to budget	0	0	0	0	0	0	0



**LOCAL PLAN**

**PROJECT HIGHLIGHT REPORT JULY 2020**

**Lead Cabinet Member:** Cllr Porter

**Project Sponsor:** Richard Botham

**Project Lead:** Adrian Fox

**Project description and outcome:**

In accordance with planning legislation, the council must review its Local Plan every 5 years.

The Local Plan is a key corporate document, as it is a statutory requirement under planning legislation to have an up to date development plan with the objective of sustainable development and setting out detailed planning policies for the management and development of land and buildings.

**Project update summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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The Local Plan timetable and the budget forecast that are set out below were all prepared prior to the government issuing two important consultation documents that would radically alter the way that Local Plans are prepared and significantly increase the amount of housing land that the council would need to allocate for development. As a result of this, it was decided to not proceed with the cabinet report on the Strategic Issues & Options document which means that the assumptions that are included in the tables below need to be reassessed.

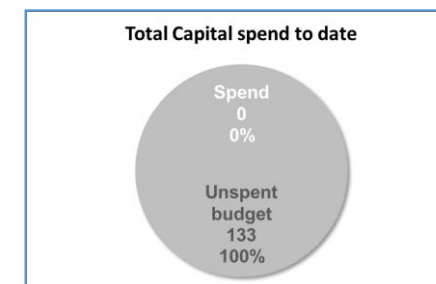
The Strategic Team is currently working on preparing responses to the government consultation documents. Once we are clearer on the next steps we will then work with cabinet and other councilors to agree a revised programme. As a result of this work (which has not yet been undertaken) resources that are currently allocated to specific studies to support the Local Plan may need to be redeployed in order to more closely align the Local Plan process with the government's White Paper. As the White Paper has only just been published it is unfortunately, too early to give any more information at this stage.

### Project Gateways

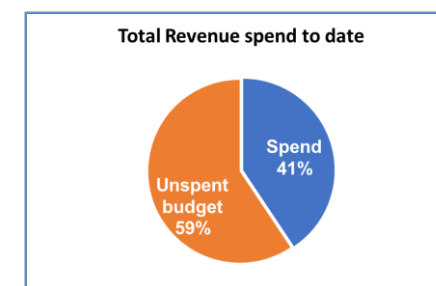
	Duration (months)	Start Date	Planned End Date	Projected Actual End	Status	Outcome
Stage 0: Concept	28	Jul 18	Oct 20			Produce the new Local Plan evidence base
Stage 1: Feasibility	2	Oct 20	Nov 20			Consultation takes place on the strategic Issues and Options document at the end of sept/ early Oct for 6 weeks
Stage 2: Design	2	Mar 21	Apr 21			Consultation on the Draft 18 Local Plan
Stage 3: Plan for delivery	2	Dec 21	Jan 22			Consultation on the Submission version of the LP (Reg 19)
Stage 4: Delivery	-	Jan 23				Adoption of the Local Plan
Stage 6: Handover & Close Out	-	Feb 23				Monitoring of the Local Plan and start the review process at the appropriate time

### Budget performance

CAPITAL	Prior years	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget							0
Spend							0
Unspent	0	133	0	0	0	0	133
Forecast							0
Variance to budget	0	0	0	0	0	0	0



REVENUE	Prior years	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget	0	224	93	95	1	0	413
Spend	0	91	0	0	0	0	91
Unspent	0	133	0	0	0	0	133
Forecast	0	224	93	95	1	0	413
Variance to budget	0	0	0	0	0	0	0



**NEW HOMES DELIVERY PROGRAMME**

**HIGHLIGHT REPORT JULY 2020**

**Lead Cabinet Member:** Cllr Learney

**Project Sponsor:** Richard Botham

**Programme Lead:** Andrew Palmer

**Project description and outcome:**

The cost and affordability of housing in Winchester district is a serious problem and there is a genuine shortage of affordable properties in Winchester

Providing affordable housing can help tackle these problems and delivering new homes is a council priority.

The council is constructing new affordable council homes and also working with Registered Providers (sometimes known as Housing Associations) to provide new affordable housing across the district.

Housing will not be built for profit; it will be to meet the needs of Winchester people who cannot afford a home of their own.

