



<b>Meeting</b>	Cabinet
<b>Date and Time</b>	Wednesday, 15th September, 2021 at 9.30 am.
<b>Venue</b>	Walton Suite, Winchester Guildhall

**Note:** *This meeting is being held in person at the location specified above. In line with relevant legislation and public health guidance the following arrangements apply. Members of the public should note that a live audio feed of the meeting will be available from the councils website ([www.winchester.gov.uk](http://www.winchester.gov.uk)) and the video recording will be available shortly after the meeting.*

*For members of the public and “visiting councillors” who are unable to utilise this facility a limited number of seats will be made available at the above named location however attendance must be notified to the council at least 3 working days before the meeting. Please note that priority will be given to those wishing to attend and address the meeting over those wishing to attend and observe.*

## AGENDA

### PROCEDURAL ITEMS

- 1. Apologies**  
To record the names of apologies given.
- 2. Membership of Cabinet bodies etc.**  
To give consideration to the approval of alternative arrangements for appointments to bodies set up by Cabinet or external bodies, or the making or terminating of such appointments.
- 3. Disclosure of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.  
*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council’s Code of Conduct.*



4. **To note any request from Councillors to make representations on an agenda item.**

*Note: Councillors wishing to speak about a particular agenda item are required to register with Democratic Services three clear working days before the meeting (contact: [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or 01962 848 264). Councillors will normally be invited by the Chairperson to speak during the appropriate item (after the Cabinet Member's introduction and questions from other Cabinet Members).*

## **BUSINESS ITEMS**

5. **Minutes of the previous meeting held on 21 July 2021, less exempt minute.** (Pages 5 - 16)

6. **Public Participation**

– to note the names of members of the public wishing to speak on general matters affecting the District or on agenda items (in the case of the latter, representations will normally be received at the time of the agenda item, after the Cabinet Member's introduction and any questions from Cabinet Members).

*NB members of the public are required to register with Democratic Services three clear working days before the meeting (contact: [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or 01962 848 264).*

Members of the public and visiting councillors may speak at Cabinet, provided they have registered to speak three working days in advance. Please contact Democratic Services **by 5pm on Thursday 9 September 2021** via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or (01962) 848 264 to register to speak and for further details.

7. **Leader and Cabinet Members' Announcements**

8. Community Infrastructure Levy (CIL) spending programme update (Pages 17 - 64)

**Key Decision** (CAB3310)

9. Future arrangements for development management in the South Downs National Park (Pages 65 - 74)

**Key Decision** (CAB3314)

10. Q1 Finance & Performance monitoring (Pages 75 - 162)

**Key Decision** (CAB3312)

11. To note the future items for consideration by Cabinet as shown on the October 2021 Forward Plan. (Pages 163 - 168)

12. EXEMPT BUSINESS:

To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- (i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.

13. Exempt minute of the previous meeting held on 21 July 2021 (Pages 169 - 170)

14. Winnall flats new homes scheme - variation to contract sum (Pages 171 - 184)

**Key Decision**

(CAB3317)

**Lisa Kirkman**

**Strategic Director and Monitoring Officer**

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7 September 2021

Agenda Contact: Nancy Graham, Senior Democratic Services Officer  
Tel: 01962 848 235, Email: [ngraham@winchester.gov.uk](mailto:ngraham@winchester.gov.uk)

*\*With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website [www.winchester.gov.uk](http://www.winchester.gov.uk)*

## **CABINET – Membership 2021/22**

Chairperson: Councillor Thompson (Leader and Cabinet Member for Partnership Working)

Councillor Cutler (Deputy Leader and Cabinet Member for Finance and Service Quality)

<b>Councillor</b>	-	<b>Cabinet Member</b>
Clear	-	Cabinet Member for Communities and Wellbeing
Gordon-Smith	-	Cabinet Member for Built Environment
Learney	-	Cabinet Member for Housing and Asset Management
Murphy	-	Cabinet Member for Climate Emergency
Tod	-	Cabinet Member for Economic Recovery

**Quorum** = 3 Members

### **Corporate Priorities:**

As Cabinet is responsible for most operational decisions of the Council, its work embraces virtually all elements of the Council Strategy.

### **Public Participation at meetings**

Representations will be limited to a maximum of 3 minutes, subject to a maximum 15 minutes set aside for all questions and answers.

To reserve your place to speak, you are asked to **register with Democratic Services three clear working days prior to the meeting** – please see public participation agenda item below for further details. People will be invited to speak in the order that they have registered, subject to the maximum time period allowed for speaking not being exceeded. Public Participation is at the Chairperson's discretion.

### **Filming and Broadcast Notification**

This meeting may be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).

### **Disabled Access**

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) to ensure that the necessary arrangements are in place.

### **Terms Of Reference**

Included within the Council's Constitution (Part 3, Section 2) which is available [here](#)

## CABINET

Wednesday, 21 July 2021

Attendance:

Councillor Thompson (Chairperson)	– Leader and Cabinet Member for Partnership Working
Councillor Cutler (Vice-Chair)	– Deputy Leader and Cabinet Member for Finance and Service Quality
Councillor Clear	– Cabinet Member for Communities and Wellbeing
Councillor Gordon-Smith	– Cabinet Member for Built Environment
Councillor Learney	– Cabinet Member for Housing and Asset Management
Councillor Murphy	– Cabinet Member for Climate Emergency
Councillor Tod	– Cabinet Member for Economic Recovery

Others in attendance who addressed the meeting:

Councillors Cook, Godfrey and Horrill

[Full audio and video recording](#)

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1. **MEMBERSHIP OF CABINET BODIES ETC.**

RESOLVED:

That it be confirmed that Newlands Parish Council is entitled to nominate two representatives to the West of Waterlooville Forum.

2. **DISCLOSURE OF INTERESTS**

Councillor Tod declared a personal (but not prejudicial) interest in respect of reports due to his role as a County Councillor.

3. **MINUTES OF THE PREVIOUS MEETING HELD ON 23 JUNE 2021, LESS EXEMPT MINUTE.**

RESOLVED:

That the minutes of the previous meeting held on 23 June 2021, less exempt minute be agreed as a correct record.

4. **PUBLIC PARTICIPATION**

Kim Gottlieb, Terry Gould and Arthur Morgan spoke during public participation regarding report CAB3303 as summarised under the relevant minute below.

Ian Tait spoke during general public participation as summarised briefly below. As a former city councillor and member of the Planning Committee that approved the North Whiteley major development area (MDA), he queried whether any of the £17.5m paid by the developer in lieu of affordable housing within the MDA had been spent? Questioned whether the item titled "Purchase of 54 homes in Whiteley" considered in exempt session at Council on 7 July 2021 related to the North Whiteley MDA?

In response, Councillor Learney stated that due to ongoing commercial negotiations, the Council item referred to remained exempt at the current time, but she would provide further information to Mr Tait as soon as she was able.

Monica Gill (TACT) spoke regarding report CAB3308 but due to a prior appointment, was unable to remain in the meeting so spoke at this point of the agenda, as summarised briefly below.

TACT were generally happy with the contents of CAB3308 and had met with the Housing Finance Officer to discuss. David Light (TACT) attended The Scrutiny Committee on 19 July 2021 and raised a number of points, including a concern that following recent changes in team structure within the Council, there was a risk that Housing Revenue Account (HRA) monies would be used for non-HRA purposes

In response, the Strategic Director confirmed that the HRA funds were ring fenced and a further meeting with TACT would be arranged to provide clarification and reassurance on this point.

## 5. **LEADER AND CABINET MEMBERS' ANNOUNCEMENTS**

Cabinet members made a number of announcements as summarised briefly below.

### Councillor Clear

Highlighted a recent successful fly-tipping prosecution by the Council in Wickham. CCTV cameras and warning signage would shortly be installed in various road laybys throughout the district to deter and/or assist prosecution of future fly-tipping incidents.

Provided an update on the small grants scheme and reminded about its availability for local voluntary or community organisations.

### Councillor Murphy

Updated on proposals for the new Climate Emergency Open Forum which would meet three times per year with its first meeting on 27 September 2021.

## 6. **CENTRAL WINCHESTER REGENERATION – DELIVERY (LESS EXEMPT**

**APPENDIX)**  
**(CAB3303)**

Councillor Learney introduced the report which sought approval for the strategic outline business case and to move into the next formal stage in plans to transform central Winchester. She highlighted that the proposals had previously been publicly shared at a Central Winchester Regeneration Open Forum on 5 July 2021 and Scrutiny Committee on 19 July 2021. In addition, an all Member briefing had taken place on 5 July 2021.

The Head of Programme gave a presentation outlining the background and reasons for the current proposals. In particular, she explained the reasoning behind the proposed recommendation of a single development partner approach for the defined site. She also drew attention to paragraph 13.6 of the report which outlined why the proposed development approach was consistent with the development route envisaged by the CWR Supplementary Planning Document (SPD). The presentation was available on the Council's website [here](#).

Councillor Learney responded to the comments raised by the Scrutiny Committee, which were contained in a supplementary agenda circulated to all Members and published on the [Council's website](#) prior to the Cabinet meeting. She confirmed that the Archaeology Panel would be reconvened and the Council would continue to focus on the cultural offer through the meanwhile uses at Kings Walk and also by working with Hampshire Cultural Trust regarding their future proposals for a cultural offer. She also confirmed that the future governance arrangements for the project would also be reviewed.

Councillors Learney and Tod also responded to matters raised at the Scrutiny Committee regarding archaeology and the bus station by a member of the public.

Three representations were made during public participation as summarised briefly below.

**Kim Gottlieb**

With regard to archaeology, important point to establish what was located within the site and where and it had recently been stated by a local archaeology expert that this could only be achieved by excavation of the area to the east of Tanner Street and therefore believed that progress of the development could continue in areas to the west. Outlined the advantages he believed to the Council of undertaking the excavation works itself, prior to the selection of a development partner.

**Terry Gould**

Concurred with the points raised by Mr Gottlieb regarding the importance of acting now to protect the site archaeology. Questioned when an urban design master plan would be produced. Considered that the defined site area deviated from that set out in the SPD and queried the omission of the Broadway. Also queried the inclusion of proposals for Kings Walk as it was an unattractive building with limited income stream opportunities.

Arthur Morgan (on behalf of Richard Baker, City of Winchester Trust)

Cabinet members had been sent a letter from the Trust expressing its strong concerns regarding the current proposals and the length of time taken to progress the scheme. The Trust requested two actions to get the project back on track and ensure compliance with the SPD, namely to engage with multiple developers (rather than a single developer) and to develop a master plan to set out a planning and urban design framework, which should be subject to public consultation.

At the invitation of the Leader, Councillors Horrill and Cook addressed Cabinet as summarised briefly below.

Councillor Horrill

In general welcomed the report and the opportunity for a thorough review of its contents at Scrutiny Committee on 19 July 2021. Raised various issues regarding the proposed future governance arrangements and requested that Council be given the opportunity to review the full business case. Considered that the current proposals did not fully deliver on the SPD, partly due to the redrawing of the site boundaries, and requested that Cabinet commit to the other parallel projects of Woolstapler's Hall and related Hampshire Cultural Trust initiatives. Believed there was general support for the cultural quarter initiative but the plans for Kings Walk were misguided. Challenged the investment objectives and believed fundamental elements were missing.

Councillor Cook

Requested full transparency for all members and the public on the consultants' fees. Disappointed that the business case did not include a bus hub although noted the wider implications of the Winchester Movement and Access Strategy. Believed that the proposals regarding archaeology fell short of what was required and the potential significant impact on the scheme's viability had been insufficiently set out. Requested that full council be given the opportunity to assist in the decision-making for such an important project.

Councillor Learney responded to comments made regarding archaeology, Kings Walk, external fees, procuring a development partner, requests for a master plan for the CWR area and the governance of the scheme. She drew attention to the recommendations of the independent report of the archaeology panel which were available on the council's website.

Councillor Tod responded to comments regarding the Broadway and the bus hub and emphasised that future proposals went further than the CWR scheme itself and would require a partnership approach with the County Council and possible further applications for government funding, for example through the Local Enterprise Partnership scheme.

Cabinet then moved into exempt session to consider the exempt appendix to the report before returning to open session to agree the recommendations as set out below.



Cabinet agreed the following for the reasons set out above and outlined in the report.

**RESOLVED:**

1. That the Strategic Outline Business Case be approved and that officers prepare the Outline Business Case for consideration by Cabinet in autumn 2021.
2. That revenue expenditure of up to a further £525,000 be approved from the £2m CWR revenue budget to:
  - a. Prepare and complete the Outline Business Case for Cabinet approval in autumn 2021.
  - b. Prepare and produce draft procurement and marketing documents for the Defined Site, for Cabinet approval in autumn 2021, subject to approval of the Outline Business Case as referred to in Rec 1 above.
  - c. Research, prepare and submit funding bids to support delivery of the Defined Site.
  - d. Implement the meanwhile uses strategy for Kings Walk as outlined in this report at paragraphs 13.24 to 13.26.
3. That a supplementary revenue budget of £275,000 to carry out essential repair and maintenance requirements associated with Kings Walk be approved, funded from the Asset Management Reserve.
4. That a supplementary increase of £185,000 to the Kings Walk improvements capital scheme budget be approved and its spend be authorised to undertake the additional works, to activate the Kings Walk area in accordance with the meanwhile uses strategy.
5. That authority be delegated to the Strategic Director, in consultation with the Cabinet Member for Housing and Asset Management, to prepare, finalise and procure services to carry out improvement works and deliver the meanwhile uses strategy at Kings Walk.
6. That authority be delegated to the Service Lead – Legal to enter into contractual arrangements to carry out improvement works and deliver the meanwhile uses strategy at Kings Walk and any necessary ancillary agreements.
7. That the Strategic Director, in consultation with the Cabinet Member for Housing and Asset Management, be instructed to agree and implement governance arrangements for the next stage of the project.

7. **REVISED LOCAL DEVELOPMENT SCHEME**  
(CAB3302)

Councillor Gordon-Smith introduced the report and emphasised the large number of responses received to the consultation, many of which were very detailed. In addition, the process had been further complicated by the uncertainties relating to the government's Planning White paper and in particular, housing numbers.

At the invitation of the Leader, Councillor Horrill addressed Cabinet as summarised briefly below.

Welcomed the report but drew attention to the potential issues resulting from the delays. In particular, she considered that by not adopting the Local Plan until 2024 the council risked being unable to stop unwanted developments and meet its 2030 climate emergency target as planning permissions would be granted without the proposed "green credentials".

Councillor Gordon-Smith and the Strategic Planning Manager responded to the points raised including emphasising that the council was in a strong position to resist unwanted developments as it currently had a five year land supply. In addition, the commitment through the local plan of tackling the climate emergency was confirmed.

Cabinet agreed the following for the reasons set out above and outlined in the report.

**RESOLVED:**

1. That the revised Local Development Scheme July 2021 be approved, as set out in Appendix 1 to report CAB3302; and
2. That authority be delegated to the Strategic Planning Manager, in consultation with the Portfolio Holder for Built Environment & Well Being, to undertake minor updating and drafting of any amendments required prior to publication.

8. **NUTRIENT (NITRATE) NEUTRALITY UPDATE**  
(CAB3301)

Councillor Gordon-Smith introduced the report which set up a proposed way forward to tackle the current high levels of nitrates and highlighted the recommendations had also been approved by English Nature.

Cabinet agreed the following for the reasons set out above and outlined in the report.

**RESOLVED:**

1. That the s151 Officer be authorised to:
  - a) Purchase credits if required to meet immediate demand from smaller developers, subject to being able to agree suitable acquisition terms and prevailing market conditions making the purchase by the Council necessary; and subject to a maximum financial exposure of £250,000 at any time.

- b) Price and sell credits to suitable purchasers in accordance with market conditions at the time of sale subject to being able to agree suitable terms; and set an administration fee to recover reasonable costs.

2. That the Service Lead Legal be authorised to enter into suitable legal arrangements for the council to undertake the monitoring and enforcement of mitigation sites (or delegate the function to the mitigation land authority) to ensure the land is managed so that mitigation is delivered in perpetuity; subject to the Corporate Head of Regulatory agreeing suitable terms with mitigation landowners for application sites located within the council's area as local planning authority, including a commuted sum to cover the resourcing of this activity,

3. That the Corporate Head of Regulatory be approved to pursue the option of a joint purchase of Test/Itchen catchment nitrate credits with neighbouring local planning authorities through Partnership for South Hampshire, subject to suitable terms being agreed with mitigation landowners and prevailing market conditions making the purchase of such credits appropriate and necessary.

4. That the schemes listed in table A of report CAB3301 be approved as being able to provide suitable mitigation for residential development schemes in the three catchment areas of the district, subject to consultation with Natural England as required and satisfactory monitoring and enforcement arrangements being in place to ensure mitigation is delivered in perpetuity, and authority be delegated to the Corporate Head of Regulatory to amend the list by removing or adding schemes to the list as appropriate.

9. **GENERAL FUND OUTTURN 20/21**  
(CAB3309)

Councillor Cutler introduced the report and highlighted the significant pressures faced by the council over the last year due to the Covid pandemic. However, he highlighted that the outturn was £1.2m greater than modelled in the emergency budget of September 2020.

At the invitation of the Leader, Councillor Godfrey addressed Cabinet as summarised briefly below.

Highlighted that Members had not been given the opportunity to consider the report at Scrutiny Committee on 19 July 2021 and therefore requested that any decision of Cabinet be subject to future consideration by Scrutiny Committee. Requested assurances that the report would be considered as soon as possible by the Scrutiny Committee. In general, considered that better use could be made of the £1.2m rather than transferring to reserves.

Councillor Cutler and the Strategic Director responded to the comments made, including clarifying that the budget agreed by Council in February 2021 was based on the forecast of £1.2m contribution to reserves. Councillor Learney

highlighted a key recommendation of the report was to facilitate expenditure of the Homelessness Prevention Grant and the implications if this was delayed.

Cabinet agreed the following for the reasons set out above and outlined in the report.

**RESOLVED:**

1. That the General Fund Revenue Outturn and Capital Programme Outturn as set out in the report be noted.

2. That the transfers to/from the Major Investment Reserve and other earmarked reserves be agreed and the reserves and closing balances at 31 March 2021 be noted (as set out in appendix 2 of the report).

3. That the detailed budget allocations of the 2021/22 Homelessness Prevention Grant be agreed, shown in section 17 of the report.

4. That the revised 2021/22 capital programme detailed in appendix 5 of the report be approved, including the removal of the Digital Signage Pilot budget as set out in paragraph 21.3 and subject to the outcome of report CAB3303 regarding Central Winchester Regeneration, elsewhere on the agenda.

5. That the revised 2021-2031 capital programme as set out in appendix 6 of the report be noted.

10. **HOUSING REVENUE ACCOUNT (HRA) OUTTURN 20/21**  
(CAB3308)

Councillor Learney introduced the report and stated that David Light (Chair of TACT) had raised a number of points at Scrutiny Committee on 19 July 2021, including the matter also raised by Monica Gill earlier in the Cabinet meeting and responded to by the Strategic Director. Councillor Learney also responded to the request made by Mr Light that conventional council houses be prioritised within the new homes building programme.

At the invitation of the Leader, Councillor Horrill addressed Cabinet as summarised briefly below.

Emphasised the importance of the report being considered in detail at a future Scrutiny Committee and asked a number of detailed questions relating to the housing service provided by the HRA. These included possible staffing shortfalls, delays in the expenditure of the disabled adaptations grant and the proposed response to the County Council's budget consultation.

Councillor Learney and the Strategic Director responded to the comments made including confirming that the report would be submitted to a future Scrutiny Committee. The Leader also stated that she had responded on behalf of the

Council to the County Council consultation and would make a copy of the response available to all Members.

Cabinet agreed the following for the reasons set out above and outlined in the report.

**RESOLVED:**

1. That the provisional HRA Outturn figures for 2020/21 be noted, these are provisional subject to audit as detailed in Appendices 1 and 2 of the report CAB3308;
2. That the carry forward of £0.044m of HRA revenue funding from 2020/21 be approved as detailed in Paragraph 11.4 of report CAB3308;
3. That the Housing capital programme outturn for Major Works and New Build developments be approved as detailed in Paragraphs 11.5 to 11.8 and Appendices 3 & 4 of report CAB3308;
4. That the funding of the 2020/21 HRA capital programme be approved as detailed in Paragraph 11.9 & 11.10 and Appendix 5 of report CAB3308;
5. That the re-forecast capital programme budget of £28.402m for 2021/22 be approved as detailed in Paragraphs 11.12 & 11.13 and Appendix 6 & 7 of report CAB3308 that takes account of potential programme slippage;
6. That the drawdown of £0.412m of the agreed £0.500m HRA reserve balances set aside to fund the specific welfare support initiatives be approved as identified in paragraph 12 of report CAB3308 over the next two years. Which was agreed by full Council to provide additional targeted support for tenants during this difficult period. This includes the appointment of two temporary full time tenancy sustainment officers and one temporary admin support for a period of up to 24 months to provide the needed additional capacity to deliver these support measures.

11. **Q4 PERFORMANCE MONITORING**  
(CAB3297)

Councillor Cutler introduced the report and stated that its contents had been considered by a meeting of the Performance Panel on 14 June 2021 and also informally at a pre-meeting of Scrutiny Committee. He noted that the notes of the Performance Panel had inadvertently been omitted from the Cabinet agenda pack (although they had been included with the papers for Scrutiny Committee on 19 July 2021) and requested that this be rectified.

At the invitation of the Leader, Councillor Horrill addressed Cabinet as summarised briefly below.

Emphasised the questions raised by the Performance Panel for further consideration by the Scrutiny Committee which had not yet taken place. She believed that it was important the Committee be given this opportunity at a future date.

Cabinet agreed the following for the reasons set out above and outlined in the report.

RESOLVED:

That the progress achieved during Q4 of 2019/20 be noted and the contents of the report be endorsed.

12. **FUTURE ITEMS FOR CONSIDERATION**

RESOLVED:

That the list of future items, as set out in the Forward Plan for August 2021, be noted.

13. **EXEMPT BUSINESS:**

RESOLVED:

1. That in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

2. That the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

<u>Minute Number</u>	<u>Item</u>	<u>Description of Exempt Information</u>
14	Exempt minutes of previous meeting	) Information relating to the ) financial or business affairs of ) any particular person (including
16	CWR delivery (exempt appendix)	) the authority holding that ) information). (Para 3 Schedule ) 12A refers)

14. **EXEMPT MINUTE OF THE PREVIOUS MEETING**

RESOLVED:

That the exempt minutes of the previous meeting held 23 June 2021 be agreed as a correct record.

15. **CENTRAL WINCHESTER REGENERATION - DELIVERY (EXEMPT APPENDIX)**

Cabinet considered the above exempt appendix which contained an extract of financial information regarding the CWR Strategic Outline case (detail in exempt minute).

The meeting commenced at 9.00 am and concluded at 11.40 am

Chairperson

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REPORT TITLE: COMMUNITY INFRASTRUCTURE LEVY SPENDING  
PROGRAMME UPDATE

15 SEPTEMBER 2021

REPORT OF CABINET MEMBER: Councillor Russell Gordon-Smith, Cabinet  
Member for Built Environment

Contact Officer: Corinne Phillips Tel No: 01962 841906 Email  
cphillips@winchester.gov.uk

WARD(S): ALL WARDS

PURPOSE

The purpose of this report is for Cabinet to agree the Community Infrastructure Levy funding programme.

This includes new community projects which were subject of bids submitted between 1<sup>st</sup> January and 31<sup>st</sup> March 2021 as well as works which would be delivered by the council directly. The Informal Panel have assessed these funding requests in accordance with the agreed spending protocol and have recommended which schemes should be allocated funding and included therefore in the programme for this year.

The bids approved by Cabinet will become part of the rolling three year programme of schemes, wholly or partly funded by CIL, in line with the protocol agreed in September 2018 (CAB3071 refers)

An update is also provided on the current overall CIL funding position, and progress in relation to both community schemes and council schemes for which CIL funding has previously been allocated along with any recommended adjustments to the programme in relation to these schemes.

Whilst it is appreciated that the pandemic will have constrained progress made on some CIL funded schemes over the last 18 months it will be important over the next year to review the position relating to projects which have not moved forward to implementation. This is to ensure that an allocation of CIL funds remains appropriate in terms of seeing infrastructure delivered on the ground and to avoid continuing to commit funds to projects which do not progress when that funding could be used to support other emerging schemes.

RECOMMENDATIONS:That Cabinet:

1. Approve the updated three year spending programme set out in Appendix A
2. Allocate an additional £2,500 from the Winchester City Council CIL income receipts bringing the total community budget allocation for 2021/22 to £282,500 including £30,000 unspent budget brought forward from 2020/21
3. Approve the allocation of £282,500, from Winchester City Council CIL income receipts set aside for community projects as set out in Section 11.8 of this report, and approve the expenditure under Financial Procedure Rule 7.4 for the funding of eight community led projects recommended by the Informal Panel. This includes the following specific projects
  - 2.1 Bishops Waltham Skate Park - £45,000
  - 2.2 Colden Common Tennis Club Lighting Upgrade - £10,000
  - 2.3 Arlebury Park New Alresford Outdoor Gym - £20,000
  - 2.4 St Marks Church Oliver's Battery Building Improvements - £30,000
  - 2.5 River Dever Sutton Scotney Boardwalk - £20,000
  - 2.6 Whiteley Skate Park - £65,000
  - 2.7 Wickham Water Meadows New Footpaths and Fencing - £40,000
  - 2.8 Wickham Community Centre Kitchen Upgrade - £52,500
4. Approve the allocation of £200,000 from the Winchester City Council CIL receipts for the provision of a 3G (Third Generation) all-weather pitch at Winchester Football Club recommended by the Informal Panel and detailed in Section 11.9 of this report. The allocation would be subject to the required additional funding being secured from the Football Foundation, a successful application for planning permission and a business case being submitted to Cabinet at a later date.
5. Approve the expenditure for a capital grant of £68,000 from the Winchester City Council CIL receipts for the provision of an improved open space and outdoor café area and associated building alterations for the Theatre Royal, Winchester, recommended by the Informal Panel and detailed in Section 11.9 of this report.
6. Approve an increase to the capital budget of £110,000, to be funded from the

Winchester City Council CIL receipts, for the provision of playground equipment for Abbey Gardens in Winchester recommended by the Informal Panel and included in Appendix A to this report bringing the total budget to £230,000, and approve the expenditure of this budget.

7. Approve the capital budget and expenditure of £61,000 to be funded from the Winchester City Council CIL receipts for the provision of a lay-by and footpath link at Hookpit Farm Road Kings Worthy recommended by the Informal Panel and included in Appendix A of this report. (Maintenance costs will be met from existing NERT budgets)
8. Approve the expenditure for a capital grant of £50,000 to be funded from the Winchester City Council CIL receipts for the provision of pedestrian steps linking Stockbridge Road, Winchester with access to the railway station.
9. Approve an additional capital budget and expenditure of £6,000 to be funded from the Winchester City Council CIL receipts for the provision of additional Wayfinding signs in Winchester in association with new signing for the Winchester Sports and Leisure Park.
10. Agrees that the criteria for considering future bids for CIL funding be reviewed and refreshed to reflect the commitment to reducing carbon emissions to help meet the council's climate emergency targets, with the agreement of the new criteria delegated to the Strategic Director in consultation with the Cabinet Member for Built Environment.

IMPLICATIONS:1 COUNCIL PLAN OUTCOME

## 1.1 Tackling the Climate Emergency and Creating a Greener District

A number of the projects supported by the allocation of CIL funding aim to improve the energy efficiency of existing community facilities, improve flood defences, enhance public open space and support active transport. This is in line with the Council Plan and the criteria for the funding of schemes requires projects to demonstrate that they contribute to the priorities of the Council Plan and other strategic documents with the delivery of infrastructure.

## 1.2 Homes for all

Much of the infrastructure requiring CIL funding is allocated to community projects in areas where new residential development is planned or is already having an impact.

## 1.3 Living Well

The allocation of CIL funding supports many recreational projects including outdoor gyms, improved playground equipment and open spaces. This encourages and enables greater participation in outdoor recreational and sporting activities, and supports green infrastructure allowing more residents to participate in the natural environment, which improves health and well-being.

