

<b>Meeting</b>	Business and Housing Policy Committee
<b>Date and Time</b>	Tuesday, 1st March, 2022 at 6.30 pm.
<b>Venue</b>	Walton Suite, Winchester Guildhall

Note: This meeting is being held in person at the location specified above. In line with relevant legislation and public health guidance the following arrangements apply. Members of the public should note that a live audio feed of the meeting will be available from the council's website (<http://www.winchester.gov.uk>) and the video recording will be publicly available on the council's YouTube channel shortly after the meeting.

For members of the public who are unable to utilise this facility, a number of seats will be made available at the above named location however attendance must be notified to the council at least 3 clear working days before the meeting. Please note that priority will be given to those wishing to attend and address the meeting over those wishing to attend and observe.

## AGENDA

- 1. Apologies and Deputy Members**  
To note the names of apologies given and Deputy Members who are attending the meeting in place of appointed Members.
- 2. Disclosure of Interests**  
To receive any disclosure of interests from Members and Officers in matters to be discussed.

*Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, and non disclosable interests in accordance with legislation and the Council's Code of Conduct.*

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

- 3. Chairperson's Announcements**



4. **Minutes of the previous meeting held on 30 November 2021** (Pages 7 - 12)

That the minutes of the meeting be signed as a correct record.

5. **Public Participation**

To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee

NB members of the public are required to register with Democratic Services three clear working days before the meeting (see below for further details).

Members of the public and visiting councillors may speak at the Policy Committee, provided they have registered to speak three working days in advance. Please contact Democratic Services by 5pm on 23 February 2022 via [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) or (01962) 848 264 to register to speak and for further details

6. **Neighbourhood Services - Engagement Programme** (Pages 13 - 20)  
(Report Ref: BHP28)

RECOMMENDATIONS:

1. That the Policy Committee are asked to comment upon the proposed role and remit of two additional officers within the Neighbourhood Services team.
2. That the Policy Committee highlight collaborative opportunities for community engagement across Council teams to avoid duplication of services.

7. **Winchester City Council - Landlord Letting Policy** (Pages 21 - 40)  
(Report Ref: BHP27)

RECOMMENDATION:

1. That the Policy Committee are asked to comment upon the review and proposed improvement changes made to the Landlord Lettings policy.

8. **The Homelessness Prevention Grant – Spending Plan 2022/23** (Pages 41 - 52)  
(Report Ref: BHP029)

**RECOMMENDATIONS:**

1. That the Policy Committee notes that a report seeking formal approval of the Spending Plan will be considered by Cabinet in June 2022.
2. That the Policy Committee review and provide comment on the Homelessness Prevention Grant – Spending Plan 2022/23, and in particular consider and comment on:
  - a) The overall approach supporting the Council's Homelessness Prevention service;
  - b) The detailed proposals of the spending plan
  - c) Proposals for managing the existing reserve.

9. **Shop Appy** (Pages 53 - 60)  
(Report Ref: BHP26)

**RECOMMENDATION:**

The Policy committee are asked to:

1. Note the progress made on delivery of this programme of work to date.

10. **Digital Task Force** (Pages 61 - 86)  
(Report Ref: BHP24)

**RECOMMENDATIONS:**

The Policy Committee are asked to:

1. Comment on and endorse the A Digital Winchester District ISG report, see Appendix 1
2. Note the key findings in the report which will be used to influence relevant policies and strategies across the council and beyond

11. **To note the Work Programme for 2021/22** (Pages 87 - 88)

**Lisa Kirkman  
Strategic Director**

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



21 February 2022

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*\*With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website [www.winchester.gov.uk](http://www.winchester.gov.uk)*

## **MEMBERSHIP**

**Chairperson:** Weir (Liberal Democrats)

**Vice-Chairperson:** Fern (Liberal Democrats)

### **Conservatives**

Isaacs  
Lumby  
Scott

### **Liberal Democrats**

Bronk  
Craske  
Radcliffe

## **Deputy Members**

Horrill and Miller

Edwards and Ferguson

Quorum = 4 members

## **PUBLIC PARTICIPATION**

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 three days in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

## **FILMING AND BROADCAST NOTIFICATION**

This meeting will be recorded and broadcast live on the Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#).

## **DISABLED ACCESS:**

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email [democracy@winchester.gov.uk](mailto:democracy@winchester.gov.uk) to ensure that the necessary arrangements are in place.