**Programme update summary:**

Update summaries are provided against each project below.

The main risks to the programme are workforce productivity and availability due to COVID-19 and the supply of materials. Both are being closely monitored.

**Project Updates**

Project Name	Start Date	Projected End Date	No. of New Homes planned	Current Project Gateway	Upcoming Milestone	Comments
The Valley, Stanmore	Apr 19	Aug 21	77	Delivery	Completion	Revised programme dependent on supply chain and workforce availability
Rowlings Road, Weeke	Jan 19	Mar 21	7	Delivery	Completion	Revised programme dependent on supply chain and workforce availability
Dolphin Hill, Twyford	Jun 19	Sept 20	2	Delivery	Completion	Some delays due to lack of materials but on track to complete in Sept 20
Southbrook Cottages	Nov 19	Dec 21	6	Design	Outline Business Case & Submission of planning application	Community consultation being planned for August 20
Woodman Close, Sparsholt	Oct 19	Aug 22	5	Design	Submission of planning application	Community consultation event Sept 20
Burnet Lane, Kings Worthy	Jun 19	Jul 21	35	Delivery	Completion	Revised programme dependent on supply chain and workforce availability. Purchase agreement in place
Winnall Flats	Apr 20	Apr 23	75 (approx.)	Design	Submission of planning application	Design work underway
Dyson Drive, Abbotts Barton	Jan 20	Dec 21	8	Design	Outline Business Case	TVGA preventing planning application being made
Corner House	Jan 20	Dec 21	6	Design	Outline Business Case	Designs progressing, awaiting energy report to inform what carbon standard is achievable
Witherbed Lane	Sep 19	Dec 21	4	Design	Outline Business Case	Awaiting stage 2 ecology report which cannot be undertaken until Sept 20



**Q1 Budget performance**

<b>INCOME</b>	<b>Budgeted:</b>	<b>Forecast:</b>	<b>Actual:</b>
Grants - Homes England	£1,611,000	£1,611,000	£0
Grants - Other	£0	£0	£0
MRA	£8,357,000	£8,613,000	£8,613,000
Capital Receipts	£950,000	£3,040,000	£3,040,000
RTB 1-4-1	£3,188,000	£2,065,000	£2,584,000
Borrowing	£17,358,000	£3,514,000	£0
Sales Income	£4,300,000	£200,000	£200,000
S106/Other Income	£250,000	£1,372,000	£1,372,000
<b>Total Income</b>	<b>£36,014,000</b>	<b>£20,415,000</b>	<b>£15,809,000</b>

<b>COSTS</b>	<b>Budgeted:</b>	<b>Forecast:</b>	<b>Actual:</b>
Interest Costs	N/A	N/A	N/A
<b>Total Scheme Costs</b>	<b>£36,014,000</b>	<b>£20,415,000</b>	<b>£1,380,000</b>

**WINCHESTER MOVEMENT STRATEGY**  
**PROJECT HIGHLIGHT REPORT JULY 2020**

**Lead Cabinet Member:** Cllr Tod

**Project Sponsor:** Chas Bradfield

**Programme Lead:** Andy Hickman

**Project description and outcome:**

The council and Hampshire County Council are working together to deliver the aims of a long term Movement Strategy for Winchester designed to improve all forms of movement in and around the city.

**Programme update summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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Feasibility study work in order to progress the delivery of the WMS is well underway with phase 1 completed earlier this year and phase 2 commissioned and due to be completed in the Autumn. A members briefing was held on the phase 1 findings and a public summary document has now been published.

The study work has included stakeholder involvement and has reflected the impact of Covid-19. The council has been working in conjunction with HCC on transport recovery measures in Winchester and the market towns.

The council has recently been awarded LEP funding to progress the Vaultex park and ride proposals in support of the WMS.

Hampshire County Council has submitted a bid (Emergency Active Travel Fund) to the Department for Transport (DfT) which if awarded will help develop some of the walking / cycling proposals in the Winchester Movement Strategy.

