



Meeting	West of Waterlooville Forum
Date and Time	Tuesday, 2nd November, 2021 at 6.00 pm.
Venue	This meeting will be held virtually and a live audio stream can be listened to via www.winchester.gov.uk .

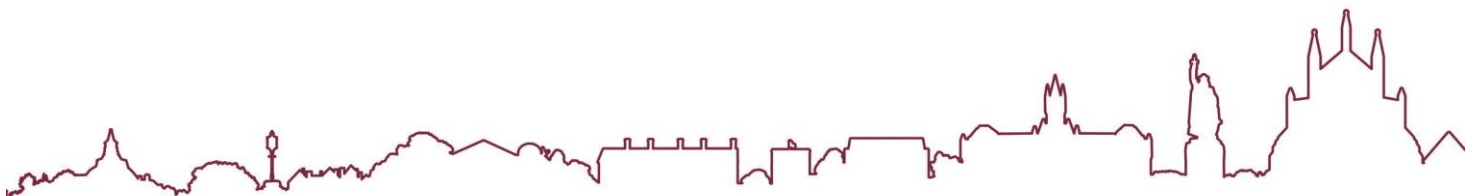
Note: *If you are a member of the public and would like to listen to the audio stream of the meeting you may do so via www.winchester.gov.uk*

AGENDA

OPEN TO THE PUBLIC

PROCEDURAL ITEMS

- 1. Apologies and Deputy Members**
To record the names of apologies given and deputy members who are attending the meeting in place of appointed Members (where appropriate).
- 2. Disclosure of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.
- 3. Minutes of the previous meeting held on 8 July 2021 (Pages 7 - 14)**
- 4. Public Participation**



To receive and note questions asked and statements made from members of the public on general matters of interest and/or matters relating to the work of the Forum. This period is for a maximum of 10 minutes.

NB members of the public are required to register with Democratic Services three clear working days before the meeting (see below for further details).

Members of the public and visiting councillors may speak at the Forum, provided they have registered to speak three working days in advance. Please contact Democratic Services **by 5pm on Wednesday 27 October 2021** via democracy@winchester.gov.uk or (01962) 848 264 to register to speak and for further details.

BUSINESS ITEMS

5. **Bloor Homes Update Phase 3b and 5a, West of Waterlooville**
6. **Recent community development activities and any issues arising within the development**
7. **Discussion on Infrastructure**
8. **Progress Report on West Of Waterlooville MDA - Verbal Update**

Lisa Kirkman
Strategic Director and Monitoring Officer

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



25 October 2021

Agenda Contact: Claire Buchanan, Senior Democratic Services Officer
Tel: 01962 848 438 Email: cbuchanan@winchester.gov.uk

**With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website via the following link:*

www.winchester.gov.uk/meetings/committees

MEMBERSHIP

West of Waterlooville Forum

Cllr Clear
Cllr Brook
Cllr Cutler
Cllr Read

Deputies: Evans and Weston

Havant Borough Council

Councillors:

Milne, Patel, Robinson
and Wade

Deputies: None

Hampshire County

Councillors:

Hughes and Stallard

Deputy: Briggs

The Parish Council of Newlands

Councillors:

Berry and Crichton

Quorum = 5 members

Terms of Reference

Primary objectives of the fora

The fora have no formal decision making powers, but can make recommendations on suitable arrangements relating to democracy and community representation.

The fora will:

1. Meet 3 times per year. Virtual meetings have proved successful and it is proposed that these continue.
2. Comment and advise on the next stages of the implementation of the MDA.
3. Monitor and comment on progress relating to the development of the MDA including the implementation of planning conditions and requirements of planning obligations (s106 agreements) and s278 agreements (highway works).

4. Seek to promote and support community development activities within the development area and provide advice on how these should progress.
5. Secure the establishment of appropriate local democratic structures for the emerging community.

How this will be achieved

1. Each meeting will receive the following input:
 - a. Update on the physical development of the MDA (from the developer).
 - b. Report on the community development activities and any issues arising within the MDA.
 - c. Discussion on infrastructure.

