

Meeting	Local Plan Advisory Group
Date and Time	Monday, 11th January, 2021 at 6.00 pm.
Venue	This meeting will be held virtually and a live audio stream can be listened to via <a href="http://www.winchester.gov.uk">www.winchester.gov.uk</a> .

**Note:** Owing to the ongoing Covid-19 pandemic and government guidance, it will not be possible to hold this meeting in person. The Council has therefore made arrangements under the Coronavirus Act 2020, and subsequent Regulations permitting remote meetings, to hold the meeting virtually. If you are a member of the public and would like to listen to the audio stream of the meeting you may do so via [www.winchester.gov.uk](http://www.winchester.gov.uk)

## AGENDA

### PROCEDURAL ITEMS

- 1. Apologies**  
To record the names of apologies given.
- 2. Disclosure of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.  
*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.*
- 3. To note any request from Councillors to make representations on an agenda item**  
*Note: Councillors wishing to speak about a particular agenda item are required to register with Democratic Services three clear working days before the meeting (contact [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or 01962 848 264). Councillors will normally be invited by the Chairperson to speak immediately prior to the appropriate item.*
- 4. Minutes of the previous meeting held on 23 November 2020 (Pages 5 - 8)**
- 5. Public Participation**



– to receive and note questions asked and statements made from members of the public on issues relating to the responsibility of this Advisory Group. NB members of the public are required to register with Democratic Services three clear working days before the meeting (contact [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or 01962 848 264)

## **BUSINESS ITEMS**

Members of the public and visiting councillors may speak at Local Plan Advisory Group, provided they have registered to speak three working days in advance. Please contact Democratic Services **by 5pm on Tuesday 5 January 2021** via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or (01962) 848 264 to register to speak and for further details.

6. Local Plan website and branding (verbal update)
7. Draft Strategic Issues and Priorities document (to follow)

**Lisa Kirkman**  
**Strategic Director: Resources and Monitoring Officer**

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



23 December 2020

Agenda Contact: Dave Shaw, Senior Democratic Services Officer, 01962 848 221, [dshaw@winchester.gov.uk](mailto:dshaw@winchester.gov.uk)

## **MEMBERSHIP**

### Local Plan Advisory Group

Councillor Porter (Chairperson)

Cllr Brook  
Cllr Evans  
Cllr Ferguson  
Cllr Horrill  
Cllr Rutter  
Cllr Thompson

## **TERMS OF REFERENCE**

The purpose of the Advisory Group is to receive updates and discuss matters relating to the preparation of the Council's Local Plan and to assist the Cabinet and Council in their decision making so as to ensure:

- that the preparation of the Local Plan is integrated with the wider aims and objectives of the Council on behalf of its communities
- that Members are actively informed on progress on the Local Plan and provided with appropriate opportunities to participate in policy development
- that there is a shared understanding of issues relating the preparation of the evidence base, arrangements for community involvement, duty to cooperate with neighbouring authorities, preparation and publication of documents and associated public consultation.
- that there are high levels of public engagement with the preparation of the Local Plan

Whilst noting that decision making is a matter for Cabinet and Council, the Advisory Group may be expected to comment upon:

- the implications of the emerging evidence base and arrangements for community involvement; publication of preparatory draft documents and associated public consultation.
- any Local Plan document for initial consultation;
- any Proposed Submission Local Plan Document prior to submission to the Secretary of State.
- the Inspector's report and recommended modifications after the Examination.

Whilst it will normally meet in public the Advisory Group may meet privately to discuss matters which are confidential or policy related at the discretion of the Chairperson. As a non-decision making body the format of information and advice to the Advisory Group will primarily be by presentation and oral update rather than written report. A brief minute of the Advisory Group will be taken.

## **PUBLIC PARTICIPATION**

To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Advisory Group.

*NB members of the public are required to register with Democratic Services three clear working days before the meeting (see above for further details).*

### **Filming and Broadcast Notification**

This meeting may be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).