**Programme detail**

**WMS Phase 1 – Identify options**

Project Name	Current Project Gateway	Start Date	Project End Date	Status	Upcoming Milestone	Comments
Cycling & Walking Improvement Plan	Phase 1 study completion	Aug 19	Feb 20		Phase 2 study completion - September	Completed phase 1, summary report issued
Freight and Delivery	Phase 1 study completion	Aug 19	Jan 20		Phase 2 study completion - September	Completed phase 1, summary report issued
Bus station relocation	Phase 1 study completion	Sep 19	Mar 20		Phase 2 study completion - September	Completed phase 1, summary report issued
Movement and Plan	Phase 1 study completion	Sep 19	Mar 20		Phase 2 study completion - September	Completed phase 1, summary report issued
Park & Ride	Phase 1 study completion	Jul 19	Mar 20		Phase 2 study completion - September	Completed phase 1, summary report issued

**WMS Phase 2 – detailed assessment**

Project Name	Current Project Gateway	Start Date	Project End Date	Status	Upcoming Milestone	Comments
Cycling & Walking Improvement Plan	Completion of Phase 2	May 20	Sep 20		HCC engineering workshop held	
Freight and Delivery	Completion of Phase 2	May 20	Sep 20		Engagement & Action Plan	
Bus station relocation	Completion of Phase 2	Jun 20	Sep 20		Coordination with CWR	
Movement and Plan	Completion of Phase 2	Jun 20	Sep 20		HCC engineering workshop held	
Park & Ride	Completion of	May 20	Sep 20		Liaison with HCC/ WCC officers	

Project Name	Current Project Gateway	Start Date	Project End Date	Status	Upcoming Milestone	Comments
	Phase 2					

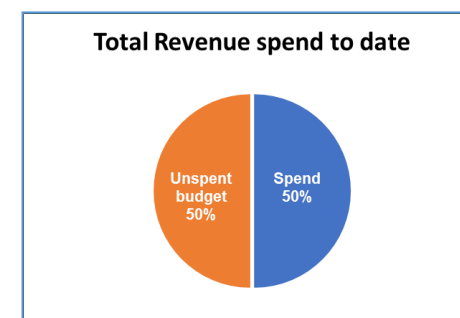
### Budget performance

CAPITAL	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

Nil capital spend

Page 84

REVENUE	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget	125	125	0	0	0	0	250
Spend	125	0	0	0	0	0	125
Unspent	0	125	0	0	0	0	125
Forecast	125	120	0	0	0	0	245
Variance to budget	0	5	0	0	0	0	5



**WINCHESTER SPORT & LEISURE PARK**  
**PROJECT HIGHLIGHT REPORT JULY 2020**

**Lead Cabinet Member:** Cllr Prince

**Project Sponsor:** Chas Bradfield

**Project Lead:** Andy Hickman

**Project description and outcome:**

The Winchester Sport and Leisure Park is a fantastic new facility being constructed at Bar End in Winchester which will provide users with a 50m pool, treatment rooms, 200 gym stations, four squash courts and two large studios.

The aim for the building is to be one of the greenest of its kind in the UK and is on track to achieve a BREEAM rating of excellence.

**Project Update Summary**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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The new Sport and Leisure Park is currently under construction having reached a significant milestone recently with more than 400 Photovoltaic (PV) solar panels installed on the roof of the fitness suite and sports hall.

The impact of the COVID-19 pandemic poses one the greatest risks to this project which could lead to slower progress than scheduled and delays to the opening of the new centre. However, the contractor has maintained a presence on site, albeit with reduced numbers of operatives.

The new site is due to open in Spring 2021.