## 1.4 Your Services, Your Voice

Inviting bids for funding from community groups and Parish Councils helps to ensure that local facilities are supported. Parish Councils tend to engage with their residents at a 'grass roots' level and are therefore able to identify the services and facilities which are important to the local residents, for which funding can be allocated, that may not have otherwise been provided.

2 FINANCIAL IMPLICATIONS

2.1 The City Council adopted CIL in April 2014, and since this date approximately £17.5m has been collected, with a further £1.4m expected by the end of March 2022.

2.2 Of the £17.5m collected, the council has retained approximately £12.5m. Since April 2014, £6.4m has been allocated to support infrastructure projects, of which £3.1m has been spent. This leaves approximately £6.1m unallocated. However, in March 2021, a report to Cabinet (CAB3292) highlighted a number of large infrastructure projects led by the council coming forward that could be supported by CIL funding. These included Central Winchester Regeneration and the schemes forming part of the Winchester Movement Strategy, which together may require over £4m of CIL funding.

- 2.3 In 2020, to address the impact of the Covid pandemic upon the construction industry, the Government issued guidance and changed the CIL Regulations to allow local authorities the ability to defer CIL payments due during the pandemic. Late payment interest could also be waived. These measures were designed to help support the construction sector during this difficult time with particular emphasis on SME's.
- 2.4 There were however a relatively small number of requests from developers to defer CIL payments, so amounts collected since March 2020 have continued relatively unhindered by recent events. The table below gives an overall picture of the CIL funds collected, including funds transferred to Parish Councils (15% of funds collected, except for Denmead which has an adopted Neighbourhood Plan and therefore receives 25% of funds collected) and funds transferred to Hampshire County Council until September 2018.

Table 1 – CIL income, allocations and spend to date, including funds transferred to Parish Councils and Hampshire County Council

<b>Allocation</b>	<b>Funds Received (£)</b>	<b>Funds Allocated (£)</b>	<b>Funds Spent (£)</b>	<b>Balance (£)</b>	<b>Funds Due (By June 2022) (£)</b>
CIL Admin (Up to 5% of CIL collected)	880,372	880,372	880,372	0	71,806
Paid to Parishes (including Winchester Town Forum)	2,720,099	2,720,099	2,720,099*	0	221,299
WCC CIL Retained	12,463,960	6,397,000	3,143,000**	<u>6,066,960</u>	1,143,015
Paid to HCC (to September 2018)	1,543,012	1,543,012	1,543,012*	0	0
<b>Totals</b>	<b>17,607,443</b>	<b>11,540,483</b>	<b>8,286,483</b>	<b>6,066,960</b>	<b>1,436,120</b>

\*The funding spent by Parish Councils and Hampshire County Council is shown as the same as the funding transferred, as once transferred it the responsibility of parish councils and Hampshire County Council to report on how the funds are utilised.

\*\*The Funds Spent from WCC CIL retained, includes the community schemes that have been completed.

- 2.5 In 2018, £1m was allocated for a community bidding process which invited proposals from parish councils and other community bodies to fund community projects. The allocation was profiled over three years from 2019/20 to 2021/22 but all the £1m set aside was allocated within the first two years due to the number and value of bids received with a requirement for an additional 'top up' of £49k. This was despite only half of the bids received being allocated CIL funding, and although some of the bids did not meet the criteria, there were others for which there was insufficient funding to be able to be supported. The council therefore prioritised the strongest bids.
- 2.6 As the scheme has proven to be so popular, and is generally recognised as a good way of ensuring that community infrastructure projects across the district received funding, in October 2020 Cabinet approved a further £250,000 of CIL funding for a third round of bids as had originally been intended. As with the previous two rounds of bidding, the scheme has proven to be popular with 14 bids received, many of which strongly aligned with the allocation criteria, and were therefore considered worthy of support. A further £250k to continue funding the community projects for a fourth round of bids in 2022/23 has already been agreed by Cabinet in March 2021 and thereafter this will be reviewed annually. This will bring the total amount allocated to the community bid scheme to £1,549,000.

### 3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 In December 2020 the City Council published its Infrastructure Funding Statement (IFS) which details the collection, allocation and spending of CIL for the period between 31<sup>st</sup> March 2019 and 1<sup>st</sup> April 2020. It also contains information relating to s106 Planning Obligations. The IFS, which must be updated yearly, is a requirement of the Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019 and is intended to improve transparency in relation to the collection and allocation of CIL funding.
- 3.2 As part of the IFS, an Infrastructure List has been produced that identifies the projects or types of infrastructure that the city council intends to fully or partly fund from CIL receipts. The Infrastructure List replaced the R123 List which used to separately identify projects or types of infrastructure that could be funded from either CIL or s106 Obligations. Prior to September 2019, CIL contributions and s106 Obligations were unable to fund the same projects, however this was changed by the updated CIL Regulations 2019, and now both CIL contributions and s106 Obligations can be used to fund the same infrastructure project if necessary. The Infrastructure List also includes schemes which can be progressed by other infrastructure providers, such as the County Council, which ensures that a wide range of infrastructure is supported using CIL.
- 3.3 The allocation and spending of CIL funding is conducted in accordance with the protocol previously agreed by Cabinet (CAB3071) and up-dated by

CAB3292. The criteria for funding aligns with the priorities identified in the Local Plan, Infrastructure Delivery Plan, Council Plan and other council strategies, such as the City of Winchester Movement Strategy, and are used to assess both the community bids and those projects which are progressed by the council and other infrastructure providers. The protocol follows relevant statutory requirements and central government guidance.

#### 4 WORKFORCE IMPLICATIONS

- 4.1 Two posts are currently funded 100% through the CIL administration provision (Up to 5% of the CIL collected is able to be used to fund the administration of the levy). The CIL Officer post identifies whether a development is CIL liable and collects the funds from the developer. The CIL Implementation Officer post monitors the programme and the requests for CIL funding as well as liaising with Members regarding priorities, and producing the Infrastructure Funding Statement. Other officers that spend significant time working on CIL can recharge their activity to the levy.

#### 5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 None directly although CIL funding is supporting a number of council infrastructure projects as well buildings and improvement of existing facilities.

#### 6 CONSULTATION AND COMMUNICATION

- 6.1 The CIL Informal Panel meets to assess schemes for potential CIL funding in line with the agreed spending protocol. The Cabinet Member for Built Environment is involved in the decision making for the allocation of funds. The recommendations of the panel are then formally decided by Cabinet (this report). The panel also includes members of the Executive Leadership Board. Larger schemes which may require some CIL funding, will go through a number of stages of consultation from inception to completion, although not specifically in relation to the use of CIL income. However, CIL funding decisions always require approval by Cabinet in line with agreed spending protocol.

#### 7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 Many of the future projects agreed for the allocation of funding will have significant positive impacts upon the environment, including funding for the improvement of walking and cycling routes, open space improvements and investment in other facilities to serve local communities and reduce the need to travel. Specific environmental impacts will be considered as part of the assessment of each individual project.

## 8 EQUALITY IMPACT ASSESSEMENT

- 8.1 Officers have had regard to the Council's duties under the Human Rights Act 1998, and the Equalities Act 2010. There is no identified adverse impact through the allocation of CIL funding to anyone with a protected characteristic under the Equalities Act 2010 or with regards to human rights.
- 8.2 Many projects for which CIL funding is allocated seek to improve the accessibility of facilities for all, and future funding priorities will endeavour to continue to provide improved facilities at both a local and wider lever to enable greater community inclusion and engagement.

## 9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 None required

## 10 RISK MANAGEMENT

<b>Risk</b>	<b>Mitigation</b>	<b>Opportunities</b>
Financial Exposure Schemes allocated CIL funding exceed the amount requested	Community schemes are collectively allocated a fixed amount so works funded are within the budget unless any increase is agreed by Cabinet. These schemes are very rarely fully funded using CIL. Council schemes are prioritised within budget limits in accordance with agreed protocol.	CIL funding often helps lever in additional funding from other organisations to help to deliver schemes which would not otherwise be progressed.
Exposure to challenge CIL funding is not spent in a timely manner and not used in accordance with the allocations made for each approved project	Allocation of funding is assessed and schemes which benefit accord with national regulations regarding CIL.  The progress of schemes allocated funding are monitored, and if not progressing satisfactorily, the panel can decide to recommend withdrawal of	



	the allocation with the decision made by Cabinet. Funds are released on completion or in tranches after substantial progress has been made.	
Innovation N/A		
Reputation Failure to deliver schemes using CIL income could damage the Council's reputation.	Funds are allocated using the agreed spending protocol and the programme is monitored and reviewed regularly to ensure it is up to date and progress is being made. The community scheme is popular and attracts a good number of bids each year.	
Achievement of outcome The projects funded by CIL are not delivered	The community projects are delivered by outside organisations including the County Council. However, the progress of projects is monitored and if necessary, the funding will be withdrawn and allocated to alternative projects which would be delivered.	The projects which are delivered are of benefit to their communities, and can have a wider benefit in reducing travel, and enhancing community cohesion.
Property Assets may not have the capacity to cope with the increased pressure from new development	CIL will be allocated to improve facilities to meet the increase in demand resulting from new development in accordance with the spending protocol	Communities will benefit from improvements to infrastructure which would not otherwise be funded.
Community Support Failure to deliver schemes using CIL income from new development could harm the council's reputation with local communities, particularly in areas	CIL funds will be allocated using the agreed spending protocol criteria which takes in to account the impact of new development in relation to schemes being considered for funding.	Funding is provided for community led schemes across the district, which would otherwise not be able to progress without CIL funding.

where development is taking place		
Timescales Projects will not be delivered within a reasonable timescale	The projects on the spending programme are regularly reviewed and reported upon annually. Any projects not showing satisfactory progression can be removed from the programme	
Project capacity Lack of resources could hinder the use of CIL funds to deliver much needed infrastructure	Up to 5% of CIL income is used to provide support for the collection of CIL funding allocations and monitoring of the delivery of CIL supported projects.	
Other N/A		

## 11 SUPPORTING INFORMATION:

### Background

- 11.1 Since the adoption of CIL by the City Council in April 2014, over £17.5m has been collected from qualifying developments in the district outside the area covered by the South Downs National Park. This has provided funding for much needed infrastructure improvements required to support the growth planned in the Council's Local Plan. Parish Council's receive 15% of the CIL collected from developments within their area (25% where a Parish Council has a Neighbourhood Plan - Denmead) and can make their own decisions as to how to allocate the funding received.
- 11.2 Prior to September 2018, 25% of the CIL funding collected was passed to the County Council for highway schemes. However, Cabinet decided to cease this arrangement with immediate effect (CAB3071 refers) although highway schemes may still be funded using CIL, if a bid for funding is made by the County Council or parish councils/community organisations. The need for CIL funding in relation to highway related schemes which will be identified in the Winchester Movement Strategy was highlighted in a report to Cabinet in March this year (CAB3292 refers). Taking into account the CIL passed to parish councils and previously passed to Hampshire County Council, the City Council has retained approximately £12.5m of CIL receipts over the past seven years.
- 11.3 A decision was also made in September 2018 to support a process for the allocation of CIL funding for community led infrastructure schemes. This

process invites requests from community groups and parish councils for CIL funding to allow those groups to progress infrastructure projects in their area. Bids for CIL funding must be submitted annually between 1<sup>st</sup> January and 31<sup>st</sup> March, and be of a value between £10k and £200k. An initial sum of £1m was set aside to allow a three year rolling programme of projects to be funded. Bids are considered by an Informal Panel which recommends funding for projects in line with the agreed spending protocol. The panel consists of the Cabinet Member for Built Environment, and a minimum of two of the three Strategic Directors for Place, Resources and Operations. The Head of Regulatory, the Senior Solicitor for Planning and Environment and the CIL Implementation Officer also attend the meeting in an advisory capacity. The panel considers both the community bids received and internal bids relating to council schemes, which are not subject to the financial limits relating to community requests, and can be brought forward at any time as agreed by Cabinet in March.

- 11.4 The first round of bids were received in 2019 and resulted in 12 projects (from a total of 22 received) being allocated funding totalling £635k. The second round of bidding in early 2020 attracted 18 bids, with eight recommended for funding totalling £414k. This meant that in the first two rounds of bidding the total amount agreed by the Informal Panel to be allocated for projects had exceeded the original budget of £1m set aside, with a need for Cabinet to agree an additional sum of £49k to 'top up' the community CIL fund.
- 11.5 In October 2020 Cabinet agreed a 'top up' of £49k for the 2020/21 round of bids and also agreed an additional £250k for a third round of bidding in 2021/22, as had originally been intended. In March this year it was further agreed to make available additional funding of £250,000 for community projects in 2022/23 with the arrangements after that to be reviewed on an annual basis.
- 11.6 Although the Covid pandemic has slowed the progress of some of the projects supported by CIL funding, to date six of the twenty community projects are now complete, with a further 4 continuing to make progress. One project allocated funding in 2019 was confirmed as no longer going ahead, therefore the panel allocated the CIL funding to another project in the latest round of bids. Progress on all the projects allocated CIL funding is monitored, and the informal panel can decide to remove the allocation of funding from projects which are unlikely to reach completion.
- 11.7 As well as allocating funds for community projects, CIL funding for council schemes has helped deliver important and essential infrastructure which have benefits for the wider district like the new Sports and Leisure Park at Bar End (£1.8m CIL funding).
- 11.8 2021/2022 Bids
- 11.9 The third round of community led schemes resulted in fourteen bids being submitted between January and March this year. Six council projects were also considered by the Informal Panel on 24<sup>th</sup> June 2021. The minutes of the

panel are detailed in Appendix B. As with previous years, the value of the bids submitted exceeded the funding available. Therefore the panel had to prioritise the strongest requests and were mindful of allocating funds to as many projects as possible. This meant that not all the funding requested by the bidders could be accommodated in every case. Four of the fourteen community bids did not meet any of the CIL criteria, as they were either not for infrastructure or were for the maintenance of existing infrastructure. The remaining ten projects met at least two of the required criteria, and after careful deliberation and discussion, the panel recommended that funding be given to all the projects, although not all of them could be allocated the full amount of funding requested as this would exceed the budget. In these cases a smaller sum was recommended to be allocated

- 11.10 It was agreed to recommend funding for a wide range of projects across the district, including skate parks, improved facilities in local community buildings, access to enhanced open spaces and an outdoor gym. Three of the projects were not allocated all the funding requested. The panel considered it to be reasonable to award some funding to as many projects as possible. A total of £282,500 was agreed to be allocated. This includes an additional £30,000 which was allocated to a bid last year, and which was later confirmed by the bidder to no longer be required, so was available for use in 2021/22.
- 11.11 Two of the community bids received, namely the bid for funding for the Theatre Royal made by the 'Play to the Crowd' charity and the bid from Winchester Football Club, were considered to be of district wide significance. The panel agreed therefore that the funding should be allocated from the wider district CIL fund and not from the community budget. This allowed more of the remaining eight bids to be allocated funding, as the bid from Winchester Football Club alone was for £200k, which would have used 80% of this year's budget for the community bids.
- 11.12 In addition to the community bids, the panel considered six council schemes (See Appendix B). Some, but not all of these projects, had been previously identified as emerging priorities for funding in a report to Cabinet in March this year (CAB3292). The projects for which CIL funding was requested, and considered by the panel on 24<sup>th</sup> June 2021 were as follows;
- Abbey Gardens playground refurbishment - £110k (approximately 50% of the total cost of the project).
  - Hookpit Farm Close lay-by and footpath link - £61k (100% of the total cost of the project)
  - Local Plan consultation specialist -£90k over 2 years (100% of the sum required). (This request falls outside the scope of CIL funding and is therefore not a valid permitted use of city council CIL).
  - Stockbridge Road pedestrian steps to station - £50k (12% of the total cost of the project)

- Unit12 replacement community building at Winnall - £2m estimated cost (exact cost of project unknown at this point)
- Winchester Wayfinding signs - £6k (100% although this was a top up for additional signs)

- 11.13 The panel agreed to recommend funding for Abbey Gardens playground, Hookpit Farm Lane lay-by and footpath link, Stockbridge Road steps and Winchester Wayfinding signs, as all improved infrastructure for either the local or wider community and aligned with the priorities in the Local Plan or Council Plan. As well as the four WCC schemes recommended by the panel for funding, at a previous Cabinet meeting on 23<sup>rd</sup> June 2021, it was agreed to allocate £755,000 to improve the open space at Winnall Flats. The open space improvements will be delivered along with the provision of new homes on the site, including 73 flats and three houses.
- 11.14 In light of the restrictions imposed by the CIL Regulations the Informal Panel could not recommend support for a planning specialist to assist the Town Forum in engaging with the local plan process. The panel also considered that the bid for £2m for a replacement building for community purposes in Winnall should not be agreed. There were no firm proposals available regarding the form the scheme would take and a cost analysis for delivery. Consequently, it was concluded that an allocation of £2m at this time was not appropriate. However, the proposal can be considered again once more details have been developed.
- 11.15 Even after the community and council schemes cited above are allocated funding there still remains a significant sum available for further projects of approximately £5.5m, with a further £1.1m due to be collected by March 2022. As reported in March (CAB3292) there are plans being developed by the council which include, for example, works related to Centre of Winchester Regeneration, and schemes identified by the Winchester Movement Strategy. This is likely to result in additional requests coming forward for the allocation of significant CIL funding. The programme and associated financial commitments, as set out in this report, allows for the consideration of such bids for funding to help support the delivery of these important projects in due course.

### Conclusion

- 11.16 This report recommends that the projects identified for funding by the Informal Panel on the 24<sup>th</sup> June 2021 be approved, with an additional small allocation of £2,500 from the general CIL fund. It also recommends that two community bids, namely the Theatre Royal public space bid and Winchester Football Club 3G pitch bid, are allocated funding outside of the community bid programme budget, from the general CIL fund. There are also recommendations for the funding of city council bids cited above to move forward projects which may otherwise not be achieved without the CIL allocation being agreed.

- 11.17 The community schemes which have benefitted from the allocation of CIL funding, would have been unlikely to have progressed without this financial support. It is therefore important to continue to fund projects within the wider district, both to make communities more sustainable by providing local amenities and to encourage community cohesion and healthy living. In view of the council declaring a climate emergency and updating the Council Plan in 2020, it is proposed that the assessment criteria for CIL bids be reviewed to ensure that they appropriately reflect the council's commitment to carbon reduction.
- 11.18 As part of the wider Government reforms of the planning system, - there are national changes proposed to both CIL and s106 agreements which will involve the introduction of an Infrastructure Levy. It appears likely that CIL will be replaced but at present it is unclear whether s106 agreements will be retained, possibly for larger developments.
- 11.19 Originally the government indicated that the Infrastructure Levy would be set nationally, but has recently announced that rates will be agreed locally to reflect economic conditions in the relevant area. Funds collected will still be used by councils to support infrastructure delivery, but it is likely that developers will be required to pay the Infrastructure Levy on occupation rather than commencement, and as the development progresses, as is the case at present. The precise details of how the Infrastructure Levy will operate is still to be clarified. Once this is known, and the legislative changes confirmed, a Cabinet report will be necessary to address the implications for the council in financial and other terms including how income is allocated to new infrastructure proposals. .

## 12 OTHER OPTIONS CONSIDERED AND REJECTED

- 12.1 The development of a CIL spending programme accords with the protocol previously agreed by Cabinet and therefore it was not necessary for other options to be considered. Also there will need to be a review of CIL spending and the delivery of infrastructure, once the implications of the government changes to CIL and s106 agreements are known.

### BACKGROUND DOCUMENTS:-

#### Previous Committee Reports:-

CAB3071 – Community Infrastructure Operational Review – 19<sup>th</sup> September 2018

CAB3194 - Community Infrastructure Levy Spending Programme – 23<sup>rd</sup> October 2019

CAB3257 – Community Infrastructure Levy Spending Programme Update – 21<sup>st</sup> October 2020

CAB3282 – Community Infrastructure Levy Future Funding Priorities and Monitoring Update – 10<sup>th</sup> March 2021

Other Background Documents:-

None

APPENDICES:

Appendix A – Proposed CIL Spending Programme 2021/22

Appendix B - Minutes of the Informal Panel Meeting (24<sup>th</sup> June 2021)

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Appendix A

Proposed CIL spending programme 2021/22 (including those previously agreed by Cabinet in October 2019 and October 2020)

<u>Location</u>	<u>Est. Year of Implem'n</u>	<u>Scheme</u>	<u>Est. total cost</u>	<u>CIL contitri'n</u>	<u>In Infrastructure List</u>	<u>Delivering Organisat'n</u>	<u>Proposal and Comments</u>
<b>Community Schemes recommended for funding by the Informal Panel on 24<sup>th</sup> June 2021</b>							
Bishops Waltham, Priory Park	2021/22	New Skate Park	C£75k	£45k	Yes	Parish Council	The new skate park will be built at the recreation ground at Priory Park, which is close to two new residential developments. <u>Criteria met</u> – The project contributes to improvements in built recreational facilities (CP7 of the WDLP Part 1) and addresses the specific impact of new development

							beyond that which has been secured through a s106 Obligation
Colden Common Tennis Club	2021/22	Upgraded lighting	C£40k	£10k	Yes	Tennis Club	New LED lighting is proposed for the tennis courts to increase energy efficiency and extend playing hours. <u>Criteria met</u> – The project contributes to improvements in built recreational facilities (CP7 of the WDLP Part 1) and levers in other funding.
Oliver's Battery St Luke's Church	Autumn 2021	Kitchen, Toilet and access improvements	C£200k	£30k	Yes	Church Management and Trustees	A new kitchen and improved building access is required to complete recent refurbishment works that have already been undertaken which has been paid for by fundraising <u>Criteria met</u> – The project helps to

							extend and improve local facilities and services for communities to access without having to travel excess distances (CP6 of the WDLP Part 1) and levers in other funds
New Alresford Arlebury Park	2021/22	Outdoor Gym	£25k	£20k	Yes	Town Council	A new outdoor gym with 10 pieces of fitness equipment will be provided at the recreation ground which will be free to use. <u>Criteria met</u> – The project contributes to the improvement of recreational facilities and enables active and healthy lifestyles (CP7 of the WDLP Part 1) and levers in other funds
Sutton Scotney	2021/22	New wooden	C£35k	£20k	Yes	The Gratton	The project will provide a new raised

River Dever		boardwalk				Trust	<p>timber boardwalk alongside the River Dever linking to woodland and public open space and allowing improved disabled access, with information boards detailing flora and fauna.</p> <p><u>Criteria met</u> – The project contributes to the provision of enhanced open space (CP7 of the WDLP Part 1) and encourages public access to the natural environment (CP15 of the WDLP Part 1)</p>
Whiteley Recreation Ground	2022	Replacement Skate Park	£200k	£65k	Yes	Town Council	A new larger skate park is proposed to replace the existing facility which has been in place for over 20 years. This will provide and improved

							facility for the existing residents as well as the residents of the new major development currently underway. <u>Criteria met</u> - The project contributes to improvements in built recreational facilities (CP7 of the WDLP Part 1) and addresses the specific impact of new development beyond that which has been secured through a s106 Obligation.
Wickham Community Centre	2022	Kitchen upgrade and new kitchen area	C£62k	£52,500	Yes	Wickham Community Centre Association	The project will provide two new kitchen areas, one of which will be a training kitchen to teach cookery skills to different groups <u>Criteria met</u> – The project helps to extend and improve

							local facilities and services for communities to access without having to travel excess distances (CP6 of the WDLP Part 1) and levers in other funds. Wickham is also experiencing housing growth with new developments on the edge of the village under construction.
Wickham Water Meadows	2022	New footpaths and fencing	£80k	£40k	Yes	Parish Council	New footpaths will be introduced (currently just muddy tracks) to allow better access to the open space near the river, with new fencing and strengthening of the river bank. <u>Criteria met</u> – The project contributes to the provision of enhanced open space

							(CP7 of the WDLP Part 1) and encourages public access to the natural environment (CP15 of the WDLP Part 1). Wickham is also experiencing housing growth with new developments on the edge of the village under construction
Winchester Football Club	2022/23	New all-weather 3G Pitch	C£700k	£200k NB: To be met from the district wide CIL fund.	Yes	Winchester Football Club/Football Foundation	Proposal for a new 3G all-weather pitch and upgraded lighting (which will also require significant funding from the Football Foundation) <u>Criteria met</u> – The project contributes to improvements in built recreational facilities (CP7 of the WDLP Part 1) and levers in other funding. This will be funded directly by

							the district wide CIL fund rather than community programme fund because it delivers more than just local benefits.
Winchester Theatre Royal	2022	Outdoor seating area and public realm improvement	C£140k	£68k NB: To be met from the district wide CIL fund.	Yes	Play to the Crowd/HCC	The projects would utilise the outdoor area on Tower Street adjacent to the Theatre to provide an outdoor café seating area and outdoor performance area as well as changes to the building to link the outdoor and internal spaces of the Theatre. <u>Criteria met-</u> The proposal has district wide as well as local benefits. It helps retain and improve the facilities and services across the district (CP7 of the WDLP



							<p>Part 1) and levers in additional funding.</p> <p>This will be funded directly by the district wide CIL fund rather than community programme fund because it delivers more than just local benefits.</p>
<b>WCC Schemes recommended for funding by the Informal Panel on 24th June 2021</b>							
Winchester Abbey Gardens	2021/22	New Play Equipment, groundworks and footways	£230k	£110k	Yes	WCC	<p>The play area in Abbey Gardens is in need of replacement but significant groundworks are required before new equipment can be installed. The playground is the only large play area in the city centre and is of a wider significance for residents of the whole</p>

							town, wider area and is a benefit to those visiting Winchester. <u>Criteria met</u> – The project contributes to improvements in built recreational facilities (CP7 of the WDLP Part 1) and levers in other funding.
Kings Worthy Hookpit Farm Lane	2022	Lay-by and new footpath	£61k	£61k	Yes	WCC/HCC	A Lay-by will be provided close to the local shop to prevent congestion and improve sight lines at junctions. A new footpath link to the recently completed housing development will improve the pedestrian link to local facilities. <u>Criteria met</u> - The proposal will address the specific impact of new development beyond that secured

							through a s106 Obligation and links to priorities within the Council Plan
Winchester Stockbridge Road	2021/22	Pedestrian steps linking to the railway station	£600k	£50k	Yes	South West Trains/HCC	A set of pedestrian steps will be constructed in the embankment adjacent to Stockbridge Road providing access to the rear of the railway station. <u>Criteria met</u> - The scheme supports the objectives of the Local Cycling and Walking Infrastructure Plan (LCWIP) which forms part of the Winchester Movement Strategy and the Winchester Station Travel Plan
Winchester Various locations	2021	Additional Wayfinding pedestrian signs	£6k	£6k	Yes	WCC	A scheme to improve the signing for pedestrian routes between significant destinations around

							the city was allocated funding last year but additional funds were required for extra signs. Criteria met – The scheme supports the objectives of the Local Walking and Cycling Infrastructure Plan (LCWIP) which forms part of the Winchester Movement Strategy.
<b>WCC Schemes yet to start or in progress, for which funding has already been allocated</b>							
The Dean New Alresford	Not before 2021/22	Provision of public car park	c£1m	£250k	Yes	Town Council	(CAB2962 refers) Land issues have delayed bringing forward the whole site for development including the car park and work continuing to resolve these issues and planning discussions are also

							ongoing.
Winchester	2021/22	Winchester Movement Strategy		£250k	Yes	City Council/HCC	(CAB3140 refers) Feasibility and development work underway prior to implementation of identified physical measures set out in the strategy. Construction on the multi-storey car park at Bar End is now underway.
Bishops Waltham	2021/22	Southern footpath/cycle link	c£500k	£50k	Yes	HCC	(CAB2962 refers) Scheme linked to ongoing development
Winchester	2019/2020	Public realm improvements linking train station to city centre	C£4.7m	£500k	Yes	City Council/HCC	(CAB3194 refers) The scheme aims to improve access for pedestrians and cyclists around the city and is linked to the redevelopment of Station Approach which has been affected by the Covid-