Key stages of the fora:

Stage 1 – Planning	Stage 2 - Emerging	Stage 3 - Establishing
<p><u>Start:</u> Initial master planning <u>End:</u> Outline planning consent / start on site.</p>	<p><u>Start:</u> Start on site <u>End:</u> Establishment of a residents association or parish council as applicable.</p>	<p><u>Start:</u> Establishment of a residents association or parish council <u>End:</u> Future community governance agreed and established.</p>
<ul style="list-style-type: none"> • Act as a sounding board where ideas, options and issues relating to the development can be considered before becoming part of the formal planning process. • Consider and advise upon the infrastructure required 	<ul style="list-style-type: none"> • Receive updates on the progress of development and compliance with relevant planning conditions and S106/S278 agreements • Input into creation of a community development strategy 	<ul style="list-style-type: none"> • Receive updates on progress in establishing the community and any emerging issues • Consider and advise upon a strategy for the ownership and management of the social infrastructure and community assets. • Receive updates on the progress of development and compliance with relevant planning conditions and S106/S278 agreements
Lead: Service Lead – Built	Lead: Service Lead – Built	Lead: Service Lead –

Environment	Environment	Community & Wellbeing
-------------	-------------	-----------------------

The fora will be subject to annual review.

Membership

West of Waterlooville:

- | | |
|----------------------------|---|
| • Winchester City Council | 4 elected representatives (inc. Chair) |
| • Havant Borough Council | 4 elected representatives (inc. Vice Chair) |
| • Hampshire County council | 2 elected representative |
| • Newlands Parish Council | 1 representative |

Officers

Lead Officer

Steve Lincoln

Community Worker

Katie Bone – Havant Borough

Council

Quorum

The fora will be quorate if five voting representatives are present.

Method of working and voting rights

All representatives are expected to seek to reach conclusions by general consensus. Where any voting representatives on the Forum requires a formal vote to be taken, this shall be by a show of hands by those voting representatives present and voting (as per the membership set out above).

Public Participation procedure

There will be a period of 10 minutes maximum at the beginning of each forum meeting when the Chair will invite the public, including local interest groups, to raise any general matters of interest and/or matters relating to the work of the forum.

An individual speaker will be limited to a maximum of three minutes per agenda item. Where a number of members of the public wish to speak they will be encouraged to agree the allocated maximum ten minutes between them.

The Chair will retain discretion to manage the public speaking process, and may limit individual speakers to less than three minutes, or take other steps necessary in order to maximise public participation in an appropriate way.

Members and Officers will not provide an immediate response to public comments raised from the floor. All comments and queries will be noted and the Chair will invite Officers and/or Members to respond to specific points during the round table debate and discussion amongst forum members that follows.

Members of the public should contact the Democratic Services Officer 3 working days before the meeting (preferably telephone or email) so that as many people who wish to speak can be accommodated during the public participation sessions. Once the period of public participation has drawn to a close, there will be an opportunity for elected members who are not on the forum (i.e. Cabinet or Ward Members) to speak in advance of questions and debate amongst forum members at the Chair's discretion.

The forum will then debate the item with any conclusions and recommended recorded.

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).

2.

Public Document Pack Agenda Item 3

WEST OF WATERLOOVILLE FORUM

Thursday, 8 July 2021

Attendance:

Councillors:

Winchester City Council

Brook
Cutler (P)

Clear (Chairperson) (P)

Read (P)

Havant Borough Council

Milne
Jenner

Robinson (P)
Wade

Hampshire County Council

Hughes (P)

Stallard (P)

Newlands Parish Council

Berry (P)

Crichton (P)

Others in Attendance that did not address the meeting:

Councillor Evans (Winchester City Council)

Officers in Attendance:

Mrs J Pinnock – Service Lead – Built Environment, Winchester City Council

Mr S Lincoln – Service Lead - Communities and Wellbeing, Winchester City Council

Mr M Maitland - Community Officer, Winchester City Council

Ms Rose Lister – Senior Planning Officer, Winchester City Council

Mr S Weaver – Development Manager, Havant Borough Council

Mrs L Weaver - Community Infrastructure Officer, Havant Borough Council

Others in attendance:

Jenni Upstill – Community Development Manager, Grainger plc

Apologies:

Apologies were received from:

Ms K Bone – Community Officer, Havant Borough Council

Councillor Brook, Winchester City Council

Councillor Wade, Havant Borough Council

1. **CHAIRPERSON'S WELCOME**

The meeting was held virtually and the Chairperson welcomed representatives to the first meeting of the new municipal year.

2. **DISCLOSURES OF INTERESTS**

There were no disclosures of interests declared.