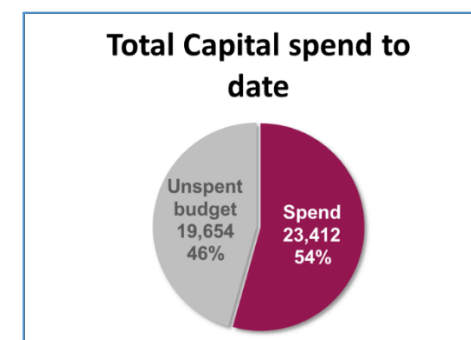
### Project Gateways

	Duration (months)	Start Date	Planned End Date	Projected Actual End	Outcome
Stage 0: Concept	-	-	-	-	
Stage 1: Feasibility	-	-	-	-	
Stage 2: Concept design	4	May 17	Sep 17	Sep 17	Architectural concept approved by the client and aligned to the Project Brief
Stage 3: Developed design	5	Nov 17	Apr 18	Apr 18	Architectural concept tested and validated via design studies and engineering analysis
Stage 4: Technical design	4	Apr 18	Aug 18	Aug 18	All design information required to manufacture and construct the project completed. This includes: Responsibility Matrix, Information Requirements, Design Programme, Procurement Strategy, Building Regulations Application, Planning Conditions, Cost Plan, and Building Contract.
Stage 5: Construction	24	Mar 19	Dec 20	Mar 21	Manufacturing, construction and commissioning completed, in accordance with the Construction Programme agreed in the Building Contract.
Stage 6: Handover & Close Out	2	Feb 21	Spring 21		Building handed over, aftercare initiated and Building Contract concluded.
Stage 7: In use	1	Spring 21	Spring 21		Building used, operated and maintained efficiently.

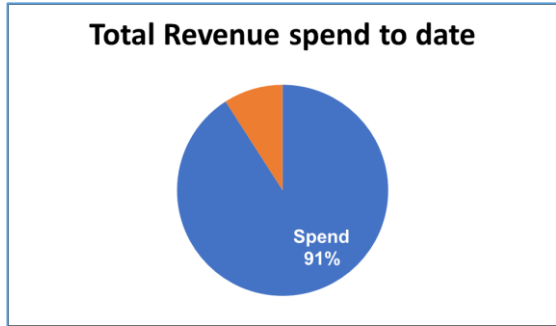
Page 86

### Budget performance

CAPITAL	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget	18,078	24,988	0	0	0	0	43,066
Spend	18,078	5,334	0	0	0	0	23,412
Unspent	0	19,654	0	0	0	0	19,654
Forecast	18,078	23,718	1,270	0	0	0	43,066
Variance to budget	0	1,270	(1,270)	0	0	0	0



REVENUE	Prior years	2020/21	2021/22	2022/23	2023/24	2024/26	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Budget	670	89	0	0	0	0	759
Spend	670	20	0	0	0	0	690
Unspent	0	69	0	0	0	0	69
Forecast	670	69	0	0	0	0	739
Variance to budget	0	20	0	0	0	0	20



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COVID-19 Council services demand data update April to July 2020