							19 Pandemic, and is now on hold
Winnall Flats Winchester	2022/23	Open Space Improvements in association with housing scheme including a children's play area, seating, growing beds and the planting of trees and shrubs	C£1m	£755k	Yes	City Council	(CAB3305 refers) The scheme will provide improvements to the open space on the site of Winnall Flats but the timescale is dependent upon the development of the new flats proposed. Planning permission has been granted.
<b>Community Bids Recommended by the Informal Panel on 28/07/2020 and yet to be completed</b>							
Badger Farm Community Centre Winchester	2020/21	Community Centre upgrade and renovation of kitchen	c£54k	£34,500	Yes	Badger Farm and Oliver's Battery Residents Association	(CAB3257) The community centre is a designated safety area required to provide support in times of crisis or a major incident. The kitchen does not currently meet H&S standards and would

							be upgraded to meet the H&S standards as well as having energy efficient appliances. Progress has been delayed due to the Covid pandemic which has had a knock-on effect with the supply of building materials and availability of contractors
Colden Common Recreation Ground	2020/21	Upgrade and improvement of recreation ground pavilion	c£100k	£90,000 (this was 90% of funds requested)	Yes	Colden Common Recreation Charity	(CAB3257) The recreation ground is used for a number of youth sporting activities and general community activities. The pavilion needs to be repurposed to provide community space and toilets accessible from outside for public use by visitors to the recreation ground. Plans of proposals

							being prepared.
King George V playing fields Denmead	2020/21	Provision of a multi-use games area (MUGA)	c£130k	£64,500	Yes	Denmead Parish Council	(CAB3257)Ongoing development has secured S106 funding, but this was not sufficient to provide the required sports facilities. There are insufficient recreational facilities in Denmead and a MUGA would provide for a wide range of activities
St Swithun's Church Headbourne Worthy	2020/21	Provision of new car park	c£135k	£50,000	Yes	Headbourne Worthy Parish Council	(CAB3257)There are currently no parking facilities for the Church and patrons park on private field across a busy road. The car park would allow greater community use of the church and would also be available for visitors to the nearby Barton Meadows



							Nature Reserve. Work has started to prepare the site
West Street New Alresford	2021/2022	Pedestrian improvements and environmental enhancements	c£120k	£110,000	Yes	New Alresford Town Council	(CAB3257)The narrow pavements and geometry of the road create access difficulties for pedestrians, particularly the elderly and disabled. Footway widening, railing and a relocated bus stop will aid pedestrian movements around the Town and enhance the character of the town. With HCC to approve designs
Shawford Railway Station Community Hub	2020/21	Refurbishment of redundant station booking office to café and meeting room	C£75k	£25,000	Yes	Three Rivers Community Rail Partnership	(CAB3257) The refurbishment of the redundant station booking office will provide a community meeting room and café as well as toilets and will improve

							sustainable connections between communities. Discussions are ongoing with South Western Railway
<b>Community Bids recommended by the Informal Panel on 14/08/2019 and yet to be completed</b>							
Abbotts Barton and Hyde Scout Group	2022	Scout hut and community facility	c£600k	£200k	Yes	Abbotts Barton and Hyde Scout Group	(CAB3194) The project would provide wider community benefits and planning permission has recently been applied for. The project requires significant additional funding to be progressed which has not yet been secured. Winchester Town Forum have also awarded £50k of CIL funding
Otterbourne	2022	Pedestrian Crossing	C£100k	£50k	Yes	HCC	(CAB3194) Survey data undertaken but

							design yet to be finalised by HCC. The exact cost of the whole scheme is unknown but additional measures may be required to reduce traffic speeds before a crossing can be implemented
Shedfield	2021/22	Extension and enhancement of sports pavilion	C£300k	£100k	Yes	Parish Council	(CAB3194) There is development planned for the wider area so the facilities will have a wider benefit. Planning permission has been granted and tenders for the work have been invited.
Twyford	2022	Flood mitigation scheme	C£130k	£65k	Yes	HCC/Parish Council	(CAB3296 refers) This scheme was requested by the Parish Council to replace the proposal for an extension to the car park and was agreed by the

							Informal Panel via e-mail correspondence The progress of the proposal will depend upon match funding from the South Downs National Park
Twyford	2022	Upgrade and improvement of footway to cycleway	C£110k	£50k	Yes	HCC/Parish Council	(CAB3194) A feasibility study has been undertaken. The Parish Council are in on-going discussions with HCC regarding the details of the scheme and further design work is needed.
Upham	2021	Traffic calming and enhanced signing	£50k	£25k	Yes	HCC/Parish Council	(CAB3194) The scheme is being progressed with HCC and has recently made a start (Delayed due to the pandemic)
Havant/Winchester district border	2021	Completion of missing cycle	£110k	£55k	Yes	Havant BC	(CAB3194) Havant BC is match funding the scheme which has

		route link					now commenced (Delayed due to the pandemic)
<b>Completed Schemes</b>							
Whiteshute Ridge	2017	Pedestrian/cycle access link		£23k	Yes	City Council	(CAB2962 refers) Scheme complete 2018
New Road Swanmore	2018	Refurbishment of recreation ground		£185k	Yes	Parish Council	(CAB2807 refers) Scheme complete in 2018
Colden Common	2019/20	Footpath upgrade and pedestrian improvements and extensions	£90k	£25k	Yes	Parish Council	(CAB3194 refers) 2019/20 community bid. Scheme complete in 2019
Littleton Recreation Ground	2019/20	Parkour sports equipment	£18k	£18k	Yes	Parish Council	(CAB3194 refers) 2019/20 community bid. Scheme complete in 2019/20
Jubilee Hall Bishops Waltham	2020	Extension of car park	£200k	£50k	Yes	Parish Council	(CAB2962 refers) Scheme complete in 2020

Wickham Recreation Ground	2020	New play equipment and upgrade of recreation ground	£100k	£20k	Yes	Parish Council	(CAB3194 refers) 2019/20 community bid. Scheme complete in 2020
Chilcomb Sports Ground	2020	Pavilion improvement	£135k	£135k	Yes	City Council	(CAB3194 refers) Scheme complete in 2020
Durley School Crossing	2020	School crossing point/build out and bollards	£10k	£10k	Yes	County Council/Parish Council	(CAB3194 refers) Scheme complete in 2020
Colden Common Church	2020	Improvement of community facilities including kitchen and access	£90k	£17k	Yes	Church Committee	(CAB3194 refers) Scheme complete in 2020
Durngate Winchester	2020	Flood alleviation scheme	£1.6m	£800k	Yes	City Council	(CAB2962 refers) Scheme complete in 2020
Winchester Sport and Leisure Park	2020/21	Provision of new sports and leisure facility		£1.8m	Yes	City Council	(CAB3123 refers) Scheme complete in Spring 2021
Winchester	2020/21	Provision of	£50k	£50k	Yes	City Council	(CAB3257 refers)

Wayfinder signing		pedestrian signing for the city centre and new sports and leisure park					Scheme complete in 2021
St Vigor Way outdoor gym	2020/21	Provision of outdoor gym equipment at playground	£20k	£10k	Yes	Parish Council	(CAB3257 refers) Scheme complete in 2021
<b>Schemes Removed From Programme Including In Previous Years</b>							
Wickham	2018/ 2019	Drainage improvements to foul and surface water systems	c£1m	£250k	Yes	Environment Agency/Water Company	(CAB3123 refers) Southern water have confirmed that a scheme will be funded by developers as part of new development in Wickham
Winchester	2019/20	South Downs Way/Blackpath access works	c£35	£35k	Yes	City Council	(CAB3194 refers) The scheme was proposed to provide better pedestrian links to the new sports and leisure park from Winnall and Highcliffe

							but land and rights of way permissions have prevented it being taken forward.
Twyford	2021	Car Park Extension		£65k	Yes	Parish Council	(CAB3296 refers) At the request of the Parish Council this project was removed from the programme and replaced with a project for a flood mitigation scheme in Twyford to permit development to progress
Sutton Scotney	2021	Gratton Close Pavilion Extension		£30k	Yes	Parish Council	This projects was agreed to be removed from the programme by the Informal Panel on 24/6/2021 after the Gratton Trust confirmed that the project would no longer progress.



Minutes of the Community Infrastructure Informal Panel Meeting  
24<sup>th</sup> June 2021 (Via Teams)

Present: Councillor Russell Gordon-Smith (Chair) Richard Botham (Strategic Director –Services) Lisa Kirkman (Strategic Director – Resources) Simon Finch (Head of Regulatory) Michael Woods (Senior Solicitor- Planning and Environment) Corrine Phillips (CIL Implementation Officer)

1. Apologies – Received from John East (Strategic Director- Place)

**2. Consideration of Winchester City Council Bids for funding.**

2.1 – Abbey Gardens, Winchester– Bid for £110,000 for playground equipment. The bid meets the criteria for CIL funding as it contributes to improvements in built recreational facilities and the provision of enhanced open space and has wider as well as local benefits. Councillor RGS queried how the CIL bid amount had been calculated as the public consultation was still to be undertaken. CP and SF confirmed that there would be various types of play equipment which the Recreation Team would have costings for, and the proposed public consultation would allow preferences to be identified within the set budget. SF commented that the playground was widely used by those visiting the town centre from a wider area. RB confirmed that the proposed improvement would have a big impact. The rest of the funding required (c£120k) for the whole scheme (c£230k) is being met by from the recreation budget. Councillor RGS agreed that it was a good scheme for CIL funding.

The Panel agreed to recommend the allocation of funding of £110,000

2.2 – Hookpit Farm Lane, Kings Worthy – Bid for £61,000 for Layby and footpath The proposal meets the criteria as it addresses the impact of new development beyond that which has been secured through a s106 Obligation or s278 Agreement and links with priorities within the local plan for housing growth. It would provide a bay for 3 vehicles and a footpath link to new development nearing completion, so improves the connectivity of the housing scheme. A significant proportion of the cost was due to the moving of public utilities. Councillor RGS had visited the site. RB stressed that the community see the provision of the layby and footpath as very important and this was raised in the consultation regarding the development. CP will discuss the timescale of the works with Denise Partleton (who submitted the bid)

The Panel agreed to recommend the allocation of funding of £61,000

### 2.3 – Employment of Local Plan specialist – Bid for £90,000 over 2 years

This does not meet the criteria as it is not funding for infrastructure. SF had spoken to members of Winchester Town Forum and Councillor Craske to explain that whilst the panel will look at the request it may well fall outside the scope of the scheme because CIL cannot be used to fund plan making work. MW confirmed that the CIL Regulations do not allow this.

The Panel did **not** agree to recommend the allocation of funding

### 2.4 – Stockbridge Road Steps, Winchester – Bid for £50,000

The bid meets the criteria as it supports the objectives of the Local Walking and Cycling Infrastructure Plan (LCWIP) which forms part of the Winchester Movement Strategy and Winchester Station Travel Plan. It will provide pedestrian steps up the embankment adjacent to Stockbridge Road, providing access to the rear of Winchester Railway Station. South Western Railways will be delivering the scheme. RB confirmed his support for the scheme which is long awaited and is supported by local members. SF confirmed the location. Councillor RGS regretted that a ramp could not be provided but the embankment is very steep and the costs would be prohibitive (total cost of the scheme for steps is £600,000) SWR is providing £400k with HCC providing £150k.

The Panel agreed to recommend the allocation of funding of £50,000

### 2.5 – Unit12 Community Facility Winnall – Bid for £2,000,000

The bid is to provide an alternative building for community groups to use for recreation, cultural and community activities. It meets the criteria in principle as it would help extend and improve local community facilities and services. RB confirmed that the current building is owned by WCC, and is currently used by community groups for activities which could operate from elsewhere, thus freeing the building up for commercial use. A new community building would provide better up to date facilities more suited to the requirements of the user groups. LK queried how much revenue could be raised for a commercial use, but this would need to be investigated. However the panel although supportive of the principle of the project, felt that the bid was too premature and lacked detail including in relation to costings. Until a firm proposal (so an identified building, site to purchase etc.) was forthcoming, the bid could not be recommended at this stage. Cabinet is required to agree the recommendations of the panel, and without a firm proposal it is difficult to justify the allocation of £2m. A further bid could be made later in the year if a detailed proposal could be presented to the panel.

The Panel did **not** agree to recommend the allocation of funding at this time

### 2.6 – Wayfinding Signing, Winchester – Bid for £6,000

The bid is for top up funding for the provision of wayfinding and pedestrian signing around Winchester to encourage walking to the major destinations such as the Cathedral, shops, the new leisure centre and railway station. CIL funding of £50,000 was allocated in 2020/21 but additional signing work was required. The scheme meets the criteria as it supports the objectives of the Local Cycling and Walking Infrastructure Plan (LCWIP) which forms part of the Winchester

Movement Strategy. Councillor RGS agreed that better signing for pedestrians was necessary and RB confirmed that as people were still turning up to use River Park Leisure Centre (which is now closed due to the opening of the new leisure centre at Bar End) new signing is vital to make sure visitors are made aware of the location of the new leisure centre and other amenities in the city.  
The Panel agreed to recommend the allocation of funding £6,000

**Total agreed allocation for WCC schemes = £227,000**

### **3. Consideration of Community Bids received**

#### **3.1 – Bishops Waltham skate park – Bid for £60,000**

The bid was made to provide a new skate park at Priory Park recreation ground. CP informed the panel that the previous skate park at the site was removed for health and safety reasons. The new skate park would be built in the same location. SF stated that there was a number of new developments under construction in the village. LK agreed that it would be well used by teenagers and this age group generally lacked appropriate recreational facilities. LK also enquired about the CIL funding that the Parish Council would have received from the developments in Bishops Waltham (15% of the CIL collected) and what this funding was used for. CP confirmed that there are regulations requiring Parish Council's to publish their CIL funding and expenditure on their websites and this would be followed up with Parish Council's this year. The proposal meets the criteria as it improves the public open space and the built recreational facilities of the area. However, as there is not enough CIL funding this year to enable all bids to be fully funded (even if the criteria is met) the Panel agreed to award a proportion of the funding requested.

The Panel agreed to recommend the allocation of funding of £45,000.

#### **3.2 – Bishops Waltham, South Pond purchase – Bid for £45,000**

The bid was made to enable the Parish Council to buy the pond which is already able to be accessed by the public but is privately owned. It would therefore not enhance or increase community facilities available in the village and was not actually infrastructure so did not meet the CIL funding criteria.

The Panel did **not** recommend the allocation of funding

#### **3.3 – Colden Common Tennis Club lighting upgrade – Bid for £25,000**

The bid was made to upgrade the lighting of the tennis club to LED lighting. The scheme meets the criteria as it will improve the recreational facilities available to the community and has wider benefits. LK raised the fact that this was not a 'free' recreational activity, and although a registered charity, the Tennis Club charges fees. There were also other funding streams available. The Panel agreed that more efficient lighting would be beneficial and agreed to award some of the funding requested.

The Panel agreed to recommend the allocation of funding of £10,000

#### 3.4 – Arlebury Park, New Alresford outdoor gym – Bid for £20,000

The bid is for an outdoor gym at the local recreation ground and meets the criteria as it contributes to improvements in recreational facilities. Councillor RGS declared an interest in this as he is the local member for the area so did not vote on the proposals. The remainder of the panel agreed that it would offer good benefits, free of charge to the public and supported the bid. There is new development planned in New Alresford which is likely to increase the demand for recreational facilities in the future.

The Panel agreed to recommend the allocation of funding of £20,000

#### 3.5 – River Arle footpath, New Alresford – Bid for £100,000

The bid was for footpath repairs (repairs to potholes and bank erosion) to the existing footpath adjacent to the River Arle. The footpath maintenance is the responsibility of Hampshire County Council, who carry out repairs which then quickly deteriorate. This did not meet the criteria, as although the footpath is infrastructure, the funding was required for repairs and not any enhancement or significant improvement that would justify supporting a bid of £100,000. Councillor RGS declared an interest in this as he is the local member for the area so did not vote on the item. There was general agreement by the panel that the bid had not been presented as providing any significant improvement to facilities and was more about seeking to rectify existing deficiencies (for which CIL funding cannot be used, unless made worse by development which is not the case with this proposal) The panel were unable to support the bid for any funding based upon the information given in the submitted bid.

The Panel did **not** recommend the allocation of funding.

#### 3.6 - Sparrowgrove and Oakwood Copse, Otterbourne tree surgery – Bid for £14,000.

The bid was for the funding of tree surgery in an area of publicly accessible woodland. A survey had identified a number of trees requiring works to ensure that the site could continue to be accessed by the public safely. The bid does not however meet the criteria as CIL funding can only be used to provide infrastructure, and cannot be used to rectify existing deficiencies. The panel were sympathetic to the need for funding but CIL Regulations specifically dictate how CIL funding must be used and this proposal did not accord with those requirements. CP advised the panel that the bidder was making enquiries with Otterbourne PC in relation to funding.

The Panel did **not** recommend the allocation of funding.

#### 3.7 - St Marks Church, Oliver's Battery kitchen and toilet upgrade. Bid for £30,000

The bid was for the funding of an upgrade and modernisation of the kitchen and toilets and improved access to the building. This will enable the building to be used as a community facility for local groups. An unsuccessful bid was made last year for funding of £100,000. Since this time the church and community have

raised much of the money to undertake some of the work required to the building, but this is not enough to complete all the work planned to provide an updated and more accessible community facility. The project meets the criteria as it helps extend and improve local facilities and also effectively levers in a large amount of funding raised by the community which can then be used to complete the project. The panel unanimously expressed their support for the project.

The Panel agreed to recommend the allocation of funding of £30,000

3.8 – River Dever Boardwalk, Gratton Close Sutton Scotney. Bid for £20,000

The bid was made to fund a new wooden boardwalk along the River Dever linking to an area of woodland and open space, accessed by the public with information boards detailing local flora and fauna for the river and woodland area. The project meets the criteria as it contributes to the provision of enhanced open space and levers in additional funding. The panel supported the bid as it was of benefit to the local community and enhanced their ability to access the area for recreational purposes and was considered to be a reasonable amount of money for this type of work, so was good value.

The Panel agreed to recommend the allocation of funding of £20,000

3.9 – Theatre Royal Winchester open space improvements and glass wall. Bid for £68,000

The bid is for the re-design of Tower Street (currently closed to traffic with bollards to prevent use) to provide an outdoor seating area, which would have a pop-up stage for outdoor performances. There is also a proposal for the replacement of the side wall of the Theatre adjacent to Tower Street with a glazed section which will be able to open up to link the street with the inside of the Theatre to effectively extend the café area. The proposal meets the criteria as being the only theatre in the district it has much wider as well as local benefits and improves the recreational facilities of the district. It also levers in other funding. The panel felt that the theatre was of significance for the whole district and not just the city area. Councillor RGS commented that the proposal would bring vitality to the area. LK enquired as to the status of Tower Street in regards to the use by traffic. CP confirmed that it would remain as public highway, although remaining closed to through traffic as currently is the case. Discussions had already taken place between the bidder and HCC as highway authority regarding the improvement as well as planning and listed buildings consents. The panel considered that due to the district wide significance of the theatre and the public realm works on the highway, the bid should not be funded from the community scheme, but from the wider district fund. CP would liaise with the Head of Community and Economy to confirm certain aspects of the bid and financial viability of the Theatre post Covid.

The Panel agreed to recommend the allocation of funding of £68,000 to be met from the district CIL pot and not the community bid fund.

3.10 – Whiteley skate park refurbishment and extension. Bid for £100,000

The project will provide a new skate park on the site of the existing skate park, which is a well-used facility adjacent to the leisure centre and recreation ground. It has been in place for at least 20 years. The proposal will significantly increase the size of the facility and provide new ramps and other equipment. The proposal meets the criteria as it improves the built recreational facilities of the area and addresses the impact of new development beyond that being secured through s106 Obligations (North Whiteley MDA). Significant new development is currently underway in Whiteley. CP advised the panel that North Whiteley is a Major Development Area, and is therefore rated £0 for CIL. The Town Council does not receive CIL from the development. As with other larger bids, the panel supported the proposal but was not able to allocate the full amount of CIL requested. After considering what had been awarded to other similar projects, it was agreed to allocate some of the funding requested.

The Panel agreed to recommend the allocation of funding of £65,000

3.11 – Wickham Community Centre kitchen extension and upgrade. Bid for £52,500.

The project will extend the existing kitchen facilities to provide two separate kitchens, with one for light refreshments and a larger one to provide cooked meals, and to be used as a teaching kitchen. The proposal meets the criteria, as it improves local facilities for the community and levers in other funding. Wickham has several areas of development under construction and the community centre is the only large community facility in the area. The panel were supportive of the project.

The Panel agreed to recommend the allocation of funding of £52,500

3.12 – Wickham Community Centre architects fees. Bid for £5,000

The bid was made to employ the services of an architect to re-design the internal space of the community centre. The proposal does not meet the CIL funding criteria as it is not providing infrastructure and is also below the minimum bid threshold in the agreed council protocol for allocating funds.

The Panel did **not** recommend the allocation of funding

3.13 – Wickham Water Meadows – New footpaths, fencing and river bank improvements. Bid for £40,000

The project will fund new footpaths (currently muddy tracks) through the water meadows, new fencing and strengthened river banks to prevent erosion. The water meadows are a public space which has seen much higher use in the last year, which is set to increase due to the new developments being built now in Wickham. The proposal meets the criteria as it is improving the open space network, and public access within the natural environment in an area where new housing growth is proceeding. It is also leveraging in additional funding.

The Panel agreed to recommend the allocation of funding of £40,000

### 3.14 – Winchester Football Club 3G pitch. Bid for £200,000

The project will provide a new third generation (3G) all weather pitch at Winchester Football Club which will extend the ability to use the facility, which currently becomes water-logged during periods of bad weather. Lighting will also be improved to increase the hours of play. There is an opportunity if CIL funding is secured to lever in substantial additional funding from the Football Foundation (£400,000). The project meets the criteria as it improves the recreational facilities and will lever in substantial funding from another source. The Panel were concerned regarding the amount of CIL the bid has requested, as it amounts to 80% of the CIL funding available for the community bids in 2021/22. RB stated that the Winchester Football Club premises were owned by the City Council, and were of a much wider benefit than just a local facility. The Panel discussed whether it was more appropriate to allocate funding from the 'district pot' of CIL rather than the funds for community bids. It was agreed that the bid would be supported from the district fund. The Panel asked CP to liaise with Leisure and Estates to discuss moving forward the proposal.

**The Panel agreed to recommend the allocation of funding of £200,000 to be met from the district CIL pot and not the community bid fund.**

## **4. Progress of previous bids in 2019/20 and 2020/21**

4.1 – A total of twenty bids have been allocated funding in the previous two rounds of bidding (2019/20 and 2020/21) and many are progressing, with five now complete. The Covid pandemic has caused some delay with the completion of the schemes, particularly those allocated funding in 2020/21.

4.2 – In 2019/20 a bid for funding was made by 11<sup>th</sup> Winchester Scouts for the provision of a new scout hut and community facility. This was allocated funding of £200,000 but has neither gained planning permission, nor has all the funding required in place. CP had contacted the bidder prior to the panel meeting regarding any progress, but had not received a reply in time for the panel to be informed. The Panel considered the lack of progress with the delivery of the scheme, but concluded that due to the continuing issues caused by the pandemic and lockdown, the allocation would remain in place for the time being.

4.3 – In 2020/21 a bid was made by the Gratton Trust for funding of £30,000 to extend a sports pavilion at Gratton Close Sutton Scotney. This was allocated the funding required, but since then the Gratton Trust has confirmed that it will no longer be progressing the project. The Panel therefore agreed to recommend withdrawing the allocation of the £30,000 and add it to the community bid fund for this round of bids. This brings the total amount of funding available for 2021/22 to £280,000.

**The total amount of CIL funding allocated to the community bids considered in this meeting by the Panel for 2021/22 was £282,500.**

The meeting concluded at 11.35am.



REPORT TITLE: FUTURE ARRANGEMENTS FOR DEVELOPMENT  
MANAGEMENT IN THE SOUTH DOWNS NATIONAL PARK

15<sup>TH</sup> SEPTEMBER 2021

REPORT OF CABINET MEMBER: Cllr Russell Gordon Smith

Contact Officer: Simon Finch Tel No: 01962 848271 Email  
sfinch@winchester.gov.uk

WARD(S): ALL WARDS WITHIN THE SOUTH DOWNS NATIONAL PARK

PURPOSE

In April 2011 the South Downs National Park Authority (SDNPA) became the local planning authority for the part of the district which lies within the park boundary. Since that time the council has successfully delivered a development management service, including enforcement, on their behalf through a series of agreements which set out the terms and conditions of this arrangement for both parties.

This relationship is a good example of strong partnership working which has benefitted both authorities.

In June this year the SDNPA wrote to the council offering the option of continuing with this arrangement, under a new and revised agreement, beyond September next year when the current agreement ends. The proposal is for a further two year period (September 2024) with the option to extend for an additional two years if both authorities agree (September 2026).

It is considered that the financial proposal is reasonable for the council and continuing to provide a development management service for the SDNPA until September 2024, with the ability to extend this by agreement to 2026, has benefits for both authorities. It would also ensure that decision making is retained at the most local level for the 40% of the district inside the park.

RECOMMENDATIONS:

1. That the Corporate Head Regulatory, in consultation with the Cabinet Member for the Built Environment, be authorised to agree the detailed payment and operational arrangements with the South Downs National Park Authority.
2. Cabinet authorises the Service Lead – Legal to approve and enter into a new agreement for the delivery of development management services (including planning enforcement) on behalf of the South Downs National Park Authority for a period of 2 years from October 2022, with provision to extend the agreement for a further period of 2 years subject to the agreement of both parties.

## IMPLICATIONS:

### 1 COUNCIL PLAN OUTCOME

- 1.1 Tackling the Climate Emergency and Creating a Greener District
- 1.2 Development Management has an important role to play in ensuring that development permitted in the 40% of the district within the park is as sustainable as possible, in accordance with the SDNPA's adopted Local Plan, and national planning policy.
- 1.3 Homes for all
- 1.4 Planning decisions support the delivery of new homes, and improvements to existing accommodation, to help meet the needs of the population living inside the park.
- 1.5 Vibrant Local Economy
- 1.6 Development Management decisions help to support the creation of new employment opportunities as well as existing business based in this part of the district.
- 1.7 Living Well
- 1.8 The park is a fantastic leisure and recreational resource which provides a range of opportunities for residents of the district and visitors to the area. Planning decisions support these activities by allowing new facilities which improve opportunities whilst protecting the landscape and other qualities of the park in accordance with national park purposes.
- 1.9 Your Services, Your Voice
- 1.10 The option recommended above is that the council continues to provide a development management service on behalf of the SDNPA. This will mean that most planning applications in the park will continue to be determined by the council meaning decision making is kept at the most local level.

### 2 FINANCIAL IMPLICATIONS

- 2.1 Under the current arrangement with the SDNPA the council has set a budget of £450,000 per year (income) and, in the last two years, this work has generated £462,000 (2019/20) and £445,000 (2020/21). The income is made up of a fixed payment for enforcement with development management cases and most appeals charged to the SDNPA at agreed rates. Hence there can be variations in payments received from one year to the next with the amount determined by the volume and type of applications and appeals which are dealt with.

- 2.2 The SDNPA has proposed a 1.5% increase in the rates for the planning application case work handled by the council, with the enforcement and appeal payments remaining at the current level, and has stipulated that this is linked to increase in performance standards relating to speed of validation and decision making on applications the latter criterion based on the type of development. There would be financial penalties for performance falling below the new standards. The proposed requirements are considered reasonable and the council has to date already performed at a level which would meet or exceed these revised standards.
- 2.3 Whilst the new rates paid to the council would only be likely to increase annual income slightly it is considered that the offer is reasonable notwithstanding the fact that council costs can increase over time. The cost of delivering the service is estimated to be about £445,000 per annum but the exact figure will vary to a limited degree from one year to the next depending upon the work undertaken. This includes development management, and other staff costs and internal consultees that provide advice on planning case work, as well as an allowance for overheads, although there are a few other areas of work not specifically included that add to this figure, but not significantly.
- 2.4 Whilst there would be savings available to the council if the service was recovered by the SDNPA, primarily connected to staff resources to reflect the reduction in work, there are overhead costs which would remain unchanged such as office accommodation. This being the case it would not be feasible for the council to reduce its costs to a level that was equivalent or close to the income received each year so it is financially favourable to continue delivering the service based upon the offer made by the SDNPA. As stated above, income actually received in the last two years closely aligns with the council's estimated costs. As mentioned above at 2.2 the revised performance standards are regarded as acceptable and the council has already been meeting these under the current agreement.