3. **APPOINTMENT OF VICE CHAIR FOR THE 2021/2022 MUNICIPAL YEAR**

RESOLVED:

That Councillor Wade be appointed Vice Chairperson of the Forum for the 2021/22 Municipal Year.

4. **DATE OF FUTURE MEETINGS**

RESOLVED:

That future meetings of the Forum take place virtually at 6pm on the dates as set out on the agenda.

5. **MINUTES OF THE PREVIOUS MEETING HELD ON 9 MARCH 2021**

Arising from the minutes of the previous meeting, various points were raised as follows:

- Stakes Hill roadworks - In response to questions, Jenni Upstill (Grainger) advised that in line with the Section 106 agreement, works were due to take place. However, following discussion with Hampshire County Council, a decision had been taken to defer the commencement of these works, with dialogue on this matter ongoing.
- Open Space agreement at Wellington Park – Councillors Hughes (in his capacity as Havant Borough Councillor) advised that he would make enquiries and ask for a response on this matter to be circulated to the Forum in due course.

RESOLVED:

That the minutes of the previous meeting, held on 9 March 2021, be approved and adopted.

6. **PUBLIC PARTICIPATION**

No members of the public were present to make representations.

7. **REVISED TERMS OF REFERENCE FOR THE FORUM - COPY OF WCC REPORT CAB3306 REFERS**

The Service Lead – Built Environment introduced the item and drew Member’s attention to report CAB3306 that was considered by Cabinet at their meeting on 23 June 2021, which set out a revised single terms of reference for the three major development areas to ensure a consistent approach for the operation of each fora in the future, transitioning from planning led to community led over time.

The Forum raised various points in respect of membership and voting in relation to the newly revised terms of reference, as set out on pages 19-21 of the agenda pack, which were responded to by relevant officers.

RESOLVED:

That the revised terms of reference for the Forum, be noted.

8. **UPDATE ON THE PHYSICAL DEVELOPMENT OF THE MDA - DEVELOPER VERBAL PRESENTATION**

Grainger

Grainger development update – Jenni Upstill (Grainger) provided an update on the physical development of the site and made reference to the following points:

- Berewood Community Nature Reserve - planning application approved
- Planning applications awaiting approval:
 - Sports Pavilion and Town Park Phase 2
- Next phase sales of Larkfields (Phase 3B) and Woodlands Edge (Phase 5A) ongoing with house builders expected on site in Autumn/Winter 2021.
- Second Primary School – Application from HCC expected imminently. Due to open in September 2024.
- Health Centre – currently no update available
- Northern allotments (Deed of Variations submitted) - expected 2023.
- Final works on River Wallington almost completed.
- Elm Green (Phase 9) play area expected to finish this month – including accessible play equipment.
- Accessibility consultant employed to review design codes and the site going forward.
- Discussion with Havant Borough Council ongoing regarding use of cemetery land (unsuitable for use as a cemetery due to high water levels).

- SUDs – Full review of flora & fauna to take place, possible green space improvements e.g. Berewood Green (Phase 3)

Arising out of questions from members of the Forum, the following issues were discussed:

Timescales for Primary School – This was expected to open in September 2024 with works on site due to commence in 2022.

Joint West of Waterlooville MDA Planning Committee – The Service Lead: Built Environment clarified that members for this committee had been appointed by both Winchester and Havant, with planning applications due to come forward for consideration at this committee, in consultation with the Chair. In addition, planning officers agreed to discuss the scheme of delegation on this matter in due course.

Grounds Maintenance and Landscaping Works – Jenni Upstill advised the Forum that concerns from residents provided to the Parish Council would need to be forwarded directly to Grainger so they could be addressed by the relevant team.

Councillor Crichton reported that the clerk was in contact with the Police and Crime Commission regarding issues surrounding the policing of the development and the consideration of an adjustment to the boundaries. Councillor Hughes suggested that Councillor Crichton liaise with Councillor Narinder Bains (Havant Borough Council) and Councillor Jan Warwick (Winchester City Council), both of whom are representatives on the Police and Crime Panel on this matter.

Taylor Wimpey

No representatives from Taylor Wimpey were present at the meeting to provide an update. However, following his discussions with Taylor Wimpey, Councillor Crichton reported that the Section 104 agreement with Southern Water was ready for signing and that the road from the traffic lights down to the Tamworth Road Bridge and the recycling centre was scheduled to be ready for adoption within three months.

RESOLVED:

That the verbal report be noted.