SERVICE AREA	MEASURE	2019				TOTAL	2020				
		APRIL	MAY	JUNE	JULY		APRIL	MAY	JUNE	JULY	TOTAL
<b>Business Rate Relief and Grants (running total)</b>	All Retail, Hospitality & Leisure Relief (RHL)	£1.38m	n/a	n/a	n/a	n/a	£26.02m	£26.67m	£26.77m	£27.34m	<i>£27.34m *</i>
	Small Business Rate Relief	£4.73m	n/a	n/a	n/a	n/a	£4.84m	£4.89m	£4.81m	£4.83m	<i>£4.83m *</i>
	Other Reliefs	£5.13m	n/a	n/a	n/a	n/a	£5.39m	£5.40m	£5.48m	£5.48m	<i>£5.48m *</i>
	RHL - £10k grants	n/a	n/a	n/a	n/a	n/a	£1.24m	£2.18m	£2.23m	£2.27m	<i>£2.27m *</i>
	RHL - £25k grants	n/a	n/a	n/a	n/a	n/a	£8.15m	£9.30m	£9.45m	£9.65m	<i>£9.65m *</i>
	Small Business Grants - £10k	n/a	n/a	n/a	n/a	n/a	£12.44m	£13.91m	£14.49m	£14.75m	<i>£14.75m *</i>
<b>Local Resource Centre / Community support</b>	Total New Referrals from HCC	n/a	n/a	n/a	n/a	n/a	347	132	57	20	556
	Referrals passed to Voluntary Support Groups	n/a	n/a	n/a	n/a	n/a	125	65	8	7	205
	Prescriptions delivered	n/a	n/a	n/a	n/a	n/a	49	49	48	40	186
	Food parcels delivered	n/a	n/a	n/a	n/a	n/a	22	33	22	28	105
	Shopping purchased/delivered	n/a	n/a	n/a	n/a	n/a	15	4	11	9	39
	Council tenants contacted by phone to offer support	n/a	n/a	n/a	n/a	n/a	1650	11	4	1	1666
<b>Housing</b>	Total Arrears (running total)	£341k	£337k	£375k	£359k	<i>£359k *</i>	£500k	£535k	£571k	£580k	<i>£580k *</i>
	% of Housing tenants in arrears (running total)	21.74%	19%	20%	21%	<i>21% *</i>	31.00%	21%	22%	23%	<i>23% *</i>
	% claiming Universal credit (running total)	6.20%	7%	7%	8%	<i>8% *</i>	14.50%	16%	16%	17%	<i>17% *</i>
	% claiming UC in arrears (running total)	48.00%	n/a	n/a	n/a	n/a	64.00%	55%	55%	57%	<i>57% *</i>
	% current debt due to UC claimants (running total)	34.00%	n/a	n/a	n/a	n/a	58.00%	60%	61%	65%	<i>65% *</i>
	Residents in B&B (number at month close)	n/a	n/a	n/a	n/a	n/a	13	10	9	3	<i>3 *</i>
	Rough Sleepers in Council units (no. at month close)	n/a	n/a	n/a	n/a	n/a	12	10	6	3	<i>3 *</i>
	Tenancy Support Caseload (weekly new referrals)	n/a	n/a	n/a	n/a	n/a	58	2	6	6	72
<b>Waste / Env / Licensing</b>	Planning – Decisions issued (inc. SDNP)	263	196	210	227	896	225	181	196	199	801
	Bonfires reported	15	6	5	9	35	30	21	17	8	76
	Fly-tipping - reported	121	122	170	124	537	139	183	195	181	698
	Waste Collection – Missed Bin reports (cases closed)	414	574	993	754	2735	260	288	222	278	1048
	Garden Waste Bags - New / Replacement bag request	724	610	606	745	2685	1068	1096	963	808	3935

**Note:** Totals in italics are a cumulative total/ point in time amount only, reflecting figure at the end of July.

**Restoration and Recovery Plan progress update**

Action plan – showing Corporate Head of Service leads (and Director/ Sponsor)

Council Plan priority	Recover	Status	Rebuild - retain & build on	Status	Reimagine	Status
<b>Tackling the climate emergency and creating a greener district</b>	Restart investment in low carbon energy production and carbon reduction <b>SR (RB)</b>		Maintain and improve staff, councillor and public access to remote working and meetings <b>JV (LK)</b>		Work with HCC to redesign streets to enable continued high levels of walking and cycling in place of car driving <b>AH (CB)</b>	
	Restart our recycling improvement programme – including the roll out of new garden waste & glass routes and communal glass bins <b>CW (ST)</b>		Continue to encourage low carbon travel and working practices <b>SR (RB)</b>		Re-establish the Youth Conference and Climate Change Conference to focus on new ways to achieve green recovery <b>SR(RB)</b>	
<b>Your services. Your voice</b>	Focus council services to support those worst affected by COVID-19, working with members and partners <b>All CHoS (RB)</b>		Build on/retain new local voluntary networks to build resilience for the future with community support, in close collaboration with voluntary bodies, Citizens Advice Bureau, Mutual Aid groups, Community First, NHS, HCC, Parishes & Members <b>SR(CB)</b>		Use new methods of participation to enhance public involvement in service redesign <b>ES (LK)</b>	
	Accelerate plans to improve service reliability and quality <b>ES (LK)</b>		Continue to monitor impact of Covid-19 and our response to it with specific set of KPIs <b>ES (LK)</b>		Use new contactless and remote methods to accelerate improvements to service quality <b>ES (LK)</b>	
	Support our staff who have been directly affected by COVID-19 <b>RO'R (LK)</b>		Expand on the reach of the new weekly resident emailer			
	In the light of income losses, adjust the council's Medium Term Financial Strategy in response to the financial pressures of the outbreak <b>EK (RB)</b>					
<b>Living well</b>	Strong programme to recognise our community's key workers and volunteers and the huge efforts they have made <b>SR (CB)</b>		Safe use of parks and open spaces for informal physical activity <b>SF (RB)</b>		Accelerate implementation of the City of Winchester Movement Strategy to cut car traffic and maintain, as far as possible, recent improvements to air quality. <b>AH (CB)</b>	
	Enable leisure facilities, parks and playgrounds to come quickly back into operation as appropriate <b>SF (RB)</b>		Develop a post-COVID Health and Wellbeing Strategy, including services online and for different age groups <b>SR (RB)</b>		Develop an ethos of 'hours exercise' approach for individuals; including health walks, park and stride, outdoor shared exercise, volunteering, using available sports facilities and green spaces <b>SR (CB)</b>	
	Work closely with Citizens Advice Bureau and other agencies such as The Basics Bank, faith groups and others to support those in financial hardship <b>SR (CB)</b>					
	Reschedule council facilitated sporting events <b>SR (CB)</b>					
<b>Homes for all</b>	Ongoing housing benefit, money advice & tenancy support <b>EK (LK)</b>		Work with other agencies, Trinity, Night Shelter to support the homeless in finding permanent accommodation; minimise evictions from homes <b>GK (RB)</b>		• Look for opportunities to extend the new homes programme and enable others to build affordable housing <b>GK (RB)</b>	