### 3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 The current agreement came into effect in October 2017 and was initially for a three year period with option to extend for two more years by mutual agreement. Last year the council agreed with the SDNPA to continue to deliver the service for the additional period which ends on 30th September 2022.
- 3.2 There are no further legal implications now, other than entering into the new legal arrangements for providing a development management service for the SDNPA for a further period of two years (until September 2024), with the option of an additional two years if both authorities agree (September 2026).

### 4 WORKFORCE IMPLICATIONS

- 4.1 The staff responsible for delivering the service for the SDNPA are employed by the Council. In the event that the Council decided to stop providing this

service then a redundancy situation may arise. If this is the case, there is a statutory duty to consult with staff and trade unions ahead of any proposals being implemented

## 5 PROPERTY AND ASSET IMPLICATIONS

5.1 None.

## 6 CONSULTATION AND COMMUNICATION

6.1 Not applicable.

## 7 ENVIRONMENTAL CONSIDERATIONS

7.1 None directly related to the decision to continue to provide a development management service for the SDNPA but, as set out in section 1 above, planning decisions are intended to protect the landscape and other qualities of the park in accordance with national park purposes and to achieve sustainable development.

## 8 EQUALITY IMPACT ASSESSEMENT

Not applicable.

## 9 DATA PROTECTION IMPACT ASSESSMENT

9.1 None required.

## 10 RISK MANAGEMENT

<b>Risk</b>	<b>Mitigation</b>	<b>Opportunities</b>
<p>Financial Exposure</p> <p><i>Stopping the delivery of a development management service for the SDNPA would result in a loss of income of c£450,000pa and it would not be feasible to achieve savings equivalent to this.</i></p>	<p><i>Recommended that the council accepts the SDNPA's offer to continue providing the service on their behalf.</i></p> <p><i>It is also proposed to retain a payment floor and ceiling of 20% which further limits the risk of substantial financial variations each year for both authorities.</i></p>	

Exposure to challenge <i>No significant risk.</i>		
<i>Innovation</i>  <i>The standard of service delivery is determined by the SDNPA requirements.</i>	<i>Ensure that planning is resourced to meet the SDNPA's requirements and continues to provide a good quality service during the lifetime of the new agreement.</i>	
<i>Reputation</i>  <i>Poor performance below the standard required by the SDNPA could result in reputational damage.</i>	<i>Ensure that planning is resourced to meet the SDNPA's requirements and continues to provide a good quality service during the lifetime of the new agreement.</i>	
<i>Achievement of outcome</i>  <i>Failure to deliver the service required by the SDNPA could result in them ending the arrangement and delivering the service directly or appointing another party on their behalf.</i>	<i>The council has strong record of performance over the last 10 years. Maintaining this standard will minimise the risk.</i>	
<i>Property</i>  <i>None.</i>		
<i>Community Support</i>  <i>None.</i>		
<i>Timescales</i>  <i>The current arrangement with the SDNPA ends in September 2022 after which they would recover the service if a new agreement is not put in place.</i>	<i>Making a decision now to continue the arrangement beyond September next year will allow plenty of time for a new agreement to be completed.</i>	

Project capacity  <i>None.</i>		
Other  <i>If the Council no longer delivers a service for the SDNPA it may be viewed by some as a less locally focussed and accountable decision-making process.</i>  <i>If the SDNPA recovers the service, it could either deliver it directly or could commission another party to carry out development management on its behalf.</i>	<i>Agree to continue with delivering a development management service in accordance with the offer made by the SDNPA.</i>	

## 11 SUPPORTING INFORMATION:

### 11.1 Background

11.2 The council has been delivering a development management service successfully for the SDNPA, which includes enforcement, since the SDNPA became a local planning authority in 2011. There have been a series of agreements put in place during this time setting out the financial and operational arrangements for service delivery.

11.3 The current arrangement was agreed by Cabinet in July 2017 (CAB2948 refers). This was for an initial period of three years ending September 2020 but with the option of a two year extension if both authorities agreed. This option was exercised so the current arrangement will end on 30 September next year. The SDNPA has been pleased with the quality of the service provided by the council and therefore is prepared to offer the opportunity for the arrangement to continue subject to a new agreement setting out terms and conditions for both parties.

### 11.4 SDNPA offer

11.5 The SDNPA wrote in June offering the council the opportunity to continue to deliver a development management service on its behalf for a further period of 2 year (until September 2024) with the option to extend for an additional two years (until September 2026) if both parties agree.

- 11.6 A small increase in the rates paid to the council for application caseloads is proposed (1.5%) with no change to the amount of funding for enforcement and appeals. This increase is linked to higher performance standards relating to speed of validation and decision making on applications with the latter criterion based on the type of development. There would be financial penalties for performance falling below the new standards.
- 11.7 The current costs of providing the service have been reviewed (c£445,000 per year) and, as set out in the Financial Implications and Risk sections above, it is estimated that the likely level of income (£450,000) for the council is broadly in line with these costs
- 11.8 It is also important to recognise that whilst the council would be able to reduce costs in the event that the SDNPA recovered the service it would not be possible to realise savings that would be the same or close to the income that would be lost. Council costs factor in overheads for example and so whilst certain savings, such as adjustment in staff resources, would be achievable other costs would be unchanged. It is therefore financially favourable to extend the arrangements for a further initial period of two years.
- 11.9 In addition there is also the benefit of retaining decision making at the most local level which may be perceived more generally as reinforcing local democracy. If the council ceased the arrangement after September next year all decisions would be made by the SDNPA directly. They could decide to deliver the service themselves or commission another party to provide it for them.
- 11.10 Conclusion
- 11.11 Both in financial and democratic terms it is considered that the best option is to enter into a new agreement with the SDNPA to continue to provide a development management service on their behalf until at least September 2024. The council and SDNPA can review how the new agreement is working for both parties before this time and then decide whether to extend the period for another two years.



## OTHER OPTIONS CONSIDERED AND REJECTED

11.12 The council is under no obligation to provide a development management service for the SDNPA. However, over the last ten years, this partnership has worked well for both authorities and, as explained above, it is considered financially favourable for the council to continue with the arrangement as well as ensuring decision making remains at the most local level. For these reasons the option of ceasing to provide the service beyond next year inside has been rejected.

## BACKGROUND DOCUMENTS:-

### Previous Committee Reports:-

**CAB2948** –Continued arrangements for the delivery of development management functions in the South Downs National Park. July 2017.

**CAB2504** – Future arrangements for the delivery of development management functions in the South Downs National Park.

**CAB2024** South Downs National Park Delegation of planning decision to local authorities.

### Other Background Documents:-

None

## APPENDICES:

None.

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CAB3312  
CABINET

REPORT TITLE: QUARTER 1 FINANCE & PERFORMANCE MONITORING

15 SEPTEMBER 2021

REPORT OF CABINET MEMBER: CLLR NEIL CUTLER – CABINET MEMBER FOR FINANCE AND SERVICE QUALITY

Contact Officer: Lisa Kirkman Tel No: 01962 848 501

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WARD(S): ALL

PURPOSE

This report and Appendix 1 provides a summary of the council's progress during the period April to June (Q1) 2021 against the five priorities in the refreshed Council Plan 2020-25, adopted by council on 24 February 2021.

Appendix 2 provides a financial update for both the General Fund and Housing Revenue Account (HRA) as at 30 June 2021

Appendix 3 provides the data, where available, for Q1 against each of the Strategic Key Performance Indicators (KPIs) and a brief narrative covering the impact that the COVID-19 pandemic has had or will have on performance.

Appendix 4 includes highlight reports for each of the council's 'Tier 1' programmes and projects.

Appendix 5 provides an update to the COVID-19 council services demand data from April 2020 to 30 June 2021.

Appendix 6 are the action notes of the Performance Panel meeting that took place on 23 August 2021.

RECOMMENDATIONS:

1. That Cabinet notes the progress achieved during Q1 of 2021/22 and endorses the contents of the report.

## IMPLICATIONS:

### 1 COUNCIL PLAN OUTCOME

- 1.1 This report forms part of the framework of performance and financial monitoring in place to report the progress being made against the projects and programmes supporting delivery of the priorities included in the Council Plan 2020-25 (annual refresh adopted by Council on 24 February 2021).

### 2 FINANCIAL IMPLICATIONS

- 2.1 There are no direct financial implications arising from the contents of this report. Almost all the programmes and projects undertaken to deliver the priorities included in the Council Plan will have financial implications, some significant and these are agreed and reported separately before the commencement and during the project life cycle.

### 3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 Key Performance Indicators (KPIs) and performance reporting must be fit for purpose, monitored and managed to ensure effective council governance. KPIs enable evidence based quantitative management reporting and where necessary allow for remedial actions and decisions to be taken.
- 3.2 There are no legal and procurement implications arising directly from this report, though individual projects are subject to review by Legal Services and Procurement as and when necessary, and in particular where they require consideration of the council's Financial Procedure Rules, Contract Procedure Rules and Public Contracts Regulations 2015 (PCR2015).

### 4 WORKFORCE IMPLICATIONS

- 4.1 None directly.

### 5 PROPERTY AND ASSET IMPLICATIONS

- 5.1 None.

### 6 CONSULTATION AND COMMUNICATION

- 6.1 Cabinet members, Executive Leadership Board, corporate heads of service and service leads have been consulted and have input into the content of this report.
- 6.2 This report and appendices were reviewed and discussed by Performance Panel on behalf of Scrutiny Committee on 23 August 2021. Appendix 6 are the action notes from this meeting.
- 6.3 A verbal update from the Chairman of the Performance Panel was given at The Scrutiny Committee meeting held on 9 September 2021.

## 7 ENVIRONMENTAL CONSIDERATIONS

- 7.1 Many of the activities detailed in this report actively protect or enhance our environment and support the council and district to reduce its carbon impact. These will be considered as part of each detailed business justification case.

## 8 EQUALITY IMPACT ASSESSEMENT

- 8.1 None arising from the content of the report, although officers will have regard to the considerations as set out in the Equalities Act 2010 and whether an Equality Impact Assessment will be required to be undertaken on any specific recommendations or future decisions made. This report is not making any decisions and is for noting and raising issues only.

## 9 DATA PROTECTION IMPACT ASSESSMENT

- 9.1 None Required.

## 10 RISK MANAGEMENT

- 11 As previously reported the COVID-19 pandemic continues to have an impact on the way we live and work with the council reviewing and adapting its services to the changes as they are announced by government.

<b>Risk</b>	<b>Mitigation</b>	<b>Opportunities</b>
<i>Community Support - Lack of consultation and community engagement on significant projects that affect residents and can cause objections and lead to delay.</i>	Regular consultation and engagement with stakeholders and residents regarding projects or policy changes.	Positive engagement and consultation can bring forward alternative options that might not have otherwise been considered.
<i>Timescales - Delays to project delivery can lead to increased cost and lost revenue.</i>	Regular project monitoring undertaken to identify and resolve slippage.	
<i>Project capacity - Availability of staff to deliver projects.</i>	Resources to deliver projects are discussed at the project planning stage and agreed by the project board and monitored by the Programme and Capital Strategy Board	Opportunities present themselves for staff to get involved in projects outside their normal role enabling them to expand their knowledge and skills base as well as working with others.
<i>Financial exposure -</i>	Regular monitoring of budgets and financial	Early notification of unplanned under/overspends

<b>Risk</b>	<b>Mitigation</b>	<b>Opportunities</b>
<i>Budget deficit or unforeseen under or overspends</i>	position including forecasting to year end to avoid unplanned over/underspends.	through regular monitoring allows time for plans to be put in place to bring the finances back into line with budget forecast.
<i>Exposure to challenge</i>	Legal resources are discussed with project leads.	Opportunity for the use of in-house resources able to input through the life of a project with local Winchester and cross council knowledge.
<i>Innovation - improvement in service delivery</i>		KPIs be used to evidence the need for innovation to improve service delivery
<i>Reputation - Ensuring that the council delivers the outcomes as set out in the Council Plan.</i>	Regular monitoring and reporting of the progress the council is achieving against its priorities included in the Council Plan, including this report.	Work with communications team on press releases to promote and celebrate successes.
<i>Achievement of outcome</i>	Through the quarterly monitoring report, officers and members can monitor the progress of the priorities in the Council Plan	
<i>Other - none</i>		

## 12 SUPPORTING INFORMATION:

- 12.1 This report provides an update on the council's progress achieved against the priorities included in the Council Plan 2020-25 and KPIs. Information is also provided in the form of highlight reports (Appendix 3) that set out the progress of the council's 'Tier 1' projects. All information and data is as at the end of Q1 i.e. 30 June 2021.

## 13 OTHER OPTIONS CONSIDERED AND REJECTED

- 13.1 None.

### BACKGROUND DOCUMENTS:-

#### Previous Committee Reports:-

CAB3297 – Q4 Finance and Performance Monitoring dated 21 July 2021

Other Background Documents:-

None.

APPENDICES:

Appendix 1 Council Plan 2020-25 progress update – Q1 April to June 2021

Appendix 2 Financial update to 30 June 2021

Appendix 3 Strategic Key Performance Indicators Q1 update

Appendix 4 Programme and Project Management – Tier 1 project highlight reports

Appendix 5 COVID-19 Council services demand data – April 2020 to June 2021

Appendix 6 Notes from Performance Panel meeting on 23 August 2021



## **COUNCIL PLAN 2020–25**

### **Q1 PROGRESS UPDATE**

#### **PRIORITY – TACKLING THE CLIMATE EMERGENCY AND CREATING A GREENER DISTRICT**

The climate crisis remains a significant, long term challenge to all of us in the coming years and decades and there is a growing ecological crisis too. Winchester City Council has committed to playing its part to tackle this global challenge and hand our district to our children and grandchildren in a better state than it is now.

#### **What we want to achieve:**

- Winchester City Council to be carbon neutral by 2024
- The Winchester district to be carbon neutral by 2030
- Reduced levels of waste and increased recycling, exceeding national targets
- Clean air, more ambitious than national targets
- Everything most residents need should be in reach by foot, bike or public transport
- Our district's extensive natural habitats safeguarded and enhanced

#### **Over the last quarter we have achieved the following:**

- **Carbon neutrality to continue to be central to everything we do**

*A tender exercise was undertaken for the replacement of all windows at City Offices, to be part-funded by a Public Sector Decarbonisation Fund grant of £257,000. This work will be completed by 1 March 2022 and further energy saving measures as well as LED lights and water saving measures in the public toilets will follow.*

*The programme to install new electric vehicle (EV) charging points on council land is almost complete, with 32 of the 34 now installed and a further one scheduled for August 2021. Survey also undertaken into provision of EV charging points at the council's special maintenance depot, Cipher House.*

*Planning application was approved in April for a decked car park at the Vaultex site to provide 287 park & ride car parking spaces, 16 electric vehicle charging bays and 800m<sup>2</sup> of photovoltaic panels.*

*Two carbon literacy sessions saw training delivered to a further 19 members of staff, 2 elected members and 2 colleagues from Gosport Borough Council. This brings numbers trained up to 83, of which 44 have been certified as carbon literate. This is sufficient for the council to achieve carbon literate bronze accreditation – one of only seven councils in the country to achieve this.*

*Recruitment has started for an Energy Manager in the Property Services team that will focus on retrofit of council housing stock.*

*A highlight report for Q1 for the Carbon Neutral programme is included at Appendix 4.*

- **Positive Local Plan policies which promote low carbon development, sustainable travel and increased bio-diversity**

*A specialised Carbon Neutrality virtual information event was hosted as part of the consultation on the Strategic Issues & Priorities document that took place between February and April this year. This event was attended by 78 people. The council received a very substantial number of comments in relation to the consultation and these are currently being analysed to help inform how the new Local Plan can address Carbon Neutrality.*

*A highlight report for Q1 for the Local Plan is included at Appendix 4.*

- **Encourage renewable energy generation and support start-ups and businesses in green energy and green technology**

*Contractors secured for the installation by the council of solar PV panels on the Winchester depot (Biffa waste collection service) and on three buildings at Marwell Zoo. These projects will be 50% funded by the EM3 LEP and the panels will reduce energy consumption on both sites and generate an income stream for the council via the sale of energy to the businesses.*

*Consultant secured for a feasibility study into the potential for a solar farm at Littleton and work commenced.*

*Consultants Urban Foresight have commenced work on a Green Economic Development Strategy to ensure that the Council is at the forefront of green economic development and the findings are due to be reported to Cabinet in October.*

*Planning consent granted for construction of a 25MW capacity solar farm and battery storage facility at Three Maids Hill near Winchester.*

- **Work with and enable businesses, organisations and residents to deliver the Carbon Neutrality Action Plan throughout the district**

*First phases of a 12-month community carbon mapping and engagement project, being delivered on the council's behalf by the Centre for Sustainable Energy in collaboration with WinACC. Bespoke carbon footprint reports produced for each parish and the wards of Winchester, with 64 community representatives attending webinars to help them understand the report and start planning to reduce their community's carbon footprint.*

*Announcement of the establishment of a Climate Emergency Open Forum, to engage residents and other stakeholders in regular dialogue.*

*Letters sent to all private domestic properties known to have an EPC rating of D or below, inviting them to consider free energy savings measures funded through the Local Authority Delivery (LAD) funding*

*Winchester City Council, the University of Winchester and Wessex Green Hub continue to work on a project known as the "Portrait of Winchester" to gather ideas for what Winchester district should look like in 2040. A session with city councillors built on previous sessions with wider stakeholders and will start to form the basis of a 'roadmap' to a decarbonised district.*

*Recruitment of a Campaigns Officer based in the Corporate Communications team, who will have time dedicated to support the delivery a behaviour change focussed on reducing the carbon emissions of residents, businesses and other organisations across the district..*

- **Work towards a more sustainable food system and reduce food waste**

*Winchester Food Partnership and Winchester Fairtrade network were both consultees that input in the council's Sustainable Procurement Guide for officers.*

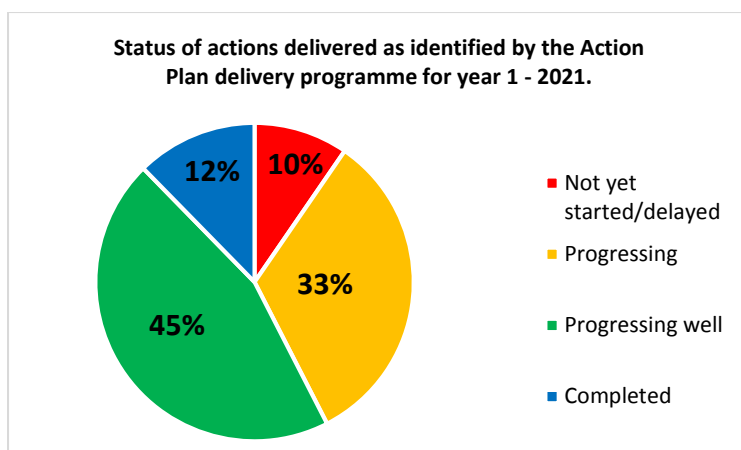
*We continue to work with Project Integra to understand the impact of introduction of food waste recycling which is governments preferred direction of travel by 2023 for every local authority.*

- **Continue to work with Hampshire County Council to deliver the City of Winchester Movement Strategy and prioritise walking, cycling and public transport throughout the district**

*A highlight report for Q1 for this programme is included at Appendix 4.*

- **Deliver the actions in our Biodiversity Action Plan**

*The Biodiversity Action Plan (BAP) was approved by cabinet in January 2021 and launched in February 2021. Focus has now turned to the delivery of at least 80% of the actions identified within the plan. A summary of actions delivered by the end of Q1 2021/22 is below*



*Of particular note we have provided ecological training to numerous teams across the council; delivered a pilot project looking at changing the management of our road verges; effectively delivered the first phase of a new approach to managing our extensive tree stock; establishing grassland and safeguarding protected species at Hookpit; working with housing to deliver dormouse mitigation at a new development; and securing a temporary resource to support our survey programme.*

- **Work with other public authorities to expand the range of materials we recycle as solutions become available**

*Winchester City Council continues to work through the Project Integra partnership and submit data to support the review of options for a single MRF in Eastleigh and is looking at the option of moving to a twin stream or kerbside sort system to greatly increase the range of material being collected.*

## **PRIORITY – LIVING WELL**

We want all residents to live healthy and fulfilled lives. We recognise that our residents are living longer and want to ensure the district offers the right mix of facilities to support good physical and mental health for all ages and abilities.

### **What we want to achieve:**

- Reduced health inequalities
- A wide range of physical and cultural activities for all ages and abilities
- Increased opportunities for active travel
- A wider diversity of residents and businesses involved in ensuring that our services work for all, especially for residents who need more help to live well
- Attractive and well-used public facilities and green spaces with space for relaxation and play

### **Over the last quarter we have achieved the following:**

- **Focus our activities on the most disadvantaged areas, communities and groups, supporting a greater diversity of residents**

*We continue to provide core grant support to key voluntary sector organisations supporting our more vulnerable residents. Demand for Citizens Advice services remains high, with approximately 1,279 clients supported during the quarter, including 598 people with finance / benefits advice and 155 people with debt advice. Home-Start Hampshire supported approximately 30 vulnerable, struggling young families in the southern parishes and Winchester Youth Counselling, are seeing very high demand for their services and an increasing number of complex cases. Other organisations include Winchester Live at Home scheme and Winchester Young Carers.*

*A relaxation in the grants criteria has allowed groups greater flexibility to respond to the effects of COVID-19. Grants were awarded for a number of projects supporting disadvantaged people, including £1,500 to the Winchester Vineyard Churches for their Youth Bus project and £750 for the Blue Apple Theatre summer show.*

*A virtual celebration of voluntary organisations took place on social media during Volunteers Week 1-7 June. This recognised the work carried out by organisations in receipt of council funding and the support that they provide to residents across the district. The celebration also highlighted the council's grant giving programmes, and reached a total audience of over 4,000 people.*

*The Housing Service maintained a local response centre (LRC) service as part of the countywide network to handle COVID-19 related requests for assistance which require local intervention. Referral numbers were minimal, with only two during the 3-month period, taking the total requests for support handled by the Winchester LRC since the pandemic started to 991. This is in*

*addition to the many more tasks undertaken by the wider community support network.*

*The Active Lifestyle programme of classes and bespoke activities for people with long-term health conditions relaunched thanks to a new partnership forged by the council with Winchester City Primary Care Network (PCN) and Everyone Active (EA). The programme is now run jointly by the two organisations, with the PCN employing staff to take referrals of patients from the three city GP practices and EA taking referrals from other GPs in the district. Since the opening of the new leisure centre there have been 28 referrals from the Winchester City practices and 31 from the remainder of the district.*

- **Offering a wide range of accessible facilities for all to enjoy at the new Winchester Sport and Leisure Park**

*The Winchester Sport and Leisure Park opened to the public on 29 May with around 2,500 new members having joined since presales went live in March. Everyone Active and expected to reach around the 3,500-member mark by beginning of July.*

*By the beginning of July there have been 22,000 fitness bookings which is an average of over 700 per day.*

*At the end of Q1 an additional 300 children have been booked for swimming lessons and EA are now adding additional classes to cope with the demand. There are over 1,150 children having swimming lessons every week. The target for the Centre is 2,500 at maturity (without Covid-19 restrictions).*

*There have been 7,200 group exercise bookings since 1 June with the classes being so popular further classes are being added to cope with demand, which has created over 150 additional spaces per week*

*During June fitness and family swimming sessions were running at 75% capacity. Additional public swimming has been added during the day as Schools swimming will not start until September.*

*The overall attendance at Winchester Sport & Leisure Park for June was 60,000.*

*A highlight report for Q1 of this project is included at Appendix 4.*

- **Supporting communities to extend the range of sports and cultural facilities across the district, notably the upgraded Meadowside Leisure Centre at Whiteley agreed and planned for later this year**

*Work to upgrade the fitness facilities at Meadowside Leisure Centre will commence later in 2021 and will include an expansion to the gym and new gym equipment.*

*Winchester Town Forum agreed to develop a new design for the North Walls pavilion. Architects have also been appointed to develop and prepare plans for a new pavilion at KGV playing fields in Highcliffe.*

*In addition, works to keep the sports pitches up to standard have been ongoing, and all sports pitches have been prepared for reopening in April 2021 in line with government guidance.*

*Due to the impact of national restrictions, direct delivery of sporting events has been severely curtailed. The leisure industry has been particularly impacted.*

- **Enable and promote safe cycleways and pathways to make it safer and more appealing for our residents to cycle and walk to their destination**

*A local cycling and walking improvement plan for Winchester has been developed as part of the City of Winchester Movement Strategy. A members briefing was held on 27 July to update members on progress with the WMS. The Parking and Access Strategy delivery will consider the needs of the market towns. Meetings have now been held with representative groups to identify issues and opportunities. Action plans are now being developed.*

*Also see project highlight report for Q1 included at Appendix 4.*

- **Maintain and enhance the open spaces and parks**

*All play areas and open spaces have been extremely important for a range of users, and this is continuing. The maintenance of some sites has been more difficult recently due to a number of reasons, but any issues are being rectified.*

*Looking at enhancements, we have undertaken a consultation event in relation to ensuring North Walls is fit for the future. This was well received and we are in the process of analysing the information collected. The next stage will be to update the proposals plan and get approval to take the work forward. We are also proceeding well with a number of initiatives including a new outdoor gym at the Leisure Centre as part of Allegra's Ambition; the replacement of pavilions at North Walls and KGV; and delivery of biodiversity enhancements at KGV, Badger Farm and in Alresford.*

- **Develop Local Plan policies that promote healthy lifestyles in healthy surroundings**

*A key theme in the Strategic Issues and Options consultation (SIP) on the new Local Plan, which ran for 8 weeks and closed on 12 April 2021, was Living Well. This covered a number of important issues relating to open space provision, air quality, and active travel with accessibility to local facilities and services. A specialised Living Well virtual information event was also hosted as part of the recent consultation document that attracted over 21 people. The council received a substantial number of responses to the SIP*

*which are currently being assessed. This feedback will be used to inform the next stage of the Local Plan (Regulation 18 – draft Local Plan).*



## **PRIORITY - HOMES FOR ALL**

Housing in our district is expensive and young people and families are moving out because they are unable to find suitable accommodation they can afford.

The Winchester district needs homes for all – homes that are affordable and built in the right areas for our changing communities.