9. **RECENT COMMUNITY DEVELOPMENT ACTIVITIES AND ANY ISSUES ARISING WITHIN THE DEVELOPMENT - VERBAL PRESENTATION**

The Service Lead - Communities and Wellbeing provided a summary on behalf of the Community Officer for Havant Borough Council which set out the key work that had been carried out in respect of community development activities, as follows:

- Litter picking events organised in partnership with Wellington Vale Care Home as part of the Great British Spring Clean. More events proposed for the summer at the request of residents. Currently sourcing funding for litter picking equipment specifically for the development for residents to use as and when they want in the future.
- Competitions organised such as an Easter Trail as well as partnering with local business 'Giorgio's' for a children's drawing competition.
- Organised skateboarding and scooter workshops across two dates. The sessions were extremely popular with over 80 children attending. Football sessions were also organised for the same location to increase footfall. This provided a key opportunity for residents to engage with the Community Plan, as well seeking members for the steering group.
- Continuation of Community Plan project consisting of a subsequent meeting to once more promote the plan and gauge interest. From the meeting a leaflet was being produced to promote the plan. This would be distributed to residents outside the school and at other events in the future.
- Newlands Community Newsletters had been produced and delivered to every household.

Jenni Upstill provided an update from Grainger regarding recent community development work that had been undertaken as follows:

- Travel and Community survey being sent out to residents this month – online initially
- One-to-one resident meetings had taken place
- Private Rental Sector Team (Grainger rentals) holding resident surgeries shortly covering Berewood as a whole
- August consultation activities in the green open spaces
- Great Big Green Week in September – activities, wildflower seeds for residents and partnering with Havant Climate Alliance
- Community planters in the southern end of the site which were going well with potential for some in other areas depending on resident demand
- Employment and skills work being carried out with Havant team; working with the job centre, local schools, LEP, house builders on site
- Portsmouth Bee Keeping Society moving into a compound on site until a dedicated site at the southern allotments were ready to relocate to.
- Neighbourhood Watch groups had been set up covering both the northern and southern phases of the site

On behalf of Newlands Parish Council, Councillor Crichton reported that work was being carried out by the community officers with the support of the Parish Council and resident's involvement was crucial to the progress of community development work. Councillor Crichton advised that the primary focus was currently the resourcing with the appointment of a second employee to have responsibility for both the adoption of the open space from Winchester and to work alongside Grainger.

RESOLVED:

That the verbal report be noted.

10. **DISCUSSION ON INFRASTRUCTURE**

Jenni Upstill provided an update from Grainger in reference to infrastructure works. The following was reported:

- Western link road (Marrelsmoor Avenue) had been moved forward to accommodate school, expected to complete in Spring 2024.
- Issues with sourcing some materials due to Brexit which was causing delays – e.g. conservation kerbs, surfacing materials, signage and bins
- Stakes Hill roundabout pushed back to September 2021 at the earliest – HCC decision
- Discussions with HCC on future road adoption. Linnet Rise (Phase 1) in the final stages.
- Yellow lines have been placed on Grainger Street which have had a positive impact
- Yew Gardens (Phase 2) line strategy sent to Hampshire for comment, will install once approved
- Wayfinding consultant employed to improve signage on site and to further the installation of entry signage to Berewood.

Arising out of questions from members of the Forum, the following issues were discussed:

Speeding Traffic – Jenni Upstill advised that she would refer concerns regarding speed limits to the infrastructure team to liaise with Hampshire Highways

B2150 review - Councillor Clear stated that the last update she had received from Hampshire Highways in relation to the B2150 review was that once the examination of the Acquind proposals had been closed, a meeting would be arranged with Councillor Hughes and herself to discuss this matter. However, to date no further update had been provided.

Taylor Wimpey

Councillor Crichton reported that representatives from Taylor Wimpey had indicated that work was due to start on the completion of the sickle way entrance and that remedial work was due to take place along a significant stretch of the Hambleton Road as part of the adoption process. However, Taylor Wimpey had questioned if it was appropriate to carry out the remedial works in advance of any progress taken by the Government regarding the Acquind proposals. It was recognised that this would impact on any remedial works that had taken place beforehand and discussions were taking place with Hampshire Highways on this matter.

RESOLVED:

That the verbal report be noted.

The meeting commenced at 6.00 pm and concluded at 7.15 pm

Chairperson

This page is intentionally left blank