Council Plan priority	Recover	Status	Rebuild - retain & build on	Status	Reimagine	Status
	Work with TACT to support tenants where needed <b>GK (RB)</b>					
	Re-establish housing maintenance programme promptly <b>GK (RB)</b>					
	Continue to plan for and develop new affordable homes <b>GK (RB)</b>					
	Be prepared for upturn in private housing issues <b>GK (RB)</b>					
	Address nitrogen neutrality barriers to enable development of new homes <b>SF (RB)</b>					
<b>Vibrant local economy</b>	Work with HCC to make our centres safe and welcoming to visit and use while enabling social distancing <b>SR (CB)</b>		Help the new Winchester Design Festival to go ahead and be successful <b>SR (CB)</b>		Take a leading part in convening agencies and business organisations to create a new post-COVID economic strategy for our district <b>SR (CB)</b>	
	Work with partners to deliver a “welcome back” marketing campaign and re-establish tourism <b>SR (CB)</b>		Look for other opportunities to rebuild local business strengths <b>SR (CB)</b>		Step up guidance on building low carbon businesses and support new green business enterprise <b>SR (RB)</b>	
	Continue to provide advice and signpost business to help and support in restarting operations <b>SR (CB)</b>		Identify sole traders in need whom the council could assist <b>SR (CB)</b>		Explore the potential for digital transformation of businesses needing new operating models <b>SR (CB)</b>	
	Work directly with our commercial tenants to maintain their businesses <b>GC (CB)</b>		Work closely with Winchester BID, market towns and Whiteley to create the best possible environment in which to welcome back visitors, shoppers and working people <b>SR (CB)</b>		Support the accelerated roll out of high capacity digital networks (fibre optic & 5G) <b>SR (CB)</b>	
	Market towns – work with parishes, Chambers of Commerce and others and others on marketing campaigns <b>SR (CB)</b>		Relaunch the festivals and arts programme taking account of continuing social distancing constraints <b>SR (CB)</b>			
	Close collaboration with BID, Chambers of Commerce, Federation of Small Business, EM3 LEP to optimise access to recovery funding and support <b>SR (CB)</b>		Recognise and promote the social enterprise sector as a pillar of the local economy <b>SR (CB)</b>			
	Monitor and analyse local economic health and trends to drive recovery priorities <b>SR (CB)</b>		Reorganise markets to increase vibrancy of high street and neighbouring areas while enabling social distancing <b>SR (CB)</b>			
	Feedback to Government on local situation; lobby for more support; bid for funding <b>SR (CB)</b>					
	Continue council direct development of projects – housing and regeneration <b>GK, HoP (CB)</b>					