### **What we want to achieve:**

- More young people and families working and living in the district
- All homes to be energy efficient and affordable to run
- Diverse, healthy and cohesive communities - not just homes
- No-one sleeping rough except by choice

### **Over the last quarter we have achieved the following:**

- **Building significantly more homes ourselves**

*112 new homes were completed in Q1 2021 on two large sites at Kings Worthy and The Valley in Stanmore. Good progress was made with regard to other schemes on the development programme.*

*A highlight report for Q1 for the New Homes programme is included at Appendix 4.*

- **Strengthening our Local Plan to ensure the right mix of homes is built for all sectors of our society, including young people**

*The city council's response to the government's changes to the current planning system was discussed and agreed at cabinet on the 29 September 2020 and the response to the government's White Paper was agreed at cabinet on the 21 October 2020. In December 2020 government confirmed that the methodology for calculating new housing numbers would not change for now and the Strategic Issues and Priorities (see above) consultation document has been finalised on this basis. The consultation took place between February and April this year and the responses are being assessed and feedback will be used to inform the draft Local Plan (Regulation 18) which is the next stage of the plan making process and will itself be subject to consultation. The Government has indicated that their response to comments to the White Paper will now not be published until the autumn this year.*

*Consultation has taken place on the Next Generation Winchester project has been established to explore the challenges faced by younger people (aged 18-35) who may want to work and/or live in the Winchester District. This has been followed up by another event in July 2021 which has been used to help inform people about the different types of affordable housing that is available and on mortgages. The Next Generation project is exploring the options available for young people and families and provide an opportunity to influence housing policy, future house building and local housing options across the district. The information gathered together as part of this*

*consultation will be used to help inform the policies and proposals in the emerging Local Plan.*

*The consultation on Strategic Issues and Options for the new Local Plan, sought views on the type of residential development required to support the needs of everyone living, or wanting to live, in the district. This covered a range accommodation including affordable housing, housing for students and older people as well as gypsies and travellers. The feedback received is being used to inform the next stage of the Local Plan (Regulation 18 – draft Local Plan).*

*A highlight report for Q1 for the Local Plan is included at Appendix 4.*

- **Using the new Winchester Housing Company to deliver a wide range of housing tenures to meet local needs**

*The New Homes detailed business case for the Winnall Flats proposed development was agreed by Council in July with a preferred option being to deliver a block either through a housing company or through a third party. A proposed future housing company update or Member briefing is due to be scheduled for September.*

- **Providing support for our homeless and most vulnerable people by working directly and in partnership with the voluntary sector**

*The council returned the City Road building back to A2Dominion on 30 June. The temporary 10-bed hostel had been leased to the council from A2Dominion to support the Government directive to get 'Everyone In' at the start of the pandemic. Supported by the council's temporary accommodation team, Two Saints' outreach worker and Complex Needs Navigators hosted by Trinity Winchester, the 10 individuals who had been sleeping rough or at risk of sleeping rough and were still residing in emergency accommodation at the end of the quarter 1, were successfully moved on to a number of different housing options.*

*Last year capital funding of £75k was provided to Trinity Winchester to support their new 12-bed project, Bradbury View. The project opened in June and is already full, it provides therapeutic support and accommodation to those individuals with the most complex needs, aiming to break the cycle of those individuals who repeatedly return to rough sleeping.*

*The council was successful in securing over £140k grant from MHCLG for 2021/22 as part of its' Rough Sleeping Initiative work. Building on the success of last year's initiatives the council is funding 1.5FTE Complex Needs Navigator posts, hosted by Trinity Winchester. The navigators are currently working with 10 individuals in Winchester with the most complex needs, 1 who is currently sleeping rough and the others who have a recent history of sleeping rough, supporting them with interventions, personalised budgets and trauma-informed approaches to support them to sustain accommodation options and prevent a return to the streets.*

*The remaining grant money will be used for further initiatives throughout the year including funding tenancy sustainment support from the Nightshelter, emergency accommodation beds at Two Saints, Trinity and the Nightshelter and funding the right training opportunities for the team to support this complex client group.*

- **Move the energy efficiency of new and existing homes towards zero carbon**

Making Homes Carbon Neutral (CAB3293) was presented to cabinet on 11<sup>th</sup> March and the following recommendations were approved:-

*That the 2021/22 budget (£1.587m) for additional energy efficiency works to council dwellings be committed as follows:-*

- *£1,250m to fund additional insulation (mainly wall and floor insulation) to 100 properties currently subject to an Energy Performance Certificate (EPC) rating of D or below and that the programme focus mainly on void properties where possible.*
- *£150,000 set aside to support “match funding” bids for major retrofit programmes (such as the existing project to improve “Swedish timber” homes in Bramdean).*
- *£187,000 to address energy efficiency of communal areas in sheltered/communal housing schemes, including the installation of solar photovoltaic panels where appropriate.*
- *That a member/tenant/officer panel/forum be established to assess progress with national trials, review funding options and bring forward proposals for a long term programme to replace gas heating systems in Council homes, subject to consultation with tenants and the Business and Housing Policy Committee.*
- *That the Council join the “Net Zero Collective” partnership to support the work of the above Panel.*

*Cabinet approved a revised Housing Development Strategy that highlights the council’s objective to provide all new affordable housing at highest thermal efficiency levels to help achieve the net zero carbon target.*

- **Working with developers to ensure that they provide affordable housing and homes at fair market value as part of new developments**

*Discussions continue with Cala Homes regarding an affordable extra care scheme at Kings Barton. The timing of this scheme will be dependent upon the developer progressing further phases of Kings Barton. Negotiations have taken place with developers at North Whitely regarding the purchase of a site for affordable housing.*

## **PRIORITY - VIBRANT LOCAL ECONOMY**

Winchester district is home to a host of successful businesses and enterprises with high levels of employment in both our urban and rural areas. As we look beyond the COVID-19 pandemic, it's vital we restore the vibrancy of our high streets, retain and develop our existing business base and make the Winchester district a place where new businesses want to be located. We also must begin the transition to a greener more sustainable economy.

### **What we want to achieve:**

- Increased opportunities for high-quality, well-paid employment across the district
- A shift to a greener, more sustainable economy
- New offices and workspace meet changing business needs and are located in areas with sustainable transport links
- More younger people choose to live and work in the district
- Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer.
- Winchester district attracts new and relocating businesses and enterprises

### **Over the last quarter we have achieved the following:**

- **Working with our key stakeholders to position Winchester district as a centre for digital, creative, knowledge-intensive networks**

*Winchester City Council has sponsored the Digital Innovation Award in the Winchester Business Excellence Awards 2021. The award encourages the use of innovative digital technology and digital ideas to increase business performance. The judging now has taken place and the team received a good quality of entries. The award ceremony is scheduled to take place on 2 September at the University of Winchester.*

*As part of the Government's and the European Development Fund (EDRF) Reopening High Street Safely Fund a new programme of support specifically for businesses on our High Streets and neighbourhood shopping areas across the District was launched in late January 2021 and has recently been extended to the end of August 2021. This service has provided COVID-19 support to businesses including:*

- *178 people registered for on line support on the website <https://highstreet.winchester.gov.uk/>*
- *133 businesses have attended one or more group support events, webinars or masterclasses.*
- *54 businesses have booked one to one sessions with a business advisor*

- **Focusing on a ‘green economy’ post COVID-19 and providing tailored, sector specific business support**

*Urban Foresight Consultants are preparing the next 10 year Green Economic Development Strategy with the Economy team. This will ensure that the Council is at the forefront of green economic development. The consultants have developed a comprehensive evidence base, undertaken extensive stakeholder engagement and consulted members at the Business & Housing Policy Committee. The draft strategy is currently being produced which will provide a series of priorities, outline the scale of the task ahead and provide a roadmap to deliver the transformation required. This will be brought to the September Business & Housing Policy Committee prior to Leaders Board and Cabinet for adoption in October.*

- **Supporting business in meeting the challenge of carbon neutrality and encouraging ‘green growth’**

*The Sustainable Business network steering group are organising a re-launch with a personal meeting, if it is appropriate, planned for the end of September in the new West Downs Centre at the University of Winchester.*

*As part of a consortium bid, funding has been secured from Low Carbon Across the South & East (LoCASE) which will enable low carbon and energy efficiency adaptations to businesses. Once a final programme of activity has been confirmed with Kent County Council (the host funding partner) activity will commence throughout the coming months.*

- **Prioritising the needs of younger people in the redevelopment of central Winchester**

*Eastleigh Borough Council’s bid for an employment hub to cover Eastleigh, Winchester, New Forest and Test Valley has been successful in gaining Department of Work and Pension’s Flexible Support Grant. The hub will provide specialist help and support to move young people from welfare benefits into work and be delivered in The Winchester District. The total project value is £264,000 across all partners.*

- **Working in partnership to strengthen the appeal of the Winchester district by promoting and developing our unique cultural, heritage and natural environment assets**

***Festivals update***

*Engagement with the festivals sector has continued via the Festivals Networking events that are delivered in partnership with Winchester BID. July meeting included a presentation by Visit Winchester on maximising festivals promotion via Tourism South East marketing activity. The Arts Officer and Tourism & Economy Service Lead have also met with a number of festival and event organisers to discuss future resilience within the festivals and events arena along with businesses who wish to build relationships with other creative organisations in the district.*

*Participants of the Cultural Network Group were contacted by survey for their thoughts and suggestions on future meeting topics and speakers with the aim of scheduling meetings for the latter part of 2021 and into 2022 to ensure we are keeping the interest and relevance for the group. Three editions of Arts News supporting the arts, culture and creative sectors aimed at both the industry and the consumer have been delivered in the last quarter. These provided up to date advice and support throughout this period.*

**Consumer marketing and promotion.**

*The Tourism team has continued to deliver campaigns as part of the 'roadmap to reopening' COVID-19: Re-opening, Tourism Marketing campaigns and Promotion Plan that aligns with the governments 'steps' in their roadmap.*

*The COVID-19: Re-opening, Tourism Marketing campaigns and Promotion Plan is driving up results across all social media platforms including a continued steady rise in new followers. Twitter impressions are up 44% and profile visits are up 45% so more people are seeing and interacting with the posts. Facebook reach is up by 63%, Instagram pages follows are up, reach up by 13%. Two B2C e-newsletters have been issued this quarter, with the May issue open rate at 27%. Competitions have also been run as part of the re-opening campaigns – the latest to 'Win an afternoon tea in Winchester competition' had 780 entries with 365 people subscribing to the VW e-newsletter.*

*Visit Winchester virtual familiarity trip and group travel presentation for Tourism South East's Excursions Trade Travel Show on 28 April received over 110 views on their Excursions platform. Dedicated Visit Winchester follow up email to TSE's travel trade database of over 2.5k subscribers. Trialled a Facebook premiere of the tour video alone at the beginning of May and over 2,500 views across all our platforms and a reach of over 5.3k.*

*The Tourism team continue to monitor and collect local intelligence as businesses emerge from national restrictions. A second accommodation survey was sent to businesses at the end of April to understand future demand for accommodation bookings. 60% said forward bookings were much worse than 2019, 20% responded as higher and 10% slightly better and 10% slightly worse. Of the respondents, 70% were from the serviced sector and 30% from self-catering, camping and caravanning.*

*Regular B2B e-newsletters have kept businesses in the visitor economy updated regarding business support, the latest COVID-19 related guidance as well as national and regional initiatives alongside Visit Winchester updates. Engagement with the visitor attractions sector has been maintained via virtual group meetings sharing advice, experience, intelligence and recovery plans.*

*Winchester's visitor economy has been represented by the team at Visit England/Visit Britain/Tourism South East meetings throughout the period.*

### **Business to Business Inward Investment Campaign**

The Economy team are working with Hampshire County Council on a satellite office campaign that will promote opportunities in Winchester to London based companies who have a significant number of employees that commute out of the district/county. The campaign has included the following:

- A bespoke Winchester location web page
- A mailshot to over 5,000 targeted London business recipients
- 320,289 impressions received overall
- 3,031 total clicks to Satellite Office webpages
- Winchester LinkedIn posts received 13,802 impressions with a reach of 6,596 views
- four satellite office business space enquiries for the Winchester District

### **High Streets' Priorities Plan 2021 to 2022**

A High Streets' Priorities Plan 2021 to 2022, a one year tactical plan to reinvigorate our Districts' high streets post COVID-19, to support our businesses to reopen and innovate and to enable people to enjoy social and cultural experiences again has been drafted. Stakeholders are currently being consulted and their views sought on the draft plan including the following areas:

- **Build on our high streets' brand** and build confidence.
- **Create a better connection** between residents and their local centres.
- **Maximise opportunities** and capitalise on key added value activity.
- Make more of our **places as a social and community hubs**.
- **Celebrate what we have** and our new successes - independent retail, festivals, events, attractions, creative and cultural venues.
- **Foster business resilience** so that our high street businesses survive, capitalise on change, grow and prosper.

### **Welcome Back Fund**

Further to the original Return to the High Street Safely Fund an additional £110,000 government funding as part of the Welcome Back fund has been secured. A draft delivery plan has been discussed with stakeholders across the city and market towns. Activity will be delivered up until March 2022 including promotional print for each market town, a district wide mini guide, both of which form part of a co-ordinated promotional campaign to raise awareness and drive footfall. In addition temporary public realm changes including movable seating, temporary signage, planters and a temporary stage for outside events is also being considered along with research to underpin the future of festivals and events along with a review of our street markets so their value and benefit is fully understood.

### **Government Grant Funding**

*The Economy team have been responsible for administering the government's discretionary grant funding through the Local Authority Discretionary Grant Fund and the Additional Restrictions Grant Fund.*

Since June 2020 over five million pounds has been allocated to businesses impacted by the COVID-19 pandemic as outlined in the table below:-

		<b>Number of Payments</b>	<b>Number of Businesses</b>
Discretionary Grant	£ 1,419,050.00	307	282
Additional Restrictions Grant Round One	£ 195,742.00	135	135
Additional Restrictions Grant round Two	£ 2,109,466.98	1131	332
Hardship Grant	£ 506,000.00	83	83
Taxi and Private Hire Drivers Grant	£ 203,038.00	196	184
Transformation, Adaptation and Diversification Grant	£ 592,063.00	86	86
<b>Total</b>	<b>£ 5,025,359.99</b>	<b>1938</b>	<b>1102</b>

*In addition to the above the Economy team have kept businesses informed of the latest support available along with advice during the national lockdown and relaxed restrictions as outlined in the government's roadmap via regular updates to dedicated business pages on Winchester.gov.uk and regular business bulletins. The business bulletins continue to serve as one of the "go to" places for latest information and since the beginning of the pandemic to June it has seen a 195% increase in subscribers. During the first quarter of the year the team have responded to 827 emails and 145 calls from local businesses.*

- **Promoting our independent businesses and supporting start-ups.**

*Our business support service provider Incuhive have provided the following help to businesses located across the Winchester District over the last two years of their contract:*

- *353 business mentoring sessions*
- *73 two hour workshops on a range of topics. Around 9 businesses on average attended each workshop.*
- *58 business networking events with over 200 participants.*
- *88% of businesses saw an increased turnover, improved efficiency or progression to a more sustainable business model as a result of using the service.*

*As part of the Government's and the European Development Fund (EDRF) Reopening High Street Safely Fund the city council has procured ShopAppy as its provider of an e-commerce platform. This dedicated on-line shopping platform will offer independent businesses an alternative route to market to support their existing high street and on-line presence. The platform will offer consumers the opportunity to browse products across all participating*



*independent businesses in one place and either go on to visit in person or make purchases on-line from any number of outlets. As part of the funded programme businesses will be offered a cost-free 6 month period on the platform and consumers will benefit from free transactions and deliveries during this period as well.*

*Independent businesses across the district's high streets are currently being recruited with a view to launching the platform to consumers in late summer/early autumn. Our visitor information centre led the way as an early adopter by signing up to the platform to offer their chargeable products on line.*

## **YOUR SERVICES, YOUR VOICE**

We will continue to provide high quality, good value, resilient services that are continuously improving to address the changing needs and expectations of residents, tenants, visitors, businesses and not-for-profit organisations across our district – and are accessible to all whatever their circumstances.

We will give all our residents the opportunity to make their voice heard and be able to understand how the council makes its decisions.

### **What we want to achieve:**

- An open, transparent, inclusive and enabling council
- Improved satisfaction for our services
- Good value compared to other similar authorities
- Continuous improvement in cost-effectiveness
- High accessibility and usage of our services
- Constructive and effective partnerships across the district
- A balanced budget and stable council finances

### **Over the last quarter we have achieved the following:**

- **Continuously improving process that:**

**Involve the public, businesses, stakeholders and ward councillors earlier in the design, deliberation and decision making process**

**Effectively respond to and learn from complaints and feedback to drive service improvement**

*A refreshed complaints process has been developed and training has taken place with key officers across the organisation. Performance monitoring of complaints has been reviewed with a new process being introduced from September 2021.*

- **Embed effective partnership working with the community, voluntary groups and organisations, local businesses, our suppliers and other public bodies**

*A Sustainable Procurement Guide to assist officers has been approved by ELB and will be rolled out over the next quarter.*

*The Winchester Health & Wellbeing Partnership was relaunched with key health and care stakeholders and will focus discussion around the Hampshire Hospitals Together consultation that takes place later in 2021.*

*Market town meetings continue to take place quarterly, with the main item of discussion at meetings in January 2021 being parking and access strategies for each of the towns.*

- **Transparent and publicly visible performance measures which drive improved satisfaction and performance**

*The member led Performance Panel reviews this performance report and the notes and actions from these meetings are presented to scrutiny.*

*The Strategic KPIs have been reviewed at the same time as corporate heads of service have updated their service plans for 2021/2 to ensure alignment with the annual refresh of the Council Plan.*

*Further work has been undertaken during the quarter to refine the Key Performance Indicators in appendix 3 with dates now included as to when data is expected to become available where it is not shown in the report.*

- **More effective use of technology to make it simpler and easier to deal with the council and its delivery partners while reducing cost**

*The outbreak of COVID-19 continues to drive forward and accelerate the agenda in terms of 'digital first', seeing high volume services switch to online and phone service delivery as default..*

*With the easing of lockdown from 12 April pre-booked appointments in reception recommenced.*

- **Focus on accessibility and inclusiveness to ensure our decision making and services are accessible to and usable by all**

*The commitment to accessibility has been upheld during the response to the pandemic. All signage produced complies with good practice around legibility, and the language and tone of communications has been adapted in order to ensure we are inclusive and our messages are framed clearly to reach the broadest possible audience.*

- **Investing in our staff and making the most of their skills and talents**

*The council has continued to respond to COVID-19 by encouraging staff to play to their skills in supporting us with our emergency response and maintaining resilience. Following a staff survey employees have been given new on-line learning packages and IT kit on request to assist with working from home. Colleagues have been available for redeployment and cross cutting work to deliver new services such as the Local Response Centre – which has used redeployed staff from customer reception, sport management, Transformation, Housing and Council Tax and Benefits.*

## **FINANCIAL UPDATE**

### **AS AT 30 JUNE 2021**

This section presents a summary of the council's financial position as at 30 June 2021 with regard to the General Fund and Housing Revenue Account budgets.

#### **General Fund Revenue**

##### **Summary**

The full year forecast for 2021/22 is £0.8m favourable compared to the base budget approved in February. This is due to one-off revised forecasts for 2021/22 only relating to general fund property income and park and ride bus operation subsidies.

Financial monitoring will continue to be monitored very closely along with the monthly COVID-19 financial estimates which are returned to government.

##### **Income**

- Excluding the additional park and ride subsidies, income in Q1 was lower than budget by approximately £1.1m with £0.9m relating to lower than budgeted car parking income. This is in line with the February budget forecasts which included allowance for a total 20% reduction in income for the year.
- Car parking and Enforcement income is currently stable at just over 50% of budgeted levels. The full year forecast is currently in line with the February budget but this is largely dependent on the current COVID-19 situation in Winchester continuing to improve incrementally throughout the financial year and particularly in the pre-Christmas period.
- Most other income, such as Planning Fees, are not experiencing significant reductions. This is helping to ensure the overall forecast is in line with the February budget.
- Hampshire County Council has been distributing government bus subsidies since early in the pandemic. Just over £0.4m of subsidies have been received in 2021/22, none of which were budgeted due to uncertainty over whether this would continue.

##### **Government Funding**

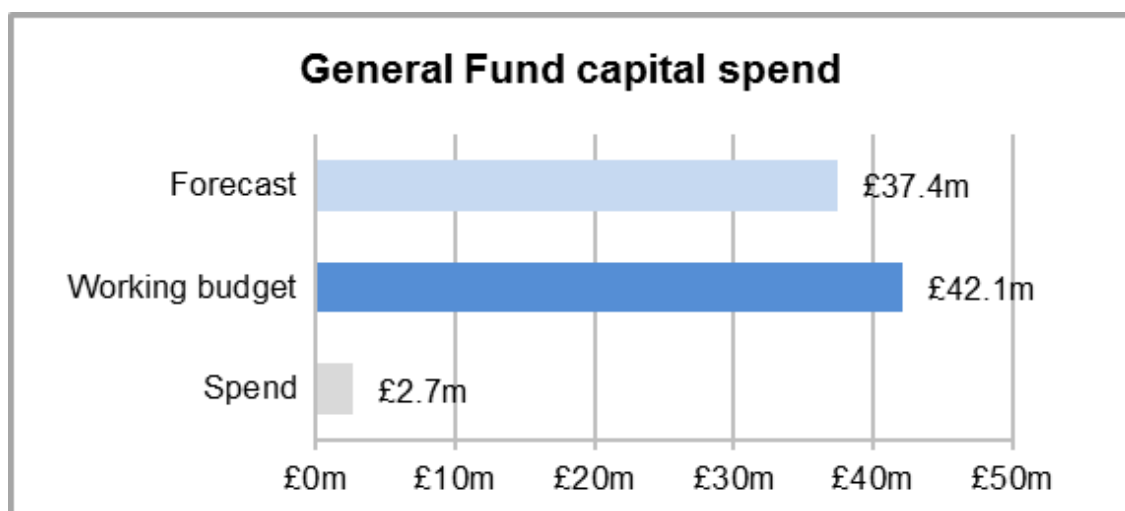
- The fourth and potentially final claim for lost fee and charge income has been delayed and is now expected to be due for completion around the end of August / early September. The terms are the same as for 2020/21 which were a deduction of an initial 5% and then a further 25% of the lost income. The Winchester claim is forecast to be just under £1m (relating almost entirely to

lost car parking income) which would lead to grant compensation of just under £0.7m.

<u>General Fund Budget Forecast 2021/22 (£000)</u>	<u>Expenditure</u>	<u>Income</u>	<u>NET</u>
<b>Environment</b>	<b>16,594</b>	<b>(9,890)</b>	<b>6,704</b>
<b>Living Well</b>	<b>3,914</b>	<b>(329)</b>	<b>3,585</b>
<b>Homes for All</b>	<b>2,358</b>	<b>(227)</b>	<b>2,131</b>
<b>Vibrant Local Economy</b>	<b>4,218</b>	<b>(499)</b>	<b>3,718</b>
<b>Your Services, Your Voice</b>	<b>7,886</b>	<b>(2,714)</b>	<b>5,172</b>
<b>TOTAL before funding</b>	<b>34,970</b>	<b>(13,660)</b>	<b>21,311</b>
<b>TOTAL Funding</b>			<b>(22,111)</b>
<b>FORECAST BUDGET UNDERSPEND</b>			<b>(800)</b>

## General Fund Capital

1. General Fund capital expenditure to the end of June was £2.7m of which the majority relates to four projects: Winchester Sport & Leisure Park (£1.15m), the decked car park at the former Vaultex site (£0.65m); Bishop's Waltham depot (£0.4m) and Disabled Facilities Grants (£0.3m).
2. Capital budgets for 2021/22 were revised for brought forward balances and other changes as part of the General Fund 2020/21 outturn reported to July cabinet and this is reflected in the working budget below. The budget includes £20m for the Strategic Asset Purchase scheme (SAPS); however, this will only be spent if suitable assets are identified.
3. Expenditure in Q1 is lower than the same quarter last year as the construction phase of the Winchester Sport & Leisure Park is now complete. Spend is expected to increase in the rest of the year following the commencement of works at the new decked park and the completion of the new units at the Bishop's Waltham depot site.



4. Key items of expenditure in Q1 of 2021/22:

- **Winchester Sport & Leisure Park**      *Total Budget: £43.24m*

*Expenditure: Prior years £41.7m    Q1    £1.15m                      Total £42.85m*

Work commenced on site in 2019 and, despite the significant challenges presented by Covid 19, significant progress had been made by the end of the financial year and the new park officially opened on 29th May 2021.

- **Decked car park at Barfield Close**      *Total Budget: £6.45m*

*Expenditure: Prior years £0.74m    Q1    £0.65m                      Total £1.39m*

Construction work has continued on the new decked car park at the former Vaultex site in Barfield Close which will provide around 300 spaces to reduce traffic in the city – linking in with the aims of the City of Winchester Movement Strategy and



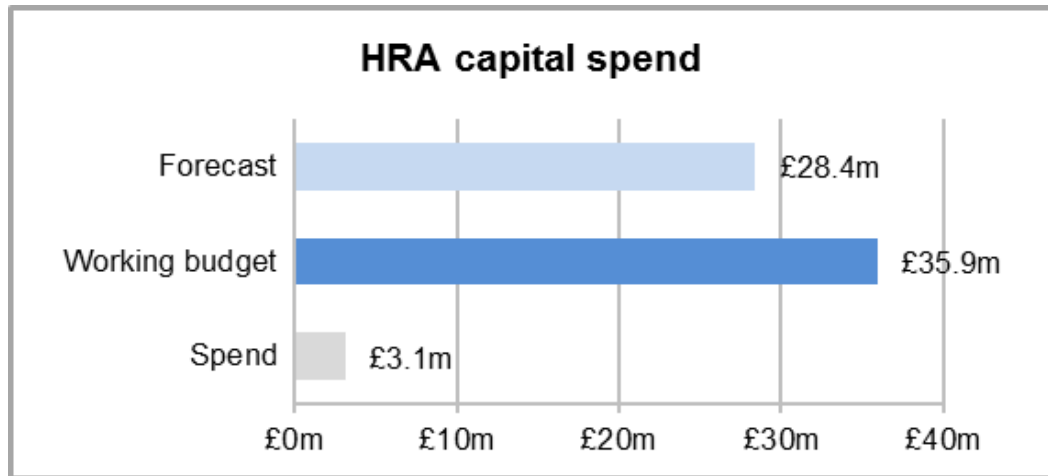
## Housing Revenue Account 2021/22

	Housing Revenue Account				
	Budget		Forecast		
	Income	Expenditure	Net contribution / (spend)	Full Year Outturn	Full Year Variance
	£'000	£'000	£'000	£'000	£'000
Rent Service Charges & Other Income	28,491	0	28,491	28,491	0
Housing Management General	164	(5,450)	(5,286)	(5,286)	0
Housing Management Special	1,155	(3,246)	(2,091)	(2,091)	0
Repairs (including Administration)	101	(5,528)	(5,427)	(5,427)	0
Interest	0	(6,012)	(6,012)	(5,781)	231
Depreciation	0	(8,544)	(8,544)	(8,544)	0
Capital Expenditure Funded by HRA	0	0	0	0	0
Other Income & Expenditure	29	(76)	(48)	(48)	0
	<u>29,939</u>	<u>(28,856)</u>	<u>1,084</u>	<u>1,315</u>	<u>231</u>
<b>Working Balance at 1 April 2021</b>			<u>14,889</u>	<u>15,594</u>	<u>704</u>
<b>Add Surplus / (Deficit)</b>			<u>1,084</u>	<u>1,315</u>	<u>231</u>
<b>Projected Working Balance at 31 March 2022</b>			<u>15,973</u>	<u>16,908</u>	<u>935</u>

Notes:



1. At this early stage of the year and budget monitoring cycle the forecast outturn is an underspend of £0.231m on the forecast cost of capital financing. This is largely the result of the reduction in the forecast HRA capital programme of £8.487m from £36.889m to £28.402m and the continuing low cost of servicing HRA borrowing costs.



**Housing Revenue Account  
Capital 2021/22**

	HRA Capital Programme		
	Budget	Forecast Outturn	Variance
	£'000	£'000	£'000
Housing Major Works	(6,678)	(5,878)	800
Improvements and Conversions	(1,439)	(1,531)	(92)
Other Capital Spend	(2,911)	(3,231)	(320)
New Build Programme	(25,861)	(17,761)	8,100
	<b>(36,889)</b>	<b>(28,401)</b>	<b>8,488</b>

**Strategic Key Performance Indicators**

The following table presents an update against the strategic key performance indicators that were approved by cabinet on 21 May 2020 (report CAB3230 refers).

The availability of the data for each KPI is often from sources external to the council and varies from monthly, quarterly, annually and biennially. Where the data is available at annual intervals, this will usually be reported after the end of each financial year.

For ease of reading, the KPIs with either monthly or quarterly data or where annual data has become available in quarter, have been moved to the top of the table followed by KPIs with less frequently available data.

A column has been added to the table below to capture the impact and effect that the COVID-19 pandemic is having or will have on the performance data for the year.