## Housing Revenue Account 2020/21

	Housing Revenue Account				
	Budget		Forecast		
Income	Expenditure	Net contribution / (spend)	Full Year Outturn	Full Year Variance	
£'000	£'000	£'000	£'000	£'000	£'000
Rent Service Charges & Other Income	27,966	0	27,966	27,966	0
Housing Management General	164	(5,056)	(4,892)	(4,892)	0
Housing Management Special	1,155	(2,953)	(1,798)	(1,898)	(100)
Repairs (including Administration)	101	(5,576)	(5,475)	(5,475)	0
Interest	0	(5,961)	(5,961)	(5,231)	730
Depreciation	0	(8,570)	(8,570)	(8,570)	0
Capital Expenditure Funded by HRA	0	0	0	0	0
Other Income & Expenditure	26	(80)	(54)	(54)	0
	<u>29,412</u>	<u>(28,195)</u>	<u>1,216</u>	<u>1,846</u>	<u>630</u>
Working Balance at 1 April 2020			11,766	11,766	0
Add Surplus / (Deficit)			1,216	1,846	630
Projected Working Balance at 31 March 2020			<u>12,982</u>	<u>13,612</u>	<u>630</u>

**Housing Revenue Account  
Capital 2020/21**

	HRA Capital Programme		
	Budget	Forecast Outturn	Variance
	£'000	£'000	£'000
Housing Major Works	(5,669)	(4,121)	1,548
Improvements and Conversions	(1,270)	(1,124)	146
Other Capital Spend	(2,166)	(806)	1,360
New Build Programme	(26,909)	(14,362)	12,547
	<b>(36,014)</b>	<b>(20,413)</b>	<b>15,601</b>

Page 93

**Notes:**

1. At the end of June the HRA revenue forecast outturn for 2020-21 is a favourable net variance of £0.630m .The forecast surplus for the year is now £1.846m with a predicted working balance at 31 March 2021 of £13.612m. There are two reasons for this net variance, the first is the need to provide extra security at one of the councils hostels, the second is the reduced need to finance the revenue consequences of capital expenditure resulting largely from lower borrowing in 2019/20 and lower current future PWLB rates than when the budget was originally set.
2. The capital outturn shows a favourable variance of £15.601m. In addition the funding carried forward to 2020/21 and future years from 2019-20 which is not included above is an additional £7.038m. The main reasons for the current year variances can be attributed to a number of key factors including; the impact of COVID-19 on programme delivery; the impact of programme slippage for a number of other reasons; the need to await confirmation of changes in building regulations resulting from Grenfell; and the need for decisions to be made on funding priorities for Climate Change. As a result officers are currently working on a re-profiled capital programme to be submitted for member approval in August.

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## Notes of the meeting of the Performance Panel 14th September 2020

### Present:

**Members of the panel:** Councillors; Horrill, Bronk, Craske, Lumby (replacing Godfrey), Power

**Cabinet members:** Tod, (Thompson, Murphy, Learney – part of the meeting)

**Officers:** Lisa Kirkman, Amy Tranah, Matthew Watson

### Apologies:

Councillor Godfrey replaced by Councillor Lumby

Ref	Item and Actions.
1.	<b>Draft terms of reference (ToR).</b> The draft ToR as presented were agreed. It was noted that for future meetings all members will be invited to attend. The panel confirmed that it felt the current intention is for the meeting to remain as a member-only meeting.
2.	<b>Dates of future meetings.</b> Officers confirmed they were reviewing the current committee calendar and propose dates for future meetings that enabled the panel to meet sufficiently in advance of the scrutiny committee. Meetings to be arranged around the availability of the panel where possible. Cabinet and officers, where relevant, will be invited to attend, to enable questions to be answered at the panel meeting.
	<b>Q1 report.</b>
	There was a general discussion about progress tracking, outcomes and output. <b>Officers to consider this point.</b>
3.	Page 10 – COVID-19 Recovery and Restoration Plan. Because of the nature of the issue, some members felt that the information within the report was of a high-level and that further detail would be beneficial. <b>The panel asked Officers to have this topic as a specific agenda item at a future meeting to allow a more detailed assessment to be undertaken with the relevant technical Officers.</b>
4.	Page 12 - discussion regarding which buildings were included within the carbon neutral target. <b>Point to be confirmed by Officers.</b>
5.	Page 12 – further explanation required regarding the tree planting KPI's. For example, understanding survival rates etc. would provide context for this KPI. <b>Officers asked to table a specific agenda item regarding the tree planting programme at a future meeting and to invite the relevant technical officers.</b>
6.	Project Tiers. <b>Officers to provide a breakdown of the project tiering model and allocated projects.</b>
7.	Page 14 – There was discussion regarding the relationship with the South Downs National Park Authority and the impact of their work on City Council plans. <b>Officers to consider whether to put this forward as an item to HEP committee, specifically in relation to the Biodiversity Action Plan.</b>

8.	<p>Page 16 - Questions raised outside of the performance data with regards to the completion of works at Meadowside and Chilcomb Pavilion. <b>Officers to confirm.</b></p> <p>Councillors Tod and Lumby to discuss data handling in the context of operator changes outside of the meeting.</p>
9.	<p>New homes delivery. Members queried the completeness of the delivery schedule. <b>Officers to check and extend the list if there are additional projects</b></p>
10.	<p>Pages 17 &amp; 18 - Housing-related matters. Several points were raised including;</p> <ul style="list-style-type: none"> <li>• Are we taking any actions to ensure that housing association properties are more energy efficient and housing is of a good quality?</li> <li>• Is there more that can be done regarding the housing company numbers to make these more ambitious?</li> <li>• How can we best maintain our focus on the issues around homelessness and numbers housed during and after COVID-19?</li> </ul> <p>Councillor Learney felt that the policy committee could look at the issues around the housing company. There was ongoing discussion/actions relating to homelessness and energy efficiency measures.</p> <p><b>Request for this to be addressed at the Business and Housing Policy Committee</b></p>
11.	<p>Page 21- query regarding any proposed replacement LEADER funding. <b>Officers to provide an update on this.</b></p>
12.	<p>Page 20 - general point referring to use of 'Winchester brand' but could Officers consider other areas of the District. <b>Officers to consider.</b></p>
13.	<p>Is the impact of COVID-19 upon council services fully recognised/acknowledged within the quarterly reports? <b>Officers to consider.</b></p>
14.	<p>Page 22 - member experience from involvement in a recent consultation event was that it could have been more engaging. <b>Officers to update Members with work on a new virtual consultation model.</b></p>
15.	<p>Page 24 - further information regarding enforcement would be useful i.e. how many reports, how many responses, outcomes etc. <b>Officers to consider this point.</b></p>
16.	<p>Page 25 &amp; 26 Appendix 5 - the panel felt that it would be beneficial if this could be brought back at a future meeting. <b>Officers to action this whilst ensuring to avoid duplication with other committees.</b></p>
17.	<p>Page 25 &amp; 26 Appendix 5 - it was felt that the allocation of the RAG status would benefit from further explanation. <b>Officers to consider this point.</b></p>
18.	<p>Page 31 - regarding carbon neutrality and home working whilst there is a benefit from less commuting there is a potential increase in home energy consumption and a query whether one is netted off against the other within the report. <b>Councillor Murphy agreed to take this matter away.</b></p>



19.	Page 30 - regarding the pilot use of electric buses. <b>Officers to review the green status on this item.</b>
20.	Page 32 – it was noted that there were no annotation on the graph. <b>Officers to update.</b>
21.	Page 33 – a Member queried the definition of ‘Winchesterness’. <b>Officers confirmed this is as per the SPD and will forward this to the panel.</b>
22.	Page 34 – a Member thought there was an issue with the budget for central Winchester. <b>Officers to confirm.</b>  The Leader also confirmed that there is a cabinet meeting for CWR on 10 November 2020.
23.	Page 40 –wording query regarding the new green waste service. <b>Officers to review.</b>
24.	Page 43 – subject of the highlight report was Local Plan / CIL but there was no information on CIL. - <b>Timescales requested for the next cabinet report in relation to CIL to be confirmed</b>
25.	There was detailed discussion regarding the movement strategy, Particular topics related to bus services/usage, how to measure resident’s satisfaction with implemented actions and whether phase 3 milestones could be shown. These were addressed by Cllr Tod.
26.	<b>Topics for future meetings:</b>  Covid-19 recovery and restoration actions/progress Understanding the detail behind the tree KPI's

Next meeting date to be confirmed.

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