**RAG Parameters:**

**This performance indicator is on target**

**This performance indicator is below target but within 5% of the target**

**This performance indicator is below target by more than 5%**

Ref	What we want to achieve	KPI Definition	Cabinet Member	Polarity	Previously Reported Data	Q1 (20/21)	Q2 (20/21)	Q3 (20/21)	Q4 (20/21)	Q1 (21/22)	R A G Status	KPI Target 2021/22	Impact of COVID-19 - update
<b>QUARTERLY KPIs</b>													
<b>Tacking Climate Emergency</b>													
Page 107 TCE02	Reduced levels of waste and increased recycling, exceeding national targets	Percentage of household waste sent for reuse, recycling and composting	Economic Recovery	Higher = better	36.1% (2018/19) 41st out of 54 collection authorities in South East updates available on 1920 fig 38.1%	43%	41.20%	40.4%	36.4%	42.75%	Unaudited and subject to change but annual 40.3% in 2021	Increase against 2019/20 outturn	Main collection services maintained despite COVID-19. Volume of waste increased.
TCE03	Reduced levels of waste and increased recycling, exceeding national targets	Kgs of domestic residual waste collected per household	Economic Recovery	Lower = better	461kg (2018/19) /household 38 <sup>th</sup> out of 54 South East collection authorities updates available on 19 20 figs 449kg	118.27 kg	116.91 kg	115,41kg	121.04 kg	117.9 kg	Unaudited and subject to change but 471.64 annually	Reduction against 2018/19 outturn	Main collection services maintained despite COVID-19. Volume of waste increased
TCE06	Increased opportunities for active travel	Proportion of visitors using parking sessions in each of three main areas of parking, central, inner, and outer	Economic Recovery	Higher = better	Centre 63.50% Inner 21.00% P&R 15.50%	Centre 76% Inner 16% P&R 8%	Centre 74% Inner 17% P&R 9%	Centre 73% Inner 17 p & R 10	Centre 71% inner 16% P& R 13%	Centre 73.5% Inner 16.7% P & R 9.7%	Not applicable	To be developed	All parking patterns substantially affected and overall demand greatly reduced. Use determined by Tier/lockdown status
<b>Homes for All</b>													
HA06	Diverse, healthy and cohesive communities - not just homes	No. of new homes started or in progress / completed	Housing & Asset Management	Higher = better	Started 121 Completed 21	No change Started 121	No change Started 121 Completed 21	No change	Started 121 Completed 28	Started 0 Completed 112	Not applicable	Complete 121 Start 85	Completions delayed but

Ref	What we want to achieve	KPI Definition	Cabinet Member	Polarity	Previously Reported Data	Q1 (20/21)	Q2 (20/21)	Q3 (20/21)	Q4 (20/21)	Q1 (21/22)	R A G Status	KPI Target 2021/22	Impact of COVID-19 - update
						Completed 21							
<b>Vibrant local economy</b>													
VLE13 (a)	Increased opportunities for high quality, well-paid employment across the district	% of procurement spend with local suppliers – Revenue spend	Economic Recovery	Higher = better	21.99% (19/20)	20.14%	28.52%	22.21%	27.02% Q4 24.50% 20/21	16.67%		Min 25% Revenue	Cancellation of many events during the pandemic which historically are likely to have included procurement from a high proportion of local suppliers and providers
VLE13 (b)	Increased opportunities for high quality, well-paid employment across the district	% of procurement spend with local suppliers – Capital spend	Economic Recovery	Higher = better	46.60% (19/20)	25.85%	34.99%	39.18%	38.67% Q4 34.76% 20/21	75.85%		Min 25% Capital	No identified impact
<b>Your Services, Your Voice</b>													
Page 108	YSYV04	Improved satisfaction for our services	Percentage of upheld complaints	Finance & Service Quality	Lower = better	59% 2019/20	61%	54%	48%	41%	52%	≤ 54% (average for 2020/21)	No identified impact
	YSYV05		No. of valid Ombudsman complaints	Finance & Service Quality	Lower = better	1 2018/19 2 2019/20	0	0	0	0	0	0	No identified impact
	YSYV06	Improved satisfaction for our services	Availability of WCC critical infrastructure services excluding planned downtime - email - storage - telephony - document management system(s)	Finance & Service Quality	Higher = better	Email 100% Storage 100% Telephony 99.5% DMS 100%	Email 100% Storage 100% Telephony 98.83% DMS 100%	Email 100% Storage 100% Telephony 98.21% DMS 100%	100% Storage 100% Telephony 97.93% DMS 100%	100% Storage 100% Telephony 97.76% DMS 100%	Email 100% Storage 100% Telephony 97.96% DMS 100%	≥ 99.5%	No identified impact
	YSYV07	Improved satisfaction for our services	Efficient waste collection services - missed bin collection report	Finance & Service Quality	Lower = better	AWC Q4 2019/20 68.89 per 100k bin collections	AWC 57.79 per 100k bin collections	AWC 52.98 per 100k bin collections	AWC 46.91 per 100k bin collections	57.12 per 100k bin collections	AWC 36 per 100k bin collections	Not applicable	Contract compliance

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
<b>ANNUAL/ BIENNIAL KPIs</b>											
<b>Tacking Climate Emergency</b>											
TCE01	Winchester City Council to be carbon neutral by 2024	WCC carbon emissions	Climate Emergency	Place / Economy & Community	Annual	Lower = better	4268 tCO2e (Like for like reduction of 11.7%)	See Notes	Target for 2020/21 3201 tCO2e (-25%) Target for 21/22 2134 tCO2e	Data for 2020/21 <b>Expected Sept 2021</b>	Awaiting data for 20/21, which we anticipate will show positive impact as staff work from home and leisure centre closed for several months
TCE04	Reduced levels of waste and increased recycling, exceeding national targets	Percentage of recycling waste contaminated	Economic Recovery	Services / Regulatory	Annual	Lower = better	13.33% contamination from 43 samples. 2 <sup>nd</sup> best performance of Hampshire authorities	16.33 % from 61 samples. 5 <sup>th</sup> best in Hants, and below average of 17.54%	Reduction against 2018/19 outturn		Main collection services maintained despite COVID-19. Volume of waste increased.
TCE05	Everything most residents need should be in reach by foot, bike or public transport	No. bus users	Economic Recovery	Place / Head of Programme	Annual	Higher = better	4.2m passenger journeys in the year 2019 in Winchester and surrounding area (Stagecoach figures). NB 2020 patronage figs severely distorted	See Notes	2019 baseline data – target to be considered in line with WMS and in Liaison with HCC	<b>Figures expected October 21</b>	Significant impact as more people work from home and less visitors to the city
TCE07	Everything most residents need should be in reach by foot, bike or public transport	Traffic movement into Winchester	Economic Recovery	Services / Head of Programme	Annual	Lower = better	Average daily traffic flows (HCC source) St Cross Rd 13,500 Stockbridge Rd 7,300 Andover Rd (N) 12,000 St Cross Rd 9300 NB 2020 traffic figs severely distorted	See Notes	2019 baseline data – target to be considered in line with WMS and in Liaison with HCC	<b>Figures expected October 21</b>	Significant impact as more people work from home and less visitors to the city
TCE08	The Winchester district to be carbon neutral by 2030	District carbon emissions - annual report - year on year reduction	Climate Emergency	Services / Economy & Community	Annual	Lower - better	<b>2017/18</b> 617,000 tCO2e (1.9% reduction)	See Notes	514,166 tCO2e (2020 figures)	Data collected annually 2 years in arrears <b>2018/19 due Sept 2021</b>	2-year data lag means we won't see extent of impact until 2023

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
										Target 565,58 tCO2e (8.5% reduction)	
TCE09	The Winchester district to be carbon neutral by 2030	Produce Local Plan - plan adoption	Climate Emergency	Services / Regulatory	Annual	N/A	N/A – new indicator Evidence base being developed.	Consultation on Strategic Issues and Priorities took place for 8 weeks and closed 12/4/21 Representations are currently being analysed	Deliver Plan to adoption in accordance with Local Development Scheme which was updated on the 21 <sup>st</sup> July 2021.	Update expected <b>January 22</b>	No significant impact apart from the fact that Strategic Issues & Priorities consultation was undertaken online. Over 2,200 representations were submitted as Local Plans teams had to adapt to new ways of engaging.
TCE10	Our district's extensive natural habitats safeguarded and enhanced	Deliver 80% of actions in the approved annual action plan - percentage completed	Climate Emergency	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	Biodiversity Plan approved by cabinet January 2021 and launched in February 2021. 10% completed as at 31.03.21	Deliver 80% of actions included in BAP	Update expected <b>March 22</b>	No significant impact.
TCE11	Our district's extensive natural habitats safeguarded and enhanced	Number of trees planted per year	Climate Emergency	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	398 trees planted in 20/21 planting season	100 trees planted		No significant impact to date.
TCE12	The Winchester district to be carbon neutral by 2030	Number and percentage of all parish councils (Inc. Town Forum) that have local carbon reduction action groups / campaigns	Climate Emergency	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	4%	25%		New indicator – no impact
TCE13	The Winchester district to be carbon neutral by 2030	Number of people participating in carbon reduction event per year	Climate Emergency	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	2457	2703		New indicator - no impact
TCE14	Clean air, more ambitious than national targets	Improvement trends in nitrogen dioxide and particulates, with the intent of complying with national mandatory standards	Climate Emergency	Services / Regulatory	Annual	Lower = better	St Georges St 2018: 41µg/m <sup>3</sup> 2019: 39µg/m <sup>3</sup> (First 6 months only) Chesil St & Romsey Rd 2018: 47.5µg/m <sup>3</sup>	Data not yet available, see Notes	Review extent of AQMA in light of 2020 data as set out in CAB3217. Also consider whether to set revised	<b>Annual report submitted to DEFRA June this year.</b> Consultation on the draft Air Quality Supplemental Planning Document	Levels of traffic reduced with corresponding impact on air quality in the town centre (to be quantified).

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
							2019: 47.2µg/m <sup>3</sup> (First 6 months only)		standards higher than statutory requirements.	ran for 8 weeks closing on 12/4/21.	NB: COVID-19 will impact this year's data set.
<b>Living Well</b>											
LW01	Reduced health inequalities	Inequality in life expectancy at birth (male)	Communities & Wellbeing	Place / Economy & Community	Annual	Lower = better	2018 – 5.8 years 2019 – 5.9 years	Data not yet available	≤ 5.8 years	Data has not been released by ONS	Relevant data not yet available from ONS.
LW02	Reduced health inequalities	Inequality in life expectancy at birth (female)	Communities & Wellbeing	Place / Economy & Community	Annual	Lower = better	2018 – 6.4 years 2019 – 4.6 years	Data not yet available	≤ 6.4 years	Data has not been released by ONS	Relevant data not yet available from ONS.
LW03	A wide range of physical and cultural activities for all ages and abilities	Number of users of the Winchester Sport & Leisure Park	Communities & Wellbeing	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	Centre opened on 29 May 2021	500,000	Next full year data due <b>June 22</b>	Centre opened on 29 May with Government COVID-19 restrictions in place until July 2021. It is estimated that it will take 18 months for usage levels to return to their original pre – Covid-19 forecast.
LW04	A wide range of physical and cultural activities for all ages and abilities	Percentage of adults participating in 150+ minutes of sport or physical activity per week within the Winchester district	Communities & Wellbeing	Place / Economy & Community	6 Monthly	Higher = better	June 2018 – May 2019 72.6% Dec 2018 – Nov 2019 71.4%	June 2019 - May 2020 70.5% Dec 2019 – Nov 2020 71.0%	71.0%	Data is measured from June to May and from December to November each year. Time lag for receiving data. Next update for May 2021 due <b>September 21</b> , Nov 2021 due <b>March 22</b>	Activity levels have remained fairly constant, despite people being at home during lockdown.
LW06	A wide range of physical and cultural activities for all ages and abilities	Increase participation in the Cultural Network in order to strengthen engagement with and support of the arts and cultural sector working collaboratively to strategically develop the offer	Communities & Wellbeing	Place / Economy & Community	Annual	Higher = better	23 organisations	23 organisations	+10%	Data collected at the end of each financial year. Next update for 2021/22 figures due <b>May 22</b> , however as at 28/07/21 <b>30 organisations</b>	No identified impact
<b>Homes for All</b>											
HA01	All homes are energy efficient and affordable to run	% of all WCC homes achieving energy efficiency rating of C or above	Housing & Asset Management	Services / Housing	Annual	Higher = better	60%	62.27%	66%	Next update due <b>May 22</b>	None identified

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
HA02	All homes are energy efficient and affordable to run	% all new homes achieving suitable energy standard	Housing & Asset Management	Services / Housing	Annual	Higher = better	Figures not yet available, see notes	Figures not yet available, see notes	100%	Data will be collected retrospectively. Next update due <b>July 2022</b>	None identified
HA03	Diverse, healthy and cohesive communities - not just homes	No. of domestic properties in the district, previously No. of households in district (all tenures)	Housing & Asset Management	Services / Finance	Annual	Higher = better	54,017	54,584	Trend data for monitoring only	Data collected in March each year	None identified
HA04	No one sleeping rough except by choice	No. of rough sleepers	Housing & Asset Management	Services / Housing	Annual	Lower = better	N/A	7	Trend data for monitoring only	Updated in Autumn each year	Governments directive to get 'Everyone in' in response to COVID-19 meant anyone rough sleeping was offered accommodation. Financial implications - increased use of B&B, lease of a supported housing property.
HA05	Diverse, healthy and cohesive communities - not just homes	1000 new homes planned (10 year supply). No. completed each year, commencing 2021/22	Housing & Asset Management	Services / Regulatory	Annual	Higher = better	N/A	N/A	1000 over 10 years	New indicator decided in March 21. Next update in <b>May 22</b>	None detected to date, but economic downturn may impact housing delivery
HA07	Diverse, healthy and cohesive communities - not just homes	WCC housing stock, directly owned, housing company	Housing & Asset Management	Services / Housing	Annual	Higher = better	N/A – new indicator	0	Complete 5 new houses	Delay to launch of Housing Company	Completions delayed. Less general fund capital investment in the company.
<b>Vibrant local economy</b>											
VLE01	Increased opportunities for high quality, well-paid employment across the district	No. of business enterprises in professional / technical sectors	Economic Recovery	Place / Economy & Community	Annual	Higher = better	21.3%	21%	Trend data for monitoring only	Data collected each January	No discernible change in trend revealed in the data so far
VLE02	Increased opportunities for high quality, well-paid employment across the district	Close the gap between workplace earnings and residents' earnings	Economic Recovery	Place / Economy & Community	Annual	Lower = better	£105.4	£52.9	Trend data for monitoring only	Data collected each January	Economic downturn likely to have an impact
VLE03	Increased opportunities for high quality, well-paid employment across the district	Productivity measure – gross value added (GVA) per head	Economic Recovery	Place / Economy & Community	Annual	Higher = better	£39,714	ONS has not released data	Trend data for monitoring only	Data collected each January	Insufficient data available to judge the impact.



Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
VLE04	New offices and workspaces meet changing business needs and are located in areas with sustainable transport links	Amount of floor space developed in market towns (planning approvals) – Data is not recorded for this specific measure, see notes	Economic Recovery	Services / Regulatory	Annual	Higher = better	Data not available	Data not available	To be developed, Refer to Planning team	<b>Data is not readily available in this format</b>	Economic downturn may affect delivery of new floor space.
VLE05	More younger people choose to live and work in the district	Percentage of residents aged 25-35 years old	Economic Recovery	Place / Economy & Community	Annual	Higher = better	ONS Data mid-2018 11.4%	ONS Data mid-2019 12.5%	Trend data for monitoring only	next update <b>Jan 22</b>	May decrease if fewer job opportunities exist for young people
VLE06	A shift to a greener, more sustainable economy	No. of businesses engaged on carbon reduction measures/ projects	Economic Recovery	Place / Economy & Community	Annual	Higher = better	<b>Figures not yet available</b>	<b>Figures not yet available</b>	Baseline to be set when data available	Data will be collected at year end after the re-launch of the Sustainable Business Network. Update expected <b>April 22</b>	COVID restrictions have resulted in far fewer opportunities for engagement.
VLE07	A shift to a greener, more sustainable economy	Crowd funder grants offered for green projects	Economic Recovery	Place / Economy & Community	Annual	Higher = better	N/A – new indicator	Launched 15/6/20	To be developed	<b>Data expected Oct 21</b>	No identified impact
VLE08	Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer	Visitor stay length increasing	Economic Recovery	Place / Economy & Community	Annual	Higher = better	2.6 days domestic 6.7 days overseas		Trend data for monitoring only	<b>Data expected Oct 21</b>	Likely to reduce due to a downturn in visitors staying overnight
VLE09	Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer	Visitor spend increases	Economic Recovery	Place / Economy & Community	Annual	Higher = better	£263.4m		Trend data for monitoring only	<b>Data expected Oct 21</b>	May increase as more staycation visitors to the district
VLE10	Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer)	Value of tourism to the economy increases	Economic Recovery	Place / Economy & Community	Annual	Higher = better	£339m		Trend data for monitoring only	<b>Data expected Oct 21</b>	May increase as more staycation visitors to the district
VLE11	Our city, market towns and rural communities recover well and have a compelling, competitive visitor offer)	Deliver tourism marketing activities alongside sector and key stakeholder engagement to influence Winchester's competitive position comparative with the South East and all of England, strengthening the number of trips to Winchester	Economic Recovery	Place / Economy & Community	Annual	Higher = better	5.05m trips		Trend data for monitoring only	<b>Data expected Oct 21</b>	No identified impact

Ref	What we want to achieve	KPI Definition	Cabinet Member	Lead Strategic Director / CHoS	Frequency of reporting	Polarity	2019/20	2020/21	KPI Target 2021/22	Notes	Impact of COVID-19
VLE12	Increased opportunities for high quality, well-paid employment across the district	Business support service - percentage of businesses using the service seeing an increased turnover, improved efficiency or progression to a more sustainable business module. Service currently contracted to June 2021	Economic Recovery	Place / Economy & Community	Annual	Higher = better	New outcome based KPI for 2020/21. Previous data collected against different KPI, see Q4 report	88%	50%	88% of businesses using the service saw an increased turnover, improved efficiency or progression to a more sustainable business module over the two years of the contract.	Increase in use of business support service during COVID-19 pandemic
<b>Your Services, Your Voice</b>											
YSYV01	Improved satisfaction for our services	Residents' Survey – satisfaction with the way the council runs things	Finance & Service Quality	Resources / Strategic Support	Biennial	Higher = better	79%	N/A	≥ 79%	Survey not carried out in 2021	Insufficient information to predict what impact COVID-19 has had on residents' satisfaction
YSYV02		Tenants' Survey – satisfaction with the overall service provided by the council	Finance & Service Quality	Services / Housing	Biennial	Higher = better	87%	N/A	≥ 87%	Survey not carried out in 2021	Insufficient information to predict what impact COVID-19 has had on residents' satisfaction
YSYV03	Good value compared to other similar authorities	Residents' Survey – percentage of residents who agreed the council provides value for money	Finance & Service Quality	Resources / Strategic Support	Biennial	Higher = better	65%	N/A	≥ 65%	Survey not carried out in 2021	Insufficient information to predict what impact COVID-19 has had on residents' satisfaction

## Bar End Depot HIGHLIGHT REPORT

**LEAD CABINET MEMBER:** Cllr Kelsie Learney  
**PROJECT SPONSOR:** John East  
**PROJECT LEAD:** Geoff Coe  
**PROJECT TIER:** 1  
**DATE:** July 2021

**Project description and outcome:**

Preparation for Site Disposal.

**Project update summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
<p>This project is currently in Stage 1: Feasibility - with site due diligence and transport capacity planning for a mix of uses being undertaken. Tendering of the sale instruction will follow site due diligence. CAB3268 approved marketing of the site and gave delegated authority to the Strategic Director in consultation with the Cabinet member to take all appropriate action to initiate and complete the marketing of the Bar End Depot site for best consideration, based on the development framework and planning guidance note appended to the report.</p>				
	"Normal level of attention". No material slippage. No additional attention needed			
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place			
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements			

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### **PROJECT GATEWAYS**

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
<b>Stage 0: Concept</b>						
<b>Stage 1: Feasibility</b>	7	Nov 2020	May 2021	Sept 2021	User mix for optimum site value	
<b>Stage 2: Design</b>						
<b>Stage 3: Plan for Delivery</b>						

Stage 4: Delivery						
Stage 5; Handover & Review						

**UPCOMING MILESTONES FOR PROJECT STAGE**

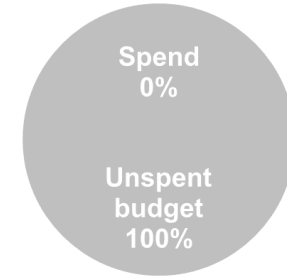
Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
Feasibility	March 2021	May 2021	Highways pre-app response due August 2021	To establish site capacity. Stuart Michael Associates transport planning consultants have been advising WCC. Pre-app fee paid to HCC.

**BUDGET PERFORMANCE**

CAPITAL	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent budget	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

REVENUE	Prior Years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	10	0	0	0	0	0	10
Spend	0	0	0	0	0	0	0
Unspent budget	10	0	0	0	0	0	10
Forecast	0	10	0	0	0	0	10
Variance to budget	10	(10)	0	0	0	0	0

Total Revenue spend to date



## CARBON NEUTRAL PROGRAMME HIGHLIGHT REPORT

**LEAD CABINET MEMBER: Cllr Lynda Murphy**

**PROJECT SPONSOR: Richard Botham**

**PROJECT LEAD: Susan Robbins**

**PROJECT TIER: 1**

**DATE: July 2021**

**Project description and outcome:**

In June 2019, the Council declared a 'Climate Emergency' and to commit to the aim of making activities of the City Council carbon neutral by 2024, and the District of Winchester carbon neutral by 2030. In December 2019, the Council approved the [Carbon Neutrality Action Plan](#) that sets out a number of priority actions that will help address nearly all the Council's carbon emissions by 2024 and contribute to reducing emissions district-wide by 2030.

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<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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**Programme update summary:**

- Various works underway towards the aim of a carbon neutral council by 2024, including energy efficiency works to City Offices scheduled for later in 2021.
- Further projects and research, some involving other stakeholders, towards the aim of a carbon neutral district by 2030. This includes the roll-out of additional EVCP, work to improve energy efficiency of council homes with the lowest energy rating, installation of solar PV at Winchester depot and Marwell Zoo and investigation of feasibility of solar farm on council-owned land.
- District-wide programme of community engagement underway and major behaviour change campaign due to start summer 2021.
- Updated council carbon footprint report expected in coming months to show progress during the year to end of March 2021.
- The main risk to this programme is the timescales. The risk register and progress on the programme is regularly reviewed and managed by the Carbon Neutrality Programme Board and the Implementation Group.

	"Normal level of attention". No material slippage. No additional attention needed
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements

**PROGRAMME DETAIL**  
**COUNCIL CARBON FOOTPRINT:**

Priority	Project Name	Required carbon reduction (tCO2e)	Forecast carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
TRANSPORT	Introduce electric pool cars	1500		2	2020	TBC		Demand unknown until return of more staff to the office.
	Pilot use of electric refuse freighter and/or P&R bus		286	N/A	2022	Campbell Williams / Andy Hickman	Summer 2021 - recruitment of Travel Planner to support sustainable transport initiatives	Potential bus pilot project not progressed as result of COVID-19. In discussion with EBC to learn from their pilot with electric refuse vehicles and a bus company re possible modelling of P&R bus requirements.
	Ultra low or zero emission council vehicles		52	100%	2024	Sandra Tuddenham	See Air Quality Action Plan highlight report July 2021	2 of 5 Neighbourhood Services vehicles are fully electric - the others will be changed at lease expiry in 2024. Considering free trial of fuel conditioner to improve emission output from non-electric vehicles.
	Refuse and bus fleet converted to minimum EURO6 standard		361	100%	COMPLETE	Campbell Williams / Andy Hickman	Feb 2021 - new waste contract commences	Bus fleet already all at Euro6 standard. New waste contract allows for trial of electric vehicle but full electric fleet won't be possible until the contract expires in 2028.

Priority	Project Name	Required carbon reduction (tCO2e)	Forecast carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
	Increased home working / remote working		197	N/A	2024	Jussi Vuorela / Robert O'Reilly	Sep 2021 – review of COVID home working arrangements	2021 staff travel survey results show staff working from home increased from 3% - 78% during 2021. Hope to see resulting 1/3 reduction (of 657 t CO2e) in 2020/21.
HOUSING / PROPERTY	Re:Fit programme to retrofit corporate property	420	600	N/A	2022	Graeme Todd	Summer 2021 – energy efficiency works to City Offices	£257k grant secured for decarbonisation of City Offices and public conveniences.  £22k grant secured for Guildhall and West Wing decarbonisation feasibility study.  Re:Fit programme paused in favour of property-by-property, in-house approach.
	Energy efficiency measures in communal areas of council sheltered housing schemes			N/A	2021	Andrew Kingston	Sep 2021 – Installation of LED lighting in remaining communal areas.	Cabinet approved £187k (March 21) to address energy efficiency of communal areas in sheltered/communal housing schemes.  The majority have now been converted to LED lighting.
ENERGY	Source electricity purchased by the council from renewable sources	1780	898	100%	COMPLETE	Graeme Todd	N/A	New green energy tariff signed up April 2020.
	Solar panels on council owned sites		66	N/A		Steve Lincoln	Aug 2021 - Solar panels to be installed on the <b>Biffa depot</b>	£38k grant secured for solar panels at the <b>Biffa depot</b> - 11tco2e.  400 solar panels on <b>WSLP</b> will provide enough energy to



Priority	Project Name	Required carbon reduction (tCO2e)	Forecast carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
						Andy Hickman	Early 2022 – Vaultex completion, including PV panels to power EV points	power the main swimming pool hall for 21.5 hours a day - 55tco2e
	Purchase/lease only highly energy efficient / low carbon technologies / materials, electrical equipment and appliances		N/A	100%	ONGOING	Amy Tranah	See Procurement and Contract Management Strategy Action Plan 2020-21	Procurement and Contract Management Strategy 2020-25 requires a minimum of 10% to environmental and social value to be included in tender evaluation criteria.
			13.10	N/A	COMPLETE	Ellen Simpson	See Transformation highlight report Jan 2021	Positive climate change efficiencies as a result of the Transformation programme, however the programme has been cancelled because of budget constraints.
			<b>3700</b>	<b>2473</b>				

**DISTRICT CARBON FOOTPRINT:**

Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
TRANSPORT	Expanded network of EV charging points	287000		34	2024	David Ingram Graeme Todd Andy Hickman	Autumn 2021 - completion of programme to install 34 electric vehicle charging points (EVCP) on Council car parks Oct 2021 – Install of 4 EV charging points in Guildhall yard Early 2022 – Vaultex completion, including 16 EVCPs powered by solar PV	32 of 34 council EVCP now in, except for Alresford Station car park and St Peter’s car park. UoS research identified list of 28 optimal EV charging point locations across the Winchester District.
	Private charging facilities in new commercial and housing developments					Andrew Palmer Adrian Fox	Feb 2022 – Draft Local Plan published	All new council housing developments will have EVCPs, including 4 completed in June 2021 at the Valley in Stanmore. Possible changes to building regulations requiring private charging facilities in new developments from 2025.
	Winchester Movement Strategy					Andy Hickman	See Winchester Movement Strategy highlight report July 2021	
	Require buses and taxis to be low emission / alternative fuel vehicles			100%		Dave Ingram	N/A	Nov 2020 - Taxi licensing policy approved by Cabinet to encourage uptake of EV taxis (and reducing emissions).

Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments	
	Increase Park & Ride capacity			300	2021	Andy Hickman / Dan Lowe	See Vaultex highlight report July 2021	£5.6m secured to develop decked car park at Vaultex site to provide 287 additional car parking spaces	
	Smart mobility projects especially at Park & Ride sites and key gateways			N/A	2021	Andy Hickman		Solent Transport and HCC investigating potential for mobility hub in Winchester. New cycle lockers installed at park and ride sites.	
	Implement differential charging for low emission vehicles in council car parks						Campbell Williams	See Air Quality Action Plan highlight report - July 2021	New 'pay by phone' contract makes this possible.
	Expand and enhance public transport services						Andy Hickman	Summer 2021 - recruitment of Travel Planner to support sustainable transport initiatives	Not presently active, this was to be funded through the parking and access strategy. Income levels very low at present compared to pre-COVID-19.
<b>HOUSING / PROPERTY</b>	LEAP programme to facilitate energy efficiencies in homes	193400	67000  (UoS research, 2021)			Kevin Reed	Aug 2021 – Entering consortium with Agility ECO / PCC for LAD3 funding	UoS research identified potential carbon reduction for buildings with existing EPC of 67k. Funds ring-fenced from BEIS via LAD schemes to enable energy efficiency works to homes with the lowest energy rating and experiencing fuel poverty. Letters sent to all private domestic properties known to	

Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
								have an EPC rating of D or below LEAP / LAD - 21 referrals / 5 home visits prior to first lockdown (private sector).
	Deliver campaigns to inspire people to reduce energy consumption				Ongoing	Levana Hayes	Aug 2021 – Communications plan for the CN programme Sep 2021 - two climate action planning workshops for community representatives	Campaigns Officer started in post during July. CSE started work with WINACC on 12-month programme of parish engagement and fuel consumption mapping. Sustainability conference in October 2020 achieved 260 attendees over 4 sessions. Formed part of wider Winchester Green Week programme, with 30+ events and activities.
	Local groups to provide support in communities			N/A	Ongoing			WinACC hosted community engagement event with 60+ attendees. Hambleton signed up to Greening Campaign.
	Develop a council led pilot Passivhaus housing scheme			N/A	2022	Andrew Palmer	Summer 2021 – Planning decision expected on scheme at Southbrook Cottages in Micheldever.	
	All new council homes will be built to			100%	ONGOING	Andrew Palmer		New Homes Employers Requirements (ER's)

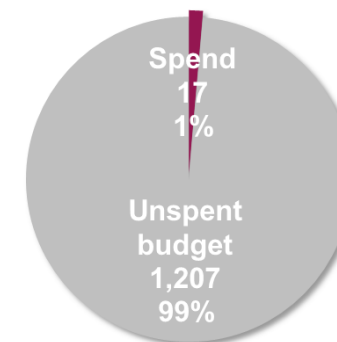
Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
	the highest efficiency standards							amended to reflect no gas heating with immediate effect.  All new homes schemes reviewed and gas heating systems removed from designs.
	Local Plan update with an emphasis on low carbon housing development			N/A	2021	Adrian Fox	See Local Plan highlight report July 2021	Carbon neutrality event hosted as part of the Strategic Issues & Priorities consultation was attended by 78 people
	Retrofit of council housing stock to EPC standard C			100%	2027	Andrew Kingston	Late 2021 – Contract award for additional insulation to void properties	£10M over 10 years made available in HRA business plan for works to 2030.  £1.25m approved for additional insulation in 21/22 to 100 properties currently subject to an EPC rating of D or below.  Member/tenant/officer panel/forum established to assess progress and Council joined the “Net Zero Collective” partnership.
ENERGY	Solar PV panels on Trinity Centre new housing	172000		N/A	COMPLETED	Gillian Knight		Trinity’s Bradbury View scheme of 12 residential units opened July 2021, with £25k capital grant from council for solar panels
	Undertake research into suitable alternatives to			N/A		Alex Eburne		

Priority	Project Name	Required carbon reduction (tCO2e)	Potential carbon reduction (tCO2e)	Target	Target Date	Project Manager	Upcoming Milestone	Comments
	natural gas especially in relation to local generation potential							
	Build or invest in large scale renewable generation project(s)			N/A		Alex Eburne	Sep 2021 - feasibility report into potential for solar farm at Littleton Triangle.	
	Explore the feasibility of developing a hydrogen generating plant			N/A		Naomi Wise		Would require large scale investment and countywide collaboration.
	Engage with the district's largest businesses to reduce energy use or generate renewable energy			N/A		Sharmila Singh	Aug 2021 - installation of solar PV panels at Marwell Zoo. Summer 2021 – commencement of LoCASE 3 programme of business energy audits.	£55k secured from Enterprise M3 LEP Marwell Zoo  £28.5k applied for from ERDF for business engagement and energy audits.
				67000				

### BUDGET PERFORMANCE

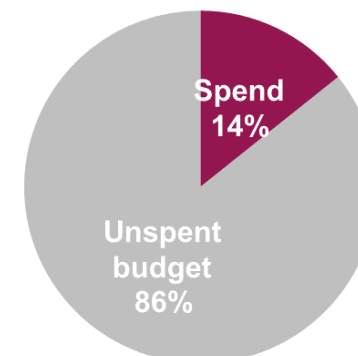
CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	6	718	250	250	0	0	1,224
Spend	6	11	0	0	0	0	17
Unspent budget	0	707	250	250	0	0	1,207
Forecast	6	138	280	0	0	0	424
Variance to budget	0	580	(30)	250	0	0	800

### Total Capital spend to date



REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	65	775	0	0	0	0	840
Spend	65	55	0	0	0	0	120
Unspent budget	0	720	0	0	0	0	720
Forecast	65	323	56	0	0	0	444
Variance to budget	0	452	(56)	0	0	0	396

### Total Revenue spend to date



#### Comments:

Capital cost of £279k for third party solar in 2020-21 was delayed and projects are happening in 2021-22. Cost reduced to £138k and external funding totalling £79k secured to offset this cost.

Energy works to City Offices in 2021/22 (including grant of £257k) are not part of this budget.

Revenue budget for 2021/22 reflects entire one-off budget and any unspent will carry forward to future years.

## CENTRAL WINCHESTER REGENERATION (CWR) HIGHLIGHT REPORT

**LEAD CABINET MEMBER:** Cllr Kelsey Learney  
**PROJECT SPONSOR:** John East  
**PROJECT LEAD:** Veryan Lyons  
**PROJECT TIER:** 1  
**DATE:** July 2021

**Project description and outcome:**

Central Winchester Regeneration is a major regeneration project in the centre of the city. The Central Winchester Regeneration Supplementary Planning Document was adopted in June 2018. The vision is for the delivery of a mixed use, pedestrian friendly quarter that is distinctly Winchester and supports a vibrant retail and cultural/heritage offer which is set within an exceptional public realm and incorporates the imaginative re-use of existing buildings.

Development within the Central Winchester Regeneration area should meet the following objectives:

1. Vibrant mixed use quarter
2. Winchesterness
3. Exceptional Public Realm
4. City Experience
5. Sustainable Transport
6. Incremental Delivery
7. Housing for all
8. Community
9. Climate change and sustainability

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<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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**Project Summary:**

The CWR Development Proposals were approved at Cabinet on 10th March 2021 (CAB3281) following public consultation. The options for delivery of the CWR site were then explored through the Strategic Outline Case and the preferred delivery option, to enter into a contractual agreement with a single development partner across the defined site was approved at Cabinet on 21<sup>st</sup> July 2021 (CAB3303) and approval for officers to progress to and develop the Outline Business case was granted.

Alongside this officers are also tasked with the demolition of Friarsgate Medical Centre and replacement interim public space, short term improvements to Kings Walk ground floor and surrounding public realm; whilst archaeology investigations continue across the site.

	"Normal level of attention". No material slippage. No additional attention needed
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements



### PROJECT GATEWAYS

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
Roadmap Review	5	Jun 19	Sept 19	Nov-19	"Review of CWR project to inform: - Land uses / mix - Delivery options and associated timeline - Key risks, constraints and opportunities"	
Scheme Options	6	Sept 10	Jan 20	Mar 20	Test different land uses / mix to determine priorities	
Development Proposals	3	Jan 20	Jan 20	Apr 20	Generate development framework (preferred option)	
Development Proposals & Delivery Strategy	5	Mar 20	Jul 20	Nov 20	Agree solution for bus operations and carry out soft market testing to further inform the development proposals and delivery strategy	
Delivery Strategy	13	May 20	Dec 20	July 21	Assessment of delivery models and appetite for risk and control, refinement of development proposals Approval of delivery strategy	
Market Preparation	4	July 21	Ongoing	Ongoing	Prepare a marketing and procurement strategy, associated documents, data room set up	
Market Launch	8	Jan 22	Nov 22	Nov 22	Market launch and soft market engagement with potential developers.	

### UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
	June 2021	Sept/Oct 2021	Complete building surveys for Kings Walk	To understand condition of the building and building structure.
Market Preparation	Nov 2021	Nov 2021	Approval of Outline Business Case	Further work on the residual land values and phase viabilities so that decision can be taken with more detailed financial information. Work to prepare a marketing and procurement strategy, associated documents, data room set up

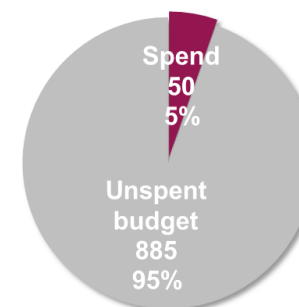
	June 2021	Oct 2021	Planning permission approved for FGMC demolition and interim public space	Carry out demolition of the old FGMC to enable designs for the interim public space to be progressed.
	July 2021	Sept 2021	Open up Buskett Lane to join the Broadway and the interim public space on Friarsgate.	Create link from the Broadway to the Friarsgate interim space, increasing connectivity from one area to the other.
	Jan 2022	Jan 2022	Carry out improvements to Kings Walk ground floor and surrounding public realm	Improve the ground floor areas of Kings Walk and surrounding public realm to help create more footfall in the area and reduce issues with antisocial behaviour whilst a development partner is procured. Plans also include transforming the loading bay to create events space and activating the Iceland roof top car park.

### BUDGET PERFORMANCE

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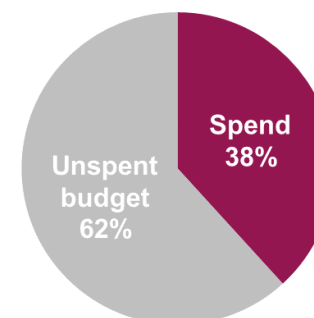
CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/06	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	40	895	0	0	0	0	935
Spend	40	10	0	0	0	0	50
Unspent budget	0	885	0	0	0	0	885
Forecast	40	560	335	0	0	0	935
Variance to budget	0	335	(335)	0	0	0	0

Total Capital spend to date



REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/06	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	542	1,140	0	0	0	0	1,682
Spend	542	101	0	0	0	0	643
Unspent budget	0	1,039	0	0	0	0	1,039
Forecast	542	1,140	0	0	0	0	1,682
Variance to budget	0	0	0	0	0	0	0

Total Revenue spend to date



**Comments**

Please note any spend relating to pre 21/22 JLL is not included - this is managed from a separate budget.

Revenue - of the £1,140,000 forecast in 21/22 c£170k of this is allocated to the archaeology investigations currently underway. Following a review in Oct 2021 on the data collected in first 12 months a decision will be made on next steps and how this budget will need to be allocated across future years.

## DURNGATE FLOOD ALLEVIATION SCHEME HIGHLIGHT REPORT

**LEAD CABINET MEMBER:** Cllr Russell Gordon-Smith  
**PROJECT SPONSOR:** Richard Botham  
**PROJECT LEAD:** Darren Lewis  
**PROJECT TIER:** 1  
**DATE:** July 2021

**Project description and outcome:**

The Durngate scheme is the second phase of the North Winchester Flood Alleviation Scheme and will focus on the area around the Durngate Bridge, the Trinity Centre and Durngate Terrace and is jointly funded by the City Council and the Environment Agency.

When completed the scheme will provide various flood defences along the River Itchen and will support the council to control and maximise the flow of water safely through the city, and as a result will help multiple residential and commercial properties throughout the city centre.

**Project update summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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The infrastructure for the scheme is now complete, however there are off-site mitigation works to be done and the signing-off of the planning conditions. Delivery of the scheme is supported by HCC engineers/project managers with regular virtual meetings and site visits to keep us apprised of the schemes progress.

	"Normal level of attention". No material slippage. No additional attention needed
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements

**PROJECT GATEWAYS**

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
Stage 0: Concept						
Stage 1: Feasibility						
Stage 2: Design						

<b>Stage 3: Plan for Delivery</b>					
<b>Stage 4: Delivery</b>	18	Jun-20	Nov-21	Nov-21	Infrastructure works have been completed, however there are off-site mitigation works to be done, and the signing-off of the planning conditions.
<b>Stage 5: Handover &amp; Review</b>	1	Dec-20	Nov-21	Nov-21	Handover of completed project to WCC. Cost review and communications i.e. press/release and photo shoot will take place.

### UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

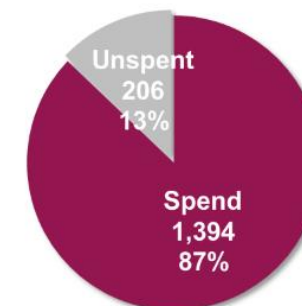
Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
Delivery	Nov-20	Nov-21	Completion of Project	Infrastructure works has been completed.
Delivery	Mar 21	Oct 21	Signing-off of Planning Conditions	Ongoing due to consultations with NE
Delivery	Jan-21	Oct-21	Off-site Mitigation works	Works on Winnall Moor for Otters etc
Handover & Review	Jan-21	Jan-21	Handover of completed project to WCC	Handover of infrastructure from HCC completed

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### BUDGET PERFORMANCE

CAPITAL	Prior years £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Total £000
<b>Budget</b>	1,369	231	0	0	0	0	1,600
<b>Spend</b>	1,356	38	0	0	0	0	1,394
<b>Unspent budget</b>	13	193	0	0	0	0	206
<b>Forecast</b>	1,356	150	0	0	0	0	1,506
<b>Variance to budget</b>	13	81	0	0	0	0	94

**Total Capital spend to date**



REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent budget	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

**Comments:**

Additional £177k of Covid funding from EA received.  
Funding of £248k from EA via HCC has been received  
Applying for additional £200k of Local Levy funding already authorised by EA




## ENVIRONMENTAL SERVICES (WASTE) CONTRACT HIGHLIGHT REPORT

**LEAD CABINET MEMBER:** Cllr Martin Tod  
**PROJECT SPONSOR:** Richard Botham  
**PROJECT LEAD:** Campbell Williams  
**PROJECT TIER:** 1  
**DATE:** July 2021

**Project description and outcome:**

This project relates to the contract renewal of the council's waste contract and roll-out of an improved garden waste scheme for the district.

**Project update summary:**

Project RAG Status:	Timeline		Budget	
<p>The garden waste service was launched in February 2021 with garden waste bins of 140l and 240l available for resident's to purchase either online or via the CSC, with Biffa delivering them to households.                      The new contract commenced and is operating well. Over 21,000 subscriptions to the garden waste service has been achieved (well in excess of original targets).                      The Project Board will shortly be convened to complete the "Post Project Review" to ensure learning points are shared for the benefit of other major projects. A summary report from this review will be included on the agenda for a future Performance Panel meeting.</p>				
	"Normal level of attention". No material slippage. No additional attention needed			
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place			
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements			

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### PROJECT GATEWAYS

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
<b>Stage 0: Concept</b>						
<b>Stage 1: Feasibility</b>						
<b>Stage 2: Design</b>						

Stage 3: Plan for Delivery	4	Jun-20	Oct-20		Prepare to launch chargeable garden waste. All payment options live by Oct 20. Have external comms support in place, should receive detailed proposals mid Oct 20. Begin comms around new services that will commence Feb 21. Progress contract negotiations with Biffa re lease + bin delivery. Sign documents and begin 4 month contract extension (as set out in 22 07 20 Cabinet report). Agree first amount of bins to purchase and use ESPO framework. Prepare, produce and successfully deliver new 12 month calendar.
Stage 4: Delivery	4	Oct-20	Oct/Feb-2028		4 month extension underway, service does not change. Garden Waste bins procured and stored. Comms and marketing strategy implemented. Residents can purchase 140l / 240l Garden Waste bin. 8yr contract and lease signed with Biffa and the council.
Stage 5; Handover & Review	-	Feb-21	Oct/Feb-2028		Continuous improvement.

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### UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
Stage 3: Plan for Delivery	24/07/2020	24/07/2020	Begin external comms tender process	Complete
	04/09/2020	04/09/2020	Appoint external comms support	RH Advertising appointed to provide additional support to prepare critical comms messaging
	16/09/2020	16/09/2020	Correct calendars delivered to all residents	Member request and public expectation to receive a calendar. Good reputation when it is successful.
		16/09/2020	4 month extension agreed and signed	Continued waste services whilst new 8yr contract and service is mobilised.
Stage 4 Delivery	01/10/2020	01/02/2021	Contract signed with BIFFA	On target to complete
	01/10/2020	01/02/2021	Garden waste system set up with bins sold	System in place. Direct debits due 28 01 2021. Over 8500 bins sold so far and 6500 delivered. MT beginning to procure more bins, as initial stock may be too few.
	01/10/2020	01/02/2021	IT system set up and training delivered to ensure available from go live date	System set up and in place, training scheduled for delivery before go live

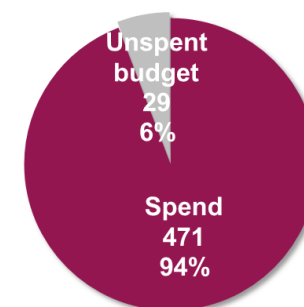


	01/10/2020	01/02/2021	Vehicle delivery	All vehicles scheduled to be delivered before go live date. Some already in service in advance
	01/10/2020	01/02/2021	Communications on new services available to residents	Comms on sides of new vehicles and on line through social media. Leaflet to arrive with residents 1 <sup>st</sup> week of Feb and again with council tax leaflet. Website being updated.

### **BUDGET PERFORMANCE**

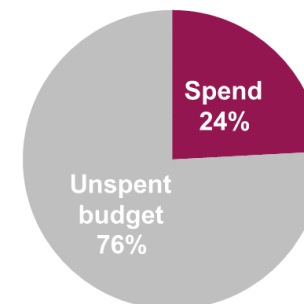
<b>CAPITAL</b>	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
<b>Budget</b>	444	56	0	0	0	0	<b>500</b>
<b>Spend</b>	444	27	0	0	0	0	<b>471</b>
<b>Unspent budget</b>	0	29	0	0	0	0	<b>29</b>
<b>Forecast</b>	444	82	0	0	0	0	<b>526</b>
<b>Variance to budget</b>	0	<b>(26)</b>	0	0	0	0	<b>(26)</b>

**Total Capital spend to date**



<b>REVENUE</b>	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
<b>Budget</b>	150	100	100	100	100	100	<b>650</b>
<b>Spend</b>	157	0	0	0	0	0	<b>157</b>
<b>Unspent budget</b>	<b>(7)</b>	100	100	100	100	100	<b>493</b>
<b>Forecast</b>	157	0	0	0	0	0	<b>157</b>
<b>Variance to budget</b>	<b>(7)</b>	100	100	100	100	100	<b>493</b>

**Total Revenue spend to date**



## LOCAL PLAN HIGHLIGHT REPORT

**LEAD CABINET MEMBER:** Cllr Russell Gordon-Smith  
**PROJECT SPONSOR:** Simon Finch  
**PROJECT LEAD:** Adrian Fox  
**PROJECT TIER:** 1  
**DATE:** July 2021

**Project description and outcome:**




In accordance with planning legislation, the council must review its Local Plan every 5 years. The Plan is a key corporate document, as it is a statutory requirement under planning legislation to have an up to date development plan with the objective of sustainable development and setting out detailed planning policies for the management and development of land and buildings.

**Project update summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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Consultation on the Strategic Issues & Priorities Document took place between 11th February and midnight on the 12th April 2021. The consultation period was extended to 8 weeks in recognition that the public consultation was taking place during a national lockdown. Despite the fact that the consultation took place during a national lockdown, there was a really excellent response to the public consultation (over 2,200 representations)

All of the feedback that has been received from the Strategic and Priorities consultation is now being analysed and will be used to help inform and develop the new draft Local Plan ('Regulation 18' stage) which will be published for consultation on the new LP website [www.localplan.winchester.gov.uk](http://www.localplan.winchester.gov.uk)  
 An updated Local Development Scheme (the timetable for preparing the new Local Plan) has been agreed at Cabinet on the 21<sup>st</sup> July 2021.

	"Normal level of attention". No material slippage. No additional attention needed
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements

**PROJECT GATEWAYS**

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Documents
<b>Stage 0: Concept</b>	28	Jul-18	Oct-20		Produce the new Local Plan Evidence base	

<b>Stage 1: Feasibility</b>	2	Feb - 2021	April -2021		Consultation on the Strategic Issues and Priorities document took place between Feb and April 2021 for a period of 8 weeks
<b>Stage 2: Design</b>	2	Aug - 2022	Sept – 2022		Consultation on the Draft 18 Local Plan
<b>Stage 3: Plan for Delivery</b>	2	Aug - 2023	Sept -2023		Consultation on the Submission version of the LP (Reg 19)
<b>Stage 4: Delivery</b>	-	July - 2024	Aug -2024		Adoption of the Local Plan
<b>Stage 5; Handover &amp; Review</b>	-	Ongoing	Ongoing		Monitoring the Local Plan and start the review process at the appropriate time

#### UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
Consultation on the SIP Document	21/09/2020	Feb -2021		<p>Consultation on the Strategic Issues &amp; Options Document took place between 11th February to midnight on the 12th April 2021. The consultation period was extended to 8 weeks in recognition that the public consultation was taking place during a national lockdown. Despite the fact that the consultation took place during a national lockdown, there was a really excellent response (over 2,200 representations).</p> <p>All of the feedback that has been received from the Strategic and Priorities consultation is now being used to help inform and develop the new draft Local Plan ('Regulation 18' stage) which will be published for consultation on the new LP website <a href="http://www.localplan.Winchester.gov.uk">www.localplan.Winchester.gov.uk</a></p> <p>An updated Local Development Scheme was agreed at Cabinet on 21<sup>st</sup> July 2021. The government has also started the process of putting into process changes to the planning system and depending on the timetable for these changes it could have implications in terms of whether we press ahead under the current system or we pivot to the new system.</p>
Consultation on the draft Reg 18 Local Plan		Aug/Sept 2022		This milestone is based on an updated timetable for preparing the Local Plan and we are currently on track to achieve this milestone.
Consultation on the submission version		Aug/Sept 2023		

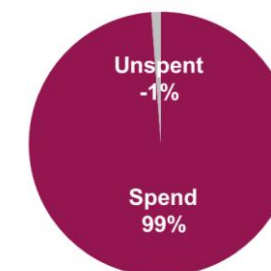
of the Local Plan (Reg 19)			
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## BUDGET PERFORMANCE

CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent budget	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	170	239	69	35	54	0	567
Spend	172	0	0	0	0	0	172
Unspent budget	(2)	0	0	0	0	0	(2)
Forecast	172	239	69	35	90	0	605
Variance to budget	(2)	0	0	0	(36)	0	(38)

Total Revenue spend to date



### Comments

Approval was given by Cabinet to commence the review of the LP. On the 23rd October 2019 Cabinet, as part of the report entitled: 'Outcome Based Budget Challenge', approved one-off revenue expenditure proposals for additional Local Plan resource at £160k to fund 2 x 2 year fixed term posts. A 2 year Principal Planner has been place since September 2020 and this needs to be kept under review. A Local Plan Action Paper has been agreed by Cabinet. Consultation on the Strategic Issues & Priorities document took place between 15th February and midnight on the 12th April 2021. Responses

are currently being analysed. Information that has been gathered from this consultation is being used to help develop and inform the Regulation 18 LP. A new Local Plan timetable was agreed at Cabinet on the 21st July 2021.

**NEW HOMES PROGRAMME**  
**HIGHLIGHT REPORT**

**LEAD CABINET MEMBER:** Cllr Kelsey Learney  
**PROJECT SPONSOR:** Richard Botham  
**PROJECT LEAD:** Andrew Palmer  
**PROJECT TIER:** 1  
**DATE:** July 2021

**Project description and outcome:**

The cost and affordability of housing in Winchester District is a serious problem and there is a genuine shortage of affordable properties in Winchester Providing affordable housing can help tackle these problems and delivering new homes is a Council priority.

The Council is constructing new affordable Council Homes and also working with Registered Providers (sometimes known as Housing Associations) to provide new affordable housing across the District.

Housing will not be built for profit; it will be to meet the needs of Winchester people who cannot afford a home of their own.

**Programme update summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
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Updated summaries are provided against each project below.

The main risks to the programme are workforce productivity and availability, the supply of materials along with property values and economic outlook, all due to COVID-19. Both are being closely monitored.

	"Normal level of attention". No material slippage. No additional attention needed
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements

**PROGRAMME DETAIL**

Project Name	No. new homes	Current Project Gateway*	Start Date	Projected End Date	Project Manager	Upcoming Milestone	Comments
The Valley, Stanmore	77	Delivery	Apr-19	Aug-21	Denise Partleton	Completion	completed
Rowlings Road, Weeke	7	Delivery	Jan-19	Mar-21	Sarah Charlton	Completion	completed
Dolphin Road, Twyford	2	Delivery	Jun-19	Sept.-20		Completion	Completed
Southbrook Cottages	6	Design	Nov-19	Mar-22		Grant of planning application	planning application submitted
Woodman Close, Sparsholt	5	Design	Oct-19	Aug-22		Submission of planning application	Outline business case approved
Burnet Lane, Kings Worthy	35	Delivery	June 2019	Jul-21	Denise Partleton	Completion	Completed
Winnall Flats	75	Design	Apr-20	Apr-23	Debbie Rhodes	Start on site	Final Business case approved by Council July 21
Dyson Drive, Abbots Barton	8	Design	Jan-20	Dec-21	Deborah Sunly	Outline Business Case	TVGA preventing planning application being made. HCC have started formal consideration of TVAG.
Corner House	6	Design	Jan-20	Dec-21	Duncan Faires	Outline Business Case	Final design being prepared in advance of community consultation. Progress effected by staff shortages
Witherbed Lane	4	Design	Sep-19	Oct-22		Outline Business Case	Ecology complete moving to community consultation stage – on hold due to staff shortages

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**\*Project Gateways**  
 Stage 0: Concept  
 Stage 1: Feasibility  
 Stage 2: Design  
 Stage 3: Plan for Delivery  
 Stage 4: Delivery  
 Stage 5: Handover & Review

**PROGRAMME BUDGET PERFORMANCE**

**Quarter 1 2021-22**

<b><u>FUNDING</u></b>	Budgeted:	Forecast:	Actual:
	£000's	£000's	£000's
Grants – Homes England	2,004	307	-
Grants - Other	-	-	-
MRA	119	-	-
Capital Receipts	1,735	1,342	1,342
RTB 1-4-1	4,890	440	440
Borrowing	25,728	24,962	-
Sales Income	2,162	-	-
S106/Other Income	250	250	250
<b>Total Income</b>	<b>36,888</b>	<b>27,301</b>	<b>2,032</b>

<b><u>COSTS</u></b>	Budgeted:	Forecast:	Actual:
	£000's	£000's	£000's
Interest Costs	NA	NA	NA
New Homes	25,861	17,250	1,975
<b>Total Scheme Costs</b>	<b>36,888</b>	<b>27,301</b>	<b>2,032</b>

**Comments:**

The funding of the HRA Programme happens at year end and is undertaken at an aggregate level. The chart shows the original Budget for 2021-22 and its funding and the forecast outturn at qtr1 and its proposed funding.




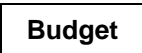




**WINCHESTER MOVEMENT STRATEGY (WMS)**  
**HIGHLIGHT REPORT**

**LEAD CABINET MEMBER:** Cllr Martin Tod  
**PROJECT SPONSOR:** John East  
**PROJECT LEAD:** Andy Hickman  
**PROJECT TIER:** 1  
**DATE:** July 2021

**Project description and outcome:**

The City Council and Hampshire County Council are working together to deliver the aims of a long term Movement Strategy for Winchester designed to improve all forms of movement in and around the city.

**Programme update summary:**

Project RAG Status:	Timeline	Budget
		
<p>Phase 1 and 2 summary reports have now been issued and approved with summary reports by the WMS Board. The study work has included stakeholder involvement and has reflected the impact of Covid-19. The City Council has been working in conjunction with HCC on transport recovery measures in Winchester and the market towns. A joint HCC/WCC members briefing will be held on 27<sup>th</sup> July to set out progress on the study work, to set out the next steps and to update members on the Government's new Bus Strategy and the Active Travel schemes.</p>		
	"Normal level of attention". No material slippage. No additional attention needed	
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place	
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements	

**PROJECT GATEWAYS**

**WMS - Phase 1 - Identify Options; Phase 2 - Detailed Assessment**

Project Name	Phases	Current Project Gateway*	Start Date	Projected End Date	Project Manager	Internal Resources	Upcoming Milestone	Comments
Cycling and Walking Improvement Plan	Phase 1	Phase 1 study completion	Aug-19	Feb-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	May-20	Nov-20		None required	Review of designs based on engagement with HCC engineers, the walking group and the cycling groups	Completed. WMS Board to meet to approve. Summary Report to be issued.
Freight & Delivery	Phase 1	Phase 1 study completion	Aug-19	Jan-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	May-20	Oct-20		None required	Comments on Draft Freight and Delivery Plan to be provided	Completed. WMS Board to meet to approve. Summary Report to be issued.
Bus Provision	Phase 1	Phase 1 study completion	Sep-19	Mar-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	Jun-20	Jan-21		None required	Continued coordination with CWR as design developed	Comments on draft completed. WMS Board to meet to approve. Summary Report to be issued.
Movement and Place	Phase 1	Phase 1 study completion	Sep-19	Mar-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed. Phase 1 Summary Report Issued.
	Phase 2	Completion of phase 2	Jun-20	Dec-20		None required	Engagement with walking and cycling groups	Comments on draft completed. WMS Board to meet to approve. Summary Report to be issued.

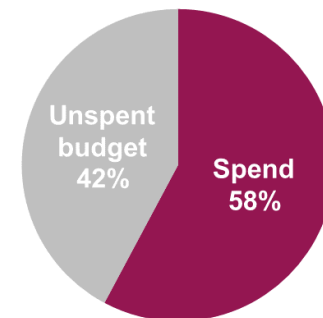
Project Name	Phases	Current Project Gateway*	Start Date	Projected End Date	Project Manager	Internal Resources	Upcoming Milestone	Comments
Park & Ride	Phase 1	Phase 1 study completion	Jul-19	Mar-20		Next stage contained in transport team	Phase 2 study completion Sept	Completed Phase 1. Summary Report Issued.
	Phase 2	Completion of phase 2	May-20	Jan-21		None required	Review of designs based on engagement with HCC engineers	Comments on draft completed. WMS Board to meet to approve. Summary Report to be issued.

**BUDGET PERFORMANCE**

CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	0	0	0	0	0	0	0
Spend	0	0	0	0	0	0	0
Unspent budget	0	0	0	0	0	0	0
Forecast	0	0	0	0	0	0	0
Variance to budget	0	0	0	0	0	0	0

REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	289	211	0	0	0	0	500
Spend	289	0	0	0	0	0	289
Unspent budget	0	211	0	0	0	0	211
Forecast	289	211	0	0	0	0	500
Variance to budget	0	0	0	0	0	0	0

Total Revenue spend to date



**Comments**

Out of the total budget of £500k, £250k is funded by the Community Infrastructure Levy.

## WINCHESTER SPORT & LEISURE PARK HIGHLIGHT REPORT

**LEAD CABINET MEMBER:** Cllr Angela Clear  
**PROJECT SPONSOR:** John East  
**PROJECT LEAD:** Andy Hickman  
**PROJECT TIER:** 1  
**DATE:** July 2021

**Project description and outcome:**

Winchester Sport and Leisure Park

**Project Update Summary:**

<b>Project RAG Status:</b>	<b>Timeline</b>		<b>Budget</b>	
The Leisure Centre was opened to the public on 29/05/2021. The building is now fully operational; WDC continue to complete any outstanding works and correct any snagging items in conjunction with the Centre being open.				
	"Normal level of attention". No material slippage. No additional attention needed			
	"Minor concern – being actively managed". Slippage less than 10% of remaining time or budget, or quality impact is minor. Remedial plan in place			
	"Major concern - escalate to the next level". Slippage greater than 10% of remaining time or budget, or quality severely compromised. Corrective Action not in place, or not effective. Unlikely to deliver on time to budget or quality requirements			

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### PROJECT GATEWAYS

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Document SharePoint Links
<b>Stage 0: Concept</b>	-	-	-	-		
<b>Stage 1: Feasibility</b>	-	-	-	-		
<b>RIBA Stage 2: Concept Design</b>	4	May-17	Sep-17	Sep-17	Architectural concept approved by the client and aligned to the Project Brief.	
<b>RIBA Stage 3: Developed Design</b>	5	Nov-17	Apr-18	Apr-18	Architectural concept tested and validated via design studies and engineering analysis.	

	Duration (months)	Start Date	Planned End Date	Projected / Actual End Date	Outcome of Stage incl comments – What will be achieved at the end of this stage?	Key Document SharePoint Links
<b>RIBA Stage 4: Technical Design</b>	4	Apr-18	Aug-18	Aug-18	All design information required to manufacture and construct the project completed. This includes: Responsibility Matrix, Information Requirements, Design Programme, Procurement Strategy, Building Regulations Application, Planning Conditions, Cost Plan, and Building Contract.	
<b>RIBA Stage 5: Construction</b>	24	Mar-19	Dec-20	May-21	Manufacturing, construction and commissioning completed, in accordance with the Construction Programme agreed in the Building Contract.	
<b>RIBA Stage 6: Handover and Close</b>	2	Feb-21	Apr-21	May-21	Building handed over, aftercare initiated and Building Contract concluded.	
<b>RIBA Stage 7: In Use</b>	1	May-21	Jun-21	Jun-21	Building used, operated and maintained efficiently.	

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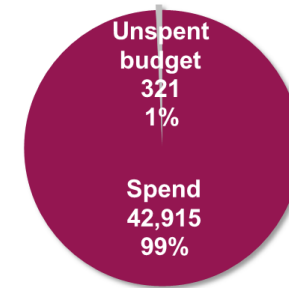
### UPCOMING MILESTONES FOR CURRENT PROJECT STAGE

Stage	Orig. Target	Curr. Target	Milestone	Outcome/Objective/Update
RIBA Stage 7: Leisure Centre open to the public	01/02/2021	01/06/2021	Leisure Centre to be fully operational	Leisure Centre was opened to the public on 29/05/2021. The building is now fully operational; WDC do continue to complete any outstanding works and correct any snagging items in conjunction with the Centre being open.

**BUDGET PERFORMANCE**

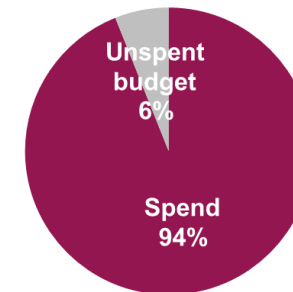
CAPITAL	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	41,698	1,538	0	0	0	0	43,236
Spend	41,698	1,217	0	0	0	0	42,915
Unspent budget	0	321	0	0	0	0	321
Forecast	41,698	1,667	0	0	0	0	43,365
Variance to budget	0	(129)	0	0	0	0	(129)

Total Capital spend to date



REVENUE	Prior years	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£000	£000	£000	£000	£000	£000	£000
Budget	699	60	0	0	0	0	759
Spend	699	14	0	0	0	0	713
Unspent budget	0	46	0	0	0	0	46
Forecast	699	4	0	0	0	0	703
Variance to budget	0	56	0	0	0	0	56

Total Revenue spend to date



**Comments**

The project budget still has a contingency element however with Mace advice this has now all been provisionally allocated to assist with WDC additional fee claims. We have been advised for a while now that it is likely that additional funding will need to be sought in due course depending on the level of settlement WCC wish to make with WDC on the additional fee claims. Mace have allowed for 40% of the fee claim amounts in their figures, which would take the overall project budget to being over by £129,000. Negotiations are ongoing with WDC via Mace on behalf of WCC and we hope to have a final position on these claims in August 2021.

The construction project was completed in late May 2021.



<b>NOTES:</b>	*Totals in italics are a 'running total' / 'point in time' amount only
	From Mid November 2020, LRS&G & Restart Grants replaced the previous grants

SERVICE AREA	MEASURE	2020					2021						
		Q1 total	Q2 total	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>Business Rate Relief and Grants (running total)</b>	All Retail, Hospitality & Leisure Relief (RHL)	<i>£26.77m</i>	<i>£27.88m</i>	£27.88m	£27.88m	£27.88m							<i>£27.88m *</i>
	Small Business Rate Relief	<i>£4.81m</i>	<i>£4.87m</i>	£4.89m	£4.89m	£4.89m							<i>£4.89m *</i>
	Other Reliefs	<i>£5.48m</i>	<i>£5.47m</i>	£5.44m	£5.44m	£5.44m							<i>£5.44m *</i>
	RHL - £10k grants	<i>£2.23m</i>	<i>£2.39m</i>	£2.40m	£2.40m	£2.40m							<i>£2.40m *</i>
	RHL - £25k grants	<i>£9.45m</i>	<i>£9.98m</i>	£9.98m	£9.98m	£9.98m							<i>£9.98m *</i>
	Small Business Grants - £10k	<i>£14.49m</i>	<i>£15.33m</i>	£15.33m	£15.33m	£15.33m							<i>£15.33m *</i>
	(LRS&G & Restart) Rateable value £15k or less						£2.65m	£3.21m	£4.38m	£6.85m	£7.17m	£7.27m	<i>£7.27m*</i>
	(LRS&G & Restart) Rateable value £15,001 to £50,999						£2.42m	£2.73m	£3.67m	£5.50m	£5.93m	£6.09m	<i>£6.09m*</i>
	(LRS&G & Restart) Rateable value £51k or over						£1.23m	£1.46m	£2.23m	£3.32m	£3.78m	£4.11m	<i>£4.11m*</i>
<b>Local Resource Centre / Community Support</b>	Total New Referrals from HCC	536	23	3	31	8	25	8	9	1	0	0	644
	Referrals passed to Voluntary Support Groups	198	10	0	5	0	7	1	3	1	0	0	225
	Prescriptions delivered	146	41	2	9	7	21	9	7	1	0	0	243
	Food parcels delivered	77	28	1	5	3	3	0	3	0	0	0	120
	Shopping purchased/delivered	30	9	0	2	1	3	0	0	0	0	0	45
	Council tenants contacted by phone to offer support	1665	1	0	0	8	6	3	5	0	0	0	1688
<b>Housing</b>	Total Arrears (running total)	<i>£571k</i>	<i>£553k</i>	£562k	£557k	£632k	£585k	£580k	£526k	£557k	£555k	£544k	<i>£544k *</i>
	% of Housing tenants in arrears (running total)	22%	23%	23%	22%	47%	23%	21%	22%	21%	30%	28%	<i>28% *</i>
	% claiming Universal credit (running total)	16%	18%	18%	19%	19%	20%	20%	20%	21%	21%	22%	<i>22% *</i>
	% claiming UC in arrears (running total)	55%	54%	54%	48%	65%	51%	48%	46%	46%	47%	46%	<i>46% *</i>
	% current debt due to UC claimants (running total)	61%	67%	66%	64%	64%	64%	64%	65%	67%	66%	68%	<i>68% *</i>
	Residents in B&B (number at month close)	9	2	1	0	1	6	2	1	1	1	0	<i>0 *</i>
	Rough Sleepers in Council units (no. at month close)	6	0	0	6	12	13	13	13	13	8	0	<i>0 *</i>
	Tenancy Support Caseload (weekly new referrals)	107	55	16	15	11	11	15	13	14	18	8	283
<b>Waste / Env / Licensing</b>	Planning – Decisions issued (inc. SDNP)	602	580	243	216	249	246	221	245	250	273	252	3377
	Bonfires reported	68	30	4	3	1	3	2	3	4	1	1	120
	Fly-tipping - reported	517	614	193	205	130	235	168	280	237	183	177	2939
	Waste Collection – Missed Bin reports (cases closed)	770	974	288	118	163	211	145	270	178	128	137	3382
	Garden Waste Bags - New / Replacement bag request	3127	1739	290	200	87	75	n/a	n/a	n/a	n/a	n/a	5518

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## PERFORMANCE PANEL

Monday, 23 August 2021

Attendance:

Councillors  
Horrill (Chairperson)

Cook  
Craske

Ferguson  
Becker

Others in attendance who addressed the meeting:

Councillors Achwal, Clear, Cutler, Thompson and Tod

Apologies for Absence:

Councillor Williams who was replaced by Councillor Becker.

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1. **REVIEW OF QUESTIONS PRE-SUBMITTED FROM PANEL MEMBERS (20 MINS)**

Questions that had been pre-submitted had been circulated to panel members with initial responses ahead of the meeting (these questions and responses were attached at appendix 1).

Officers had been invited to attend this meeting to respond with any supplementary points. It was agreed that these questions would be considered as part of item 2.

2. **DETAILED REVIEW OF DRAFT Q1 PERFORMANCE MONITORING (70 MINS)**

Report Ref CAB3312

The panel reviewed the draft report as follows (any page numbers referenced relate to the page numbers of the panel's report pack.)

**Page 9.** As a follow up to the pre-submitted question regarding the Vaultex site, it was asked if the intention was to continue with the works on site and whether there would be a financial consequence for the council of the Judicial Review (JR). Councillor Cutler and Lisa Kirkman responded that the current planning permission remained valid. An award of costs could flow were the decision of the High Court to go against the council. **Action. Officers to confirm the date for the planning committee meeting for the 2<sup>nd</sup> planning application on this site.**

**Page 11.** Regarding the report statement “*We continue to work with Project Integra to understand the impact of introduction of food waste recycling which is governments preferred direction of travel by 2023 for every local authority.*” It was asked whether this could be 2022 rather than 2023? Richard Botham and Cllr Cutler explained that the council was exploring options for a food waste collection trial, but that clarification was needed through the national waste strategy to avoid unnecessary work.

**Page 12.** Regarding the report statement “*Winchester City Council continues to work through the Project Integra partnership and submit data to support the review of options for a single MRF in Eastleigh and is looking at the option of moving to a twin stream or kerbside sort system to greatly increase the range of material being collected.*” It was asked when the council would be outlining proposals on this, and would there be any impact to the current collection contract? Richard Botham informed that it was anticipated that further details on the national waste strategy were expected this year and once received, communication with members either via briefings or committees would take place. Any impact to the current contract would also be considered as part of this and as part of the future direction members wished to take.

**Page 13.** Regarding the report statement “*Demand for Citizens Advice services remains high, with approximately 1,279 clients supported during the quarter*” It was asked whether it was known what percentage of these clients were either WCC tenants or Housing Association tenants and where was the crossover between support that the council’s housing support team provided, and the support provided by the CAB? Richard Botham and Susan Robbins responded that they would contact the CAB to obtain the requested data they held regarding the number of WCC tenants and Housing Association tenants. Regarding any overlap of service provision, it was explained that through cross working and close liaison that duplication was to be avoided where possible, however it was important that residents receive the appropriate help at whichever service they present at. **Action. Officers to obtain breakdown of data as above.**

**Page 14.** Regarding the report statement “*Work to upgrade the fitness facilities at Meadowside Leisure Centre will commence later in 2021*”. It was asked if the timescale for this upgrade was known and what if any implications would there be for existing membership holders? Andy Hickman advised that the works would be starting shortly, and the intention was for the upgrade to result in increased membership however he would respond with further detail on both points. **Action. Officers to follow up on these two points as above.**

**Page 18.** Housing Company. Following a question, Richard Botham confirmed that the current route map for the proposal involved discussion with members of the Business & Housing Policy Committee in September and then to Cabinet.

**Page 19.** Pre-submitted question “*Are we planning to support the Night shelter with their additional beds? If so, what are we prepared to do?*” Richard Botham responded that officers were currently in discussions with the Night Shelter who had asked for council support for their “move-on” service. Any

proposals for support would likely be brought forward through a cabinet member decision day.

An additional question was asked about West View House and possible Hampshire County Council (HCC) budget cuts and subsequent impact to residents. Richard Botham advised that an option to cease grant funding had been put forward by HCC as part of their recent budget cuts consultation to which WCC had made representation on. If this proposal was agreed, then this may have implications to the service operator and WCC who may need to look at available funds and grants to address any issues.

**Page 22.** Regarding the report statement “*A second accommodation survey was sent to businesses at the end of April to understand future demand for accommodation bookings. 60% said forward bookings were much worse than 2019*”. A question was asked as to how this figure compared with similar comparator cities? Susan Robins informed that she needed to take that question away and respond in writing. **Action. Officers to respond to these points**

**Page 23.** As a follow-on question to the pre-submitted question regarding the high street priorities plan and in particular the change of use from retail to residential, it was asked whether the Economic Development team were looking at opportunities to help support high streets across the district. Susan Robbins explained that her team do work closely with officers from the development management team, particularly looking at temporary uses for underused buildings to minimise vacancies and that she would pick this issue up with Simon Finch and provide an update to a future panel meeting. **Action. Officers to respond as above.**

**Page 20.** Following a question regarding Business Support Services provided across the district, members were referred to the table provided in response to a pre-submitted question. In addition, Susan Robbins advised that the data on page 24 was provided by IncuHive, and she would endeavour to provide a split of this data in the same way. **Action. Officers to provide data as above.**

A further question was asked that whilst the figures displayed the spread of support across the district, did officers know what percentage of all eligible businesses were in the city area? Susan Robins replied that a general rule of thumb was that the split of businesses was as follows: 30% in the City area, 30% in the wider rural area and 30% in Whiteley.

**Page 27.** Regarding Organisation Chart and the pre-submitted question, Lisa Kirkman confirmed that recent changes to the organisation chart had been completed within MS Teams. The changes this week with the arrival of a new Strategic Director were being actioned and would be finalised this week and confirmed to members via the DSU. **Action. Officers to action as above.**

Following this, a question was asked regarding the communication to councillors of staff leavers and new starters. Lisa Kirkman explained the current processes around the communication of new appointments and staff leaving and that where this involved senior officers these would be communicated to members.

**Page 28.** A question was asked regarding two statements on this page “*The full year forecast for 2021/22 is £0.8m favourable compared to the base budget approved in February.*” And “*Excluding the additional park and ride subsidies, income in Q1 was lower than budget by approximately £1.1m with £0.9m relating to lower than budgeted car parking income.*” Councillor Cutler and Richard Botham responded explaining the reasons for the two figures, the forecast reduction in parking income, government grants, the income from HM Courts Service and the differences in demand between city parking and commuter parking. Further questions were asked regarding the potential for future government payments in the event of future Autumn or Winter lockdowns

**Page 28.** Pre-submitted question “*What is the forecast for the bus subsidies for the full year?*”. Andy Hickman explained that there was no commitment to government bus subsidies post quarter one. As previously mentioned, whilst City centre car parks were performing well, car parks more associated with commuter use were not.

**Page 32.** It was asked what “Housing Management Special” related to on this page. Richard Botham explained that this mainly related to specific housing services for only certain groups of residents. For example, the running of communal housing or sheltered housing.

**Page 33.** Pre submitted question “*What has not happened to allow us to reduce the HRA capital programme?*” Richard Botham advised that this concerned changes previously agreed to the capital programme. This related to a reprofiling of the projects which had impacted on the programme for 21/22, for example some schemes would cost less in 21/22 than originally expected. However, all projects remained in the overall programme.

**Page 35.** Question regarding TCE02 and TCE03. It was asked whether plans were in place to reduce the overall amount of residual waste collected as well as increasing the amount recycled. Councillor Tod and Andy Hickman responded and provided an update on the latest figures concerning grass, batteries, and electrical item collections. Councillor Tod advised that as part of project Integra, an active work strand was how to reduce residual waste. **Action. Officers to confirm waste and recycling rates once figures from HCC confirmed.**

A follow up question was asked about combining food and garden waste collections and Councillor Tod replied that he understood the issue to be that there were not the facilities locally to compost food waste and garden waste together and that it was generally environmentally beneficial to collect and compost these separately. He would confirm this with officers at project Integra. **Action. Cllr Tod to confirm the above point.**

**Page 35.** A question was asked concerning previous issues with the supply of green waste collection bins. Councillor Tod informed that several events had combined to cause these issues, significantly relating to the availability of raw materials. Measures were being taken to avoid a repeat.

**Page 36.** A question was asked regarding VLE13 (b) and why this figure was so much higher in Q1 compared to previous periods. **Action. Officers to respond.**

**Page 40.** Following a question regarding VLE02, Susan Robbins explained that the reported figures show the difference in average earnings of residents versus those that work in the district. This data was drawn from NOMIS national data sets.

**Page 41.** A question was asked regarding VLE006 and whether the data which was currently due in April 2022 could be available sooner because of the Green Economic Development Strategy. **Action. Officers to confirm if the April 2022 date could be brought forward.**

**Page 43.** Pre-submitted question “*Bar End Depot report page 43 are we able to meet the September deadline?*” The following statement was read out in response “Cabinet delegated the decision of when the site should be marketed, to the Strategic Director. The pandemic created a level of uncertainty over demand from developers which means that the original indicative programme had not been achievable. Furthermore, delay has also been incurred while the Estates team endeavour to resolve several important site constraints and investigate development options for the site. “

In addition, Richard Botham advised of outstanding issues and constraints and that whilst September was not achievable, it was felt that the current calendar year was. **Action. Officers to update timelines in highlight report.**

**Page 47.** Use of electric refuse freighters. Further to the written response provided, Councillor Tod added that the key issue was vehicle range and that discussions were being had with other authorities to gain an understanding of the practicalities before any plans were put in place.

**Page 48.** A question was asked regarding staff homeworking arrangements from September 2021 onwards. Lisa Kirkman advised that officers were currently finalising arrangements and would be discussing with the trade union and then confirming with staff early in September 2021. Staff are aware the review was happening in September to respond to changes and updates in July and August relating to office workers.

**Page 48.** Regarding the statement on this page “*The majority have now been converted to LED lighting.*” It was asked whether the actual percentage converted could be provided? **Action. Officers to report back a more specific figure.**

**Page 51.** A question was asked about other potential Park and Ride projects. Councillor Tod referred members to the Movement Strategy Stage 2 reports which laid out possible engineering studies for Park and Ride sites including two sites on the Andover Road and two options for proposals on Eastern Lane, Junction 9.

**Page 53.** Regarding the report statement “*Local Plan update with an emphasis on low carbon housing development*” A question was asked as to why this

element was highlighted as amber whilst the overall Local Plan status was red.  
**Action. Officers to respond to panel members to explain this variance.**

**Page 59. CWR.** The response to the pre-submitted question refers to the archaeology panel reconvening in September/October 2021 and a subsequent question was asked whether members of the council and/or public would be able to participate in that session? **Action. Officers to respond to panel members on this.**

**Page 66. Local Plan.** A question was asked that whilst the overall timescale and status was highlighted as red, the individual upcoming milestones were green. Lisa Kirkman responded regarding the differences regarding timescales but would respond to panel members after the meeting regarding the red status for the budget item. **Action. Officers to respond to panel members on this.**

A follow up question was asked on how confident officers were that the Local Plan budget was adequate. Lisa Kirkman informed that resources and budget in connection to the local plan were under regular review and if additional support was required then this could be added to the budget.

Further questions were asked whether the list of development sites would be tabled at a future meeting of full council. Lisa Kirkman advised that the constitution specified which development plan documents were in the remit of council and which were for cabinet and that she would advise members of this. Councillor Cook asked that the minutes record that she felt that the proposed list of development sites should be tabled at a future full council. **Action. Officers to action as above.**

**Page 74.** Pre submitted question “*Why does the report on the Movement Strategy not indicate the decision in Q1 to not progress with the proposed bus hub detailed in the SPD for CWR?*” Andy Hickman and Councillor Tod responded that he would review the wording used in the quarterly report to align closer with the wording used in the Movement Strategy documents.  
**Action. Officer to action as above.**

**Page 77. Sport and Leisure Park.** A question was asked regarding the post implementation risk assessment/review, especially concerning aspects of the car park. Andy Hickman advised that officers were currently producing an end of project implementation report and of the ongoing contract management monitoring. The council’s car parking team were currently looking at the car parking feedback including “give ways” and “priorities”. Councillor Clear provided an update and asked that if members of the public had any queries or issues then the simplest route for resolution was to raise these at the time with reception. She also hoped that the initial advisory board meeting would take place in October 2021.

A follow up question relating to a post implementation “lessons learnt” review was responded to by Cllr Clear who confirmed that she would take the issue away.



Following a further question regarding the Wilmot Dixon claim, Andy Hickman advised that two meetings had taken and several issues relating to both contract issues and COVID issues were discussed and were being worked through. The final spend of the project would be reported through future performance panel meetings.

**Page 81.** Pre-submitted question "*Please can we update the last measure on page 81 for bags and bins?*" Richard Botham informed that this measure related to the previous garden waste collection scheme. Councillor Tod informed that he would take this question away and discuss with officers.

**Action. Cllr Tod to action as above.**

3. **PREVIOUS MEETING OF THE 14TH JUNE 2021 (15 MINS)**

The notes of the previous meeting were agreed, and no actions were required. It was agreed that the previous minutes and the update to actions be provided to the September Scrutiny meeting.

4. **SUMMARY OF ACTIONS ARISING FROM THIS MEETING (15 MINUTES)**

Members of the panel agreed on the actions as outlined above. It was agreed that any further updates would be circulated to panel members. The panel did not have any further matters that it wished to bring to the attention of the Scrutiny Committee.

The meeting commenced at 4.00 pm and concluded at 6.20 pm

Chairperson

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## Forward Plan of Key Decisions

October 2021

The Forward Plan is produced by the Council under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Members or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This is the Forward Plan prepared for the period **1 - 31 October 2021** and will normally be replaced at the end of each calendar month.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £250,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet, together with the individual Cabinet Members, where appropriate. The membership of Cabinet and its meeting dates can be found [via this link](#). Other decisions may be taken by Cabinet Members or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a list of Cabinet Members used in the Plan is set out overleaf).

The Plan has been set out in the following sections:

**Section A – Cabinet**

**Section B - Individual Cabinet Members**

**Section C - Officer Decisions**

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 5 of the Plan, at the above address. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website or by writing to the above address. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are available on Council's website or via email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or by writing to the above



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The Government Standard



Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 refers to the requirement to provide notice of an intention to hold a meeting in private, inclusive of a statement of reasons. If you have any representations as to why the meeting should be held in private, then please contact the Council via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or by writing to the above address. **Please follow this link to definition of the paragraphs** (Access to Information Procedure Rules, Part 4, page 32, para 10.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Manager) on 01962 848 217.

**Cllr Lucille Thompson**

31 August 2021

Leader of the Council

<b>Cabinet Members:</b>	<b>Title</b>
• Cllr Lucille Thompson	Leader & Cabinet Member for Partnerships
• Cllr Neil Cutler	Deputy Leader & Cabinet Member for Finance & Service Quality
• Cllr Angela Clear	Communities & Wellbeing
• Cllr Russell Gordon-Smith	Built Environment
• Cllr Kelsie Learney	Housing & Asset Management
• Cllr Lynda Murphy	Climate Emergency
• Cllr Martin Tod	Economic Recovery

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
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**Section A**

**Decisions made by Cabinet**

Page 165	1	Approval of Strategic Housing & Employment Land Availability Assessment (SHELAA) for publication	Cabinet Member for Built Environment	Significantly effect on 2 or more wards	All Wards	Adrian Fox	Cabinet report	Cabinet	Oct-21	20-Oct-21	Open
		Goods Shed site in Barfield Close, Winchester	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	St Michael	Richard Wadman	Cabinet report	Cabinet	Oct-21	20-Oct-21	Part exempt
	3	Adopting an Air Quality Supplementary Planning Document (SPD)	Cabinet Member for Climate Emergency	Significantly effect on 2 or more wards	Town Wards	David Ingram	Cabinet report	Cabinet	Oct-21	20-Oct-21	Open

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number	
Page 166	4	Budget Options 2022/23	Deputy Leader and Cabinet Member for Finance and Service Quality	Expenditure > £250,000	All Wards	Liz Keys	Cabinet report	Cabinet	Oct-21	20-Oct-21	Open
		Winchester District Green Economic Development Strategy	Cabinet Member for Economic Recovery	Significantly effect on 2 or more wards	All Wards	Andrew Gostelow	Cabinet report	Cabinet	Oct-21	20-Oct-21	Open
	6	Housing Revenue Account (HRA) Asset Management Strategy	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	All Wards	Janette Palmer	Cabinet report	Cabinet	Oct-21	20-Oct-21	Open

	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
7	Land transaction	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	All Wards	Geoff Coe	Cabinet report	Cabinet	Oct-21	20-Oct-21	Part exempt 3

**Section B**

**Decisions made by individual Cabinet Members**

Page 167	New Council Housing, Dyson Drive, Abbots Barton – Outline Business Case Approval	Cabinet Member for Housing and Asset Management	Expenditure > £250,000	St Bartholomew	Andrew Palmer	Cabinet Member decision report	Cabinet Member for Housing & Asset Management Decision Day	Oct-21	11-Oct-21	Open
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	Item	Cabinet Member	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Cabinet Member or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
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**Section C**  
Decisions made by Officers

9	Treasury Management - decisions in accordance with the Council's approved strategy and policy	Deputy Leader and Cabinet Member for Finance and Service Quality	Expenditure > £250,000	All Wards	Designated HCC Finance staff, daily	Designated working papers	Designated HCC Finance staff, daily	Oct-21	Oct-21	Open
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